

ANIMAL CARE COMMITTEE

September 21, 2011

ONTARIO ROOM

5:30 P.M. – 7:00 P.M.

Attendance: Councillor Valerie Burke, Janet Andrews, Terri Daniels, Denielle Duncan, Caroline Lane, Yasuko Naka, and Laura Gold, Committee Clerk

Regrets: None

Item	Discussion	Action Items
1. CALL TO ORDER	The Animal Care Committee was called to order at 5:35 p.m. with Councillor Valerie Burke presiding as Chair.	
2. APPROVAL OF THE MINUTES	Moved by Denielle Duncan Seconded by Janet Andrews That the Minutes of the July 20, 2011 Animal Care Committee Meeting be adopted. CARRIED.	
3. SHELTER UPDATE	Mr. Bill Wiles provided an update on the Request for Proposal for the Feasibility Study of the Animal Shelter, advising that the deadline was extended until September 28, 2011. The Request for Proposal was sent to twelve (12) consulting firms/vendors. The Town will meet with the consulting firm awarded the contract in October. The firm will gather feedback from stakeholders in January & February. It was confirmed that the Animal Committee will have the opportunity provide feedback at this time. The Feasibility Study will be completed by April 2012. Staff will then bring a report forward to the General Committee in May 2012.	
4. TNR UPDATE	Mr. Wiles circulated the new Trap Neuter and Return (TNR) brochure to the Committee. It was reported that two (2) cats were trapped and fixed and (1) was being socialized to be a house pet. Callers that do not qualify for the Town of Markham's TNR program are being referred to local rescue groups. It was suggested	

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	that the Committee participate in Feral Cat Day next year, which usually occurs in September. It was recommended that ongoing action items be placed at the end of the minutes.	Place ongoing action items at the end of the minutes – Laura Gold
5. APPOINTMENTS TO ANIMAL CARE COMMITTEE	<p>The Committee reviewed the appointments to the Animal Care Committee. The Council/Committee Coordinator stipulated that all Board and Committee members were appointed for staggered terms.</p> <p>Councillor Valerie Burke advised that she would like to step down from the role of Chair for the new term.</p>	
6. 2011 FUNDRAISING CALENDAR	This item was deferred until the next meeting.	
7. EVENTS UPDATE	<p><u>Donations at Events</u> There was a discussion on the events the Committee attends and the purpose of attending these events. It was requested that the amount of funds/donations collected by the Committee at events be included in the meeting minutes. The Committee requested that they be provided with the OSPCA brochures to handout at events.</p> <p><u>Donation Amounts</u> Stiver Mills Farmers Market (September 11, 2011)- \$35.92 Calendars/Donations (no date included) - \$25.00 Milliken Mills Children's Festival (September 10, 2011)- \$26.20 Stiver Mills farmers Market (August 21, 2011)- \$26.20</p> <p><u>Milliken Mills Children's Festival</u> The Committee agreed not to have a booth at next year's Milliken Mills Children's Festival, as it was challenging to educate families on matters pertaining to animal services.</p> <p>The Committee noted its concern regarding the petting zoo at the Milliken Mills</p>	<p>Include funds collected at events and otherwise in the meeting minutes – Laura Gold</p> <p>Obtain OSPCA brochures to be handed out at the event – Laura Gold</p>

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	<p>Children's Festival, as there were non domestic exotic animals and most of the animals did not have any shelter. It was noted that petting zoos are required to provide animals with access to shelter so that they can hide from people. Some of the animals included in the petting zoo were not believed to be appropriate for a petting zoo, as they are not safe for children (e.g. African Porcupine). The Committee felt this was a liability issue that the Town should consider.</p> <p><u>Markham Fair</u> It was noted that the Town By-Law staff will be responsible for manning the booth on Thursday and Friday all day. The Committee/Coordinator was requested to confirm when the table and chairs will be brought over to the fair. It was noted that staff will bring the table cloth and brochures to the event, including OSPCA brochures. Caroline Lane advised that she would help set-up on the Wednesday afternoon prior to the fair.</p>	<p>Confirm Markham Fair logistics – Laura Gold</p> <p>Help set-up the booth for Markham Fair – Caroline Lane</p>
8. New Business	<p><u>TNR Program</u> The Committee asked if staff were preparing a PowerPoint presentation on the Town's TNR program. The Committee advised that they would assign someone to work on the presentation if this was not being done by staff.</p> <p>The Committee inquired if a press release was being issued for the TNR program and if an ad could be placed in the newspaper. The Committee Coordinator was requested to follow up with Mr. Wiles on this matter.</p> <p>The Committee inquired if a one page insert could be placed in the animal license renewals, questioning when they would need to create the insert by.</p>	<p>Follow up with Bill Wiles regarding promotion of the Town's TNR program. – Laura Gold</p> <p>Find out if a one page insert can be place in the animal license renewals – Laura Gold</p>
9. DATE OF NEXT MEETING	The next meeting of the Animal Care Committee will be held on October 19, 2011 at 5:30 p.m.	
10. ADJOURNMENT	The Animal Care Committee adjourned at 6:30 p.m.	

Ongoing Action Items

1. Participate in Feral Cat Day next year.