



MINUTES
GENERAL COMMITTEE
November 28, 2011
Meeting No. 27

Finance & Administrative Issues

Chair: Mayor Frank Scarpitti
Vice Chair: Councillor Carolina Moretti

Community Services Issues

Chair: Councillor Alex Chiu
Vice Chair: Councillor Howard Shore

Environment & Sustainability Issues

Chair: Councillor Valerie Burke
Vice Chair: Regional Councillor Joe Li

Building, Parks, & Construction Issues

Chair: Councillor Logan Kanapathi
Vice Chair: Councillor Colin Campbell

Alternate formats are available upon request.

Attendance

Mayor Frank Scarpitti
Deputy Mayor Jack Heath
Regional Councillor Jim Jones
Regional Councillor Gord Landon
Regional Councillor Joe Li
Councillor Valerie Burke
Councillor. Howard Shore
Councillor Don Hamilton
Councillor Alan Ho
Councillor Logan Kanapathi
Councillor Alex Chiu

Andy Taylor, Chief Administrative Officer
Catherine Conrad, Town Solicitor
Jim Baird, Commissioner of Development Services
Brenda Librecz, Commissioner of Community & Fire Services
Gary Adamkowski, Director, Asset Management
Paul Ingham, Director, Operations
Kimberley Kitteringham, Town Clerk
Peter Loukes, Director, Environmental Services
Joel Lustig, Treasurer
Bill Snowball, Fire Chief
Paul Wealleans, Director, Revenues
Dennis Flaherty, Director of Communications and Community Relations
Graham Seaman, Manager, Climate Change & Energy
Atiq Rahman, Senior Facility Engineer
Alida Tari, Council/Committee Coordinator

Regrets

Councillor Carolina Moretti
Councillor Colin Campbell

The General Committee convened at the hour of 9:07 a.m. with Mayor Frank Scarpitti in the Chair and Councillor Alex Chiu Chairing Community Services related items.

DISCLOSURE OF INTEREST

None disclosed.

**1. MINUTES OF THE NOVEMBER 21, 2011
GENERAL COMMITTEE (16.0)**

[Minutes](#)

Moved by Councillor Alex Chiu
Seconded by Councillor Alan Ho

- 1) THAT the Minutes of the November 21, 2011 General Committee be confirmed.
CARRIED

**2. MINUTES OF THE OCTOBER 4, 2011
SANTA CLAUS PARADE COMMITTEE (16.0)**

[Minutes](#)

Moved by Councillor Alex Chiu
Seconded by Councillor Alan Ho

- 1) That the Minutes of the October 4, 2011 Santa Claus Parade Committee be received for information purposes.
CARRIED

**3. MINUTES OF THE OCTOBER 24, 2011
PUBLIC LIBRARY BOARD (16.0)**

[Minutes](#)

Moved by Councillor Alex Chiu
Seconded by Councillor Alan Ho

- 1) That the Minutes of the October 24 2011 Public Library Board be received for information purposes.
CARRIED

**4. MINUTES OF THE OCTOBER 18, 2011
MARKHAM CEMETERY BOARD (16.0)**

[Minutes](#)

Moved by Councillor Alex Chiu
Seconded by Councillor Alan Ho

- 1) That the Minutes of the October 18, 2011 Markham Cemetery Board be received for information purposes.
CARRIED

**5. MARKHAM ENTERPRISES CORPORATION
EQUITY INJECTION EXTENSION (7.0)**
[Report](#)

Moved by Councillor Alex Chiu
Seconded by Councillor Alan Ho

- 1) THAT the report entitled “Markham Enterprises Corporation Equity Injection Extension” be received; and,
- 2) THAT the Town’s subscription for Markham Enterprises Corporation shares, as set out in this report, to facilitate Markham Enterprises Corporation equity injection into PowerStream for their solar business, be extended to December 31, 2013, subject to the terms and conditions set out in this report; and further,
- 3) THAT staff be directed to do all things necessary to give effect to this report.

CARRIED

**6. DEVELOPMENT CHARGES INDEXING
JANUARY 1, 2012 (7.11)**
[Report](#)

Moved by Councillor Alex Chiu
Seconded by Councillor Alan Ho

- 1) THAT the report titled “Development Charges Indexing – January 1, 2012” be received; and,
- 2) THAT Council approve an increase in development charges of 2.10%, effective January 1, 2012; and further,
- 3) THAT staff be directed to do all things necessary to give effect to this report.

