



Report to: General Committee

Report Date: Sept 1, 2011

SUBJECT: Staff Awarded Contracts between June 1 and August 31, 2011
PREPARED BY: Alex Moore, Ext. 4711

RECOMMENDATION:

1. THAT the report entitled "Staff Awarded Contracts between June 1 and August 31, 2011 be received;

And that Staff be authorized and directed to do all things necessary to give effect to this resolution

EXECUTIVE SUMMARY:

Council at its meeting of May 26th, 2009 amended By-Law 2004-341, A By-Law Establishing Procurement, Service and Disposal Regulations and Policies. The By-Law delegate's authority to staff to award contracts with a monthly information report required to be submitted to Council by the Treasurer for all contracts awarded by staff >\$50,000

PURPOSE:

To inform Council of contracts awarded by staff between June 1 and August 31, 2011 as per Purchasing By-Law 2004-341 as listed below.

Community & Fire Services

| Award Details | Description |
|------------------------|---|
| Lowest Priced Supplier | <ul style="list-style-type: none">• 087-Q-11 Civic Centre Server Room Cooling System Replacement• 070-T-11 Supply and Delivery of Fleet Vehicles• 025-T-11 Rehabilitation of Green Lane Bridge (B30)• 073-T-11 Installation and Removal of Various Signs• 132-T-11 Pavement Assessment• 098-T-11 Supply and Installation of Recycling Moloks |
| Preferred Supplier | <ul style="list-style-type: none">• 144-S-11 Markham Museum Casework Prefab• 111-T-10 Supply and Delivery of Waterworks and Sanitary Sewer Materials – Contract Extension• 067-T-10 Road Rehabilitation Program, Parking lot Resurfacing – Contract Extension• 074-R-06 Concession Service for Various Recreation Facilities – Contract Extension |
| Sole Supplier | <ul style="list-style-type: none">• 046-T-11 Markham Theatre Audio Systems Supply and Installation |

Corporate Services

| Award Details | Description |
|--------------------|--|
| Preferred Supplier | <ul style="list-style-type: none">• 029-S-11 Information Markham Service Contract Agreement – Contract Extension• 142-S-08 Animal Services - Contract Extension |

Development Services

| Award Details | Description |
|--|---|
| Lowest Priced Supplier | <ul style="list-style-type: none">• 053-T-11 Greensborough Parks Construction• 090-Q-11 Mid-Block Pedestrian Crossing – South Unionville Avenue• 055-T-11 BoxGrove Town Centre Gateway North and South Parkettes• 065-T-11 Street Illumination Denison St (between Woodbine Avenue and Esna Park Drive) and Denison St (between Birchmount Road and Gorvette Road)• 124-T-11 Tannery Pond Environment Improvement• 104-T-11 Cleaning and Remediation of Storm Water Management (SWM) Ponds• 125-T-11 Culvert Rehabilitation of Bronte Road Culvert (C28) and Green Lane Culvert (C08)• 150-Q-11 Landscape architectural consulting services for Leitchcroft Community Park |
| Highest Ranked/ Lowest Priced Supplier | <ul style="list-style-type: none">• 060-R-11 Detailed Design and C.A. Services for 2011 Sidewalk Program |
| Highest Ranked / Fifth Lowest Priced Supplier | <ul style="list-style-type: none">• 077-R-11 Consulting Services for the Markham Road (Hwy 48) Precinct Plan |

14/09/2011

XJoel Lustig
Treasurer

14/09/2011

XAndy Taylor
Chief Administrative Officer



STAFF AWARD REPORT

| | |
|--------------|---|
| To: | John Livey, Chief Administrative Officer |
| Re: | 087-Q-11 Civic Centre Server Room Cooling System Replacement |
| Date: | May 10, 2011 |
| Prepared by: | Atiq Rahman, Senior Facility Engineer, Ext. 2231 Patti Malone, Senior Buyer, Purchasing Ext. 2239 Jonathan Tate, Senior Business Analyst, Ext. 2432 |

PURPOSE

To obtain approval to award the contract for the Civic Centre server room cooling system replacement.

RECOMMENDATION

| | | |
|--|--|---|
| Recommended Supplier | Mann Engineering Ltd. (Lowest Priced Supplier) | |
| Current Budget Available | \$ 77,550.00 | 750-101-5699-9214 Civic Centre Improvements |
| Less cost of award | \$ 102,192.28 | Inclusive of HST |
| | \$ 10,219.22 | 10% Contingency |
| | \$ 112,411.50 | Total Award |
| 2011 Budget Remaining after this award | \$ (34,861.50) | * |

*The shortfall will be funded from available funding in the amount of \$198,900 from account 750-101-5699-9214, Civic Centre Improvements. The total budget in this account included the following:

(1) A/C work, (2) painting, (3) Council Chamber carpet replacement, and (4) several millwork replacements. Of these four projects, the painting work has been completed. The carpet replacement and millwork replacement scopes will be adjusted to fit in the remaining budget of \$86,488.50 (198,900 - \$112,411.50) which will remain in the account after completion of the AC work.

Note: The original estimate of \$77,550 was done in 2008 without an outside consultant and scope was increased to include a variable frequency drive that would provide energy savings.

BACKGROUND

The server room in the Civic Centre is the place where all Information Technology Services (ITS) servers and central computers are located. These ITS equipments generate lots of heat and therefore, proper cooling of the server room is extremely important, in order to prevent failure of these equipments to ensure uninterrupted IT services such as internet /intranet /email communications throughout the Town facilities.

In addition to the Server Room, the UPS Room's cooling system is equally important as ITS is required to provide at least 10 minutes uninterrupted power supply to the servers in case of a power failure.

The cooling systems of these rooms are 23 years old and significantly over their standard lifespan. As a result, these systems are worn and subject to frequent failures. The cooling system of the UPS Room has failed and currently running on a temporary /rented cooling system.

BID INFORMATION

| | |
|---------------------------|------------------------------------|
| Advertised | ETN (Electronic Tendering Network) |
| Bids closed on | May 4, 2011 |
| Number picking-up the bid | 15 |
| Number responding to bid | 4 |

PRICE SUMMARY

| Suppliers | Price, Inclusive of HST* |
|------------------------------|--------------------------|
| Mann Engineering Ltd. | \$102,192.28 |
| Milan Mechanical System Inc. | \$113,258.88 |
| S.I.G. Mechanical Services | \$124,778.11 |
| Vanguard Mechanical Inc. | \$130,863.36 |

*The price includes the optional item which is the variable speed motor.



STAFF AWARD REPORT

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| | |
|--------------|--|
| To: | John Livey, Chief Administrative Officer |
| Re: | 070-T-11 Supply and Delivery of Fleet Vehicles |
| Date: | May 4, 2011 |
| Prepared by: | Laurie Canning, Manager, Fleet and Suppliers, ext. 4896 Patti Malone, Senior Buyer, ext. 2239 |

PURPOSE

To obtain approval to award the tender 070-T-11 for the supply and delivery of eight (8) fleet vehicles.

RECOMMENDATION

| | | |
|-----------------------------------|--|---|
| Recommended Supplier (s) | Donway Ford Sales (Lowest Priced Supplier/Item #1) Giles Chevrolet Limited (Lowest Priced Supplier/Item #2, 3 and 5) Woodbine Truck Centre Ltd. (Lowest Priced Supplier/Item #4) | |
| Current Budget Available | \$ 408,681.74 | Various Accounts (see Financial Attachment) |
| Less cost of award | \$ 377,294.54 | Inclusive of HST |
| Budget Remaining after this award | \$ 31,387.20 | * |

* A portion of this balance (\$5,500) will be utilized for "Markhamizing" the units and the remaining balance (\$25,887.20) will be returned to the original funding source.

BACKGROUND

Fleet staff continues to work with user departments to specify vehicles and equipment that meet their needs. Consideration to "right sizing" units for the duty cycles they perform in is a key factor in the reliability of the unit along with meeting the anticipated life cycle requirements of the unit.

Tender 070-T-11 was issued for the supply and delivery of eight (8) fleet vehicles. All vehicles identified for replacement in this report have had condition assessments by fleet staff and meet the requirements of the fleet replacement guidelines.

Two (2) New Vehicles

Two (2) of the vehicles are new additional fleet units, a mid size crew cab pickup and a crew cab dump. The mid size pick up will be utilized in the Waste Management division reducing the future need to rent a vehicle for this area. The Crew Cab Dump will be deployed in Operations and was approved to be added due to growth in the Operations area with respect to sidewalk winter maintenance and summer boulevard maintenance and repairs.

One (1) Insurance Vehicle

One (1) vehicle purchase is a Hybrid vehicle which replacing unit 6093 which was deemed salvage and written off by insurance as a result of a vehicle accident identified in accident report # 10-47V.

Five (5) Replacement Vehicles

In efforts to continue to provide the user department with vehicles that can provide reliable service with minimal downtime and operating costs associated with units of this usage and service life the recommendation from a fleet perspective is to move forward with the purchase / replacement of the five (5) units.

Environmental Considerations

Five (5) units in this award are diesel powered and compatible with current bio diesel blends dispensed in at all town fuel sites. With delivery of the Hybrid unit Markham's fleet will be comprised of twenty-seven (27) hybrid units in total: 15% of the licensed fleet compliment is hybrid powered.

Upon delivery of the five (5) new vehicles, the following units: 3321, 3322, 3323, 3324, 3325 will be sold in accordance with Purchasing By-law 2004-341, Part V, Disposal of Personal Property and proceeds be posted to account 890 890 9305. Unit 6093 has been identified as salvage and disposed of through the insurance provider.

BID INFORMATION

| | |
|---------------------------------|----------------|
| Advertised | ETN |
| Bids closed on | April 27, 2010 |
| Number picking up bid documents | 26 |
| Number responding to bid | 8* |

DETAILED PRICING INFORMATION (INCLUSIVE OF HST)

| Suppliers | 1 | 2 | 3 | 4 | 5 |
|----------------------------------|--------------------|--------------------|--------------------|-------------------------------------|---------------------------|
| | Ford Escape Hybrid | Full Size Pick-up | Mid Size Pick-up | 19,500 GVW International Terrastar* | Crew Cab with Dump Body** |
| Donway Ford Sales | \$33,351.84 | \$33,273.48 | No Bid | No Bid | \$159,414.15 |
| Giles Chevrolet Limited | No Bid | \$31,999.65 | \$22,449.48 | No Bid | \$158,355.45 |
| Woodbine Truck Centre Limited | No Bid | No Bid | No Bid | \$131,138.12 | No Bid |
| Al Truck International | No Bid | No Bid | No Bid | \$135,747.84 | No Bid |
| Alex Williamson Motor | No Bid | \$34,466.11 | No Bid | No Bid | \$157,647.00 |
| Edgetown Ford Lincoln Sales Ltd. | \$33,696.81 | \$33,273.48 | \$24,116.10 | No Bid | \$166,417.29 |
| Humberview Inc. | No Bid | \$33,561.47 | No Bid | No Bid | \$160,757.40 |
| Maciver Dodge Limited | No Bid | \$32,748.40 | \$22,532.72 | No Bid | \$158,779.17 |

*Prices identified are for two vehicles

** Prices identified are for three vehicles

Note: One (1) bidder offered two (2) price proposals under the same bid submission for a crew cab with dump body, one (1) of these price proposals did not meet specification.

