

2011 Second Quarter Review of Operations

General Committee Meeting

September 19, 2011

Second Quarter Results of Operations

(excluding Planning & Design, Engineering, Building Services and Waterworks)

Town's Q2 Results of Operations Favourable Variance of \$1.115M vs. Budget

Revenues Fav. var. of \$0.827M

Supplemental Tax Revenue	0.470	M
Investment Income	0.235	M
Financial Admin Fees and Legal Fees from Developers	0.211	M
Interest and Penalties	0.086	M
Recreation Revenue - lower fitness membership	(0.188)	M
Other	0.013	M
Total	0.827	M

Personnel Fav. var. of \$0.575M

Full time Salaries	0.703	M
Overtime	(0.142)	M
Other	0.014	M
Total	0.575	M

Non-Personnel Unfav. var. Of (\$0.287M)

Winter Maintenance	(0.969)	M
Training/Travel/Promotion/Advertising/ Professional Fees	0.482	M
Operating Material & Supplies and Maintenance Repairs	0.238	M
Contracted Services	0.177	M
Non-personnel Expenditure Gapping	(0.242)	M
Other	0.027	M
Total	(0.287)	M

Town's Year End Projection

(excluding Planning & Design, Engineering, Building Services and Waterworks)

Town's Year End Projection
Being on budget to fav. var. of \$1.500M

Revenues

Being on budget to fav. var. of \$1.000M

Main drivers are:

Fav. var. from:

- Supplemental tax revenue
- Financial services administration fees and legal fees from developers
- Investment income

Offset by:

- Recreation revenues (primarily fitness membership revenue)

Expenditures

Being on budget to Fav. Var. of \$0.500M

Main drivers are:

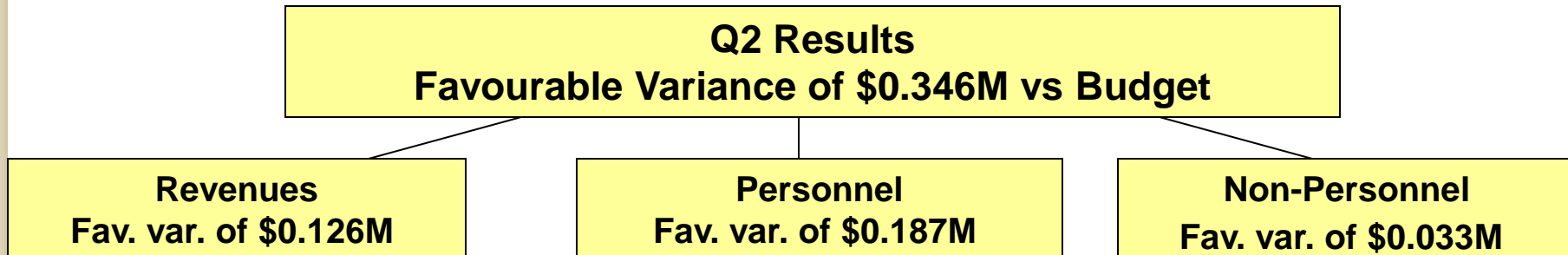
Fav. var. from:

- Personnel expenditures resulting from vacancies
- Lower professional services and advertising & promotion costs
- Lower contracted services
- Lower operating materials and supplies

Offset by:

- Year-end accounting accrual
- Higher winter maintenance costs

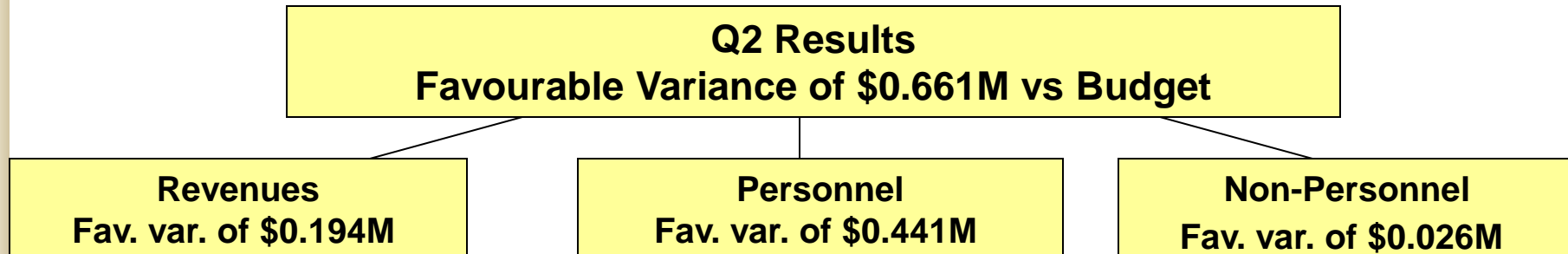
Planning & Design Operating Budget



Favourable variance of \$0.346M compared to budget due to personnel savings from 4 net vacancies as well as higher development fee application activity

Budgeted surplus	\$1.003M
Projected surplus	<u>\$1.530M</u>
Additional transfer to Reserves	\$0.527M

