



MINUTES
GENERAL COMMITTEE
NOVEMBER 14, 2011
Meeting No. 25

Finance & Administrative Issues

Chair: Mayor Frank Scarpitti
Vice Chair: Councillor Carolina Moretti

Community Services Issues

Chair: Councillor Alex Chiu
Vice Chair: Councillor Howard Shore

Environment & Sustainability Issues

Chair: Councillor Valerie Burke
Vice Chair: Regional Councillor Joe Li

Building, Parks, & Construction Issues

Chair: Councillor Logan Kanapathi
Vice Chair: Councillor Colin Campbell

Alternate formats are available upon request.

Attendance

Mayor Frank Scarpitti
Deputy Mayor Jack Heath
Regional Councillor Jim Jones
Regional Councillor Gord Landon
Regional Councillor Joe Li
Councillor Valerie Burke
Councillor. Howard Shore
Councillor Don Hamilton
Councillor Carolina Moretti
Councillor Colin Campbell
Councillor Logan Kanapathi

Andy Taylor, Chief Administrative Officer
Catherine Conrad, Town Solicitor
Jim Baird, Commissioner of Development Services
Brenda Librecz, Commissioner of Community & Fire Services
Joel Lustig, Treasurer
Andrea Tang, Manager, Financial Planning
John Ryerson, Director Culture
Eric Lariviere, Theatre Manager
Paul Wealleans, Director, Revenues
Alida Tari, Council/Committee Coordinator

Regrets

Councillor Alan Ho
Councillor Alex Chiu

The General Committee convened at the hour of 9:05 a.m. with Councillor Carolina Moretti in the Chair and Councillor Howard Shore Chaired Community Services related items.

DISCLOSURE OF INTEREST

None disclosed.

1. 2011 THIRD QUARTER YEAR TO DATE RESULTS OF OPERATIONS (7.0)

[Presentation](#)

Ms. Andrea Tang, Manager, Financial Planning delivered a PowerPoint presentation regarding the 2011 Third Quarter Year to Date Results of Operation.

The Committee requested that staff forward an e-mail clarifying the \$ 3.040 M supplementary tax revenue for the third quarter year-to-date result of Operations.

Moved by Deputy Mayor Jack Heath
Seconded by Councillor Don Hamilton

- 1) THAT the presentation by Andrea Tang, Manager, Financial Planning, entitled “ 2011 Third Quarter Year To Date Results of Operations” be received.

CARRIED

2. MINUTES OF THE OCTOBER 31, 2011 GENERAL COMMITTEE (16.0)

[Minutes](#)

Moved by Regional Councillor Gord Landon
Seconded by Councillor Collin Campbell

- 1) That the Minutes of the October 31, 2011 General Committee be confirmed.

CARRIED

3. MINUTES OF THE OCTOBER 20, 2011 ENVIRONMENTAL ADVISORY COMMITTEE (16.0)

[Minutes](#)

Councillor Don Hamilton pointed out that the Markham Environmental Advisory Committee (MEAC) is suggesting that a MEAC representative be appointed to the Agricultural Advisory Committee. The Committee suggested that the Clerk's department review the Terms of Reference and advise if this is possible.

Moved by Councillor Don Hamilton
Seconded by Councillor Valerie Burke

- 1) That the Minutes of the October 20, 2011 Environmental Advisory Committee be received for information purposes.

CARRIED

4. SEPTEMBER 2011 YEAR-TO-DATE REVIEW OF OPERATIONS AND YEAR-END PROJECTION (7.0)

[Report](#) [Appendix 1](#) [Appendix 2](#) [Appendix 3](#) [Appendix 4](#) [Appendix 5](#)
[Appendix 6](#) [Appendix 7](#) [Appendix 8](#)

Moved by Regional Councillor Gord Landon
Seconded by Councillor Collin Campbell

- 1) THAT the report dated November 14, 2011 entitled “September 2011 Year-To-Date Review of Operations and Year-end Projection” be received.

CARRIED

5. STATUS OF CAPITAL PROJECTS AS OF SEPTEMBER 30, 2011 (7.5)

[Report](#) [Exhibit A](#) [Exhibit B](#) [Exhibit C](#)

Moved by Regional Councillor Gord Landon
Seconded by Councillor Collin Campbell

- 1) THAT the report entitled “Status of Capital Projects as of September 30, 2011” be received; and,
- 2) THAT the net amount of \$3.145M from the closure of completed capital projects be transferred to the sources of funding as listed on Exhibit A which includes the top up for the capital contingency in the amount of \$28,889 and planning development charge contingency in the amount of \$19,604; and,
- 3) THAT surplus funds from the completed Development Charges (DC) capital projects in the amount of \$136,552 be transferred to project #10585 “Markham Live” to fund the growth related expenditures (amount is reflected in Exhibit A); and,
- 4) THAT surplus funds from the completed Theatre capital projects in the amount of 27,336 (project #7006 “Markham Theatre Orchestra Pit Safety Net” \$7,254 and project #7600 “HVAC – Building Automation System \$20,082) be transferred to project #11157 “Theatre House Speaker & Amplifier System Replacement audio equipment” to fund the purchase of additional equipment (amount is reflected in Exhibit A); and further,
- 5) THAT Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

