



**FIFTH MEETING OF THE
2012 BUDGET SUB-COMMITTEE
CANADA ROOM, MARKHAM CIVIC CENTRE
October 24, 2011**

MINUTES

Attendance:

<p>Members Present: Deputy Mayor Heath (ex-officio) Regional Councillor Gord Landon, Chair Regional Councillor Joe Li Councillor Valerie Burke Councillor Don Hamilton Councillor Alan Ho Councillor Howard Shore</p> <p>Regrets: Mayor Frank Scarpitti (ex-officio) Regional Councillor Jim Jones Councillor Colin Campbell Councillor Logan Kanapathi</p>	<p>Staff Present: Jim Baird, Commissioner of Development Services Catherine Biss, Chief Information Officer, Markham Public Libraries Dennis Flaherty, Director of Communications & Community Relations Brenda Librecz, Commissioner of Community & Fire Services Peter Loukes, Director of Operations Joel Lustig, Treasurer Victoria McGrath, Director of Sustainability John Ryerson, Director of Culture Andrea Tang, Manager of Financial Planning Andy Taylor, Chief Administrative Officer Laura Gold, Council/Committee Coordinator</p>
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The Budget Sub-Committee convened at 9:04 p.m. with Regional Councillor Gord Landon presiding as Chair.

1. COMPLETE THE REVIEW OF THE 2012 PROPOSED CAPITAL BUDGET

Item No.	Item Description	Total
Asset Mgmt - Facility Assets		
12271	Civic Centre Improvements	162,800
12272	Library Facility Improvements – these funds are for painting, mill work, flooring replacement, furniture, electrical and mechanical repairs and repairs at several libraries. There was an inquiry regarding the outdoor lighting at the Unionville Public Library parking lot. Staff advised that the existing lights were re-lamped and that the lighting will be reviewed as part of the Town's security review.	76,000
12273	Operations Facilities Improvements	125,800
12274	Fire Facility Improvements – work includes ceiling tile replacement, washroom	199,600

Item No.	Item Description	Total
	<p>repairs, electrical upgrades, painting, flooring repairs and railing repairs a several stations.</p> <p>There was an inquiry whether the John Street training facility will be used in the long term, as there are plans to build a new training facility. Staff advised that the facility is in poor condition and is being brought up to a minimum standard. Additionally, the new training facility will not be in operation for 6 to 8 years and the facility may be used for other purposes in the future.</p> <p>There was a question regarding whether there are plans to use more durable materials in the fire facility washrooms. It was noted that materials are replaced with similar materials.</p>	
12275	<p>Roofing Replacement-PowerStream Solar Panels – these funds will be used for roof replacements on Clatworthy Arena, Milliken Mills Community Centre and Mount Joy community Centre.</p> <p>There was a question regarding the lifespan of the roof. Staff advised that the roof has an anticipated lifecycle of 30 years or more. Members requested that staff look at installing a metal roof with a longer lifecycle. Staff advised the type of roof chosen is based on the structure of the building.</p>	1,802,500
12276	<p>Roofing Maintenance and Structural Adequacy –These funds are for a roofing maintenance program and for structural reports.</p> <p>Members questioned what these funds are used for. It was explained that these funds are to engage a contractor to do regular preventive maintenance and there are callout rates for emergency situations. A member questioned if it would be more cost effective to hire someone on an as needed basis. Staff advised that it is financially preferable to have a contract.</p>	72,600
12277	Roofing Replacement Projects	556,100
12278	Other Facility Improvements	52,900
12281	<p>Satellite Community Centre Improvements - these funds are for the repair and maintenance of Satellite Community Centres.</p> <p>There was discussion on the governance of Satellite Community Centre Boards. It was explained that satellite community centres are run by separate community boards. The day to day programs and functions are run by the community board and the Town is responsible for the maintenance & general care of the facility. The local board is comprised of residents and Council representatives. It was noted that staff are working towards improving the communication between the Town and the satellite community centres. Members noted that the residents on these boards are very dedicated to their neighborhoods.</p> <p>There was a question regarding the status of the roof at the Unionville Train Station. It was confirmed that the roof at the Unionville Train Station does not require any repairs based on condition assessment.</p>	66,000