CARRIED

**7. INTERIM SPENDING AUTHORITY PENDING
APPROVAL OF THE 2012 UNIONVILLE & MARKHAM
VILLAGE BUSINESS IMPROVEMENT AREAS (B.I.A.)
BUDGETS (7.4)**
[Report](#)

Moved by Councillor Alex Chiu
Seconded by Councillor Alan Ho

- 1) THAT the report dated November 28, 2011, entitled “Interim Spending Authority Pending Approval of the 2012 Unionville & Markham Village Business Improvement Areas (B.I.A.) Budgets” be received; and,

- 2) THAT Council approve 50% of the 2011 Operating Budget equivalent to the amounts of \$105,500 and \$140,628 for the Unionville B.I.A. (UBIA) and Markham Village B.I.A. (MBIA) as pre-budget approval for the 2012 operating expenditures respectively; and further,
- 3) THAT Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**8. STAFF AWARDED CONTRACTS FOR THE MONTH
OF OCTOBER 2011 (7.12)**

[Report](#)

Moved by Councillor Alex Chiu
Seconded by Councillor Alan Ho

- 1) THAT the report entitled “Staff Awarded Contracts for the Month of October 2011 be received; and,
- 2) THAT Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**9. TAX EXEMPTION FOR PROPERTIES UTILIZED
BY THE TOWN OF MARKHAM FOR LANDS
LEASED FROM THE TORONTO REGION
CONSERVATION AUTHORITY (TRCA) (7.3)**

[Report](#)

The Committee inquired whether a clause can be added to allow future additions to the list. Staff advised that this is an amendment to a Town By-law and any amendments to the by-laws require Council endorsement.

Moved by Councillor Alex Chiu
Seconded by Councillor Alan Ho

- 1) THAT Council enact the attached draft by-law to exempt the properties listed on Schedule A, used but not owned by the Town of Markham, from taxation; and,
- 2) THAT the Town Clerk give written notice of the By-law to the Municipal Property Assessment Corporation, the Clerk of the Regional Municipality of York, and the Secretaries of the applicable School Boards.

CARRIED

**10. TAX WRITE-OFFS IN ACCORDANCE
WITH SECTION 354 OF THE *MUNICIPAL ACT, 2001* (7.3)**
[Report](#)

There was discussion regarding the Edgecomb Court property and whether the Town should consider purchasing it or whether there is an opportunity to sell the land to the owners to the south (properties abutting Edgecomb). The Committee also discussed the 9829 Ninth Line property and suggested that staff report back on these matters.

Moved by Councillor Alex Chiu
Seconded by Councillor Alan Ho

- 1) THAT taxes totalling \$116,371 (excluding penalty and interest) as set out in this report be written off pursuant to the provisions of Section 354 of the *Municipal Act, 2001*, of which the Town's portion is \$31,113; and,
- 2) THAT the applicable penalty and/or interest charges (estimated at \$84,500) be adjusted accordingly; and,
- 3) **THAT staff report back on the matters discussed regarding the Edgecomb Court and 9829 Ninth Line properties; and,**
- 4) THAT the Treasurer be directed to remove the taxes from the Collector's Roll; and further,
- 5) THAT staff be authorized to and directed to do all things necessary to give effect to this resolution.

CARRIED

**11. BYLAW TO AUTHORIZE TEMPORARY
BORROWINGS FOR 2012 (7.3)**
[Report](#)

Moved by Councillor Alex Chiu
Seconded by Councillor Alan Ho

- 1) THAT the report "By-law to authorize Temporary Borrowing for 2012" be received; and,
- 2) THAT a by-law be brought forward for Council approval to authorize the temporary borrowing, if required, of an amount not to exceed \$130,040,129 from January 1, 2012 to September 30, 2012 and \$65,020,065 from October 1, 2012 to December 31, 2012 to meet the expenditures of the municipality until taxes are collected and other revenues are received; and,
- 3) THAT the Treasurer report to Council in advance of borrowing, if temporary borrowing is required; and further,

- 4) THAT Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**12. WATERMAIN BREAK EMERGENCY
PURCHASE – 7330 BAYVIEW AVENUE (5.4)**
[Report](#)

Staff summarized the details outlined in the report.

The Committee thanked and complimented Peter Loukes and all the staff involved in repairing the sink hole along Bayview Avenue.

There was discussion with respect to the ground penetrating radar that York Region used to image the subsurface.

Moved by Councillor Howard Shore
Seconded Councillor Valerie Burke

- 1) THAT the report entitled “Watermain Break Emergency Purchase – 7330 Bayview Avenue” be received; and,
- 2) THAT the Environmental Services Department continues to manage the watermain break and related emergency purchases in compliance with the Town of Markham’s Purchasing By-Law; and,
- 3) THAT in accordance to the Purchasing By-law, Staff be authorized to approve the award of the final repair and restoration work to be completed in the spring of 2012 through the Region and York; and,
- 4) THAT that a memo be circulated to members of Council upon completion of final repair and restoration work in 2012 communicating the final cost of all works; and further,
- 5) THAT staff be authorized and directed to do all things necessary to give to this resolution.

