



MINUTES
GENERAL COMMITTEE
October 31, 2011
Meeting No. 24

Finance & Administrative Issues

Chair: Mayor Frank Scarpitti
Vice Chair: Councillor Carolina Moretti

Community Services Issues

Chair: Councillor Alex Chiu
Vice Chair: Councillor Howard Shore

Environment & Sustainability Issues

Chair: Councillor Valerie Burke
Vice Chair: Regional Councillor Joe Li

Building, Parks, & Construction Issues

Chair: Councillor Logan Kanapathi
Vice Chair: Councillor Colin Campbell

Alternate formats are available upon request.

Attendance

Mayor Frank Scarpitti
Deputy Mayor Jack Heath
Regional Councillor Jim Jones
Regional Councillor Joe Li
Councillor Valerie Burke
Councillor. Howard Shore
Councillor Don Hamilton
Councillor Carolina Moretti
Councillor Colin Campbell
Councillor Alan Ho
Councillor Logan Kanapathi

Andy Taylor, Chief Administrative Officer
Catherine Conrad, Town Solicitor
Jim Baird, Commissioner of Development Services
Brenda Librecz, Commissioner of Community & Fire Services
Gary Adamkowski, Director, Asset Management
Andrew Brouwer, Deputy Clerk
Nasir Kenea, Chief Information Officer
Kimberley Kitteringham, Town Clerk
Peter Loukes, Director, Environmental Services
Joel Lustig, Treasurer
Alex Moore, Manager of Purchasing
Colin Service, Manager, Planning & Policy Development
Bill Snowball, Fire Chief
Nory Takata, Parks Planner
Glen Taylor, Senior Manager, Infrastructure & Special Projects
Mavis Urquhart, Manager of Environmental Leadership
Paul Wealleans, Director, Revenues
Alida Tari, Council/Committee Coordinator

Regrets

Regional Councillor Gord Landon
Councillor Alex Chiu

The General Committee convened at the hour of 9:11 a.m. with Mayor Frank Scarpitti in the Chair and Councillor Howard Shore Chaired Community Services related items.

DISCLOSURE OF INTEREST

None disclosed.

1. MINUTES OF THE OCTOBER 17, 2011 GENERAL COMMITTEE (16.0)

[Minutes](#)

Moved by Councillor Howard Shore

Seconded by Councillor Logan Kanapathi

- 1) That the Minutes of the October 17, 2011 General Committee be confirmed.

CARRIED

2. MINUTES OF THE SEPTEMBER 15, 2011 ENVIRONMENTAL ADVISORY COMMITTEE (16.0)

[Minutes](#)

Moved by Councillor Howard Shore

Seconded by Councillor Logan Kanapathi

- 1) That the Minutes of the September 15, 2011 Environmental Advisory Committee be received for information purposes.

CARRIED

3. 2011 MEETING SCHEDULE ADDITIONAL DEVELOPMENT SERVICES COMMITTEE MEETING (16.0)

Moved by Councillor Howard Shore

Seconded by Councillor Logan Kanapathi

- 1) That the 2011 Council and Standing Committee schedule be amended to add an additional Development Services Committee meeting (Part A) on Tuesday, November 1, at 9:00 a.m.

CARRIED

4. MINUTES OF THE SEPTEMBER 19, 2011 PUBLIC LIBRARY BOARD (16.0)

[Minutes](#)

There was discussion regarding the \$4,500 cost to cover the Annual Library Celebration for Library staff and Board, and the \$1,500 to cover the cost of the annual Board dinner.

Moved by Councillor Howard Shore

Seconded by Councillor Logan Kanapathi

- 1) That the Minutes of the September 19 2011 Public Library Board be received for information purposes.

CARRIED

**5. MINUTES OF THE SEPTEMBER 22, 2011
CYCLING & PEDESTRIAN ADVISORY COMMITTEE (16.0)**
[Minutes](#)

Moved by Councillor Howard Shore
Seconded by Councillor Logan Kanapathi

- 1) That the Minutes of the September 22, 2011 Cycling & Pedestrian Advisory Committee be received for information purposes.