FINANCIAL CONSIDERATIONS

| Project & Description | Unit# | Model ID | 2011 Budget allocation | Cost of the Award (Incl. HST) | Budget Remaining |
|---|-------|------------------------------|------------------------|-------------------------------|--------------------|
| 2011 Corp Fleet Replacement Program 057 6150 11245 005 | 3321 | Full Size Pick-up with Plow | \$38,474.44 | \$31,999.65 | \$6,474.79 |
| 2011 Corp Fleet Replacement Program 057 6150 11245 005 | 3322 | Crew Cab Flatbed Diesel | \$55,774.66 | \$52,785.15 | \$2,989.51 |
| 2011 Corp Fleet Replacement Program 057 6150 11245 005 | 3323 | Super Duty Flatbed with Plow | \$73,743.44 | \$65,569.06 | \$8,174.38 |
| 2011 Corp Fleet Replacement Program 057 6150 11245 005 | 3324 | Super Duty Flatbed with Plow | \$73,743.44 | \$65,569.06 | \$8,174.38 |
| 2011 Corp Fleet Replacement Program 057 6150 11245 005 | 3325 | One Ton Flatbed | \$55,774.66 | \$52,785.15 | \$2,989.51 |
| Total Impact to 057 6150 11245 005 | | | \$297,510.62 | \$268,708.07 | \$28,802.55 |
| New Fleet - Operations Growth 057 5350 11248 005 | New | Crew Cab with Dump Body | \$56,000.00 | \$52,785.15 | \$3,214.85 |
| New Fleet - Waste Management 057 5350 11251 005 | New | Mid-Size Pick-up | \$21,400.00 | \$22,449.48 | (\$1,049.48) |
| Vehicle - Town Replacement 840 840 5553 | 6093 | Ford Escape Hybrid | \$33,771.12 | \$33,351.84 | \$419.28 |
| Total | | | \$408,681.74 | \$377,294.54 | \$31,387.20 |

The shortfall on project 11251 New Fleet – Waste Management in the amount of \$1,049.48 to be offset by funding surplus in account 057-6150-11245-005 Corporate Fleet Replacement due to favourable pricing received under tender 070-T-11.

ENVIRONMENTAL CONSIDERATIONS

Five (5) units in this award are diesel powered and compatible with current biodiesel blends dispensed at all town fuel sites. With delivery of the hybrid units, Markham's fleet will comprise of twenty-seven (27) hybrid units in total: 15% of the licensed fleet compliment is hybrid powered.

**STAFF AWARD REPORT****Page 1 of 2**

| | |
|--------------|--|
| To: | John Livey, Chief Administrative Officer |
| Re: | 025-T-11 Rehabilitation of Green Lane Bridge (B30) |
| Date: | May 18, 2011 |
| Prepared by: | Prathapan Kumar, Acting Senior Manager, ext. 2989 Patti Malone, Senior Buyer, ext. 2239 |

PURPOSE

To obtain approval to award the construction tender 025-T-11 for Rehabilitation of Green Lane Bridge (B30).

RECOMMENDATION

| | | |
|------------------------------------|--|---|
| Recommended Supplier | Marbridge Construction Ltd. (Lowest priced Supplier) | |
| Current Budget Available | \$ 1,445,153.00 | Budget allocated for this item |
| Less Cost of award | \$ 1,025,964.00 \$ 60,000.00 \$ 1,085,964.00 | Inclusive of HST Construction Contingency Total Cost of Award |
| Budget Remaining after this award* | \$ 359,189.00 | |

*The remaining balance for the construction portion in the amount of \$359,189 will be returned to the original funding source upon payment of final invoice. The remaining uncommitted budget in Project #11339 for \$100,000 is to be used for contract administration and geotechnical consulting services.

BACKGROUND

In meeting the legislative requirement of The Public Transportation and Highway Act - Regulation 104/97, the Town implements annual structures inspection program to identify the maintenance needs and thus protect and prolong the life of the structures. Since 2004, the Town has undertaken regular inspection of the structures.

Green Lane Bridge, built in 1982, is a three span structure that carries two lanes of traffic over the German Mills Creek. The deck is constructed utilizing precast, pre-stressed concrete void slabs that are laid side by side and overlain with a cast in place concrete topping. The creek passes through the centre span which is 19.7m while the side spans are 19.55m each. The deck has an overall width of 19.6m with sidewalks on both sides and pavement width of 16m. The pavement width is sufficient for four lanes of traffic but currently Green Lane has only two lanes.

Based on the 2006 structures inspection program, the Green Lane Bridge (B30) was identified for further structural investigation. In August 2008, G. D. Jewell Engineering Inc. was retained to carryout detail condition survey, investigated alternative rehabilitation options and performed detailed design based on the selected preferred "full rehabilitation" option.

The following major deficiencies were identified by G.D. Jewell during detailed condition survey:

- Extensive deterioration of existing concrete abutment and wingwalls
- Leakage through the deck and precast beam joints
- Deformation of west expansion joint and leakage through both expansion joints
- Bridge guiderails do not meet the Canadian bridge code

The rehabilitation work includes replacement of deck waterproofing, removing expansion joints and make semi-integral configuration, re-facing abutments and wing walls and replacing barrier walls and upgrade guide rails to current standard. The proposed rehabilitation works will extend service life of the bridge by 50 years.

BID INFORMATION

| | |
|---------------------------------|------------------------------------|
| Advertised | ETN (Electronic Tendering Network) |
| Bids closed on | May 11, 2011 |
| Number picking up bid documents | 23 |
| Number responding to bid | 10 |

PRICE SUMMARY

| Suppliers | Prices inclusive of HST |
|------------------------------------|--------------------------------|
| Marbridge Construction Ltd. | \$1,025,963.65 |
| Belor Construction Ltd. | \$1,026,195.67 |
| Anscon Contracting | \$1,093,214.40 |
| Clearwater Structures Inc. | \$1,112,489.86 |
| Dig Con International | \$1,135,537.80 |
| Bob Hendricksen Construction Ltd. | \$1,187,177.95 |
| Soncin Construction | \$1,232,315.64 |
| Jarlian Construction Inc. | \$1,253,853.14 |
| Bridgecon Construction Ltd. | \$1,270,270.08 |
| Toronto Zenith Contracting | \$1,355,592.35 |

FINANCIAL CONSIDERATIONS

The following table summarizes the financial considerations for this report:

| Account Name | Account # | Total Budget Amount | Budget available for this award | Spent to date | Committed | Budget Available | Amount Allocated to this project | Budget Remaining |
|---------------------------------------|--------------------|----------------------------|--|----------------------|------------------|-------------------------|---|-------------------------|
| Bridge Improvement - Green Lane (B30) | 058-6150-8464-005 | 550,000 | 550,000 | 4,847 | - | 545,153 | 545,153 | - |
| Bridge Improvement - Green Lane (B30) | 058-6150-11339-005 | 1,000,000 | 900,000 | - | - | 900,000 | 540,811 | 359,189 |
| Total | | 1,550,000 | 1,450,000 | 4,847 | - | 1,445,153 | 1,085,964 | 359,189 |

* In Project No. 11339, \$100,000 was budgeted for Contract Administration and for Geotechnical Consulting Services and is to remain in the account until required.

**STAFF AWARD REPORT****Page 1 of 2**

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|--------------|---|
| To: | John Livey, Chief Administrative Officer |
| Re: | 073-T-11 Installation and Removal of Various Signs |
| Date: | May 31, 2011 |
| Prepared by: | Patti Malone, Senior Buyer, ext. 2239 Mike Brady, Supervisor, Contract Administration, ext. 2316 |

PURPOSE

This award is to obtain approval the contract for the installation and removal of various signs for a one (1) year period, with an option to renew for an additional two (2) years at the same terms, conditions and pricing and based on the contractor's performance and at the sole discretion of the Town ending 2013.

RECOMMENDATION

| | | |
|-----------------------------------|---|--|
| Recommended Supplier | Kasey Installation (Lowest Priced Supplier) | |
| Current Budget Available | \$ 271,266.75 | Various (See Financial Considerations) |
| Less cost of award | \$ 41,823.36 | Inclusive of HST impact for 2011 |
| | \$ 41,823.36 | Inclusive of HST impact for 2012* |
| | \$ 41,823.36 | Inclusive of HST impact for 2013* |
| | \$ 125,470.08 | Total |
| Budget Remaining after this award | \$ 229,443.39 | ** |

* Staff be authorized to amend the award amount in 2012/13 to reflect changes to the annual operating budget subject to Council approval during the annual budgeting process.

** The remaining balance of \$184,697 in the Operating account (700-505-5399) will be used for other Roads contracted services as budgeted for within this account. And the budget remaining in Traffic project 8402 in the amount of \$44,746 will be used for pavement marking and minor concrete work in 2011.

BACKGROUND

The Town released a bid to the market for the installation various signs throughout the Town of Markham. This includes the removal and replacement of existing signs, and the installation of new signs including club signs in various locations throughout the Town, and in accordance with provincial sign installation specifications.

BID INFORMATION

| | |
|---------------------------------|----------------|
| Advertised | ETN |
| Bids closed on | April 20, 2011 |
| Number picking up bid documents | 10 |
| Number responding to bid | 7 |

One Bidder was disqualified for not have the experience in MTO signs and post installations in accordance with the Town's General Terms and Conditions, article 17.4 for not having the necessary experience to do the work and also in accordance with the bid document, page 8 when reference checks do not provide proof for the required experience and or qualification for the work.

PRICE SUMMARY (Inclusive of HST)

| Suppliers | Bid Price |
|----------------------------------|---------------------|
| Kasey Installation | \$ 41,823.36 |
| Everest Signs | \$ 51,795.84 |
| KPD Signs Inc. | \$ 92,843.28 |
| Datamax Outdoor (Adam Zimmerman) | \$108,064.03 |
| Total Signs | \$117,227.52 |
| Sign Fix Ltd. | \$163,731.84 |

For the common items, this contract represents a 20% decrease from the previous contract.

FINANCIAL CONSIDERATIONS

| Account Name | Account # | Budget Amount | Spent to Date | Committed | Budget Available | Amount to Allocate to this project | Budget Remaining |
|--|-------------------|----------------------|----------------------|------------------|-------------------------|---|-------------------------|
| Safety Devices - Other Contracted Services | 700-505-5399 | 220,000 | 8,114 | 6,278 | 205,609 | 20,912 | 184,697 |
| Traffic Operations Improvements | 083-5399-8402-005 | 148,000 | 82,342 | 0 | 65,658 | 20,912 | 44,746 |
| | | | - | - | - | | - |
| Totals: | | 368,000 | 90,456 | 6,278 | 271,267 | 41,823 | 229,443 |



STAFF AWARD REPORT

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|--------------|--|
| To: | Gary Adamkowski, Director, Asset Management |
| Re: | 132-T-11 Pavement Assessment |
| Date: | July 13, 2011 |
| Prepared by: | Robert Penner, Supervisor, Business System Improvement, ext. 4550 Patti Malone, Senior Buyer, ext. 2239 |

PURPOSE

To obtain approval to award the contract for pavement assessment on all the Town's 1704 lane kilometers..

RECOMMENDATION

| | | |
|-----------------------------------|---|--|
| Recommended Supplier | IMS Infrastructure Management Services, Ltd. (Lowest Priced Supplier) | |
| Current Budget Available | \$ 104,000.00 | 750-101-5399-10273 Other Contracted Services |
| Less cost of award | \$ 71,209.37 \$ 10,681.41 \$ 81,890.78 | Inclusive of HST 15% Contingency Total Award |
| Budget Remaining after this award | \$ 22,109.22 | * |

* The remaining funds to be returned to the original funding source.

BACKGROUND

A detailed condition survey of the Town's pavement network is required to understand the current condition of the Town's streets and to develop a plan for future rehabilitation. Condition data including roughness, rutting, cracking and patching will be captured on all of the Town's 1704 lane kilometers (2 lane roads will be surveyed in one direction and 4 lane roads in two directions).

The consultant will be using the IMS Road Surface Tester (RST) with lasers, distance measuring instruments, accelerometers and rate gyroscopes as well as on board visual measurement technology. The consultant will ensure that no disruption or interference to the operation of normal road traffic within the Town will occur during the testing time. In addition, and at no charge the consultant will also supply digital still images of the Town's pavements.