Item No.	Item Description	Total
12282	<p>Accessibility Retrofit Program – these funds will be used for an ongoing accessibility program and to comply with Town of Markham Accessibility Design Guidelines.</p> <p>There was an inquiry if there will be a park with sensory type of activities for children with disabilities (e.g. autism). It was clarified that these funds will be used to establish a policy rather than for the actual development of a park.</p>	234,000
12283	8100 Warden Facility Improvements	10,400
12284	<p>Stiver Mill Stabilization and Preservation – third year of a multi year program to stabilize and preserve Stiver Mill to its current state. The purpose of the project is to ensure the state of the facility is maintained until future restoration/ expansion plans are confirmed.</p> <p>A member wanted to ensure that there will not be any work being re-done. Staff advised that work done to date relates to the stabilization of the facility.</p>	161,900
12285	Corporate Security Operations & System Upgrades –	137,400
12286	<p>Bird Deterrent Film – these funds are to install bird deterrent film at Angus Glen Community Centre.</p> <p>A member requested that the film be referred to as “Bird Safe Film”.</p>	50,900
12287	<p>Daniel Fairty House Stabilization and Preservation – the purpose of the project is to ensure the state of the facility is maintained until future restoration/expansion plans are confirmed. Improvements to the facility focus on structural components.</p> <p>There was a discussion on the restoration of the Daniel Fairty House. It was advised that the house cannot be moved to Heritage Estates and that the total restoration cost is approximately one million dollars. Some members questioned that value of restoring the house. Staff advised that the house has a long history in Markham and is located at the gateway to Markham Heritage Estates. Staff will bring a report to Council on the restoration process. Regan Hutcheson, Manager of Heritage Planning, was requested to come to an upcoming Budget Sub-Committee meeting to provide a presentation on the Daniel Fairty House stabilization and restoration.</p> <p>A Member felt that Council should be champions for the restoration of heritage properties. It was requested that staff try to obtain funding from other levels of government to help finance the restoration.</p>	448,000
12289	Markham Museum - Lightning Arrest Implementation	240,200
12290	Victoria Square C.C. Water/Sewer Connection	132,300
12294	Corporate Accommodations	559,700
12359	<p>Building condition Audits - FTE – project amount used for Senior facility Engineering Salary.</p> <p>There was a question if this is a new position. It was clarified that this is not a new</p>	121,200

Item No.	Item Description	Total
	position and that the position is funded through the Lifecycle Replacement Capital Reserve Fund.	
12365	Pan Am Site Preparation	7,784,600
12372	Tremont Hotel Feasibility Study – these funds will be used to conduct a feasibility study for the Tremont Hotel on Main Street Markham. There was an inquiry why the Town is investing in a facility that is privately owned. It was advised that the Town's Legal Department is currently working on the agreement and that there is may be potential for free rent.	50,000
<p>Moved by Councillor Alan Ho Seconded by Councillor Logan Kanapathi</p> <p>That the Asset Management – Facility Capital Budget Items listed above be approved; and,</p> <p>That the approval of Capital Budget Item No. 12287 be subject to Heritage Markham providing a presentation on the Daniel Fairty House stabilization and restoration .</p> <p style="text-align: right;">CARRIED.</p>		
Asset Mgmt - Right-of-way Assets		
12295	Structures Inspection	52,900
12296	Miscellaneous Streetlighting Requests A member questioned if a street light will be installed at Victoria Avenue and Main Street Unionville. Staff advised they would review the list of new streetlights and report back. There was a inquiry regarding whether a street light will be installed at Steeles and Eastvale Drive. It was noted that this was also a Councillor request and that the Engineering Department will be installing streetlights at this intersection.	50,900
12297	Streetlight Pole Replacement Program	148,200
12298	Survey Monument Replacement	28,100
12299	Environmental Assets - Storm Water Management-FTE	106,700
12300	Sewer Invert Data Quality Assurance-Phase 2 of 5	52,900
12301	ROW Assets - Structures Program – FTE	228,400
12302	Storm Sewer Pipes – Rehabilitation	378,000
12303	Storm Water Management Pond - Condition Inspection	52,900
12304	Structures Rehabilitation – Construction	635,200
12305	Structures Rehabilitation (12 Structures) - Design & Const.	1,970,500
12306	Structures Rehabilitation (14 structures) – Design	154,100
12307	Streetlight Pole Identification	101,800
12308	Streetlight Replacement - Town Centre Boulevard	635,000
12310	Storm Sewer Outfall Structures – Rehabilitation	211,700
12314	Former Sabiston Landfill - Equipment Repairs	105,900
<p>Moved by Councillor Logan Kanapathi Seconded by Regional Councillor Joe Li</p>		

