



MINUTES
GENERAL COMMITTEE
March 26, 2012
Meeting No. 7

Finance & Administrative Issues

Chair: Mayor Frank Scarpitti
Vice Chair: Councillor Carolina Moretti

Environment & Sustainability Issues

Chair: Councillor Valerie Burke
Vice Chair: Regional Councillor Joe Li

Community Services Issues

Chair: Councillor Alex Chiu
Vice Chair: Councillor Howard Shore

Building, Parks, & Construction Issues

Chair: Councillor Logan Kanapathi
Vice Chair: Councillor Colin Campbell

Alternate formats are available upon request.

Attendance

Mayor Frank Scarpitti
Deputy Mayor Jack Heath
Regional Councillor Jim Jones
Regional Councillor Gord Landon
Regional Councillor Joe Li
Councillor Valerie Burke
Councillor. Howard Shore
Councillor Don Hamilton
Councillor Carolina Moretti
Councillor Colin Campbell
Councillor Alan Ho
Councillor Logan Kanapathi
Councillor Alex Chiu

Andy Taylor, Chief Administrative Officer
Catherine Conrad, Town Solicitor
Jim Baird, Commissioner of Development Services
Brenda Librecz, Commissioner of Community & Fire Services
Nasir Kenea, Chief Information Officer
Joel Lustig, Treasurer
Alex Moore, Manager of Purchasing
John Ryerson, Director of Culture
Eric Lariviere, Theatre Manager
Alida Tari, Council/Committee Coordinator

The General Committee convened at the hour of 9:06 a.m. with Mayor Frank Scarpitti in the Chair and Councillor Alex Chiu Chaired Community Services related items.

DISCLOSURE OF INTEREST

None disclosed.

**1. MINUTES OF THE MARCH 19, 2012
GENERAL COMMITTEE (16.0)**

[Minutes](#)

The Committee requested that the following friendly changes be made:

- Change the word "delegation" to "deputation"
- Change the word "bored" to "board"

Moved by Regional Councillor Jim Jones

Seconded by Councillor Alex Chiu

- 1) That the Minutes of the March 19, 2012 General Committee be confirmed.

CARRIED

**2. MINUTES OF THE FEBRUARY 15, 2012
ANIMAL CARE COMMITTEE (16.0)**

[Minutes](#) [2012 Business Plan](#)

There was discussion regarding the request from the Animal Care Committee for business cards. The Committee briefly discussed the importance of consistency between all advisory committees and boards. It was suggested that staff review all Town advisory committees and boards report back on a policy that will ensure consistency.

The Committee discussed the cost of the feasibility study.

The Committee requested that the Animal Care Committee provide more detail with respect to the "Financial Considerations" in their 2012 Animal Care Committee Business Plan.

Moved by Councillor Don Hamilton

Seconded by Councillor Howard Shore

- 1) That the Minutes of the February 15, 2012 Animal Care Committee be received for information purposes.
- 2) That the 2012 Business Plan for the Animal Care Committee be received for information purposes.
- 3) That the following Animal Care Committee recommendation be referred to staff for a brief report to General Committee:

“That the Animal Care Committee request that Council amend by-law No. 2005-254 to prohibit the sale and keeping of African Dwarf Frogs due to the risk of obtaining salmonella poisoning.”; and,

- 4) That staff not proceed with the request for Corporate business cards noted in the Animal Care Committee minutes of February 15, 2012; and,**

- 5) **That staff review all Town of Markham advisory committees and boards and report back on a policy that will ensure consistency in terms of provision of mileage allowances and refreshments.**

CARRIED

3. **MINUTES OF THE JANUARY 23, 2012
MARKHAM THEATRE ADVISORY BOARD (16.0)**

[Minutes](#)

Moved by Regional Councillor Jim Jones
Seconded by Councillor Alex Chiu

- 1) That the Minutes of the January 23, 2012 Markham Theatre Advisory Board received for information purposes.

CARRIED

4. **STAFF AWARDED CONTRACTS FOR THE
MONTH OF FEBRUARY 2012 (7.0)**

[Report](#)

There was brief discussion regarding the installation of new toilet partitions at the Angus Glen Community Centre.

