

Seniors Hall of Fame Award Committee
February 23, 2012
Mayor's Board Room

Attendance: Present: Councillor Howard Shore, Ralph, Capocci, Mary Charbonneau , Gail Leet, Ashok Joshi , Tony Murphy, Raj Sethi, Barbara Taverner , Manickampillai Velauthapillai, Ada Yeung and Laura Gold, Committee Clerk. Regrets: Regional Councillor Gordon Landon, Councillor Alan Ho, Dennis Flaherty, Jaswant Dhanjal and John Milligan

Item	Discussion	Action Item
1. Call to Order	The Seniors' Hall of Fame Award Committee convened at 11:00 a.m. with Gail Leet presiding as Chair.	
2. New Members	The Committee approved the membership of the following new Committee Members: • John Milligan • Jaswant Dhanjal • Manickampillai Velauthapillai All of the new Committee Members were previous award recipients. The Committee Clerk was requested to email a revised contact list, which includes phone numbers.	Email revised contact list – Laura Gold
3. Adoption of the Agenda	The agenda was adopted as presented.	

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1. Adoption of the Minutes	The Minutes were approved as presented.	
4. Minutes of the Previous Meeting and Matters Arising There From	a. Updated 2012 Nomination Form The updated 2012 nomination form was circulated to the committee for comment. Minor revisions were recommended. The Committee Clerk was requested to update the nomination form and circulate it to the Committee. Ada Yeung will arrange for both the form and poster to be translated into Chinese. b. Discussion on Awards This item was not discussed.	Arrange for both the form and poster to be translated into Chinese – Ada Yeung Circulate the nomination form to the Committee - Laura Gold
5. Nominations	Tony Murphy reported that he had (4) potential nominees. It was noted that the Committee can only judge by what is on an applicants nomination form.	
6. Event Promotion	Tony Murphy reported that an interview was being arranged with the Public Affairs Interview Program. The interview was scheduled for March 6, 2012. The time and place of the interview was to be determined. Ralph Capocci reported that the Mayor's Message regarding the Seniors' Hall of Fame Award to appear in Snap Magazine is finalized. Ralph was requested to email the Mayor's message regarding the event to other Members of Council encouraging them to include this information in their newsletters. Diane Samek reported that the event can be advertised on the electronic boards across the Town. The Committee requested that the poster be updated so that "volunteerism" is emphasized. The Committee recommended that the ad be placed in both the January and April issue of	Email the Mayor's message regarding the event to other Members of Council encouraging them to include this information in their newsletters – Ralph Capocci Update poster so that volunteerism is emphasized – Gail Leet and Diane Samek

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	Markham Life next year and that the event advertisement be kept on record as a recurring event.	Place ad for the event in the January and April issue of Markham Life next year and that the event be kept on record as a reoccurring event– Diane Samek/ Dennis Flaherty
7. Next Meeting	The next meeting of the Seniors' Hall of Fame Award Committee will be held on Thursday, March 22, 2012 at 11:00 am in the Mayor's Board Room.	
8. Adjournment	The Seniors' Hall of Fame Awards Committee Adjourned at 11:47 p.m.	