Item No.	Item Description	Total
That the Capital Budget Asset Management Right-of-way Assets be Approved.		CARRIED.
Asset Mgmt -Environmental Assets		
12340	Permanent Flow Monitoring Stations	40,700
Moved Regional Councillor Joe Li Seconded by Councillor Alan Ho		
That the Environmental Assets Capital Budget Item No. 12340 be approved.		CARRIED.
<p>There was a discussion on park signs and addresses. Staff advised that a parks naming policy will be brought forward to the Development Services Committee. It was noted that some parks do not have signs, as they have not been named yet. Staff reported that both parks and community centre signs will be required to have a visible address going forward in order for emergency staff to respond in a timely manner.</p> <p>The Committee thought the Town should also be developing business parks. Staff advised they would look into this matter.</p>		
Waste & Environmental Mgmt		
12317	<p>Mission Green at Work</p> <p>There was a question why there is only one capital budget request for this item. Staff advised that there are projects currently underway that were approved in previous budgets and that there will be more capital budget requests next year once the new diversion strategy has been approved by Council. It was noted the Town is looking at increasing its waste diversion rate, noting this is more challenging to achieve at public facilities like arenas. However, staff are trying to ensure that patrons at Town facilities have the same options for disposing their waste as they would at home.</p>	57,500
Moved by Councillor Howard Shore Seconded by Councillor Logan Kanapathi		
That the Waste & Environmental Management Capital Budget Item No. 12317 be approved.		CARRIED.
Markham Public Library		
<p>Catherine Biss, Chief Information Officer, Markham Public Libraries, reviewed the briefing note circulated to the Committee regarding efficiencies derived from the purchase of the SmartSorters and other technology. It was noted that use of technology helps maintain current staffing levels at the Markham Public Libraries.</p> <p>There was a discussion on complaints that have been received regarding low staffing levels at the Markham Public Libraries. It was noted that the waiting time for library patrons is greatest when requesting information, advising that the types of inquiries are becoming more complex than in the past.</p> <p>A Member questioned where the front service desk staff have been re-deployed to. Staff advised that one staff was re-deployed to the children's literacy program.</p>		