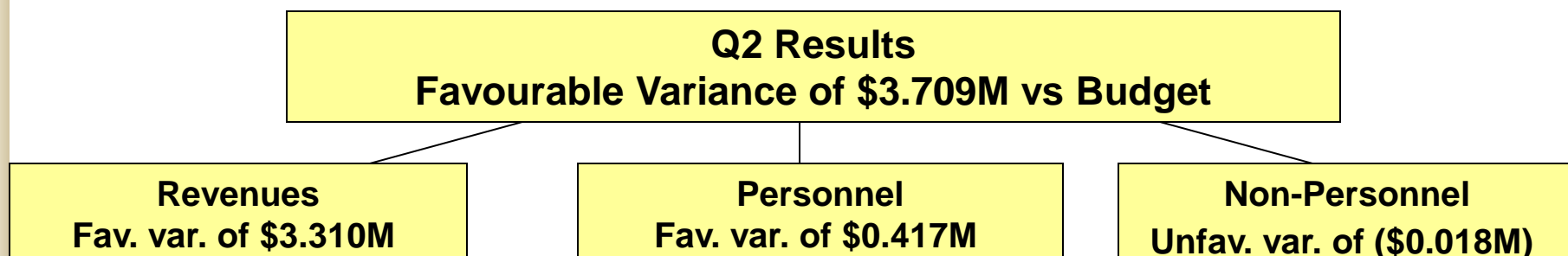
Engineering Operating Budget



Favourable variance of \$0.661M compared to budget due to personnel savings from 9 net vacancies as well as higher development fee application activity

Budgeted deficit	(\$1.035M)
Projected deficit	<u>(\$0.060M)</u>
Reduction to draw from Reserves	\$0.975M

Building Standards Operating Budget



Favourable variance of \$3.709M compared to budget due to personnel savings from 9 net vacancies as well as higher development fee permit activity

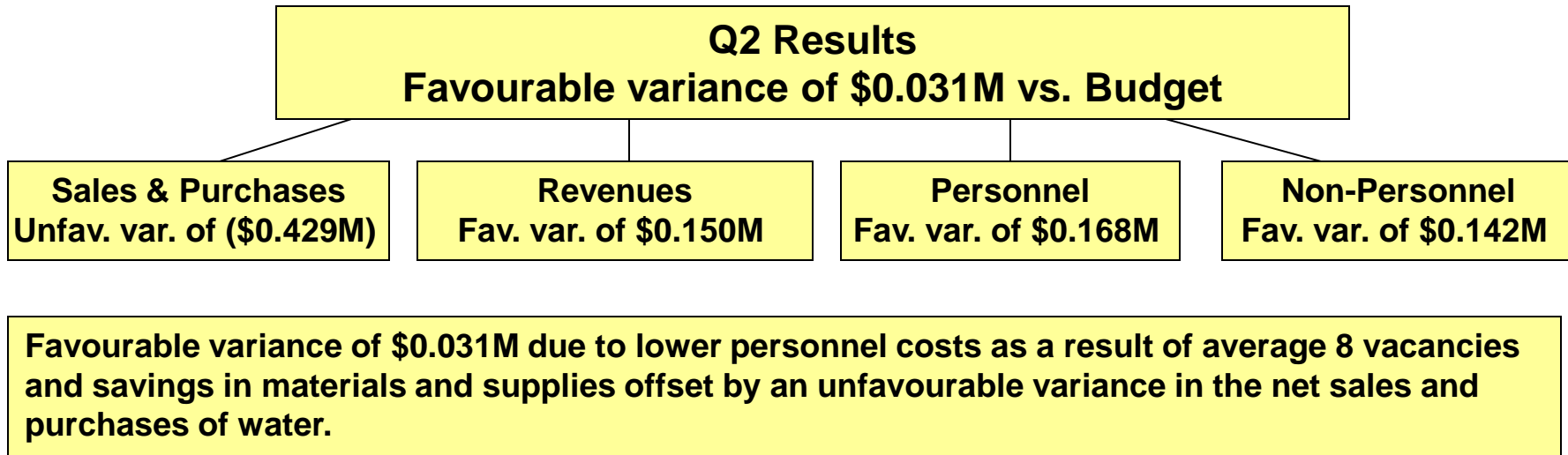
Budgeted deficit	(\$0.811M)
Projected surplus	<u>\$4.065M</u>
Transfer to Reserves	\$4.065M

Development Services Reserve Balances

<u>Planning & Engineering Development Fee Reserve</u>	2011 Budget		2011 Projection
Beginning Balance	(1.476)		(1.476)
Transfer from/(to) Capital and Interest	(0.208)		(0.208)
Transfer to/(from) Reserves	(0.032)		1.470
Planning & Engineering Reserve Ending Balance	(1.716)		(0.214)

<u>Building Fee Reserve</u>	2011 Budget		2011 Projection
Beginning Balance	(0.090)		(0.090)
Transfer from/(to) Capital and Interest	(0.080)		(0.080)
Transfer to/(from) Reserves	(0.811)		4.065
Building Reserve Ending Balance	(0.981)		3.895

Waterworks Operating Budget



Year-End Projection: (\$0.500M) ~ being on budget

Next Steps

- Staff will continue to monitor the results of Operations each month and identify strategies, where necessary, to mitigate the unfavourable variance from winter maintenance
- Staff will provide an updated year-end projection as part of the September 2011 year-to-date review of operations.