BID INFORMATION

| | |
|---------------------------------|------------------------------|
| Advertised | ETN |
| Bids closed on | June 29 th , 2011 |
| Number picking up bid documents | 15 |
| Number responding to bid | 5 |

PRICE SUMMARY

| Suppliers | Price inclusive of HST |
|---|------------------------|
| IMS Infrastructure Management Services, Ltd. | \$71,209.37 |
| Furgo Raodware Inc. | \$94,967.48 |
| Stantec Consulting Ltd. | \$101,157.58 |
| AMEC Earth & Environmental | \$101,389.59 |
| DBA Engineering Ltd. | \$150,808.32 |



STAFF AWARD REPORT

| | |
|--------------|---|
| To: | Brenda Librecz, Commissioner, Community & Fire Services |
| Re: | 098-T-11 Supply and Installation of Recycling Moloks |
| Date: | July 12, 2011 |
| Prepared by: | Doug Henderson, Area Supervisor Parks Ext.7997 Patti Malone, Senior Buyer Ext.2990 |

PURPOSE

To obtain approval to award the contract for the supply and installation of twenty (20) recycling Moloks in Town parks.

RECOMMENDATION:

| | | |
|-----------------------------------|---|--|
| Recommended Supplier | Hawkins Contracting Services Limited (Lowest Priced Supplier) | |
| Budget Available for Award | \$ 116,943.00 | 059-6150- 11262-005 Town wide Park Furniture Amenities |
| Less cost of award | \$ 90,362.88 | Total Cost of Award Inclusive of HST |
| Budget Remaining after this award | \$ 26,580.12 | * |

*The budget remaining will be used to purchase additional Parks furniture and amenities, including but not limited to benches, picnic table frames, wood and hardware, recycling receptacles, BBQ repairs/refurbishing as budgeted for within this account.

BACKGROUND

The project is to expand recycling capabilities in parks where large amounts of recyclable materials are generated, particularly adjacent to sports fields. The Molok in-ground recycling containers are now being purchased and will be placed beside the garbage Molok in-ground waste receptacles at locations prioritized by demonstrated need. These new containers will facilitate a large amount of bottles, cans and other recyclables to significantly reduce litter in parks and the frequency of emptying receptacles at those locations.

BID INFORMATION

| | |
|---------------------------------|------------------------------------|
| Advertised | ETN (Electronic Tendering Network) |
| Bids closed on | June 22, 2011 |
| Number picking up bid documents | 6 |
| Number responding to bid | 6 |

PRICE SUMMARY (INCLUSIVE OF HST)

| Suppliers | Qty | Unit Price | Total Price |
|-------------------------------------|-----------|-------------------|--------------------|
| Hawkins Contracting Services | 20 | \$4,518.14 | \$90,362.88 |
| Griffith Property Services Ltd. | 20 | \$4,569.02 | \$91,380.48 |
| Pine Valley Enterprises Inc. | 20 | \$4,905.29 | \$98,105.80 |
| Melfer Construction | 20 | \$5,189.76 | \$103,795.20 |
| Wilson Contracting | 20 | \$6,817.92 | \$136,358.40 |
| Melino Contracting Inc. | 20 | \$8,106.66 | \$162,133.19 |

Note: As compared to the 2009 contract, the rates for this contract are approximately 11% higher. The increase takes into consideration that the previous contract for quantity 40 whereas this contract is for quantity 20.



STAFF AWARD REPORT

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| | |
|--------------|--|
| To: | John Livey, Chief Administrative Officer |
| Re: | 144-S-11 Markham Museum Casework Prefab |
| Date: | July 7, 2011 |
| Prepared by: | Janet Reid, Collections Coordinator, Markham Museum 905-294-4576 x32 Patti Malone, Senior Buyer Ext. 2239 |

PURPOSE

To obtain approval to award the contract for the supply and delivery of a pre-fabricated exhibition case system for use in temporary exhibition program in new Collections Building

RECOMMENDATION

| | | |
|-----------------------------------|--|--|
| Recommended Supplier | Zone Display Cases Inc. (Preferred Supplier) | |
| Current Budget Available | \$ 140,000.00 | 073-6150-7414-005 Museum Collection Exhibits |
| Less cost of award | \$ 136,060.85 | Inclusive of HST |
| Budget Remaining after this award | \$ 3,939.15 | * |

*The remaining budget will be used for other items relating to the Museum Collection Building Exhibits as budgeted for within the account.

Staff recommends: THAT the tendering process be waived in accordance with Purchasing By-Law 2004-341, Part II, Section 7 (h) where it necessary or in the best interests of the Town to acquire non-standard items from a preferred supplier or from a supplier who has a proven track record with the Town in terms of pricing, quality and service.

BACKGROUND

The Town of Markham commenced construction of the Collections Building in July of 2009. In February of 2011 staff occupied the building and over the course of six weeks transferred the collections into the new facility. A preview gala for the building was held on May 19th without installations. The Markham community is eager to fully experience the new Museum building and a commitment has been made to host the formal building opening on September 24th as part of our annual Applefest program. This event will include formal recognition of the Federal Government's Ministry of Canadian Heritage and the Markham Council support towards the new Exhibition Collections Building.

In December of 2010 the Museum engaged the services of a conceptual planning consultant to work with the staff on the development of the exhibition program. Through a competitive bid process designers Reich + Petch were engaged in May 2011 to develop the physical design of the exhibition program for the orientation gallery, to assist with selection of a case system for the temporary gallery program and to design the inaugural temporary program.

This consultant recommend's a modular design of case system that offers the maximum flexibility of design, with a variety of options for different sizes of artifacts. A pre-designed system of this nature offers a number of benefits – it has a proven track record of durability, the system offers maximum range of flexibility, are more readily stored then fixed size units, are easier to transport within the building using the available elevator and if required, the system can be added to in the future.

Case systems of this type are manufactured by three major vendors internationally – Zone Display Cases Inc., made in Quebec, Click Netherfield, made in Great Britain and GSK Glas + Spiegel-Schulz: Kiel manufactured in Germany.

The inaugural exhibition program in the temporary gallery is funded with the assistance of The Friends of the Markham Museum. This organization has gone out to the community to raise funds and has made commitments to their supporters based on this opening date. The Foundation's credibility and capacity to raise funds in the future could be negatively impacted by a delay in this project.

SCHEDULE IMPLICATIONS

Although the casework system is pre-designed, these manufactures do not maintain inventory of their systems for purchase. The casework will be produced only upon receipt of a purchase order with a lead-time of 6 – 8 weeks. The Museum's consultant contacted the vendors of these systems following the project start up meeting and reported at our June 21st meeting that only the Canadian vendor for this product would be able to meet our project timelines.

Additionally, when comparing the unsolicited prices from these three (3) firms, Zone Display Cases Inc pricing was 16% (\$163,000) less than 2nd firm and 33% (\$202,700) less than the 3rd firm.

If the system furniture is not ordered in an expeditious manner the opening for the new building will need to be deferred for approximately 10-12 weeks thereby missing the fall event where the maximum audience may experience our exhibition program. The official of opening of the new collection building will occur without gallery exhibitions or access to the galleries.



STAFF AWARD REPORT

Page 1 of 2

| | |
|--------------|---|
| To: | Andy Taylor, Chief Administrative Officer |
| Re: | 111-T-10 Supply and Delivery of Waterworks and Sanitary Sewer Materials – Contract Extension |
| Date: | July 18, 2011 |
| Prepared by: | Eddy Wu, Manager, Waterworks Operations and Maintenance, ext. 2445 Anna Ruberto, Senior Buyer, ext. 2011 |

PURPOSE

To obtain approval to extend the contract supply and delivery of waterworks and sanitary sewer materials for an additional one (1) year at the 2010 itemized pricing.

To obtain approval to award the contract for the supply and delivery of ten (10) flushing stations.

RECOMMENDATION

| | | |
|-----------------------------------|--|---|
| Recommended Supplier | Wamco Supply (Preferred Supplier) | |
| Current Budget Available | \$ 1,095,140.38 | Various (See Financial Considerations) |
| Less cost of award | \$ 133,857.80 \$ 84,453.32 \$ 218,311.12 | 2011 June 1 st – December 31 st (Inclusive of HST) 2012 Jan 1 st – May 31 st (Inclusive of HST)* |
| Budget Remaining after this award | \$ 961,282.58 | ** |

* Subject to Council approval of the 2012 annual operating and capital budgets.

** The remaining balance will be used in accordance to details provided in the financial considerations. \$174,084.94 from the Cement Relining Program (account 065-6150-10321-005) will be returned to original funding source.

Staff further recommends: THAT the tendering process be waived in accordance with Purchasing By-Law 2004-341, Part II, Section 7 (1) (c) when the extension of an existing contract would prove more cost-effective or beneficial;

BACKGROUND

Staff awarded contract 111-T-10 to the lowest priced bidder (Wamco Supply) in 2010 for a one (1) year term. The tender had an option to renew for an additional one (1) year at the same terms, conditions, pricing and subject to the contractor's performance and satisfaction of the Town. The funding source for the supply and delivery of watermain supplies, water services supply and sewer supplies comes from both capital and operating accounts found under the Financial Attachment.

Tender 111-T-10 had 270 parts (items) identified within the bid document and Wamco Supply was low bidder on 55% or 149 of these items and was overall low bidder of the five (5) bidders who submitted a bid. Purchasing and Waterworks completed the contractor evaluation and are satisfied with their performance and recommend extending the contract for additional one (1) year at the same 2010 itemized pricing and general terms and conditions as the original tender submission.

In 2007-2008, Waterworks conducted system improvement study which indicates that elimination of dead-ends, where possible, proves to be a cost-effective solution in long-term life-cycle analysis and cost assessment. Ten (10) existing dead-end locations were found not suitable for network looping. At these ten locations, an alternative cost-effective solution to replace manual flushing routine operation is to install auto-flushing stations. Construction to install these stations can be completed within two (2) months.

Included within the contract 111-T-10 is the supply and delivery of Kupferle 9800M auto-flushing station for one (1) unit. As part of the 2011 water system improvement capital project, an additional ten (10) auto-flushing stations are required to be purchased through Wamco's contract. Under the 2010 contract, Wamco's pricing was 8% lower than the price of the 2nd bidder, 16% lower than the 3rd bidder and 31% lower than the price of the 4th bidder. Purchasing has negotiated with Wamco, a \$140 per unit reduction from the contractual pricing under 111-T-10 (\$1,400 for all units).

