



MINUTES
GENERAL COMMITTEE
DECEMBER 12, 2011
Meeting No. 29

Finance & Administrative Issues

Chair: Mayor Frank Scarpitti
Vice Chair: Councillor Carolina Moretti

Community Services Issues

Chair: Councillor Alex Chiu
Vice Chair: Councillor Howard Shore

Environment & Sustainability Issues

Chair: Councillor Valerie Burke
Vice Chair: Regional Councillor Joe Li

Building, Parks, & Construction Issues

Chair: Councillor Logan Kanapathi
Vice Chair: Councillor Colin Campbell

Alternate formats are available upon request.

Attendance

Deputy Mayor Jack Heath
Regional Councillor Jim Jones
Regional Councillor Gord Landon
Regional Councillor Joe Li
Councillor Valerie Burke
Councillor. Howard Shore
Councillor Don Hamilton
Councillor Carolina Moretti
Councillor Colin Campbell
Councillor Alan Ho
Councillor Logan Kanapathi
Councillor Alex Chiu

Andy Taylor, Chief Administrative Officer
Catherine Conrad, Town Solicitor
Jim Baird, Commissioner of Development Services
Brenda Librecz, Commissioner of Community & Fire Services
Gary Adamkowski, Director, Asset Management
Joel Lustig, Treasurer
Alex Moore, Manager of Purchasing
Dennis Flaherty, Director of Communications and Community Relations
Mary Creighton, Director, Recreation
Adrian Wong, Pool Supervisor
Alida Tari, Council/Committee Coordinator

Regrets

Mayor Frank Scarpitti

The General Committee convened at the hour of 9:05 a.m. with Councillor Carolina Moretti in the Chair and Councillor Alex Chiu Chaired Community Services related items.

DISCLOSURE OF INTEREST

None disclosed.

1. MARKHAM LIFE READER RESEARCH (7.0)
[Presentation](#)

Mr. Dennis Flaherty, Director of Communications and Community Relations delivered a PowerPoint presentation regarding Markham Life Reader research.

The Committee discussed the following:

- Production costs and annual revenue
- Ensure reaching all groups when doing surveys
- Setting up distinctive focus groups
- Purpose of the survey
- Explore other options to deliver the magazine
- Potential to expand the senior's section
- Consider some form of compensation for individuals who participated in the telephone survey

Moved by Councillor Valerie Burke
Seconded by Deputy Mayor Jack Heath

- 1) THAT the presentation by Mr. Dennis Flaherty, Director, Corporate Communications & Community Relations entitled “Markham Life Reader Research” be received.

CARRIED

**2. MINUTES OF THE DECEMBER 5, 2011
GENERAL COMMITTEE (16.0)**
[Minutes](#)

Moved by Regional Councillor Gord Landon
Seconded by Councillor Colin Campbell

- 1) That the Minutes of the December 5, 2011 General Committee be confirmed.

CARRIED

**3. MINUTES OF THE OCTOBER 21,
OCTOBER 24 & OCTOBER 25, 2011
BUDGET SUB-COMMITTEE (16.0)**
[October 21 \(Part A\)](#) [October 21 \(Part B\)](#) [October 24](#) [October 25](#)

Moved by Regional Councillor Gord Landon
Seconded by Councillor Colin Campbell

- 1) That the Minutes of the October 21, October 24, & October 25 2011 Budget Sub-Committee be received for information purposes.

CARRIED

**4. MINUTES OF THE NOVEMBER 3, 2011
UNIONVILLE BUSINESS IMPROVEMENT AREA (16.0)**
[Minutes](#)

Moved by Regional Councillor Gord Landon
Seconded by Councillor Colin Campbell

- 1) That the Minutes of the November 3, 2011 Unionville Business Improvement Area be received for information purposes.

CARRIED

**5. MINUTES OF THE NOVEMBER 16, 2011
ANIMAL CARE COMMITTEE (16.0)**
[Minutes](#)

Moved by Regional Councillor Gord Landon
Seconded by Councillor Colin Campbell

- 1) That the Minutes of the November 16, 2011 Animal Care Committee be received for information purposes.

CARRIED

**6. MINUTES OF THE NOVEMBER 8, 2011
SENIORS ADVISORY COMMITTEE (16.0)**
[Minutes](#)

Moved by Regional Councillor Gord Landon
Seconded by Councillor Colin Campbell

- 1) That the Minutes of the November 8, 2011 Seniors Advisory Committee be received for information purposes.

CARRIED

**7. MINUTES OF THE NOVEMBER 18, 2011
VARLEY MCKAY ART FOUNDATION OF MARKHAM (16.0)**
[Minutes](#)

Moved by Regional Councillor Gord Landon
Seconded by Councillor Colin Campbell

- 1) That the Minutes of the November 18, 2011 Varley McKay Art Foundation of Markham be received for information purposes.

CARRIED

**8. STAFF AWARDED CONTRACTS FOR THE
MONTH OF NOVEMBER 2011 (7.12)**

[Report](#)

There was brief discussion regarding the Sanitary Trunk Sewer Inspection.