CARRIED

**12A. AWARD OF CONTRACT FOR THE
INSTALLATION OF ARTIFICIAL TURF
FIELD AT MOUNT JOY COMMUNITY CENTRE (5.0)**
[Report](#)

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Ms. Brenda Librecz, Commissioner of Community & Fire Services summarized the details outlined in the report.

There was brief discussion with respect to the arrangements between the Town of Markham and the York Catholic District School Board regarding the use of the fields.

Moved by Councillor Alex Chiu

Seconded by Councillor Logan Kanapathi

- 1) That the report entitled “Award of Contract for the Installation of Artificial Turf Field at Mount Joy Community Centre” be received; and,
- 2) THAT the contract for Construction of the Mount Joy Artificial Turf from Tender 207-T-11 be awarded to the lowest priced bidder, Davan Site Contractors, in the amount of \$1,026,464.61 (inclusive of HST impact); and,
- 3) THAT a construction contingency be established in the amount of \$100,000 inclusive of HST impact to cover any additional construction costs in accordance with the Expenditure Control policy; and,
- 4) THAT the award be funded from the 2011 capital Budget, Project #11265- “Mount Joy Artificial Turf” with a remaining budget of \$512, 299 and from the 2012 Capital Budget, Project #12039- “Mount Joy Air Support” with a budget of \$130,000; and,
- 5) THAT \$150,000 be pre-approved from 2012 Capital Budget, project \$12244- “Floodlight and Pole Replacement”; and,
- 6) THAT the shortfall for the project in the amount of \$334,165 be funded from the surplus funds in the completed Operations and Recreation capital projects as identified in appendix A; and,
- 7) THAT the issuance of the purchase order in the amount of \$100,000 to Davan Site Contractors be pre-approved to facilitate work on the site being initiated immediately to meet a late spring 2012 completion date; and further,
- 8) THAT Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

13. OPERATIONS FACILITY MASTER PLAN (5.0) [Presentation](#)

Mr. Paul Ingham, Director, Operations, delivered a PowerPoint presentation regarding the Operations Facility Master Plan. Staff pointed out that the recommendations outlined in this presentation are the consultant's recommendation that require further staff evaluation.

The Committee discussed the following regarding the John Street site:

- What is involved in removing the water tank from the site
- Site is outdated and out of place
- What is the current level of activity (# of trucks leaving the site)
- Size of the site
- Is there another potential site within this vicinity that can be considered (Guardsman/Harlech Court area)

The Committee discussed the following regarding the 14th Avenue site:

- Continue discussions with the City of Toronto regarding the use of their lands
- Valuable site
- Consider the lands as a potential addition to the Milliken Mills Community Centre
- Examine other options for potential site within the area that may be considered for relocation

The Committee suggested that staff include the Town of Richmond Hill as part of their potential partnership discussions.

The Committee suggested that any potential land acquisitions be considered during an in-camera discussion at the December 5, 2011 General Committee meeting.

Moved by Mayor Frank Scarpitti
Seconded by Deputy Mayor Jack Heath

- 1) THAT the presentation by Mr. Paul Ingham, Director, Operations, entitled “Operations Facility Master Plan” be received; and,
- 2) **THAT staff continue to refine/evaluate the consultant's recommendations, and phasing options; and,**
- 3) **THAT staff continue to pursue partnership opportunities with York Region and others; and,**
- 4) **THAT staff work with the Manager, Real Property to explore options for land acquisition for an East Works Yard; and further,**
- 5) **THAT staff report back to Council in early 2012 on recommendations and options for phased implementation for the Operations Facility Master Plan.**

CARRIED

**14. COMMUNITY LEAD TESTING PROGRAM
STATUS REPORT (8) (5.0)**
[Report](#)

There was discussion regarding whether residential testing should continue. The Committee discussed the benefits of a well communicated education program with respect to lead testing in residential homes.

Moved by Regional Councillor Jim Jones
Seconded by Deputy Mayor Jack Heath

- 1) THAT the report titles “Community Lead Testing Program – Status Report (8)” be received; and,
- 2) THAT staff report back to Council with the findings of the Community Lead Testing Program after completion of sampling period #9; and further,
- 3) THAT staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**15. MARKHAM EMERGENCY MANAGEMENT
PROGRAM 2011 (5.0)**
[Report](#) [Bylaw](#) [Plan](#)

Ms. Sonia Singh, Emergency Preparedness Coordinator, delivered a PowerPoint presentation regarding the Markham Emergency Management Program.

There was discussion with respect to the importance of receiving and sharing timely information among many organizations such as the federal government, provincial ministries, communities, and other supporting organizations to assist in facilitating an effective emergency response.