FINANCIAL CONSIDERATIONS

| Account Name | Account # | Budget Amount | Spent to Date | Committed | Budget Available | Cost of Award | Budget Remaining |
|--|--------------------|---------------------|---------------------|-------------------|---------------------|-------------------|-------------------|
| Water Main Breaks | 760 100 4530 | 54,845.00 | 17,874.29 | - | 36,970.71 | 21,492.92 | 15,477.79 |
| T&D - Main Line | 760 110 4530 | 2,000.00 | 84.76 | - | 1,915.24 | 1,166.67 | 748.57 |
| T&D - Residential Services | 760 111 4530 | 21,919.00 | 7,255.05 | - | 14,663.95 | 8,119.42 | 6,544.53 |
| T&D - ICI Services | 760 112 4530 | 7,367.00 | 2,779.90 | - | 4,587.10 | 2,839.08 | 1,748.02 |
| T&D - Chambers | 760 114 4530 | 5,243.00 | 123.00 | - | 5,120.00 | 2,475.08 | 2,644.92 |
| T&D - Hydrants | 760 115 4530 | 35,890.00 | 18,759.85 | - | 17,130.15 | 17,130.15 | - |
| Sewer Line Breaks | 760 500 4530 | 4,368.00 | - | - | 4,368.00 | 798.00 | 3,570.00 |
| T&D - Main Line | 760 510 4530 | 2,293.00 | 165.06 | - | 2,127.94 | 1,337.58 | 790.36 |
| T&D - Residential Services | 760 511 4530 | 8,618.00 | 846.65 | - | 7,771.35 | 2,110.50 | 5,660.85 |
| T&D - ICI Services | 760 512 4530 | 6,401.00 | - | - | 6,401.00 | 1,983.92 | 4,417.08 |
| Cement Relining of Iron Watermain Program - Annual | 053-6150-10321-005 | 1,380,000.00 | 1,019,425.94 | 161,489.12 | 199,084.94 | 25,000.00 | 174,084.94 |
| 2011 Award Total | | 1,528,944.00 | 1,067,314.50 | 161,489.12 | 300,140.38 | 84,453.32 | 215,687.06 |
| Water System Upgrade Program - 2011 award only | 053-6150-11387-005 | 959,600.00 | 164,600 | | 795,000 | 49,404 | 745,595.52 |
| 2011 Award Total: | | 2,488,544.00 | 1,231,914.50 | 161,489.12 | 1,095,140.38 | 133,857.80 | 961,282.58 |

¹ Budget remaining will be used to fund other operating material contracts being charged to the same accounts identified in the financial consideration summary and as budgeted for within these accounts.

² Budget remaining on the Cement Relining of Iron Watermain Program (\$174,084.94) will be returned to original funding sources while the funding remaining in the Water System Upgrade Program (\$745,595.52) will be used for construction of auto-flushing stations as well as watermain looping work.



STAFF AWARD REPORT

Page 1 of 2

| | |
|--------------|--|
| To: | Andy Taylor, Chief Administrative Officer |
| Re: | 067-T-10 Road Rehabilitation Program, Parking lot Resurfacing - Contract Extension |
| Date: | July 12, 2011 |
| Prepared by: | Mike Brady, Supervisor Contract Administration Ext, 2316 Patti Malone, Senior Buyer Ext, 2239 |

PURPOSE

The purpose of this report is to extend Road Rehabilitation contract to include parking lot resurfacing for Bishops Cross Community Park and Civic Centre (Theatre Parking Lot).

RECOMMENDATION

| | | |
|-----------------------------------|--|--|
| Recommended Supplier | Brennan Paving & Construction Ltd (Preferred Supplier) | |
| Current Budget Available | \$ 390,261.00 | Various (See Financial Considerations) |
| Less cost of award | \$ 301,261.00 | Total award |
| Budget Remaining after this award | \$ 89,000.00 | * |

*Budget remaining will be used for future phases of the Civic Centre parking lot resurfacing program as budgeted for within this account.

THAT the tender process be waived in accordance with the Purchasing By-Law 2004-341 Part II, Section 7 (1) (c) "when the extension of an existing contract would prove more cost-effective or beneficial."

BACKGROUND

Tender 067-T-10 was released for the annual road rehabilitation program that includes asphalt resurfacing, asphalt recycling and pavement preservation strategies.

Staff awarded Tender 067-T-10 to the lowest priced bidder Brennan Paving & Construction Ltd. (Brennan) in 2010 for the Town's annual road rehabilitation program for three years subject to Council approval of the annual operating budget. Included under Tender 067-T-10 was itemized pricing for HL3 parking lot overlay however not at the quantities required to complete the above noted parking lots within this report.

Staff are recommending utilizing pricing received under Tender 067-T-10 for completion of the two (2) parking lot areas identified within this report to align with the overall road rehabilitation contract. The parking lot resurfacing for Bishops Cross Community Park and Civic Centre (Theatre Parking Lot) requires HL3 overlay spreader (Tonne), Grader (hourly), Gradall and Tri-axle trucks (hourly) which are all included under the current contract (067-T-10) with Brennan.

Tender 067-T-10 was awarded in 2010 and that time staff reported pricing received was overall 3% lower than 2007 contractual pricing received even with the increase costs of Asphalt between the periods of 2007 to 2010. Additionally, the cost difference between the low bidder (Brennan) and 2nd low bidder was approximately \$700,000 for a one (1) year term. Staff believes Brennan was very aggressive in their pricing in 2010 as they wanted to retain the contract that they have won competitively since 2007.

OPTIONS/DISCUSSIONS

The majority (80%) of the cost associated with this award is for the supply and delivery and overlay spreader of the Asphalt HL3 and as such staff have compared the pricing being utilized under Tender 067-T-10 for this award to the following:

Price per tonne being utilized under Tender 067-T-10 for these parking lot resurfacing is 30% lower than York Co-op Asphalt HL3 material contract (supply & delivery only) and the price for the HL3 overlay spreader is 11% lower than 2007 contractual pricing, 21% lower than the 2nd lowest bidder under the 2010 bid (067-T-10) and 54% lower than the 2010 price quoted in the Asphalt Maintenance contract awarded to the low bidder (Note: Asphalt Maintenance contract has lower quantities).

The balance 20% of the cost associated with this award is for the hourly rates for Grader, Gradall and Tri-axle trucks and the price being utilized for these parking lot resurfacing is competitive in the market place for this type of work.

FINANCIAL CONSIDERATIONS

| Account Name | Account # | Budget Amount | Spent to Date | Committed | Budget Available | Amount to Allocate to this project | Budget Remaining |
|--------------------------|--------------------|----------------|----------------|----------------|------------------|------------------------------------|------------------|
| Parking Lots -2009 | 050-6150-9171-005 | 507,867 | 500,035 | 0 | 7,832 | 7,832 | 0 |
| Parking Lots -2011 | 050-6150-11289-005 | 230,800 | 1,324 | 101,047 | 128,429 | 128,429 | 0 |
| Civic Centre Parking Lot | 050-6150-11295-005 | 254,000 | 0 | 0 | 254,000 | 165,000 | 89,000 |
| Totals: | | 992,667 | 501,359 | 101,047 | 390,261 | 301,261 | 89,000 |



STAFF AWARD REPORT

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| | |
|--------------|--|
| To: | Brenda Librecz, Commissioner Community & Fire Services |
| Re: | 074-R-06 Contract Extension of Concession Service for Various Recreation Facilities |
| Date: | July 18, 2011 |
| Prepared by: | Glen Taylor, Manager, Community Centre Operations Ext. 3180 Rosemarie Patano, Senior Buyer, Ext. 2990 |

PURPOSE

The purpose of this report is to obtain approval to extend contract 074-R-06 for the Concession Service for Various Recreation Facilities for an additional twelve (12) months.

RECOMMENDATION

| Recommended Supplier | International Foods & Snacks (Preferred Supplier) | |
|---|---|---|
| | Revenue (Annual Minimum Rent) | |
| September 01 st 2011 to August 31 st 2012 | \$ 59,000.00 | Thornhill, Mt. Joy, Markham Village, Clatworthy & Centennial Angus Glen |
| | \$ 35,000.00 | |
| | \$ 94,000.00 | Total Revenue* Or 23% of gross sales, whichever is higher |

* This is a revenue generated award with funds directed to Recreation annual revenue account and only an award letter is issued to the recommended proponent. Additionally, included in the current contract is a clause that "should gross sales exceed \$500,000 per annum at all locations, the recommended proponent will pay to the Town 25% of these gross sales".

Staff further recommends:

THAT the tendering process be waived in accordance with Purchasing By-Law 2004-341, Part II, Section 7, "(c) when the extension of an existing contract would prove more cost-effective or beneficial;"

BACKGROUND

Request for Proposal 074-R-06 was issued to invite interested vendors to submit proposals to provide concession services for the various community centres's to commence on September 1, 2006 with the exception of Angus Glen Community Centre and Library to commence on January 1, 2009. The contract was awarded to International Foods, as the highest ranked supplier with the highest financial return. The current contract with International Foods and Snacks (International) includes: Thornhill, Mt. Joy, Crosby, Markham Village, Clatworthy and Angus Glen Community Centre and Library will expire on August 31, 2011.

The advantages of extending this contract with International Foods & Snacks include both higher financial returns and cost savings:

1. Compared to the previous contract, there is approximately on average a 10% decrease in sales for all six facilities. Despite this downward trend, International Foods has maintained their quoted rental fee structure for the duration of their current contract, without issue. Also, International Foods have committed to the Town, the payment of the same facility rental fees for the contract extension.
2. Throughout the duration of the Contract, there have been several facility renovations that have impacted the day to day operations of International Foods. Purchasing Staff have negotiated that the requested reimbursement of loss profits (which were a direct result of the facility renovation, specifically of Markham Village and Thornhill Community Centre), be waived. A cost savings to the Town of approximately \$20,592, which is contingent on the successful award of this recommended contract extension.

By going out to market for bid again, there is no assurance that the Town will see the same financial returns. This is combined with the fact that there are few suppliers within this field that have the same experience and qualifications, which the Town is seeking.

International Foods and Snacks is the Town's current concessions vendor since 2003. Since the commencement of their contract, International has spent well over \$140,000 in capital improvements. They have been accommodating, and staffs have been satisfied with their level of service and quality food.

Staff recommends extending the current contract with International Foods & Snacks into 2012 at the same prices and conditions for the same items as per the quotation 074-R-06 for an additional twelve (12) month term. With the contract extension, Staff will eliminate the Crosby Centre from the current schedule due to the lack of interest from the community as a direct result of various "concession like" services provided within the local vicinity.



STAFF AWARD REPORT

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| | |
|--------------|---|
| To: | John Livey, Chief Administrative Officer |
| Re: | 046-T-11 Markham Theatre Audio Systems Supply and Installation |
| Date: | June 9, 2011 |
| Prepared by: | Bonnie Armstrong, Operations Manager, 905-944-3794 Anna Ruberto, Senior Buyer, ext. 2011 |

PURPOSE

To obtain approval to award the contract for removal and replacement of new audio systems (i.e. Loudspeaker, Booth-PA, Intercom, Wireless Microphone) at the Markham Theatre.

RECOMMENDATION

| | | |
|------------------------------------|---------------------------|---|
| Recommended Supplier | RP Dynamics (Sole Bidder) | |
| Current Budget Available | \$ 448,100.00 | Various (See Financial Considerations)* |
| Less: Cost of award | \$ 329,091.84 | Inclusive of HST impact |
| Budget Remaining after this award* | \$ 119,008.16 | * |

* The remaining balance will be returned to the original funding source.

BACKGROUND

The Town released a bid to the market for vendors to provide labour, materials and equipment necessary to remove existing equipment at Markham Theatre and install new audio systems (i.e. Loudspeaker, Booth-PA, Intercom, Wireless Microphone). The Theatre Loudspeaker wiring and Booth-PA systems are as originally installed in 1984. The amplifiers create noise throughout the system and are overdue for replacement. Repair parts are no longer available. A change from analog to digital equipment is advised (and frequently requested by artists and clients). The Theatre Intercom and Wireless Microphone systems operate within the 700MHz frequency band which is no longer legally permitted (as of June 2011) in Canada.

The work schedule for this project is from July 18 to August 12, 2011 and the Theatre will not be operational during these dates.

BID INFORMATION

| | |
|---------------------------------|--------------|
| Advertised | ETN |
| Bids closed on | May 27, 2011 |
| Number picking up bid documents | 7* |
| Number responding to bid | 2** |

*Purchasing contacted the bidders who picked up the document and did not submit a bid submission. The responses included the following: project timelines did not meet their schedules; resources were not available; distributor not installation company; time constraints to prepare submission.

