

Seniors' Hall of Fame Awards Committee

Organization Meeting

January 18, 2012

Mayor's Board Room

Attendance:

Present: Laura Gold, Committee Clerk, Dennis Flaherty, Gail Leet, Tony Murphy, Raj Sethi, Chair, and Ada Yeung

Regrets: Ralph, Capocci, Chief of Staff, Margaret Jones, Mary Charbonneau, Ashok Joshi, Barbara Taverner

Item	Discussion	Action Item
1. Call to Order	The Senior's Hall of Fame Award Committee convened at 2:05 p.m. with Raj Sethi presiding as Chair without quorum.	
2. Adoption of the Agenda	The agenda was adopted as presented.	
3. Welcome & Introduction of Committee Members	The Committee reviewed the 2012 membership of the Senior's Hall of Fame Awards Committee. The Chair advised that the award will be presented at the Tuesday, June 12, 2012 Council meeting and the closing date for the nominations will be May 25, 2012.	
4. Nomination Form	The Committee Clerk was requested to arrange for the Senior's Hall of Fame nomination form and poster to be updated.	Arrange of the Senior's Hall of Fame Award form and poster be updated.
1. Publicity: Poster, Flyer 2012 and Other Relevant Information	The following suggestions were made for the promotion of the Senior's Hall of Fame Award: A full page in Markham Life with a description of the event and information on how to	Ask Seniors' Advisory Committee if they

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	get a nomination form; • Having posters placed in senior centres; • By word of mouth; • In places of faith; • Through placing advertisements on the Town Page; • At the Chinese New Year Celebrations; • At the Senior's picnic; • At the Open House (s)/Meet and Greet (s) (see discussion below). • Home Life; free distribution to each household in Markham It was recommended that an educational session(s)/meet & greet(s) be held regarding the Seniors' Hall of Fame Award and other seniors services in Markham. It was noted that the promotion of the award cannot get lost within the event. The event could include health information for seniors. Sponsorship for the event could possibly be obtained from local senior healthcare providers. This project could be done in conjunction with the Seniors' Advisory Committee. It was recommended that representatives from the Seniors Advisory Committee be requested to assist with the event. The event could occur after the March break or the second or third week of April and the week of the event could be proclaimed Seniors' week. It was recommended that the event be held on a Saturday so that working seniors could attend. It was agreed that the open house be held at Civic Centre and that shuttle services be provided rather than having four separate gatherings at Markham Community Centres. The event could include entertainment and welcoming remarks. It was noted that a guide for seniors' could be circulated at the event. The Chair suggested that any further discussion on the promotion of the award be deferred	would like to assist with the event – Gail Leet

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	until the next meeting when the full committee is in attendance.	
5. Chair 2012 and 2013	The appointment of the Chair was deferred to the next meeting.	
6. Other Business	There was no new business.	
7. Next Meeting	There was a suggestion that the Seniors' Hall of Fame Committee attend the next Seniors' Advisory Committee meeting. The Committee Clerk was asked to request that the Seniors Advisory Committee meeting be moved to a different date or time due to Valentines Day. The next meeting of the Senior's Hall of Fame Committee will be held on Thursday, February 9 at 1:30 p.m. It was noted that the Committee's Council Liaison's will be invited to the next meeting.	Arrange for Members to attend the February Seniors' Advisory Committee meeting and recommend that the day and time be change due to Valentine's Day – Laura Gold
8. Adjournment	The Seniors' Hall of Fame Awards Committee Adjourned at 3:20 p.m.	