



MINUTES
GENERAL COMMITTEE
June 27, 2011
Meeting No. 18

Finance & Administrative Issues

Chair: Mayor Frank Scarpitti
Vice Chair: Councillor Carolina Moretti

Community Services Issues

Chair: Councillor Alex Chiu
Vice Chair: Councillor Howard Shore

Environment & Sustainability Issues

Chair: Councillor Valerie Burke
Vice Chair: Regional Councillor Joe Li

Building, Parks, & Construction Issues

Chair: Councillor Logan Kanapathi
Vice Chair: Councillor Colin Campbell

Alternate formats are available upon request.

Attendance

Mayor Frank Scarpitti
Regional Councillor Jim Jones

Regional Councillor Joe Li
Councillor Valerie Burke
Councillor. Howard Shore
Councillor Don Hamilton
Councillor Carolina Moretti (arrived at
10:02 am)
Councillor Colin Campbell
Councillor Alan Ho
Councillor Logan Kanapathi
Councillor Alex Chiu

John Livey, Chief Administrative Officer
Catherine Conrad, Town Solicitor
Brenda Librecz, Commissioner of Community & Fire Services
Andy Taylor, Commissioner of Corporate Services
Paul Ingham, General Manager, Operations
Joel Lustig, Treasurer
Glen Taylor, Manager, Community Centre Operations
Mary Creighton, Director of Recreation
Karen Boniface, Technical Coordinator, Operations
Alida Tari, Council/Committee Coordinator

Regrets

Deputy Mayor Jack Heath
Regional Councillor Gord Landon

The General Committee convened at the hour of 9:02 a.m. with Mayor Frank Scarpitti in the Chair; and Councillor Alex Chiu Chaired Community Services related items.

DISCLOSURE OF INTEREST

None disclosed.

**1. MINUTES OF THE JUNE 20, 2011
GENERAL COMMITTEE (16.0)**

[Minutes](#)

Moved by Regional Councillor Jim Jones
Seconded by Councillor Don Hamilton

- 1) That the Minutes of the June 20, 2011 General Committee be confirmed.

CARRIED

**2. MINUTES OF THE JUNE 1, 2011
COMMUNICATION & INFORMATION
TECHNOLOGY SUB-COMMITTEE (16.0)**

[Minutes](#)

Moved by Regional Councillor Jim Jones
Seconded by Councillor Don Hamilton

- 1) That the Minutes of the June 1, 2011 Communications & Information Technology Sub-Committee be received for information purposes.

CARRIED

**3. MINUTES OF THE MAY 26, 2011
CYCLING & PEDESTRIAN ADVISORY COMMITTEE (16.0)**

[Minutes](#)

Moved by Regional Councillor Jim Jones
Seconded by Councillor Don Hamilton

- 1) That the Minutes of the May 26, 2011 Cycling & Pedestrian Advisory Committee be received for information purposes.

CARRIED

**4. MINUTES OF THE JUNE 8, 2011
EXCELLENCE THROUGH EFFICIENCY
AND EFFECTIVENESS (E3) TASK FORCE (16.0)**

[Minutes](#)

Moved by Regional Councillor Jim Jones
Seconded by Councillor Don Hamilton

- 1) That the Minutes of the June 8, 2011 E3 Task Force be received for information purposes.

CARRIED

**5. MINUTES OF THE JUNE 22, 2011
TXM AND AMANDA TASK FORCE (16.0)**

[Minutes](#)

Moved by Regional Councillor Jim Jones

Seconded by Councillor Don Hamilton

- 1) That the Minutes of the June 22, 2011 TXM and Amanda Task Force be received for information purposes.

CARRIED

**6. AWARD OF PROPOSAL 009-R-11 SUPPLY
& INSTALL TELEPHONE SYSTEM, UNIFIED
MESSAGING & CALL CENTRE SOFTWARE (7.12)**

[Report](#)

Councillor Howard Shore suggested that a detailed statement of work be signed prior to any contract officially being awarded.

Moved by Councillor Howard Shore

Seconded by Councillor Valerie Burke

- 1) That the report entitled “Award of Proposal 009-R-11 Supply and Install Telephone System, Unified Messaging & Call Centre Software” be received; and,
- 2) That the contract for Supply and Install Telephone System, Unified Messaging & Call Centre Software from Proposal 009-R-11 be awarded **subject to a signed detailed statement of work agreement, in a form satisfactory to the Commissioner of Corporate Services** to the highest ranked bidder, Unity Telecom Corp., in the amount of \$1,143,018 (inclusive of HST impact); and,
- 3) That the hardware, software and labour cost for 009-R-11 be funded from account #049-5350-10077-005 (Core Phone System Phase#1) in the amount of \$399,000 and account #049-5350-11118-005 (Core Phone System Phase#2) in amount of \$205,600 with a total of \$604,600 (inclusive of HST impact); and,
- 4) That the warranty, support and maintenance fees for the telephone system in the amount of \$453,997 (inclusive of HST impact) over a five year term be funded from existing various departmental telecom operating budget (to be consolidated under ITS budget); and,
- 5) That the funding shortfall of \$84,421 be addressed in the 2012 capital budget process; and,

