

THE FRIENDS OF THE MARKHAM MUSEUM BOARD
Meeting No. 20
Mount Joy Administration Building, Markham Museum
Wednesday, February 1, 2012 – 5 p.m.

In Attendance:	Regrets:
John Buie, Chair	Edmund Li
Carolina Moretti	Bob Baird
Debbie Wong	
Glenn Schick	
Martha Mingay	
Randy Barber	
<i>Ex Officio</i>	
Cathy Molloy, Museum Director	
John Ryerson, Director of Culture	
Katie Epp, Museum Youth Mentorship Lead	
Staff: Matthew Wright (Recording Secretary)	

1. CALL TO ORDER & OPENING REMARKS

The meeting of the Friends of Markham Museum Board was called to order at 5:07 p.m. with J. Buie presiding as Chair.

The Chair welcomed the Board of Directors to the meeting and introduced Katie Epp, Youth Mentorship Lead at Markham Museum.

2. BOARD EDUCATION

K. Epp spoke about the Markham Youth (MY) Community group at Markham Museum, created to provide mentorship to volunteers and new immigrant youth. MY Community has had many successes in its first year, one has been the acceptance into the David Suzuki Foundation Leadership program, as participants will create events in support of Rouge Park. They will be holding a “picnic in the park” event which will conclude with a youth forum addressing the future of Rouge Park.

3. REGRETS

E. Li, B. Baird.

4. ADOPTION OF MINUTES OF MEETING

Moved by M. Mingay

Seconded by R. Barber,

THAT the minutes of the Friends of Markham Museum meeting on January 11, 2012 (as attached) be approved. **Carried. (4.1)**

5. ADDITIONS / CHANGES TO THE AGENDA

Nil.

6. DECLARATIONS

Nil.

7. BUSINESS ARISING FROM THE MINUTES

Nil.

8. DIRECTOR'S REPORT - C. Molloy

C. Molloy presented a draft of the Museum's 2012 Business Plan to the Board. This covered topics such as mission and mandate, program analysis and market testing, key practices and goals and objectives.

9. SECRETARY'S REPORT – M. Mingay

M. Mingay informed the Board that the terms of herself and G. Schick would be coming to an end soon.

10. TREASURER'S REPORT – D. Wong

D. Wong presented 2011 yearend financial reports to the Board (attached).

Moved by D. Wong

Seconded by C. Moretti,

THAT the minutes of the Board receive the Treasurer's report.

Carried. (10.1)

11. Committee Reports

a) Executive Committee

The Chair presented a report (Attachment A).

Moved by G. Schick

Seconded by D. Wong,

THAT the minutes of the Friends of Markham Museum Board support the Executive Committee's recommendation (Item 5) to help defray the cost of the Charity Law Information Program workshop for up to \$500.

Carried. (11a.1)

Moved by R. Barber

Seconded by D. Wong,

THAT the Board receive the Executive Committee's report.

Carried. (11a.2)

b) Museum Collections Committee

The Chair presented a report (Attachment B) and summarized the last meeting of the Collections Committee including details on a Speight Wagon recently offered to the Museum.

Moved by R. Barber

Seconded by G. Schick,

THAT the Speight Wagon be acquired by the Museum due to its historical significance.

Carried. (11b.1)

c) Development Committee

M. Mingay informed the Board that Murray McLauchlin would be the potential entertainment for the 2012 Gala.

Moved by R. Barber

Seconded by D. Wong,

THAT the Board hire Murray McLauchlin and enter into the contract with LiveTour Artists.

Carried. (11c.1)

M. Mingay then went on to speak about possibilities for marketing, including use of social networking websites like Facebook.

d) Volunteer Committee

G. Schick discussed details of the upcoming Ted Scaysbrook Memorial Award ceremony, annually recognizing outstanding commitment by a volunteer at the Museum.

G. Schick then gave a presentation on an "Enhancing Awareness Program" which could build relationships with local businesses and organizations. He proposed striking a committee to plan potential awareness events.

Moved by C. Moretti

Seconded by M. Mingay,

THAT the Board receive the Volunteer Committee Chair's report.

Carried. (11d.1)

12. OTHER BUSINESS

- a) C. Molloy will be presenting at the next Markham Historical Society meeting on the plans for the gardens.

13. NEXT MEETING

The next scheduled meeting of the Friends of Markham Museum Board will be held on Wednesday, March 7 at 5 pm at Markham Museum in the Mount Joy Board Room.

14. ADJOURNMENT

Moved by G. Schick

Seconded by C. Moretti,

THAT the February 1, 2012 meeting of the Friends of Markham Museum Board be adjourned

Carried. (14.1)

The meeting adjourned at 6:48 p.m.

Attachment A

**Friends of Markham Museum
Executive Committee Meeting
Wednesday, January 25, 2012, 4:00 pm
Offices of Mingay & Vereshchak
81 Main Street, Markham**

Present: J.Buie (chair), B. Baird, M. Mingay, C. Molloy, G. Schick, D. Wong

1. Arrangements for Scaysbrook Award presentation on February 28th were discussed to ensure necessary contacts had been made.
2. The Friends annual general meeting has been scheduled for March 26 at 1:00 pm. D. Wong to prepare financial statement based on audited statements. J. Buie to prepare summary of activities.
3. Gala is to be held on May 25th and M.Mingay reported that the committee is making good progress. A major sponsor has already made a financial commitment.
4. The committee mandates were reviewed, with a particular focus on the Collections Committee and the Volunteer Committee mandates.
5. The Charity Law Information Program workshop being held in February was discussed. M.Mingay and one other are likely to attend.

The Committee passed a motion to recommend that up to \$500 be approved to help defray the cost of the workshop to the participants.

6. The agenda for the February Board Meeting was reviewed and finalized.
7. it was confirmed that there would be a new exhibit opening on Feb. 20th.
8. Next meeting, Feb. 29th.

Attachment B

**Friends of Markham Museum
Collections Committee- Notes of Meeting
Tues, 24th January, 2012**

Present

Jim Wicks
John Buie
Gunther Langhorst
Lorne Smith
Randy Barber
Janet Reid
Bob Baird -Chair

Regrets

Edmund Li
Carolina Moretti

Discussion

- It was agreed that future meetings would begin at 9 am. to accommodate all members.
- Janet distributed a list of over 3,000 items donated during the past year. Each one has an appraised value of < \$1000 and thus fall under the Curator's approval in accordance with the Collections Policy. At a conservative estimate, the total value of these items is about \$15,000. Generally we do not offer a valuation of archival materials.
- Janet also showed the committee a working model of a Speight Wagon, dating from about 1910 recently offered to the Museum. Two appraisals were obtained at \$1500 and \$3500. Janet noted that the higher appraisal was by an individual with an appreciation of the local "Markham" value and the lower number represents the national market appeal for folk art of this calibre. The Committee agreed that the item would be an important addition to the Collection, and will convey its approval for the acquisition to the Foundation Board.
- The Committee was also shown a sampling of interesting items which have been added to the Collection recently, including a Speight advertisement, barrel label, portable television, an early 20th century dress, and a 1950's Ladies' hat and matching gloves.
- It was noted that the Museum Collections Policy has been reviewed by this committee, and approved by the Board. It must now go to Council for final approval. The committee noted that to date the policy has operated satisfactorily and no adjustments are warranted at this time.
- It was noted that several items have been identified for de-accession. Janet will provide details of these items for committee consideration at the next meeting.
- The Chair thanked the committee, noting that the next meeting will be at the call of the Curator.