The Committee discussed ways to communicate to local residents and noted that the use of a wide variety of communication tools such as radio and/or broadcast or cable television station news and social media would be utilized to provide information to the public.

Moved by Mayor Frank Scarpitti
Seconded by Regional Councillor Jim Jones

- 1) THAT the report titled “Markham Emergency Management Program 2011” be received; and,
- 2) THAT a by-law enacted to:
 - (i) adopt the Emergency Management Program attached thereto as “Schedule A”, in accordance with the provisions of the *Emergency Management and Civil Protection Act*, R.S.O. 1990, c.E.9, as amended;
 - (ii) adopt the Emergency Plan attached thereto as “Schedule B”, in accordance with the provisions of the *Emergency Management and Civil Protection Act*, R.S.O. 1990, c.E.9, as amended; and
 - (iii) repeal By-law 2004-325 and By-law 2006-197, which adopted previous Markham emergency management programs; and,

- 3) THAT the Deputy Fire Chief, Philip Alexander, be hereby designated as Markham's Emergency Management Program Co-ordinator in accordance with Ontario Regulation 380/04. For the purposes of Markham's Emergency Management Program and Emergency Plan (and in keeping with the terms used by Emergency Management Ontario in its emergency management training programs), the Emergency Management Program Co-ordinator shall be referred to as the "Community Emergency Management Co-ordinator"; and,
- 4) THAT the Director of Corporate Communications and Community Relations be hereby designated as Markham's Emergency Information Officer in accordance with Ontario Regulation 380/04; and further,
- 5) THAT Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**16. THE ONTARIO MINISTRY OF ENVIRONMENT-
MARKHAM DISTRIBUTION SYSTEM – DRINKING
WATER SYSTEM INSPECTION REPORT (5.3)**

[Report](#)

Staff briefly summarized the details outlined in the report.

Moved by Regional Councillor Jim Jones
Seconded by Councillor Don Hamilton

- 1) THAT the report entitled "The Ontario Ministry of Environment – Markham Distribution system – Drinking Water System Inspection Report" be received; and,
- 2) THAT staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**17. ENERGY PERFORMANCE REPORTING AND
ONTARIO RED. 397/11 – ENERGY CONSERVATION
AND DEMAND MANAGEMENT PLANS (5.0)**

[Report](#)

Mr. Graham Seaman, Manager, Climate Change & Energy summarized the details outlined in the report.

There was brief discussion regarding the energy upgrades at Centennial Community Centre.

The Committee discussed the payback, ground source heating and the price of electricity with respect to the Fire Station 93 (Cathedral Fire Station).

The Committee suggested that Markham Energy Conservation Office (MECO) report back to Council every two years.

Moved by Deputy Mayor Jack Heath

Seconded by Councillor Alan Ho

- 1) THAT the report titled “Energy Performance Reporting and Ontario Reg. 397/11- Energy Conservation and Demand Management Plans” be received; and,
- 2) THAT the high level overview of energy retrofit and renewable energy project performance be received; and,
- 3) THAT the Markham Energy Conservation Office (MECO) be responsible for leading Markham’s collaborative effort to ensure compliance with Ontario Regulation 397/11 – Energy Conservation and Demand Management Plans; and,
- 4) THAT MECO report back to Council by July 1, 2014 and every five years thereafter with Markham’s complete Energy Conservation and Demand Management plan or update for their approval as per Regulation 397/11; and,
- 5) **THAT MECO report back to Council every two years on the results of energy savings per projects; and,**
- 6) THAT MECO be delegated authority to compile, publish and submit to the Minister Markham’s Energy Consumption and GHG Emission Template starting July 1, 2013 and every year thereafter; and,
- 7) THAT by December 31st, 2013 and every year thereafter MECO provide to Council a summary of the Energy Consumption and GHG Emission Template submitted to the Minister; and further,
- 8) THAT staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**18. QUALITY MANAGEMENT SYSTEM
DOCUMENT REVISION ENDORSEMENT AND
MANAGEMENT REVIEW OUTCOMES (5.0)**
[Report](#)

Moved by Deputy Mayor Jack Heath

Seconded by Councillor Don Hamilton

- 1) THAT the report “QMS Document Revision Endorsement and Management Review Outcomes” be received; and,

- 2) THAT Council, as the Owner of the Town's Drinking Water System acknowledges and endorses the revisions made to the Town's Quality Management System Operational Plan and System Level Documents; and,
- 3) THAT the Quality Management System (QMS) Management Review Outcomes be received; and,
- 4) THAT Council, as the Owner of the Town's drinking water system, acknowledge and support the outcomes and action items identified from the 2011 Management Review; and further,
- 5) THAT Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

NEW BUSINESS

There was no new business.

ADJOURNMENT

That the General Committee meeting adjourn at 12:28 PM.