

ANIMAL CARE COMMITTEE

January 18, 2012

ONTARIO ROOM

5:30 P.M. – 7:00 P.M.

Attendance: Councillor Valerie Burke, Janet Andrews, Esther Attard, Kathy Clark, Terri Daniels, Denielle Duncan, Jody Greenlaw, Jeannie Kavanagh, Caroline Lane, Rhiannon Lane, Yasuko Naka, Bill Wiles and Laura Gold, Committee Clerk

Regrets: Caroline Lane

Item	Discussion	Action Items
1. CALL TO ORDER	The Animal Care Committee convened at 5:30 p.m. with Valerie Burke presiding as Chair.	
2. APPROVAL OF THE MINUTES	Moved by Jody Greenlaw Seconded by Denielle Duncan That the December 7, 2011 Animal Care Committee Minutes be adopted. CARRIED.	
3. BUSINESS ARISING FROM MINUTES		
A. Update On Terms Of Reference & Business Plan	Ms. Kathy Clark will contact Caroline Lane regarding incorporating the Committee's suggestions regarding the Terms of Reference and the business plan into a document. This item will be discussed further at the next meeting.	Contact Caroline Lane regarding the Terms of Reference and Business Plan – Kathy Clark
B. Update on Tour of OSPCA/ Invitation to Executive Manager	The Committee reported it would like the tour of the OSPCA animal shelter to be held on Feb. 8 (first choice) and Feb. 7 (second choice). The tour should be given by the Shelter Manager and should be scheduled at 6:30 p.m. or later.	Provide the OSPCA with the Committee's first and second date preference for its tour of the animal shelter – Laura Gold

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C. Update on OSPCA Statistics for other Municipalities	Ms. Esther Attard advised that other municipalities with animal control contracts with the OSPCA were not interested in sharing their statistics. Consequently, Ms. Attard will analyze Markham's statistics. Mr. Wiles, Manager of By-Laws & Enforcement, reported that the OSPCA's statistics for Markham are posted on the Town's website in order to be as transparent as possible.	Analyze Markham's OSPCA's Statistics – Esther Attard
D. Review of Toronto's Model for Providing Wildlife Services	This item was deferred to the next agenda. There was a discussion on the City of Toronto KMPG report. It was noted that the KPMG report recommends that a third party be hired to manage the City of Toronto's wildlife. The rationale behind this was questioned.	Provide overview of Toronto's wildlife model at next meeting – Esther Attard
E. Animal Care Committee Business Cards	Mr. Wiles reported that the business cards should be ready for the next meeting. The Committee requested that the Animal Care Committee email address be included on the business card.	Include Animal Care Committee email address on business cards – Bill Wiles
4. ANIMAL CONTROL UPDATE		
A. TRAP NEUTER AND RETURN UPDATE	Mr. Wiles reported that the Toronto Feral Cat Project will be giving a seminar at the Town on February 18, 2012 at approximately 11:00 a.m. All persons who have demonstrated an interest in Markham's Trap Neuter and Return program will be invited to this event. The event will also be advertised. The materials for the event will be forwarded to Denielle Duncan for her to review. Ms. Duncan was requested to forward the Committee the link to seminar.	Forward material for the Toronto Feral Cat Project to Denielle Duncan for her to review – Bill Wiles Forward the link to the seminar to the Committee - Denielle
B. Adoption Update	Mr. Wiles reported that the OSPCA is willing to post pictures of lost animals on its website. The pictures will be provided to the OSPCA from the Town. The Committee requested that the OSPCA compare the pictures of the lost animals with its pictures of found animals. It was noted that both the picture and status of both lost and found Markham animals should be included on the OSPCA website. Mr. Wiles was requested to elaborate on	Elaborate on the photo posting process at the next meeting – Bill Wiles

