

Seniors Hall of Fame Award Committee

March 22, 2012

Mayor's Board Room

Attendance: Present: Councillor Alan Ho, Councillor Howard Shore, Mary Charbonneau, Jaswant Dhanjal , Dennis Flaherty , Gail Leet, Ashok Joshi , John Milligan , Tony Murphy, Raj Sethi, Barbara Taverner , Manickampillai Velauthapillai and Laura Gold, Committee Clerk. Regrets: Regional Councillor Gordon Landon and Ada Yeung

Item	Discussion	Action Item
1. Call to Order	The Seniors' Hall of Fame Award Committee convened at 11:00 a.m. with Gail Leet presiding as Chair.	
2. New Members	The Committee welcomed the new members.	
3. Adoption of the Agenda	The agenda was adopted as presented.	
1. Adoption of the Minutes	The Minutes were approved as presented.	
4. Minutes of the Previous Meeting and Matters Arising There From	a. Malshanker Vayas It was reported that a past award recipient passed away. The Committee agreed to send a letter of condolence to the recipient's family. The Committee Clerk was requested to inquire if the Mayor's Office has a standard letter/card that is typically sent in these types of situations. Otherwise, the Chair will purchase a card to send to the family. The Committee recognized Mulshanker Vyas for his service to the community and expressed its condolences.	Find out if Mayor has standard letter/card that is sent out when someone passes away – Committee Clerk Send condolence card to Malshanker Vayas's family – Gail Leet or Mayor's Office

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	b. Contact List The Committee reviewed the contact list and requested Ashok Joshi to email the Chair and Committee Clerk his full contact information. c. Award The Committee discussed whether the residency requirement for the Award should be less than 10 years. The Committee agreed to leave it at 10 years. d. Interview with All Talk TV The Committee was advised that Tony Murphy was interviewed on All Talk Television and that the interview was a success. The video will appear on all Members of Councils' websites. This will be done by placing the link to the video on their websites. Additionally, three (3) potential nominees were identified through the interview. It was recommended that the link to the website be added to the members' email signature line. e. Updated poster The updated poster was circulated to the Committee. The poster was updated to better emphasize volunteerism and a different picture was chosen that better reflected the award recipients. The Committee Clerk will arrange for copies of the poster to be placed at Information Markham for pick-up. It was suggested that going forward a picture that includes the Committee Chair should be used.	Email full contact information to the Committee Clerk and the Chair – Ashok Joshi Add link to the interview to the signature line of your email – All Committee Members Place copies of the poster at Information Markham for pick-up – Committee Clerk
5. Nominations	The Committee discussed how it can better understand Markham's diversity and its impacts	Consider forming a sub-committee after

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	on volunteerism, as volunteerism is recognized differently amongst various cultures. It was suggested that nominees be invited to speak when reviewing their application, as some seniors may have difficulty writing down their accomplishments or they may recognize volunteerism differently. The Chair noted that if the nominations are received early. The nominations can be reviewed and sent back to the nominee if they are missing information. There was a discussion on what guidelines should exist for Committee members when selecting nominees and choosing award recipients. The Chair suggested that after the awards ceremony in June that a Sub-Committee be formed to establish guidelines. It was noted that the Committee has 4 probable and 9 potential nominees. It was confirmed that Committee Members may guide nominees when completing their application form.	the awards ceremony to establish guidelines for the Committee – All Committee Members
6. Event Promotion	The following event publicity was noted: - Ad in SNAP - Ad in Markham Economist & Sun - Ad in the April edition of Markham Life - Ad on E-Boards The Director of Communications & Community Relations noted that the seniors' section of Markham Life has been enhanced.	
7. Next Meeting	The next meeting of the Seniors' Hall of Fame Award Committee will be held on Thursday, April 19, 2012 at 11:00 am in the Mayor's Board Room.	
8. Adjournment	The Seniors' Hall of Fame Awards Committee Adjourned at 12:00 p.m.	