**One bidder was disqualified after bid opening for not meeting the mandatory requirements included within the bid document. This bidder did not have the mandatory certification / experience to install the required components within this contract and was deemed non-compliant per the Town's General terms and Conditions. *"The failure by a bidder to comply with any requirement of a quotation which is identified as "Mandatory" shall result in the bid being rejected as non-complaint"*

PRICE SUMMARY

| Supplier | Price inclusive of HST* |
|-------------|-------------------------|
| RP Dynamics | \$329,091.84 |

*As per the GTC the Town reserves the right, in its sole discretion, to reject the Bid of the sole Bidder and cancel the Quotation process, or enter into direct negotiations with the sole Bidder. Staff reviewed pricing received from the sole complaint bidder and compared with analysis of our cost estimate and recommend moving forward with this award.

Initially, there were four (4) Markham Theatre Audio projects planned through the 2011 budget process and with the procurement planning process, staff identified the opportunity to release these four (4) projects into one (1) bid document. This enabled the Town to obtain volume pricing on the equipment and labour. We believe the pricing received from RP Dynamics to be competitive due to the following reasons:

RP Dynamics has maintained a very good history of competitive bids with Markham theatre over many years. In 2006 they were the second lowest bid on a \$150,000 project (a close second to Westbury Show Systems). In 2009-2010 they provided the lowest price of all bids for the audio support for the Milliken Children's festival and the Olympic Torch event held at the Markham Civic Centre.

Staff estimated \$448,100 for the labour and equipment required for this project with labour being approximately \$50,000 and equipment being <\$400,000 of these project costs. The labour component was estimated through industry norm of \$350 / day for each technician and approximately 7-8 technicians are required to carry out this project. The equipment component was estimated through discussion with distributors of the various audio systems.

After analyzing the price submission with the estimate, the audio equipment charges amount to 83% of the cost of the award. The Town have contacted the equipment distributors and realize there has been only a slight markup on equipment and much less than our original estimate. The labour charges are also competitive at \$54,250 for the work schedule of July 18 to August 12, 2011, equating to 17% of the Cost of the award and within the industry norm and our original estimate.

After closing of bid, Purchasing negotiated a further \$1,500 reduction in price as allowed under the Town's General Terms and Conditions.

FINANCIAL CONSIDERATIONS

| Account Name | Account # | Budget Amount | Spent to Date | Committed* | Budget Available | Amount to Allocate to this project | Budget Remaining |
|--|--------------------|----------------|---------------|----------------|------------------|------------------------------------|------------------|
| Theatre 2011 Audio-Wireless Microphone System Project | 074-6150-11151-005 | 61,100 | - | 10,000 | 51,100 | 29,281 | 21,819 |
| Theatre Audio - Booth Equipment System Project | 074-6150-11158-005 | 200,500 | - | 40,000 | 160,500 | 77,796 | 82,704 |
| Theatre Audio - Headset & Intercom System Project | 074-6150-11155-005 | 42,700 | - | 10,000 | 32,700 | 29,882 | 2,818 |
| Theatre Audio - House Speakers & Amplifiers System Project | 074-6150-11157-005 | 249,000 | - | 45,000 | 204,000 | 192,133 | 11,867 |
| Totals: | | 553,300 | - | 105,000 | 448,300 | 329,092 | 119,208 |

*Commitment for subsequent required electrical work, cabinets, microphones, monitor amps as budgeted for within these accounts.



STAFF AWARD REPORT

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| | |
|--------------|--|
| To: | John Livey, Chief Administrative Officer |
| Re: | 029-S-11 Information Markham Service Contract Agreement – Contract Extension |
| Date: | May 18, 2011 |
| Prepared by: | Andrew Brouwer, Deputy Clerk (Ext. 8220) Anna Ruberto, Senior Buyer (Ext. 2011) |

PURPOSE

The purpose of this report is to obtain approval to enter into a contract with Information Markham for the period of July 1, 2011 to June 30, 2014.

| | | |
|-----------------------------------|--|---|
| Recommended Supplier | Information Markham (Preferred Supplier) | |
| Current Budget Available | \$ 36,372.00 | 310 331 5640 Temp. Employee Services |
| Less cost of award | \$ 37,259.50 | July 1, 2011 to December 31, 2011 (inclusive of HST)* |
| | \$ 37,259.50 | January 1, 2012 to June 30, 2012 (inclusive of HST)* |
| | \$ 76,270.20 | July 1, 2012 to June 30, 2013 (inclusive of HST)** |
| | <u>\$ 78,558.03</u> | July 1, 2013 to June 30, 2014 (inclusive of HST)*** |
| | \$ 229,347.23 | Total Award |
| Budget Remaining after this award | \$ (887.50) | |

* The contract cost is awarded in the amount of \$74,519.00 for the period from July 1, 2011 to June 30, 2012, which is a 2.35% increase from current contract costs of \$72,808.00. The budget shortfall of (\$887.50) for the period from July 1, 2011 to December 31, 2011 will be absorbed within the Other Professional Services, 2011 Operating Budget.

**The contract costs from July 1, 2012 to June 30, 2013 will be adjusted by 2.35%

***The contract costs from July 1, 2013 to June 30, 2014 will be adjusted by 3%

Note: The 2012, 2013 and 2014 contract awards will be subject to Council approval of the annual operating budgets.

RECOMMENDATION

That the tendering process be waived in accordance with the Purchasing By-Law 2004-341, Part II, Section 7 Non Competitive Procurement, item 1 (c) when the extension of an existing contract would prove more cost-effective or beneficial.

BACKGROUND

Information Markham has been providing service to the Town through their support staff and volunteer pool for many years.

The previous contract between the Town and Information Markham was valid from 2005 to 2008 and was extended as per the terms of the contract for an additional three (3) years, ending June 30, 2011. The new contract will include a requirement for an annual contract performance review, along with a requirement to deploy customer feedback vehicles such as surveys to help inform improvements to front line customer services, working with the Town. Services provided include: general reception, welcome centre and switchboard services as required. The hours of service are as follows:

- Monday to Friday in the Great Hall Kiosk and Thornhill Entrance Kiosk, daytime from 8:30 a.m. to 4:30 p.m., excluding statutory holidays;
- Monday to Friday in the Great Hall Kiosk, after working hours from 4:30 p.m. to 9:30 p.m., excluding statutory holidays;
- Saturdays and Sundays in the Great Hall Kiosk during the hours of 9:00 a.m. to 5:00 p.m.; and
- All statutory holidays in the Great Hall Kiosk during the hours of 9:00 a.m. to 5:00 p.m. excluding the statutory holidays of Christmas Day and Easter Sunday only.

BACKGROUND (Continued)

The present contract with Information Markham expires on June 30th, 2011. Under the existing contract the annual cost for Information Markham services is \$71, 548.81. Staff recommends that an increase of 2.35% be applied to the initial renewal of the contract. Following the initial increase, staff recommend an increase of 2.35% be applied to the annual amount of the contract during the second year of the contract and an increase of 3% is applied to the annual amount of the contract during the third year of the contract, in line with Town staff increases approved by Council. The Town also supports Information Markham through the provision of in-kind corporate and facilities support (e.g., ITS, computer, telephone, access to training and office space).

FINANCIAL CONSIDERATIONS

1. The contracts costs will be awarded in the amount of \$74,519.00 for the period of July 1, 2011 to June 30, 2012, which is an increase of 2.35% over the current cost of \$72,808. The cost of the award will be funded from the Temporary Employee Services budget. The budget shortfall of (\$887.50) for the period from July 1, 2011 to December 31, 2011 will be absorbed within the Other Professional Services budget, 2011 Operating Budget.
2. The contract costs from July 1, 2012 to June 30, 2013 will be adjusted by 2.35%;
3. The contract costs from July 1, 2013 to June 30, 2014 will be adjusted by 3%;
4. The 2012, 2013 and 2014 operating budgets will be adjusted accordingly based on the increases as outlined in the report which are subject to Council approval.



STAFF AWARD REPORT

| | |
|--------------|--|
| To: | John Livey, Chief Administrative Officer |
| Re: | 142-S-08 Animal Services - Contract Extension |
| Date: | June 24, 2011 |
| Prepared by: | Bill Wiles, Manager By-law Enforcement & Licensing Ext. 4851 |

PURPOSE

To obtain approval to extend the contract for Animal Services from July 1, 2011 to December 31, 2011 (6 month period).

RECOMMENDATION

| | | |
|-----------------------------------|--|-----------------------|
| Recommended Supplier | Ontario Society for the Prevention of Cruelty of Animals -OSPCA (Preferred Supplier) | |
| Current Budget Available | \$195,594.48 | 310 320 5370 |
| Less cost of award | \$197,638.96 | July 1 – Dec 31, 2011 |
| Budget Remaining after this award | (\$2,044.48) | * |

* The budget shortfall of \$2,044.48 will be absorbed within the Legislative Services operating budget.

Staff further recommends:

THAT the tendering process be waived in accordance with Purchasing By-Law 2004-341, Part II, Section 7, “(c) when the extension of an existing contract would prove more cost-effective or beneficial;

BACKGROUND

In 2008, the Town entered into a contract for animal control and wildlife services with the OSPCA for a three year period, with each party having the option to extend for a further two year period. Prior to the OSPCA contract, the Town had an animal control services contract with the Town of Whitby and before that, Kennel Inn in Aurora. The current contract expires June 30th.

At the May 9, 2011 General Committee meeting, staff proposed a two (2) year extension to the current contract. At the same meeting, both deputations and Committee members raised questions around the scope and nature of the OSPCA’s services and as a result, Committee deferred the contract award decision to allow staff the opportunity to provide responses and amend recommendations, if required.

DISCUSSION

Staff have reviewed the questions raised by deputations and Committee and will be prepared to provide comprehensive responses in early fall, 2011. Many of the questions raised relate to the short and long term vision for animal control and wildlife services, and a preferred service model. To better inform Council about the short and long term considerations and to ensure their engagement in the selection of a best-fit service model for animal control and wildlife services, a consultant study will be undertaken in the fall to be completed by the end of 2011 and the costs will be funded from the 2011 Operating Budget.

While the study is being undertaken, animal control and wildlife services continue to be required and within the current environment, staff recommend that the existing contract with the OSPCA be continued through a letter of undertaking until December 31, 2011. A letter of undertaking is required to protect the Corporation from risks.

An explanation of the rationale for the extended contract with the OSPCA will be provided to General Committee when staff respond to the questions raised by the deputations and Committee. The letter of undertaking with the OSPCA will include the ability for either party to terminate the contract with notice.



STAFF AWARD REPORT

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| | |
|--------------|---|
| To: | John Livey, Chief Administrative Officer |
| Re: | 053-T-11 Greensborough Parks Construction |
| Date: | May 10, 2011 |
| Prepared by: | Linda Irvine, Manager Parks and Open Space, Ext. 2120 Tony Casale, Senior Buyer, Ext. 3190 |

PURPOSE

To obtain approval to award the contract for the construction of Amos Court Neighbourhood Park, Greensborough Parkette (Square Park) and Greensborough Woodlot Park (Castlemore & Swan Park).

RECOMMENDATION

| | | |
|-----------------------------------|--|--|
| Recommended Supplier | Melfer Construction Inc. (Lowest Priced Supplier) | |
| Current Budget Available | \$ 777,216.43 | Refer to table in financial section for details |
| Less: Cost of Award | \$ 495,767.58 \$ 49,576.75 \$ 126,204.02 \$ 671,548.35 \$ 60,439.35 \$ 731,987.70 | Inclusive of provisional items and HST) Contingency @ 10% Enhanced contingency * Internal Management Fee @ 9% |
| Budget Remaining after this award | \$ 45,228.73 | ** |

* Due to favourable pricing, staff recommends awarding additional works which were provisional items (Refer to Options/Discussions below). In determining where the additional contingency money should be spent, staff reviewed the original items, and identified and quantified those works which were deleted. Confirmation of the precise items to be added will be done through a Change Order after the project is awarded for approval by the Director, Planning & Urban Design once staff is confident that the prices are in line with the tender and represent fair market value.