Moved by Regional Councillor Gord Landon

Seconded by Councillor Colin Campbell

- 1) THAT the report entitled “Staff Awarded Contracts for the Month of November 2011” be received; and,
- 2) THAT Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**9. APPROVAL OF FIRST QUARTER 2012
CELEBRATE MARKHAM GRANTS (3.0)**

[Report](#)

Moved by Regional Councillor Gord Landon

Seconded by Councillor Colin Campbell

- 1) THAT the report entitled “Approval of First Quarter 2012 Celebrate Markham Grants” be received; and,
- 2) THAT the following Celebrate Markham events: Black History Month (\$2,000), Chinese New Year Celebration (\$10,000) and the Tony Roman Hockey Tournament (\$6,000) be approved; and,
- 3) THAT Staff to bring forward the remaining 2012 Celebrate Markham Grant requests at a future Budget Sub Committee meeting; and further,
- 4) THAT Staff be authorized and directed to do all things necessary to give effect to this resolution

CARRIED

**9A. APPROVAL OF FIRST QUARTER 2012
CELEBRATE MARKHAM GRANTS
– MARKHAM ARTS COUNCIL (3.0)**
[Report](#)

Moved by Regional Councillor Gord Landon
Seconded by Regional Councillor Jim Jones

- 1) THAT the report entitled “Approval of First Quarter 2012 Celebrate Markham Grants – Markham Arts Council” be received; and,
- 2) THAT the following Celebrate Markham event Markham Arts Council (\$19,000) be approved; and further,
- 3) THAT Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

10. LIFESAVING CLUB OF MARKHAM (5.0)
[Presentation](#)

Mr. Adrian Wong, Pool Supervisor delivered a PowerPoint presentation regarding the Lifesaving Club of Markham (LCM).

The Committee thanked Mr. Wong for his very informative presentation and congratulated him on a great program.

There was brief discussion regarding programs available for children with special needs.

Moved by Councillor Carolina Moretti
Seconded Councillor Valerie Burke

- 1) THAT the presentation by Adrian Wong, Pool Supervisor, entitled “Lifeguard Club” be received.

CARRIED

11. SWIM TO SURVIVE PROGRAM (5.0)
[Presentation](#)

Ms. Mary Creighton, Director, Recreation Services delivered a PowerPoint presentation regarding Markham's Swim to Survive program.

The Committee inquired whether the school boards contribute financially to this program. Staff advised that the boards coordinate the timing and logistics of getting the students from the school to the pool. It was suggested that staff continue to work with the school boards to try and increase the number of schools that participate in this program.

Moved by Councillor Alan Ho
Seconded by Regional Councillor Joe Li

- 1) THAT the presentation by Mary Creighton, Director, Recreation Services entitled “Swim To Survive” be received.

CARRIED

**12. REQUEST FOR PROPOSAL 134-R-11
ARCHITECTURAL/ ENGINEERING SERVICES
SOUTHEAST MARKHAM COMMUNITY
CENTRE LIBRARY(5.0)**
[Report](#)

Mr. Viktors Jaunkalns, MacIennan Jaunkalns Miller Architects addressed the Committee regarding the Request for Proposal 134-R-11 for the Southeast Markham Community Centre Library requesting that Committee defer the proposed resolution.

Alex Moore, Manager of Purchasing described the process leading to this Request for Proposal (RFP). He pointed out that the Town is in a black out period and suggested that once the RFP has been awarded that any interested pre-qualified bidder can make an appointment to debrief.

Andy Taylor, Chief Administrative Officer summarized the details outlined in the report.

There was discussion regarding the involvement of the Ward Councillor during this process. Staff advised that the process of selecting the Architect is meant to be done by staff and that design process will involve both the Ward Councillor and his community.

Moved by Councillor Logan Kanapathi
Seconded by Deputy Mayor Jack Heath

- 1) THAT the report entitled “Request for Proposal 134-R-11 Architectural/Engineering Services, Southeast Markham Community Centre & Library” be received; and,
- 2) THAT Request for Proposal 134-R-11 Architectural/Engineering Services, South East Markham Community Centre & Library be awarded to the highest ranked / second lowest priced bidder, Perkins and Will in the amount of \$2,747,520.00 inclusive of HST; and,
- 3) THAT a contingency in the amount of \$274,752.00 inclusive of HST be issued to cover for additional selected design provisional prices or other design changes in accordance with the Expenditure Control Policy; and,
- 4) THAT the award be funded from the South East Community Centre/Architect Consultant Services 2011 Capital Account #70-5350-11318-005;and

- 5) THAT the remaining funds in the amount of \$327,728.00 remain in the account for Internal, External (Geotechnical) and, Project Management Consultants; and,
- 6) THAT staff report back on the recommended award of the Project Management Consultant Request for Proposal; and,
- 7) THAT staff develop a comprehensive public consultation program, including a Charrette process, and report back to Council; and further,
- 8) THAT staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

ADJOURNMENT

The General Committee meeting adjourned at 11:33 AM.