CARRIED

**6. MINUTES OF THE SEPTEMBER 21, 2011
ANIMAL CARE COMMITTEE (16.0)**
[Minutes](#)

Moved by Councillor Howard Shore
Seconded by Councillor Logan Kanapathi

- 1) That the Minutes of the September 21, 2011 Animal Care Committee be received for information purposes.

CARRIED

**7. MINUTES OF THE OCTOBER 11, 2011
BUDGET SUB-COMMITTEE (16.0)**
[Minutes](#)

There was discussion with respect to the potential of partnering with some private organizations to host senior activities. Staff advised that a senior strategy was identified as part of the Leisure Master Plan and that it is in the work plan for 2012.

Moved by Councillor Howard Shore
Seconded by Councillor Logan Kanapathi

- 1) That the Minutes of the October 11, 2011 Budget Sub-Committee be received for information purposes.

CARRIED

**8. MINUTES OF THE SEPTEMBER 13, 2011
SENIORS ADVISORY COMMITTEE (16.0)**
[Minutes](#)

Moved by Councillor Howard Shore
Seconded by Councillor Logan Kanapathi

- 1) That the Minutes of the September 13, 2011 Seniors Advisory Committee be received for information purposes.

CARRIED

**9. MINUTES OF THE SEPTEMBER 21, 2011
ACCESSIBILITY COMMITTEE (16.0)**
[Minutes](#)

Moved by Councillor Howard Shore
Seconded by Councillor Logan Kanapathi

- 1) That the Minutes of the September 21, 2011 Accessibility Committee be received for information purposes.

CARRIED

**10. MINUTES OF THE OCTOBER 7, 12 & 13, 2011
2012 BUDGET COMMUNITY CONSULTATION
COMMITTEE (16.0)**
[October 7](#) [October 12](#) [October 13](#)

Moved by Councillor Howard Shore
Seconded by Councillor Logan Kanapathi

- 1) That the Minutes of the October 7, 12 & 13, 2011
2012 Budget Community Consultation Committee be received for information purposes.

CARRIED

11. DEVELOPMENT CHARGE DEFERRAL POLICY (7.11)
[Report](#) [Appendix A](#)

There was brief discussion regarding the proposed policy to match the collection of revenues with the expenditures.

Moved by Councillor Howard Shore
Seconded by Councillor Logan Kanapathi

- 1) THAT the report entitled “Development Charge Deferral Policy” (the Policy) be received; and,
- 2) THAT the Policy attached as Appendix “A” be endorsed by Council; and,

- 3) THAT the Treasurer be delegated authority to approve applications for development charge deferrals in accordance with the Policy; and,
- 4) THAT the Mayor and Clerk be authorized to enter into Development Charge Deferral Agreements in accordance with the Policy, to the satisfaction of the Treasurer and Town Solicitor; and,
- 5) THAT Schedule A to By-law 2002-276, as amended, be further amended to establish fees related to Development Charge deferral(s) as follows:
 - i) An application fee of \$1,000 for the review of development charge deferral requests; and,
 - ii) A fee equivalent to 1.0% of the value of the deferral request, to a maximum of \$10,000, payable upon execution of the deferral agreement; and,
 - iii. In instances where staff's costs to prepare and administer a deferral agreement exceed the fee structure set out above, such fees be separately quantified and invoiced to the applicant; and,
- 6) THAT the applicable Director be authorized to set future increases annually based on the change in the Consumer Price Index (Toronto All Items September – September) with such increases effective January 1 and rounded to the nearest half dollar; and,
- 7) THAT notice to the public be provided in accordance with the Town of Markham Procedural By-law 2001-1; and further,
- 8) THAT staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

12. 2011 THIRD QUARTER INVESTMENT PERFORMANCE REVIEW (7.0)

[Report](#) [Attachments 1-6](#)

Moved by Councillor Howard Shore
Seconded by Councillor Logan Kanapathi

- 1) THAT the report dated October 31, 2011 entitled "2011 Third Quarter Investment Performance Review" be received.

CARRIED

13. STAFF AWARDED CONTRACTS FOR THE MONTH OF SEPTEMBER 2011 (7.12)

[Report](#)

The Committee suggested that staff report back with a memo and map regarding the construction of the Cornell Greenway.