** The remaining funds will be returned to the original funding source.

BACKGROUND

This project includes the construction of three (3) parks in Greensborough. One park is located near Amos Court, while the other two (2) are located North West and South East of Castlemore & Swan Park.

“Amos Park”: The park is located south west of Amos Court between Alfred Paterson Drive to the north and Appleview Road to the south. The park design includes demolition of an existing engineering walkway for inclusion as part of the park, installation of a playground, seating areas, ‘molok’ recycling and waste receptacles, bicycle racks, a steel shade trellis, deciduous and coniferous trees, asphalt walkways and open lawn areas as well as site servicing.

“Square Park”: The park is located north west of Castlemore and Swan Park. The park design includes an open lawn area, seating areas and deciduous planting.

“Woodlot Park”: The park is located south east of Castlemore and Swan Park. The park design includes woodlot and non-woodlot trails, a playground, site servicing as well as coniferous and deciduous planting.

OPTIONS/DISCUSSIONS

In July 2010, the Town released tender 190-T-10 to the market for the construction of the Amos Court Neighborhood Park in Greensborough. Upon closing, the Town received four (4) bid submissions with the lowest bid price being 70% over budget. Due to budgetary constraints, staff cancelled tender 190-T-10 and revised the scope of work for Amos Court Neighborhood Park and developed a strategy to meet budgetary constraints.

OPTIONS/DISCUSSIONS (Continued)

The strategy included a three pronged approach:

1. Re-tender the work when market conditions improve and competition for infrastructure projects is minimized.
2. Tender the three parks together to leverage pricing due to economies of scale.
3. Revise the scope of work on all three parks to meet budget.

This approach resulted in a very favourable price for the tendered work. As a result, and so as to not reduce the level of service, staff recommends adding back those items that were previously removed from the drawings.

BID INFORMATION

| | |
|---------------------------------|------------------------------------|
| Advertised | ETN (Electronic Tendering Network) |
| Bids closed on | April 13, 2011 |
| Number picking up bid documents | 20 |
| Number responding to bid | 13 |

PRICE SUMMARY (Inclusive of HST)

| Suppliers | Bid Price * |
|---|----------------------|
| Melfer Construction Inc. | \$ 495,767.58 |
| Colpac Construction Inc. | \$ 502,980.85 |
| Cambium Site Contracting Inc. | \$ 571,351.59 |
| Hawkins Contracting Services Limited | \$ 589,998.93 |
| 407043 Ontario Limited o/a Hollandia Land & Environmental Solutions | \$ 620,901.87 |
| Royalcrest Paving & Contracting Ltd. | \$ 617,727.97 |
| Latitude 67 Ltd. | \$ 615,246.05 |
| Lomco Limited | \$ 645,611.54 |
| Bruce Wilson Landscaping Ltd. | \$ 623,562.13 |
| Pine Valley Enterprises Inc. | \$ 650,612.23 |
| Forest Ridge Landscaping Inc | \$ 661,549.92 |
| Marnix Infrastructure Inc. | \$ 684,399.84 |
| Mopal Construction Limited | \$ 714,954.06 |

* Bid opening prices inclusive of inspection/testing allowance and provisional items (D3 – D15).

Staff recommends awarding provisional items D3 through to D15 as identified in the bid document. These items include metal waste and recycling receptacles, metal benches, concrete pads, and planting.

FINANCIAL CONSIDERATIONS

| Description | Account # | Projects Budget Available | Cost incl. HST, Provisional items, Contingency, & Internal Mgmt Fees (9%) | Remaining Funds |
|------------------------------------|-------------------|---------------------------|---|-----------------|
| Greensborough Parkette NW Quadrant | 81-5350-8158-005 | \$269,391.11 | | |
| Amos Court NBHD Park | 81-5350-8008-005 | \$216,825.32 | | |
| Greensborough Woodlot Playground | 81-5350-10033-005 | <u>\$291,000.00</u> | | |
| Total Of All Three Budgets | | \$777,216.43 | \$ 731,987.70 | \$ 45,228.73 |



STAFF AWARD REPORT

| | |
|--------------|---|
| To: | Alan Brown, Director, Engineering |
| Re: | 090-Q-11 Mid-Block Pedestrian Crossing – South Unionville Ave. |
| Date: | May 24, 2011 |
| Prepared by: | Dale MacKenzie, Senior capital works Engineer. Ext: 4055 Robert Slater, Senior Construction Buyer. Ext. 3189 |

PURPOSE

To obtain approval to award the contract for the installation of a mid-block pedestrian crossing to Fellmore Electric on South Unionville Avenue adjacent to the existing Unionville Meadows School.

RECOMMENDATION

| | | |
|-----------------------------------|--|---|
| Recommended Supplier | Fellmore Electric (Lowest Priced Supplier) | |
| Current Budget Available | \$ 656,938.12 | 061-5350-10236-005 |
| Less: Cost of Award | \$ 75,552.75 | Installation of Mid Block Crossing 10% Contingency |
| | \$ <u>7,555.28</u> | |
| | \$ 83,108.03 | 9% Internal Management Fee Total Project Cost* |
| | \$ <u>7,479.72</u> | |
| | \$ 90,587.75 | |
| Budget Remaining after this award | \$ 566,350.37 | |

* The remaining balance will be used towards other traffic signal installations as budgeted for in this account.

BACKGROUND

The Town of Markham requested quotations from five (5) contractors to install a permanent Mid Block Crossing (with signals) on South Unionville Avenue.

Councillor Hamilton on behalf of the Unionville Meadows School requested that a pedestrian crossing be installed across the South Unionville Avenue roadway. Transportation Operations and Engineering completed a review of the project and it was recommended that the crossing be installed. It should be noted that a detailed warrant analysis of the crossing was not completed. Once the pedestrian crossing has been installed and the pavement marking completed for the entire length of roadway, the new section of roadway may be opened to thru traffic.

BID INFORMATION

| | |
|---|---------------|
| Advertised | By Invitation |
| Bids closed on | May 20, 2011 |
| Number of Contractors invited to bid | 5 |
| Number of Contractors responding to bid | 5 |

PRICE SUMMARY

| Suppliers | Price (including tax) |
|--------------------|-----------------------|
| Fellmore Electric | \$75,552.75 |
| Guild Electric | \$77,927.81 |
| Stacey Electric | \$84,859.60 |
| Beacon Utility | \$89,540.80 |
| Traffic Technology | \$93,227.88 |

The bids have been verified for accuracy and compliance with the Request for Quotation terms and conditions.



STAFF AWARD REPORT

| | |
|--------------|---|
| To: | Jim Baird, Commissioner, Development Services |
| Re: | 055-T-11 BoxGrove Town Centre Gateway North and South Parkettes |
| Date: | September 12, 2011 |
| Prepared by: | Linda Irvine, Manager, Parks and Open Space Development, Ext. 2120 Tony Casale, Senior Construction Buyer, Ext. 3190 |

PURPOSE:

To obtain approval to award the construction of the BoxGrove Town Centre Gateway North and South Parkettes.

RECOMMENDATION:

| | | |
|-----------------------------------|---|--|
| Recommended Supplier | Hawkins Contracting Services Limited (Lowest Priced Supplier) | |
| Current budget available | \$ 386,710.00 \$ 36,000.00 \$ 422,710.00 | 081-5350-10031-005 BoxGrove Town Centre Parkettes Budget estimated for internal management fee (9.0%) Total |
| Cost of award | \$ 149,720.50 \$ 86,394.24 \$ 14,972.00 \$ 251,086.74 \$ 22,597.80 \$ 273,684.54 | Inclusive of testing allowance and HST Provisional items Inclusive of HST * Contingency @ 10% Total cost of award (inclusive of HST) Internal department management fee @ 9.0% Total project cost |
| Budget Remaining after this award | \$ 149,025.46 | ** |

* Due to favourable pricing received, staff recommends the inclusion of three (3) masonry walls identified as provisional items in the bid document. The North parkette will be comprised of two (2) Masonry walls of which one (1) of the walls will include lettering (BoxGrove) and one (1) other masonry wall will be situated at the South parkette.

**The remaining balance will be returned to the original funding source.

BACKGROUND

The Box Grove Town Centre Gateway North and South Parkettes are situated on the north-east and south-east corners of the intersection of 14th Avenue and Box Grove Bypass (9th Line). The north parkette is bounded by Box Grove Bypass on the west side and 14th Avenue on the south with a pedestrian connection to the adjacent laneway at the north-east corner of the parkette. The south parkette is bounded by Box Grove Bypass on the west side and 14th Avenue on the north with a pedestrian connection to the adjacent laneway at the south-east corner of the parkette.

The scope of work includes site preparation and grading, concrete paving, site amenities such as waste receptacles, benches and tables w/ chess board inserts, planting and sodding. Also included in the scope of work is maintenance and watering for a two year period.

BID INFORMATION

| | |
|----------------------------|---------------|
| Advertised | ETN |
| Bid closed on | June 03, 2011 |
| Number picking up document | 9 |
| Number responding to bid | 5 |

Note: Two bidders that picked up the bid document advised that they did not bid due to current workload.

PRICE SUMMARY

| Suppliers | Price (Inclusive of HST) |
|---|--------------------------|
| Hawkins Contracting Services Limited | \$ 149,720.50 |
| RoyalCrest Paving & Contracting Ltd. | \$ 154,227.76 |
| Rutherford Contracting Ltd. | \$ 154,435.31 |
| Mopal Construction Ltd. | \$ 170,789.91 |
| Evansgolf Corporation | \$ 213,299.45 |



STAFF AWARD REPORT

| | |
|--------------|--|
| To: | Jim Baird, Commissioner, Development Services |
| Re: | 065-T-11 Street Illumination Denison Street (Between Woodbine Avenue and Esna Park Drive) Denison Street (Between Birchmount Road and Gorvette Road) |
| Date: | September 12, 2011 |
| Prepared by: | Dereje Tafesse, Capital Works Engineer, Ext. 2034 Tony Casale, Senior Construction Buyer, Ext. 3190 |

PURPOSE

To obtain approval to award the contract for the supply and installation of streetlight systems at Denison Street (Between Woodbine Avenue and Esna Park Drive) and Denison Street (Between Birchmount Road and Gorvette Road).

RECOMMENDATION

| | | |
|-----------------------------------|---|---|
| Recommended Supplier | Langley Utilities Contracting Ltd. (Lowest Priced Supplier) | |
| Current budget available | \$ 231,000.00 | 083-5350-9301-005 Illumination Requests Budget estimated for internal management fee (7.5%) Total |
| | \$ 17,325.00 | |
| | \$ 248,325.00 | |
| Cost of award | \$ 176,438.10 | (Inclusive of HST) Contingency @ 10% Total cost of award (inclusive of HST) |
| | \$ 17,643.81 | |
| | \$ 194,081.91 | |
| | \$ 14,556.14 | Internal department management fee @ 7.5% Total project cost |
| | \$ 208,638.05 | |
| Budget Remaining after this award | \$ 50,055.14 | * |

*The remaining balance will be utilized for other street illumination requirements as budgeted for in this account.

BACKGROUND

As part of the five year illumination plan, the Town identified the following two locations (below) for the supply and installation of streetlights.