Item No.	Item Description	Total
A member inquired if library fees are ever waived. Staff advised fees are only waived in extenuating circumstances (e.g. someone's house burnt down).		
Concern was expressed that Markham libraries have been classified as a risky place to work by the Work Place Safety and Insurance Board. Staff advised they are addressing this issue by modifying work assignments.		
12321	Replace Library Shelving -	63,000
12322	Replace Library Furniture and Equipment – these funds are used to replace old and broken furniture and equipment at most library branches. There was a question regarding what happens to the old furniture and equipment. Staff advised that any usable furniture is offered to other Business units.	63,000
12323	Library Collections – These funds are used to purchase library materials. There was an inquiry regarding the status of the library's e- collection. Staff advised library patron can search a large number of databases and have access to 295,000 e-books. There was a discussion with respect to the number of multilingual books being purchased relative to French books. There was some concern that the Town was not purchasing enough French books. Staff advised there is higher demand for multilingual books than French books. A member noted that French immersion students have complained that there is a lack of French resources at the Markham Public Libraries. It was suggested that the Town work with the school libraries to ensure French immersion students have access to a comprehensive collection of French books. It was questioned if the Town should be playing a role in promoting French as a second language. In addition, it was questioned whether libraries should be building its collection based on demand. It was questioned how school libraries can work with the Markham Public Libraries to maximize library services.	1,675,300
12324	Thornhill Village Library Renovation – the renovation will enable staff to be more productive by creating a larger and improved staff work area directly adjacent to the front desk. It was recommended that this item be reviewed by Heritage Markham. Staff advised that the majority of the renovation will be in the new area of the building.	14,000
Moved by Councillor Howard Shore Seconded by Regional Councillor Joe Li That the Markham Public Library Capital Budget Items listed above be approved; and, That ITS-Library Capital Budget Item No. 12103 be approved.		
CARRIED.		
Waterworks		
12328	Watermain Construction and Replacement Program	4,784,100
12329	Watermain Construction Design	747,300

Item No.	Item Description	Total
12330	Cathodic Protection of Iron Watermains Program	505,100
12331	Water System Upgrade Program -	996,300
12332	Water Meter Replacement/Upgrade Program	476,200
12333	Sanitary Sewer Const / Replacement (Design)	132,900
12334	Sanitary Sewer System Upgrade/Rehab Program	1,220,100
12335	Sanitary Trunk Sewer Inspection Program – these funds are for the inspection of the Town’s sanitary trunk sewer system with a zoom camera. There was an inquiry whether the new watermain being installed at Kennedy and Major Mackenzie will use this technology. It was reported that this is not a Town project and that staff did not know the type of watermain that was being installed..	66,100
12337	Sanitary System Physical Condition Assessment	122,100
12338	Water System Physical Condition Assessment	122,100
12339	Sector/District Mgmt Area (SMA/DMA) (Ph 1 of 5)	254,400
12342	CCTV Upgrade - WW components	40,300
12343	Calvert Road Pumping Station Building Upgrade	63,500
12345	Waterworks SCADA	203,500
12348	Roof Downspout Disconnection Program	254,400
12351	Inflow /Infiltration Reduction-Ph 1-Source Identification	162,800
<p>Moved by Councillor Don Hamilton Seconded by Councillor Logan Kanapathi</p> <p>That the Waterworks Capital Budget Items listed above be approved.</p> <p style="text-align: right;">CARRIED.</p>		

2. REVIEW OF THE 2012 COUNCILLOR REQUESTS

Mr. Joel Lustig, Treasurer, reviewed the 2012 Budget - Councillor Requests:

#	Councillor's Requests	Being Addressed in the 2012 Budget
1	Highgate Park Basketball Court Expansion (2011 Request carried-over to 2012)	Yes
2	Resurface of Tennis Courts on Sciberras Road	Yes
3	Place flowers back on the Unionville bridges A Member felt not enough funds were being allocated to improving the Public Realm.	No
4	Improvement to Intersection of Box Grove Bypass and Riverwalk Drive	Refer to the Region
5	Windrow Clearance Program for Each Super Mailbox A suggestion was made to write a letter to Canada Post regarding this matter.	No
6	Develop a Culture Strategy highlighting Markham's Asian & South Asian culinary industry and Asian malls The funding for "Night It Up!" will be determined when reviewing the 2012 Celebrate Markham grant applications. Developing a culture strategy highlighting Markham's Asian & South Asian culinary industry and Asian mall falls under the jurisdiction of the Province.	Refer to the Province and Region
7	Revisit the Traffic Calming Measures on Elson Street	Yes completed in 2011
8	Feasibility Study – Introduction of a By-law making it mandatory for grocery stores in Markham to provide certified compostable plastic bags – The Town does not have jurisdiction over this matter. Staff can develop a program raising awareness on this matter. This item was referred to the Diversion Task Force.	No
9	Filling of Vacant Regional Councillor Seat	Under review
10	Installation of Portable Public Toilets in Neighbourhood Parks	Under review
11	Accelerate the Development of Milliken Mills Main Street	Yes