Moved by Councillor Howard Shore
Seconded by Councillor Logan Kanappathi

- 1) THAT the report entitled “Staff Awarded Contracts for the Month of September 2011 be received; and,
- 2) THAT Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

14. REVISED FLAG POLICY (9.0)

[Report](#) [Appendix A](#) [Appendix B](#) [Appendix C](#)

Mr. Stephen Huycke, Public Services & Records Coordinator delivered a PowerPoint presentation regarding the revised flag policy.

The Committee discussed the following:

- The need to narrow the distance between the current flags to accommodate the fourth flag
- How often are there overlaps
- Can the flag pole that was by the pond be used
- Whether two flags can be accommodated in the grassed area north of the Jerusalem Rose Garden

Moved by Deputy Mayor Jack Heath
Seconded by Councillor Valerie Burke

- 1) THAT the report entitled “Revised Community Flag Raisings & Flag Protocol Policy” be received; and,
- 2) THAT Council approve the proposed Community Flag Raisings & Flag Protocol Policy; and,
- 3) THAT Council delegate the authority for approving or denying requests for Community Flag Raising(s) to the Clerk: (1) that have been previously approved by Council within five years of the request date; and (2) during Council’s summer recess (if required), subject to the terms of the Community Flag Raisings & Flag Protocol Policy; and,
- 4) THAT the list of approved Community Flag Raisings be brought forward to Council once a year for information and review purposes; and,
- 5) THAT two additional flagpoles be installed at the Markham Civic Centre; and further,
- 6) THAT Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**15. FORMER SABISTON LANDFILL SITE
PUBLIC INFORMATION MEETING AND
INDOOR AIR QUALITY (5.1)**

[Report](#)

Mr. Bob Penner, Supervisor Business System Improvement, delivered a PowerPoint presentation regarding the former Sabiston Landfill site.

There was brief discussion with respect to obtaining agreements with the six homeowners bordering the north and west boundaries of the landfill site. Staff confirmed that four have accepted.

It was noted that the aerobic process shortens the waste decomposition process by decades and methane production significantly decreases also.

Moved by Mayor Frank Scarpitti

Seconded by Deputy Mayor Jack Heath

- 1) THAT the report entitled “Former Sabiston Landfill Site – Public Information Meeting and Indoor Air Quality” be received; and,
- 2) THAT Staff be authorized to host a public information meeting in consultation with the Ward Councillor to seek consensus from the public for the implementation of a small aerobic test site (100m x 150m) within the landfill site partnered with Ontario Centre for Excellence (OCE), Seneca College and SPL Beatty; and,
- 3) THAT if based on the public meeting the Aerobic Testing option proceeds, that the cost of \$553,420 be funded from ‘Settlers Park Landfill Site Management’ account 750-101-5399-7028, with the budget shortfall being requested during the 2014 capital budget process; and,
- 4) THAT the CAO be authorized to enter into necessary agreements with six (6) homeowners bordering the north and west boundaries of the landfill site to conduct indoor air quality monitoring within the residential buildings for one year, to the satisfaction of the CAO and Town Solicitor; at a cost of \$40,000 to be funded from ‘Settlers Park Landfill Site Management’ account 750-101-5399-7028; and,
- 5) THAT the Staff report back to the Council with the results of the public information meeting and the indoor air quality monitoring program; and further,
- 6) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**16. WEST THORNHILL STORMWATER FLOOD
CONTROL IMPLEMENTATION STRATEGY (5.4)**
[Report](#)

Mr. Robert Muir, Senior Stormwater/Environmental Engineer delivered a PowerPoint presentation regarding the West Thornhill Stormwater Flood Control Implementation Strategy.

The Committee thanked staff for all their work on the West Thornhill Stormwater Flood Control Class Environmental Assessment.