- Denison Street - Between Woodbine Avenue and Esna Park Drive
- Denison Street – Between Birchmount Road and Gorvette Road

The scope of work includes the supply and installation of a streetlight system on Denison Street (underground conduit) between Woodbine Avenue and Esna Park Drive and on Denison Street (underground conduit) between Birchmount Road and Gorvette Road. The work is scheduled to commence in July 2011 and be completed by September 2011;

BID INFORMATION

| | |
|----------------------------|--------------|
| Advertised | ETN |
| Bid closed on | May 20, 2011 |
| Number picking up document | 8 |
| Number responding to bid | 6 |

PRICE SUMMARY

| Suppliers | Price (Inclusive of HST) |
|---|--------------------------|
| Langley Utilities Contracting Ltd. | \$ 176,438.10 |
| Fellmore Electrical Contractors Ltd. | \$ 188,007.95 |
| Black & McDonald Limited | \$ 193,245.22 |
| AGI Traffic Technology Inc. | \$ 199,406.86 |
| Dundas Power Line Ltd. | \$ 242,319.61 |
| Beacon Utility Contractors Limited | \$ 265,046.13 |



STAFF AWARD REPORT

| | |
|--------------|---|
| To: | Jim Baird, Commissioner, Development Services |
| Re: | 124-T-11 Tannery Pond Environment Improvement |
| Date: | September 12, 2011 |
| Prepared by: | Linda Irvine, Manager, Parks and Open Space Development, Ext. 2120 Tony Casale, Senior Construction Buyer, Ext. 3190 |

PURPOSE

To obtain approval to award the contract for the Tannery Pond Environment Improvements.

RECOMMENDATION

| | | |
|-----------------------------------|---|---|
| Recommended Supplier | Hawkins Contracting Services Limited (Lowest Priced Supplier) | |
| Current budget available | \$ 178,200.00 | 081-6150-10554-005 Tannery Pond |
| | \$ 16,038.00 | Budget estimated for internal management fee (9.0%) |
| | \$ 194,238.00 | Total |
| Cost of award | \$ 121,034.36 | Inclusive of HST |
| | \$ 9,682.72 | Contingency @ 8% |
| | \$ 130,717.08 | Total cost of award (inclusive of HST) |
| | \$ 11,764.53 | Internal department management fee @ 9.0% |
| | \$ 142,481.61 | Total project cost |
| Budget Remaining after this award | \$ 51,756.39 | * |

* The remaining balance will be used for anticipated consultant and subcontractor work.

BACKGROUND

The Tannery Pond Boardwalk / Park is an existing natural park in the Town of Markham west of Main Street, north of Robinson Street and south of Bullock Drive. The scope of work involves maintenance, repair and management of both the natural and man-made structures within the park. Work includes but is not limited to excavation and salvaging of material on site as needed, rough and fine grading, wetland creation, vegetation management, planting, seeding, in-stream rehabilitation, bio-engineering and board walk repairs. The project is to be completed by September 15th, 2011.

BID INFORMATION

| | |
|----------------------------|---------------|
| Advertised | ETN |
| Bid closed on | June 15, 2011 |
| Number picking up document | 13 |
| Number responding to bid | 3 |

*Of the Bidders that picked up the bid document but did not submit a bid, three bidders advised that they could not handle due to present workload and one advised they were unable to quote competitively.

PRICE SUMMARY

| Suppliers | Price (Inclusive of HST) |
|---|--------------------------|
| Hawkins Contracting Services Limited | \$ 121,034.36 |
| Cambridge Landscaping Inc. | \$ 130,674.44 |
| 560789 Ontario Limited o/a R+M Construction | \$ 176,960.64 |

**STAFF AWARD REPORT****Page 1 of 2**

| | |
|--------------|---|
| To: | John Livey, Chief Administrative Officer |
| Re: | 104-T-11 Cleaning and Remediation of Storm Water Management (SWM) Ponds |
| Date: | June 13, 2011 |
| Prepared by: | Daniel Chiu, Capital Works Engineer. Ext: 8120 Robert Slater, Senior Construction Buyer. Ext. 3189 |

PURPOSE

To obtain approval to award the contract for the cleaning of the Buttonville (Pond #4) and Austin (Pond #44) SWM Ponds.

RECOMMENDATION

| | | |
|-----------------------------------|--|---|
| Recommended Supplier | 1677233 Ontario Ltd o/a PGI Contracting (Lowest Priced Supplier) | |
| Current Budget Available | \$ 422,145.66 | 056-6150-8445-005 Cleaning of SWM Ponds |
| Less: Cost of Award | \$ 333,164.28 | Cleaning and remediation of SWM Ponds |
| | \$ 33,316.43 | 10% Contingency |
| | \$ 366,480.71 | |
| | \$ 43,977.69 | 12.0% Internal Management Fee |
| | \$ 410,458.40 | Total Project Cost |
| Budget Remaining after this award | \$ 11,687.26* | |

* The remaining balance in the amount of \$11,687.26 will be returned to the original funding source upon completion of this project.

BACKGROUND

In April 2010, the Town issued a proposal call, RFP 016-R-10, for qualified consultants to examine and make recommendations for the cleaning of Storm Water Management (SWM) Ponds. Included in the study were the Buttonville Pond (Pond #4) and Austin Pond (Pond # 44). From a detailed bathymetric survey and field assessment that was completed in the fall of 2010, and based on the volume of the sedimentation, it was determined that a sediment clean-up was required and should be performed on both of these ponds.

PREQUALIFICATION

Due to the complex and sensitive nature involved in cleaning storm water ponds, the Town carried out a prequalification process to ensure that all bidders would have the qualifications, experience and resources to complete the work of this scope and magnitude in accordance with the Town of Markham requirements.

The prequalification was issued in accordance with the Purchasing By-law 2004-341. The Town set out criteria for evaluation and only bidders that scored a minimum of seventy-five points based on these criteria were considered eligible for prequalification.

PREQUALIFICATION INFORMATION

| | |
|--|---------------|
| Advertised, place and date | (ETN) |
| Prequalification closed on | March 2, 2011 |
| Number of Contractors submitting proposals | 13 |
| Number of Contractors prequalified | 9 |

TENDER

A tender #104-T-11 was issued in accordance with the Purchasing By-law 2004-311 to the prequalified bidders. Engineering, and purchasing staff along with the consultant reviewed the bid submissions and are satisfied that all items, conditions, bid prices and specifications comply with the Town's requirements. The bid results are summarized in the following table:

BID INFORMATION

| | |
|-------------------------------------|--------------------------------------|
| Advertised | By Invitation (Prequalified bidders) |
| Bids closed on | May 27, 2011 |
| Number picking up bid documents | 9 |
| Number of Bidders responding to bid | 3 |

The tender was distributed to each of the pre-qualified bidders from which three submitted a response. Others that did not respond were contacted and stated that their current workload as their reason for not being able to submit a bid.

BID EVALUATION

The bids have been verified for accuracy and compliance with the Request for Tender terms and conditions. Purchasing has reviewed the references of the recommended proponent and is satisfied with the references provided. PGI Contracting was the lowest priced bidder and it is recommended that it be awarded the contract for this project.

PRICE SUMMARY

| Suppliers | Price (Inclusive of HST) |
|--|--------------------------|
| 1677233 Ontario Ltd o/a PGI Contracting Inc. | \$ 333,164.28* |
| Iron Trio Inc. | \$ 557,272.97 |
| Rutherford Contracting Ltd. | \$ 783,490.94 |

* Staff have confirmed that the low bidder has satisfied all the requirements of this bid document and the price received is comparable to the consultant estimate for the work.



STAFF AWARD REPORT

| | |
|--------------|---|
| To: | Andy Taylor, Chief Administrative Officer |
| Re: | 125-T-11 Culvert Rehabilitation of Bronte Road Culvert (C28) and Green Lane Culvert (C08) |
| Date: | August 8, 2011 |
| Prepared by: | Mohammed Razzaq, Capital Works Engineer. Ext: 7920 Robert Slater, Senior Construction Buyer. Ext. 3189 |

PURPOSE

To obtain approval to award the contract for rehabilitation of Bronte Road Culvert (C28) and Green Lane Culvert (C08).

RECOMMENDATION

| | | |
|-----------------------------------|---|--|
| Recommended Supplier | Clearwater Structures Inc. (Lowest priced Supplier) | |
| Current Budget Available | \$ 981,071.51 | 058-6150-8111-005 Culvert Improvements |
| Less: Cost of Award | \$ 915,781.39 | Inclusive of HST |
| | \$ 45,789.07 | Contingency @ 5% |
| | \$ 961,570.46 | Total Cost of Award |
| Budget Remaining after this award | \$ 19,731.99* | |

* The remaining balance will be returned to the original funding source.

BACKGROUND

This project is part of Markham's bridges and culverts improvement program to systematically replace and/or repair aged and deficient structures in order to improve their safety and reliability.

In 2008 the Town retained the services of a consultant to carry out a structural inspection and provide reports on five existing culverts, Green Lane (Structure No. C08), Bronte Road (Structure No. C28), Elgin Mills (Structure No. C32), 19th Avenue (Structure C60) and Drakefield at Banfield (Structure No. C66). The consultant's reports identified a significant state of deterioration in two culverts, Green Lane (Structure No. C08) and Bronte Road (Structure No. C28) and that major rehabilitation are required on both culverts. Minor rehabilitation was required for the other structures and this work was performed earlier by the Town.

BID INFORMATION

| | |
|-------------------------------------|---------------|
| Advertised | ETN |
| Bids closed on | June 22, 2011 |
| Number picking up bid documents | 28* |
| Number of Bidders responding to bid | 3 |

*Bidders that picked up the bid document but did not submit a bid were surveyed. Bidders that were contacted indicated that either they did not bid due to current workload, or advised that the requirements were not in their domain.

PRICE SUMMARY

| Suppliers | Bid Price (Inclusive of HST) |
|-----------------------------------|------------------------------|
| Clearwater Structures Inc. | \$ 915,781.39 |
| Anscon Contracting Inc. | \$ 1,050,677.09 |
| Marbridge Construction Ltd. | \$ 1,142,880.81 |

The bids have been verified for accuracy and compliance with the Request for Tender terms and conditions. Purchasing has reviewed the references of the recommended proponent and is satisfied with the references provided. Clearwater Structures Inc. was the lowest priced bidder and it is recommended that it be awarded the contract for this project.



STAFF AWARD REPORT

| | |
|--------------|--|
| To: | Jim Baird, Commissioner, Development Services |
| Re: | 150-Q-11 Landscape architectural consulting services for Leitchcroft Community Park |
| Date: | August 10, 2011 |
| Prepared by: | Linda Irvine, Manager, Parks & Open Space Development Ext. 2120 Tony Casale, Senior Buyer Ext. 3190 |

PURPOSE

To obtain approval to award the contract for Landscape architectural consulting services for the Leitchcroft Community Park.

RECOMMENDATION

| | | |
|-----------------------------------|--|-----------------------------------|
| Recommended Supplier | Johnson Sustronk Weinstein + Associates (lowest priced supplier) | |
| Current Budget Available | \$3,069,569.00 | Refer to Financial Considerations |
| Less cost of award | \$ 87,551.25 | Total award (Inclusive of HST) |
| | \$ 7,879.61 | Project Management fee 9% |
| | \$ 95,430.86 | Total Cost of award |
| Budget Remaining after this award | \$ 2,974,138.14 | * |

* The remaining budget will be utilized for the construction portion of the project as budgeted for in the accounts identified in the financial considerations.

BACKGROUND

Leitchcroft Community Park is a 3.23 hectare park with various facilities including: tennis courts; shade structures; large gazebo; children's water play; micro skate park; irrigated sand mix soccer field; multi use play court; seating; planting; walkways etc.

In 2008, the Town released Request for Quotation #071-Q-08 to retain a consultant for the design, drawing and contract administration for Leitchcroft Community Park. The contract was awarded to the lowest priced proponent Kenneth J. Hoyle Strategic Planning and Management. Following completion of the master planning stage of this project, in June, 2011, the prime consultant indicated that he wanted to step down from the project. Consequently, this necessitated that the Town hire a new landscape architectural consultant as 'prime consultant' to oversee the completion of this project.