#	Councillor's Requests	Being Addressed in the 2012 Budget
12	Making seniors services more accessible to our seniors	Yes
13	Elson Park Volleyball Court (2011 Request carried-over to 2012)	Yes
14	Temporary Satellite Library in front of the current Community Centre site	No
15	Installation of Street lights at the Intersection of Eastvale Dr and Steeles Ave	Yes
16	Traffic Light at Box Grove By Pass and Riverwalk	Refer to Region
17	Purchase Speed Radars for Legacy Dr, Highglen Ave, Kruger Rd, Golden Ave and Coxworth Ave It was requested that the name be changed to speed display boards.	Yes
18	Increase funding for the Milliken Children's Festival	Yes
19	Re-Visit the Traffic Calming Measures	Yes - Completed in 2011
20	Improvement to existing Basket Ball Court at the Elson Park	Yes
21	Replace the hydro feed for the Fountain at the Gazebo	Yes
22	Install a series of Automated Public Toilets (APT's).	Under review
23	Park Fitness Equipment	Under review
24	Extend 'Paperless Municipality' pilot project A Member recommended that Council and Senior Staff should be champions of the paperless initiative.	Yes
25	Splash-pad	Under review
26	Play area shelter	Under review
27	Greenprint Learning Signage	Under review
28	Councillor's Executive Assistants	Under review
29	Building A Trail Down The Rouge Valley	Under review
30	Celebrating The Queen's Diamond Jubilee	Under review
31	Growing Celebrate Markham	No
32	Growing Markham Enterprises Corporation	No

#	Councillor's Requests	Being Addressed in the 2012 Budget
33	Initiating A Milne Master Plan	Yes
34	Standardizing Committee Support	Under review
35	Request for a study to incorporate pottery at the Markham Museum	Yes
36	Purchase of 2 Tents Concern was expressed regarding renting a Town of Markham tent to a non-profit group. It was thought that consideration should be given to who uses the tents. Staff advised that the rental of the tent would be restricted to events where the Mayor or Members of Council are present.	Yes
37	Four 20' by 20' canopy tents	Yes
38	Two mobile speed display signs It was requested that the name be changed to speed display boards.	No
39	A splash pad at Grand Cornell	No
40	An expansion of the tennis courts at Reesor Park	Under review
41	Johnsview Park Basketball Court (2011 Request carried-over to 2012)	Yes
42	Pomona Mills Park Stairs Modification (2011 Request carried-over to 2012) The Councillor thought the project may be less costly than the \$40,700 budgeted. Staff advised the cost was higher do to the slope of the stairway.	Yes
43	Purchase of Big Bellies and heritage waste receptacles for the Thornhill heritage area.	Yes
44	Yonge/Steeles Gateway Beautification	Yes
45	Thornhill Heritage District on Yonge from just south of John St to Thornhill Mews Plaza A Member confirmed there will be a private contribution of \$100, 000 towards this initiative.	Under review
46	General Beautification Mural under the Proctor/Henderson CN bridge CN is ok to proceed with the mural.	Under review

#	Councillor's Requests	Being Addressed in the 2012 Budget
47	Install a gazebo/sun shelter in Grandview Park	Under review
48	Wildlife Services from Toronto Wildlife Centre There was an inquiry regarding the status of the feasibility study for animal services. Staff advised that the cost to conduct the study is greater than anticipated.	Under review

There were no changes to the 2012 Councillor Requests.

3. NEXT MEETING

The next meeting of the Budget Sub-Committee will be held on Tuesday, October 25, 2011 at 1:00 p.m. in the Council Chamber.

4. ADJOURNMENT

The Budget Sub-Committee adjourned at 11:31 p.m.