



Corporate Services Commission

Event Code: 2016-019

## COMMUNITY EVENT – WORK ORDER ROAD USE NOTIFICATION

**Event Name:** Main St. Farmer's Market & Science Rendezvous

**Event Date:** Farmer's Market: May 7<sup>th</sup> - October 8<sup>th</sup>, 2016 – every Saturday  
Science Rendezvous May 7<sup>th</sup>, 2016

**Event Time:** Farmer's Market: May 7<sup>th</sup>, 2016 – October 8<sup>th</sup>, 2016 @ 8:00 am – 1:00 pm  
Science Rendezvous May 7<sup>h</sup>, 2016 @ 8:00 am - 3:00 pm

**Delivery by:** The City

### ORGANIZATION INFORMATION

Name: Christine Matthews  
Title: Marketing Manager  
Host Organization: MVBIA  
Address: 132 Robinson St.  
City, Province Markham, ON  
Postal Code L3P 5H5

Day Tel: 905-472-2462  
Eve Tel: 905-472-2462  
Cell Tel: 416-209-0610  
Fax: N/A  
Email: [info@mainstreetmarkham.com](mailto:info@mainstreetmarkham.com)  
Web: [www.mainstreetmarkham.com](http://www.mainstreetmarkham.com)

### ROAD USE CONTACT INFORMATION

Day Prior: Christine Matthews Phone number: 416-209-0610

Day of Event: Christine Matthews Cell number: 416-209-0610

### ROADS INVOLVED

List the street(s) and/or roads affected and proposed closures from start to finish route.

**This event will utilize the following roads:**

1. Robinson St. (West of Main St. from 132 – 138 Robinson St.)
2. Road Closure includes sidewalks on the Robinson St. parking lot which is privately owned.

### Date, time and location of the event

**Event Location: Robinson St. (West of Main St. from 132 – 138 Robinson St.)**

1. Road Use/Closure Start Date: **Saturday, May 7<sup>th</sup>, 2016**  
Road Use/Closure End Date: **Saturday, May 7<sup>th</sup>, 2016**  
Road Use/Closure Set-up Time: 6:00 am

The Corporation of the City of Markham 101 Town Centre Boulevard, Markham ON L3R 9W3  
TEL: 905.477.7000 ext. 3797 FAX: 905.475.4741 EMAIL: [specialevents@markham.ca](mailto:specialevents@markham.ca)

Road Use/Closure Tear Down Time: 4:00 pm **(May 7<sup>th</sup> Only)**

2. Road Use/Closure Start Date: **Saturday, May 14<sup>th</sup>, 2016 - every Saturday**

Road Use/Closure End Date: **Saturday, October 8<sup>th</sup>, 2016**

Road Use/Closure Set-up Time: 6:00 am

Road Use/Closure Tear Down Time: 2:00 pm

**Please refer to table below for all the dates:**

Day of the Week	Road Closure Date	Set-up Time	Tear-down Time	Event Name
Saturday	May 14 <sup>th</sup> , 2016	8:00 AM	3:00 PM and 1:00 PM	Farmers Market & Science Rendezvous
Saturday	May 21 <sup>st</sup> , 2016	8:00 AM	1:00 PM	Farmers Market
Saturday	May 28 <sup>th</sup> , 2016	8:00 AM	1:00 PM	Farmers Market
Saturday	June 4 <sup>th</sup> , 2016	8:00 AM	1:00 PM	Farmers Market
Saturday	June 11 <sup>th</sup> , 2016	8:00 AM	1:00 PM	Farmers Market
Saturday	June 18 <sup>th</sup> , 2016	8:00 AM	1:00 PM	Farmers Market
Saturday	June 25 <sup>th</sup> , 2016	8:00 AM	1:00 PM	Farmers Market
Saturday	July 2 <sup>nd</sup> , 2016	8:00 AM	1:00 PM	Farmers Market
Saturday	July 9 <sup>th</sup> , 2016	8:00 AM	1:00 PM	Farmers Market
Saturday	July 16 <sup>th</sup> , 2016	8:00 AM	1:00 PM	Farmers Market
Saturday	July 23 <sup>rd</sup> , 2016	8:00 AM	1:00 PM	Farmers Market
Saturday	July 30 <sup>th</sup> , 2016	8:00 AM	1:00 PM	Farmers Market
Saturday	August 6 <sup>th</sup> , 2016	8:00 AM	1:00 PM	Farmers Market
Saturday	August 13 <sup>th</sup> , 2016	8:00 AM	1:00 PM	Farmers Market
Saturday	August 20 <sup>th</sup> , 2016	8:00 AM	1:00 PM	Farmers Market
Saturday	August 27 <sup>th</sup> , 2016	8:00 AM	1:00 PM	Farmers Market
Saturday	September 3 <sup>rd</sup> , 2016	8:00 AM	1:00 PM	Farmers Market
Saturday	September 10 <sup>th</sup> , 2016	8:00 AM	1:00 PM	Farmers Market
Saturday	September 17 <sup>th</sup> , 2016	8:00 AM	1:00 PM	Farmers Market

Saturday	September 24 <sup>th</sup> , 2016	8:00 AM	1:00 PM	Farmers Market
Saturday	October 1 <sup>st</sup> , 2016	8:00 AM	1:00 PM	Farmers Market
Saturday	October 8 <sup>th</sup> , 2016	8:00 AM	1:00 PM	Farmers Market

#### **ALTERNATE ROUTE/ SITE MAP**

Please see attached route map.

#### **BARRICADE(S) DROP OFF LOCATION(S) & QUANTITY**

1. 15 Barricades delivered to 132 Robinson St. West (grassy patch behind office)

#### **“ROAD CLOSED AHEAD” SIGNAGE – LOCATION(S)**

1. 2 Road Closed Ahead Signs delivered to 132 Robinson St. West (grassy patch behind office)

#### **“ROAD CLOSED” SIGNAGE – LOCATION(S)**

1. 2 Signs delivered to 132 Robinson St. West (grassy patch behind office)

#### **MUNICIPAL PARKING LOTS INVOLVED**

Use of Municipal Parking Lot                      Yes                      **NO**

Parking Lot Location:              N/A                      Time of Use              N/A

#### **PARKING / TRAFFIC & TRANSPORTATION CONTROL PLAN**

Participant & Guest Parking Plan:

#### **PYLONS & SAFETY VESTS**

Quantity required:                      Pylons:                      **NO**                      Vests:                      **NO**

#### **REGIONAL & PROVINCIAL ROADS**

Use of regional or provincial roads:                      **NO**

#### **APPROVAL LEVELS**

- 1) Road use that is contained to City of Markham roadways requires approval from the following group(s):
  - Clerks Department
    - Road use is contained within a specified area in which there is a minimum number of homes involves
  - Council Approval
    - Main traffic is interrupted
- 2) Road Use that occurs within the right-of-way of a regional road requires:
  - York Region Transportation & Works Department Permit
- 3) Road Use that occurs within the right-of-way of a provincial road:
  - Ministry of Transportation / Road Work Scheduling & Coordination Unit