The Committee discussed the following:

- Having to work under the legislative framework which affected timelines, but is necessary for public input
- Members of the Storm Water Management Liaison Committee including the ratepayer association members are pleased with the proposed implementation strategy
- Appreciation of the participation of the ratepayers on the Liaison Committee
- Amend the mandate of the Liaison Committee given that the Class Environmental Assessment has been approved
- Reversed slope driveways may pose risks for flooding and that staff report back with options to regulate them

Moved by Councillor Valerie Burke
Seconded by Mayor Frank Scarpitti

- 1) THAT the report titled “West Thornhill Stormwater Flood Control Implementation Strategy” be received; and,
- 2) THAT staff be authorized to retain consultants to refine West Thornhill Phase1 and Phase 2 solutions, conduct Value Engineering, complete an assessment of local improvement and control measures that may be implemented in the short term, and to complete preliminary design of Phase 1 works in the amount of \$250,000 including HST impact to be funded from accounts 058-6150-8530-005 and 050-6150-9330-005; and,
- 3) THAT staff continue to advance the Stormwater Funding Study to identify financing options for subsequent implementation Phases in West Thornhill, and Town-wide improvements, and to report back to Council on a regular basis; and,
- 4) THAT capital project 050-6150-9330-005 with a current balance of \$1,970,888 and capital project 050-5350-10281-005 with a current balance of \$2,000,000 be consolidated to support West Thornhill Phase 1 improvements identified in the Strategy; and,
- 5) **THAT the mandate for the Storm Water Management Liaison Committee be amended to assist with the implementation of the West Thornhill Stormwater Strategy; and further,**

- 6) THAT staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

17. DIAMOND JUBILEE COMMITTEE (16.0)

[Memo](#) [Diamond Jubilee Committee](#)

Mr. Stu Kellock, Diamond Jubilee Committee addressed the Committee and summarized the details outlined in the memo.

Councillor Valerie Burke and Councillor Don Hamilton advised that they would like to be appointed to the Diamond Jubilee Committee.

The Committee suggested that the grant amount be amended to \$40,000.00

Moved by Deputy Mayor Jack Heath

Seconded by Councillor Colin Campbell

- 1) THAT the Town of Markham establish a committee “The Diamond Jubilee Committee of Markham,” to coordinate Markham activities celebrating the Queen’s Diamond Jubilee in 2012; and,
- 2) THAT the following individuals be appointed to the committee, with a requirement that any further names should also be approved by Council: Randy Barber, Warren Carroll, Cindy and Roger Clements, Sharona Clements, Cam Durham, Vivienne Hansford, Deputy Mayor Jack Heath (Vice-Chair), Councillor Alan Ho, Ed Joaquin, Councillor Logan Kanapathi, **Councillor Don Hamilton, Councillor Valerie Burke**, Stu Kellock (Co-Chair), Kwan Ho Leung, Denis Pritchard, Melony Stagg, Colonel Hugh Stewart, Beverley Stewart, Khalid Usman, John Webster (Co-Chair), Mary Webster, Steven Yu, and other Councillors who indicate they wish to participate; and,
- 3) THAT the Diamond Jubilee Committee minutes be received by General Committee; and,
- 4) THAT staff report back on the Jubilee Committee’s request for administrative and communications assistance; and further,
- 5) THAT the Committee’s request for a grant of **\$40,000** be approved and that staff report back on the funding source.

CARRIED

NEW BUSINESS

18. SENIORS ADVISORY COMMITTEE (16.0)

Councillor Alan Ho requested that he be appointed to the Senior's Advisory Committee.

Moved by Councillor Howard Shore
Seconded by Deputy Mayor Jack Heath

That Councillor Alan Ho be appointed to the Senior's Advisory Committee; and,

That the terms of references be amended to reflect change to the number of Councillors appointed to the Seniors Advisory Committee.

CARRIED

19. IN-CAMERA MATTERS (7.0 & 8.0)

Moved by Councillor Carolina Moretti
Seconded by Councillor Don Hamilton

That, in accordance with Section 239 (2) (a) (e) of the Municipal Act, General Committee resolve into an in-camera session to discuss the following confidential matters (11:01 AM):

- 1) The security of the property of the municipality or local board.
- 2) Litigation or potential litigation including matters before administrative tribunals, affecting the municipality or local board.

CARRIED

Moved by Councillor Howard Shore
Seconded by Councillor Alan Ho

That the Committee rise from the in-camera session (11:59 AM).

CARRIED

ADJOURNMENT

That the General Committee meeting adjourn at 12:00 PM.