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5. FUNDRAISING CALENDAR	the photo posting process at the next meeting. The Committee discussed whether it will commit to the production of a 2013 Animal Care Committee Fundraising Calendar. An overview of what is entailed to produce the calendar was provided. It was noted that the calendar is a great educational and fundraising tool and that the calendar has been well received by residents. A vote was held to determine whether the Committee will commit to the production of 2013 Animal Care Committee Calendar. The Committee voted in favour of producing the calendar Denielle Duncan was requested to schedule a sub-committee meeting to discuss the fundraising calendar and Janet Andrews was requested to email the calendar submission form prior to the meeting. The Committee was encouraged to think of potential calendar advertisers and pet photo entrants. The Committee Clerk was requested to ask Corporate Communications & Community Relations to issue a request for proposal for the 2013 fundraising calendar. Additionally, the Committee Clerk was requested to provide an Animal Care Committee account update. Moved by Janet Andrews Seconded by Denielle Duncan That the Animal Care Committee commit to the production of a 2013 Animal Care Committee Fundraising Calendar. CARRIED.	Schedule Sub-Committee meeting – Denielle Duncan Email calendar submission form to Committee – Janet Andrews. Think of potential calendar advertisers and pet photo entrants – All Committee Members Ask Corporate Communications & Community Relations to issue a request for proposal – Laura Gold Provide an Animal Care Committee Account Update – Laura Gold

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6. EVENTS	No events to report.	
7. NEW BUSINESS		
a. Toronto Cat and Dog License Program	The Committee reviewed an email from Councillor Glenn De Baeremaker, Ward 38, City of Toronto, requesting suggestions for providing better care and better environments for all pet within the City of Toronto. No suggestions were provided, as a number of Members had already provided their suggestions and they did not want to duplicate there responses.	
b. African Dwarf Frogs being sold in Mastermind Toys in Markham	Concern was expressed regarding Mastermind Toys selling two little frogs in a mini ecosystem. The frogs are supposed to live up to 20 years and are said to require minimal care, but many of the frogs are dying. It was noted that all of the information regarding caring for the frogs comes from the frog supplier. The Committee questioned if toy stores were permitted to sell frogs. Staff advised that the toy stores could only be prohibited from selling the frogs if they are a public health risk. Ms. Esther Attard advised that she would research the risk of obtaining salmonella poisoning from the frogs.	Research the risk of obtaining salmonella poisoning from frogs – Esther Attard
C. Rabbit Hoarder	Mr. Wiles reported that the OSPCA removed 25 rabbits from a Markham home. Unfortunately, some of the rabbits had already past away. Mr. Wiles was not sure what was being done with the 25 rabbits.	
D. Discount Card	Mr. Wiles reported that Markham is working with a service provider to provide a discount card to residents who purchase an animal licence. It was noted that residents will soon be able to renew their licence online. At this time, the fee will change to a flat fee. Additionally, the Town will start charging people who do not have an animal licence for their pet. The Committee requested a copy of the current animal licence form. Staff noted that the form will change once the fee is changed to a flat fee.	Provide copy of animal licence form to Committee – Laura Investigate if tax receipts can be issued for donations to the Animal Care Committee

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	It was requested that the Committee Clerk inquire if tax receipts can be issued for donations made to the Animal Care Committee.	– Laura Gold
E. Feasibility Study	Mr. Wiles reported that staff were revisiting the feasibility study in order to reduce the scope and cost of the project. The Committee requested that an update be provided at the next meeting.	Provide an update on the feasibility study at the next meeting – Bill Wiles
F. DATE OF NEXT MEETING	The next meeting of the Animal Care Committee will be held on February 15, 2011 at 5:30 p.m.	
G. ADJOURNMENT	The Animal Care Committee adjourned at 7:11 p.m.	

Ongoing Action Items

1. Participate in Feral Cat Day next year.
2. Have a brainstorming session regarding pet adoptions at a future meeting
3. Invite new Executive Director of the OSPCA to an Animal Care Committee meeting in 2012
4. Schedule a tour of the OSPCA Animal Shelter in the new year