In July 2011, the Town released Request for Quotation #150-Q-11 to invited landscape architects with proven experience providing landscape architectural consulting services for parks with similar size/complexity. The scope of work involved developing the design beyond the master plan and to further the design development of the park and its elements (in a manner consistent with the master plan), develop working drawings, tender documents, and provide contract administration and warranty services.

BID INFORMATION

| | |
|---------------------------|---------------|
| Advertised | By invitation |
| Bids closed on | July 22, 2011 |
| Number of bidders invited | 5 |
| Number responding to bid | 5 |

PRICE SUMMARY

| Suppliers | Total (Inclusive of HST) |
|---|--------------------------|
| Johnson Sustronk Weinstein + Associates | \$ 87,551.25 |
| Baker Turner Inc. | \$ 90,566.40 |
| Basterfield and Associates | \$ 97,180.80 |
| Harrington McAvan Ltd | \$ 115,894.46 |
| Schollen + Company | \$ 149,180.16 |

FINANCIAL CONSIDERATIONS

The following table summarizes the financial details of this award:

| Account Name | Account # | Budget | Actuals & Commitments To Date | Budget Available | Award (inclusive of HST) | Internal Mgt Fee @ 9% | Budget Remaining |
|--|--------------------|---------------------|-------------------------------|---------------------|--------------------------|-----------------------|---------------------|
| Leitchcroft Community Park (Design only) | 081 5399 8183 005 | \$ 54,500 | \$ 46,114 | \$ 8,386 | - | | \$ 8,386 |
| Leitchcroft Community Park (Consulting & Construction) | 081 5350 9088 005 | \$ 2,278,100 | \$ 116,117 | \$ 2,161,983 | - | | \$ 2,161,983 |
| Leitchcroft Community Park (Consulting & Construction) | 081 5350 11044 005 | \$ 899,200 | - | \$ 899,200 | 87,551 | \$7,880 | \$ 803,769 |
| Total | | \$ 3,231,800 | \$ 162,231 | \$ 3,069,569 | \$ 87,551 | \$7,880 | \$ 2,974,138 |

CONSULTANT BUDGET DISCUSSION

Originally, Kenneth J. Hoyle was hired to provide design, working drawing and contract administration services based on an initial estimated park construction value of \$1.5 M. After the public consultation and master planning phase was completed, Council approved a construction budget of \$3.177 M.

The original estimated budget for consultants for this project was based on earlier projections of costs, and was estimated at \$219,500 while the actual, to date, is \$249,782 inclusive of this award. The consultant awards, to date, of \$249,782, represent 7.0% of consultant fees for the estimated project costs which is below the industry norm of 10% (or \$323,180) for a project of this nature. The variance of \$30,281 (\$249,782 - \$219,500) is attributed to the fact that since 2008, the complexity and scope of this project has evolved; the approved park program has required the hiring of a number of specialty sub-consultants to join the project team to assist in cultural diversity research and the design of the park architecture, site furnishings, the water play and the mini-skate park; and, there are increased consultancy costs associated with engaging a new prime consultant mid-way through the project. The three capital accounts for this project, which were created in 2008, 2009, and 2011 will be consolidated into one account for better management of this project.



STAFF AWARD REPORT

| | |
|--------------|--|
| To: | John Livey, Chief Administrative Officer |
| Re: | 060-R-11 Detailed Design and C.A. Services for 2011 Sidewalk Program |
| Date: | May 31, 2011 |
| Prepared by: | Dereje Tafesse, Capital Works Engineer. Ext: 2034 Robert Slater, Senior Construction Buyer. Ext. 3189 |

PURPOSE

To obtain approval to award the contract for the Detailed Design and Contract Administration and Inspection Services for the 2011 Sidewalk Program.

RECOMMENDATION

| | | |
|-----------------------------------|---|---|
| Recommended Supplier | Valdor Engineering Inc. (Highest Ranked / Lowest Priced Supplier) | |
| Current Budget Available | \$ 200,000.00 | 083-5350-10057-005 2011 Sidewalk Design Program |
| Less: Cost of Award | \$ 128,715.21 | Design and Contract Administration 10% Contingency |
| | \$ 12,871.52 | |
| | \$ 141,586.73 | |
| | \$ 10,619.00 | 7.5% Internal Management Fee Total Project Cost |
| | \$ 152,205.73 | |
| Budget Remaining after this award | \$ 47,794.27* | |

* The remaining balance in the amount of \$47,794.27 will be returned to the original funding source on completion of this project.

BACKGROUND

The Town of Markham requested proposals from Consultants to provide detailed design, geotechnical and contract administration and inspection services for the 2011 Sidewalk Program.

The Engineering department administers sidewalk construction with funding from the Town Wide Hard Development Charges (DC) Reserve. These funds are used to provide sidewalk along Regional roads and on local collector roads. Staff has developed a five year sidewalk Capital program to schedule the design, approvals and construction in a timely manner. The proposed award is part of the 2011 Sidewalk Program that includes Duffield Dr, Amber Street, Telson Rd, Steeles Avenue, Thornhill Summit Dr, Cochrane Dr, Enterprise Blvd, Old Kennedy Road, Elson St, Station St, Elgin Mills Rd, Guardsman Rd, Renfrew Dr, 14th Avenue and Ravis Drive. Through this award, approximately (i.e. ± 7.0 kilometres) of sidewalk will be designed and the construction administration work will be performed.

This staff award report includes the design for sidewalks within local roads and is scheduled to be tendered and constructed in late summer 2011.

BID INFORMATION

| | |
|--|----------------|
| Advertised | ETN |
| Bids closed on | March 25, 2011 |
| Number of Bidders that picked up bid documents | 21 |
| Number of Bidders responding to bid | 6 |

PROPOSAL EVALUATION

The evaluation team was comprised of staff from the Engineering Department with purchasing acting as the facilitator. The evaluation was based on pre-established evaluation criteria as listed in the Request for Proposal: 25% Past Experience of Firm, 20% for Qualifications and experience of the Lead Consultant and Project Team, 25% for Project Management and Delivery and 30% for price, totaling 100%, with resulting scores as follows:

DETAILED ANALYSIS

| Suppliers | Technical Points (70%) | Financial Points (30%) | Total Points | Ranking |
|--------------------------------|-----------------------------------|-----------------------------------|---------------------|----------------|
| Valdor Engineering Inc. | 53.83 | 30.00 | 83.83 | 1 |
| Masongsong Associates | 54.17 | 28.91 | 83.08 | 2 |
| Chisolm Fleming and Associates | 55.67 | 26.03 | 81.70 | 3 |
| Ainley Group Inc. | 54.67 | 14.41 | 69.08 | 4 |
| Stantec Consulting Ltd. | 51.50 | 11.47 | 62.97 | 5 |
| Trow Associates Inc. | 42.67 | 12.68 | 55.35 | 6 |

Prices ranged from approximately \$128,715.21 to \$208,239.24 (Inclusive of HST).

The bids have been verified for accuracy and compliance with the Request for Proposal terms and conditions. Purchasing has reviewed the references of the recommended proponent and is satisfied with the references provided. All proposals received for this project scored very well on the technical component (70%) of the scoring criteria including the recommended proponent. When the price component of 30% was combined into the technical scoring and since Valdor was the lowest priced bidder their combined technical and price marks are the highest and is recommended to be awarded this project.

**STAFF AWARD REPORT****Page 1 of 2**

| | |
|--------------|---|
| To: | Jim Baird, Commissioner, Development Services |
| Re: | 077-R-11 Consulting Services for the Markham Road (Hwy 48) Precinct Plan |
| Date: | June 10, 2011 |
| Prepared by: | Sally Campbell, Senior Planner, Urban Design, Ext. 2645 Tony Casale, Senior Buyer, Ext. 3190 |

PURPOSE

To obtain approval to award the contract for consulting services for the Markham Road (Hwy 48) Precinct Plan.

RECOMMENDATION

| | | |
|-----------------------------------|---|---|
| Recommended Supplier | Sweeny Sterling Finlayson & Co. Architects Inc. (Highest ranked and 5 th lowest priced supplier) | |
| Current budget available | \$ 101,300.00 | 620 101 5399 11050 Hwy 48 Precinct Study |
| Less cost of award | \$ 81,809.95 \$ 8,000.00 \$ 89,809.95 | (Inclusive of Disbursements & HST) Contingency Total award (Inclusive of HST) |
| Budget Remaining after this award | \$ 11,490.05 | * |

* The remaining balance will be returned to the original funding source.

BACKGROUND

The contract is for the undertaking of a land use / urban design study and to produce a precinct plan for the lands in the area of Markham Road (Highway No. 48) between 16th Avenue and Major Mackenzie Drive. The study / precinct plan will provide the basis for and inform an amendment to the Town of Markham Official Plan (Revised 1987).

Following the transfer of ownership of Highway 48 from the Province to the Town in 2005, Council endorsed an urban design vision for this stretch of Highway 48, arising from the Highway 48 Urban Design Study completed by Brook McIlroy. Staff commenced work on a Town-initiated Official Plan Amendment (OPA) to re-designate certain commercial lands and provide policy direction for the development of lands within the corridor, consistent with the endorsed urban design vision. However, development has occurred ahead of the OPA and with the area identified as a Major Corridor within the GMS Intensification Hierarchy (capable of supporting residential as well as commercial intensification) more development / re-development proposals are anticipated. As a consequence the area is experiencing a rapid transition with most land along the west side of Markham Road either developed or the subject of development proposals/approvals, including higher density residential. A renewed vision to stimulate and guide the redevelopment of the east side of Markham Road, including those properties located along Anderson Avenue backing onto the CN Rail line is required.

BID INFORMATION

| | |
|---------------------------|--------------|
| Advertised | ETN |
| Bids closed on | May 11, 2011 |
| Number of bidders invited | 20 |
| Number responding to bid | 6 |

PROPOSAL EVALUATION

The Evaluation Team was comprised of staff from the Urban Design team with purchasing staff acting as the facilitator. The evaluation was evaluated based on pre-established evaluation criteria as listed in the Request for Quotation: 20% experience of the consulting firm; 20% qualifications of the lead consultant and project team; 30% project delivery and 30% price, totaling 100%.

| Suppliers | Total Score | Rank |
|--|--------------------|-------------|
| Sweeney Sterling Finlayson & Co Architects Inc. | 85.70 | 1 |
| Urban Strategies Inc. | 83.00 | 2 |
| Brook McIlroy | 76.56 | 3 |
| Planning Alliance | 68.00 | 4 |
| IBI Group | 66.88 | 5 |
| Planning Partnership | 66.18 | 6 |

PRICING ANALYSIS

Prices received from the six Bidders ranged from \$76,000 to \$113,000 respectively (inclusive of HST).

Staff is recommending the highest ranked, 5th lowest priced bidder (only \$5,000 higher than low bidder), Sweeney Sterling Finlayson & Co Architects Inc. to prepare the Markham Road (Hwy 48) Precinct Plan. Sweeney Sterling Finlayson & Co Architects Inc.'s proposal best satisfied the project requirements. Their proposal demonstrated a good understanding of the requirements for the proposed study. The team is very experienced including the lead architect (Principal) having 30 years of professional experience. The submission showed a real appreciation of the issues and constraints, including traffic and transportation and as a result LEA Consulting, transportation planners have been engaged as a sub-consultant, adding to the balanced team assembled to undertake the study. The firm assisted the Town of Markham in the creation of its current Built Form Height and Massing Study and recently carried out a development plan for the Mount Joy GO station area. Precinct planning exercises for the Town were prepared by Sweeney Sterling Finlayson & Co Architects Inc. for Markham Centre (Hwy 7 and Warden Avenue) and the Shops on Steeles area.