6. PRE DEVELOPMENT CHARGES ACT ENGINEERING RESERVE FUND AND THE 10% NON DC GROWTH RESERVE FUND (7.11)

[Report](#)

Moved by Regional Councillor Gord Landon
Seconded by Councillor Collin Campbell

- 1) THAT the report dated November 14, 2011 entitled “Pre DCA Engineering Reserve Fund and the 10% Non DC Growth Reserve Fund” be received; and,
- 2) THAT a new reserve fund be established titled Non DC Growth Reserve Fund for the purpose of funding the non DC component of growth related projects; and,
- 3) THAT the Pre DCA Engineering Reserve Fund (087-2800160) be closed and the remaining balance of approximately \$10.1M be transferred to the Non dc Growth Reserve Fund; and,
- 4) THAT the 10% Non DC Growth Reserve Fund (087-2800220) be closed and the remaining balance of approximately \$6.2M be transferred to Non DC Growth Reserve Fund; and,
- 5) THAT any future transactions related to the Pre DCA Engineering Reserve Fund be deposited into the Non DC Growth Reserve Fund; and,
- 6) THAT staff report back regarding a funding strategy for the Non DC Growth Reserve Fund; and further,
- 7) THAT Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**7. NOVEMBER 2011 - CANCELLATION, REDUCTION
OR REFUND OF TAXES UNDER SECTIONS 357 AND
358 OF THE MUNICIPAL ACT, 2001 (7.3)**
[Report](#)

Mr. Paul Wealleans, Director, Taxation addressed Committee and summarized the details outlined in the report.

Moved by Regional Councillor Jim Jones
Seconded by Councillor Logan Kanapathi

- 1) THAT taxes totalling approximately \$274,775.74 be adjusted under Section 357 (in the amount of \$255,768.39) and Section 358 (in the amount of \$19,007.35) of the *Municipal Act, 2001* of which the Town’s portion is estimated to be \$34,803.82; and,
- 2) THAT the associated interest be cancelled in proportion to the tax adjustments; and,
- 3) THAT the Treasurer be directed to adjust the Collector’s Roll accordingly; and further,

- 4) THAT staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

8. 2011- 2015 MARKHAM THEATRE STRATEGIC PLAN (6.2)
[Presentation](#) [Report](#)

Mr. Eric Lariviere, Theatre Manager delivered a presentation regarding the 2011-2015 Markham Theatre Strategic Plan.

Staff thanked staff for all their work together with the Theatre Board in bringing forward this strategic plan.

The Committee discussed the following:

- Future target for dark days (Theatre non-utilized) and whether the target should be lower
- The importance of timelines outlining when goals need to be achieved by
- The need for a business plan outlining the implementation process and the associated costs
- Explore further opportunities with local restaurants in the area to incorporate packages to customers (eg dinner and a show)
- Importance of ensuring the building is accessible to people with disabilities
- Improvement of public transit to the Theatre and ensure it is a strategic priority
- Possibility to expand the size of the Theatre in the future
- Ensuring constituents are aware of the programs and services that the Theatre offers
- Handling fees and whether that fee could be eliminated
- Importance of targeting all Markham constituents of all ages and cultures when promoting the Theatre
- Cost of rental fees at the Theatre

Mr. Ron Brownsberger, former President of the Markham Theatre Board addressed the Committee stating concern with the cost to rent the Theatre and promoted the play "Bedtime Stories."

Moved by Councillor Carolina Moretti
Seconded by Regional Councillor Gord Landon

- 1) THAT the report titled Markham Theatre Strategic Plan be received; and,
- 2) THAT 2011-2015 Markham Theatre Strategic Plan as outlined in Appendix A be approved **in principle as a strategic direction subject to the presentation of future business plans, budgets, and the need to report on any requests for new major initiatives;** and,
- 3) THAT the new Vision, Mission, Values/Guiding Principles of Markham Theatre as presented in the Strategic Plan be approved; and,

- 4) THAT the set of 32 metrics defining success for Markham Theatre be approved; and further,
- 5) THAT Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

NEW BUSINESS

9. WINDROW CLEARING (5.0)

There was discussion regarding whether a decision has been made with respect to providing the winter service of clearing resident's windrow. It was noted that staff have indicated that it will not be possible to implement this service for the winter season of 2011/2012 and that the windrow clearing needs to be further reviewed.

ADJOURNMENT

The General Committee meeting adjourned at 11:15 AM.