- 6) That Unity Telecom Corp. be designated as the preferred vendor for Town's telephony service needs and for Avaya Hardware and software product for the term of this contract; and further,
- 7) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

7. INFRASTRUCTURE PROJECT UPDATE (6.0)
[Presentation](#)

Glen Taylor, Senior Manager, Infrastructure and Special Projects delivered a PowerPoint presentation providing an update on the Infrastructure Projects, RinC & Stimulus.

There was brief discussion regarding the lighting in the Angus Glen Indoor Tennis facility.

The Committee inquired about the grand opening dates for the various facilities. Staff indicated that part of the contract agreement for Infrastructure Projects requires that the other levels of government are involved in the grand openings; as a result the openings will be coordinated through the Mayor's office.

Moved by Councillor Don Hamilton
Seconded by Councillor Alan Ho

- 1) That the presentation by Mr. Glen Taylor, Senior Manager, Infrastructure and Special Projects entitled "Infrastructure Project Update RinC & Stimulus" be received.

CARRIED

8. PUBLIC REALM STATUS REPORT (5.6)
[Report](#) [Appendix A](#)

Karen Boniface, Technical Coordinator, Operations delivered a PowerPoint presentation regarding the Public Realm Program.

The Committee suggested that staff provide a better definition for beautification.

There was brief discussion regarding the installation of a mural at Pomona Park in Thornhill.

Moved by Mayor Frank Scarpitti
Seconded by Councillor Valerie Burke

- 1) That the Public Realm Status Report be received; and,

- 2) That the Public Realm Advisory Committee be formed, comprised of Deputy Mayor Heath, Councillors Burke, Chiu and Kanapathi as approved at the April 5th 2011 Council meeting and including, two (2) members of the public with appropriate experience; and,
- 3) That the Public Realm Advisory Committee Terms of Reference be approved as attached as Appendix “A”; and,
- 4) That the Public Realm staff working team will continue to work on the demonstration projects and develop and advise on the Public Realm Strategy and Guidelines; and further,
- 5) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**9. INSTALLATION OF ARTIFICIAL TURF FIELD AT
MOUNT JOY COMMUNITY CENTRE (6.4)**

[Report](#)

Mary Creighton, Director of Recreation summarized the details outlined in the report.

There was brief discussion regarding the installation of the grade beam.

Moved by Councillor Colin Campbell
Seconded by Mayor Frank Scarpitti

- 1) That the report entitled “Installation of Artificial Turf Field at Mount Joy Community Centre” be received; and,
- 2) That an artificial turf field, as approved in the 2011 Capital Budget, be constructed at Mount Joy Community Centre, over the existing natural turf field; and,
- 3) That the tendering process be waived in accordance with Purchasing By-Law 2003-351, Part II, Section 1(h), Non Competitive Procurement, where it necessary or in the best interests of the Town to acquire non standard or Consulting and Professional Items from a preferred supplier or from a supplier who has a proven track record with the Town in terms of pricing, quality, and service - for design and external project management to be awarded to Baker Turner Inc who successfully designed and project managed the Saint Roberts Artificial Turf Field; and,
- 4) That if Council supports the installation of a grade beam during the initial construction of the artificial turf for consideration to install an air supported structure in the future that additional funding in the amount of \$130,000 be allocated to this project; and,
- 5) That the additional funding requirement of \$130,000 will be funded from the pre-approval of the 2012 Operating Non-Life Cycle funded Capital Budget; and,

- 6) That any lighting replacements and enhancements required be funded out of the 2012 Capital Lifecycle Program; and further,
- 7) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

NEW BUSINESS

There was no new business.

10. IN-CAMERA (8.6.) AND RESTRICTED MATTERS (11.0)

Moved by Councillor Alex Chiu

Seconded by Councillor Colin Campbell

That, in accordance with Section 239 (2) (a & b) of the Municipal Act, General Committee resolve into an in-camera session to discuss the following confidential matters (9:51 AM):

- 1) The security of property of the municipality or local board.
- 2) Personal matters about an identifiable individuals, including municipal or local board employees. **(Restricted Agenda)**

CARRIED

Moved by Regional Councillor Jim Jones

Seconded by Councillor Valerie Burke

That the Committee rise from the in-camera session (10:04 AM).

CARRIED

ADJOURNMENT

That the General Committee meeting adjourn at 10:05 AM.