Moved by Regional Councillor Jim Jones
Seconded by Councillor Alex Chiu

- 1) That the report entitled “Staff Awarded Contracts for the Month of February 2012” be received; and,
- 2) That Staff be authorized and directed to do all things necessary to give effect to this resolution

CARRIED

5. **CONTRACT EXTENSION FOR 007-T-09
TOWNWIDE CATCH BASIN CLEANING (5.10)**

[Report](#)

Moved by Regional Councillor Jim Jones
Seconded by Councillor Alex Chiu

- 1) That the report entitled “Contract Extension for 007-T-09 Townwide Catch Basin Cleaning” be received; and,
- 2) That contract 007-T-09 Townwide Catch Basin Cleaning be extended to Flow Kleen Tech Ltd. for an additional three (3) years (April 1, 2012 to March 31, 2015) in the estimated annual amount of \$221,424 inclusive of HST impact; and,

- 3) That the Director of Operations and Manager of Purchasing be authorized to extend the contract for Townwide Catch Basin Cleaning for two (2) additional years, provided that it is in the best interest of the Town and increase per year does not exceed 5% of the cost of the previous years contractual value; and,
- 4) That the tendering process be waived in accordance with Purchasing By-Law 2004-341, Part II, Section 7 (1) (c) which states “when the extension of an existing contract would prove more cost-effective or beneficial”; and,
- 5) That funds be provided from the budget accounts as listed in the Financial Considerations in the amount of \$221,424, inclusive of HST impact; and,
- 6) That the award for 2013 – 2015 be funded from the respective years operating budget accounts subject to Council approval of the annual operating budgets; and,
- 7) That this report be brought forward to the April 3rd, 2012 Council meeting; and further,
- 8) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

6. AMENDMENT OF WATERWORKS FEES (7.0)

[Report](#) [Attachment A](#)

The Committee discussed whether the service fee to turn water off at the curb could be exempt during emergency situations.

There was discussion regarding the permitted use of fire hydrants and whether water trucks are permitted to fill their tanks. Staff confirmed that water trucks must have the proper application approved (this ensures that a meter is installed and a backflow prevention device) in order to use the fire hydrant to fill their water tanks. Staff advised that they will send out a briefing note outlining the use of fire hydrants.

The Committee suggested replacing the actual water rate (\$2.2129) in the attachment with a clause stating "at the current water rate."

Moved by Councillor Alex Chiu

Seconded by Regional Councillor Jim Jones

- 1) That the report titled “Amendment of Waterworks Fees” be received; and,
- 2) That the proposed fees outlined in Attachment ‘A’ for services provided by the Waterworks Division be approved effective June 1, 2012; and,
- 3) That By-Law No. 2002-276 be amended to update the user fees set under ‘Community Services – Water’ section of Schedule A, with fees outlined in Attachment ‘A’; and,

- 4) That the Director of the department be authorized to set future increases annually based on the change in the Consumer Price Index (Toronto All Items September – September) with such increases effective January 1 and rounded to the nearest half dollar; and,
- 5) **That staff report back on the possibility to exempt the waterworks service fee to turn water off at the curb during emergency situations and the monitoring of water trucks filling up from fire hydrants; and further,**
- 6) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

7. **MARKHAM ARTS COUNCIL (3.0)**
[Report](#)

There was considerable discussion regarding whether the proposed \$66,000 should be provided as a grant rather than an interest free loan.

Moved by Regional Councillor Gord Landon
Seconded by Mayor Frank Scarpitti

- 1) That the report titled Markham Arts Council (MAC) be received; and,
- 2) That Council approve a 10 year unsecured, interest free loan of \$66,000 to the Markham Arts Council, repayable in ten (10) equal installments commencing November 1, 2013; and,
- 3) That Council authorize the execution of a loan agreement to the satisfaction of the Chief Administrative Officer and the Town Solicitor based on the terms outlined in the report including that no liability be incurred to any of the Board Members or staff of the Markham Arts Council; and,
- 4) That Council authorize the Commissioner of Community and Fire Service to enter into a Partnership Agreement that would outline roles, expectations and accountabilities between the Markham Arts Council and the Town of Markham under the stewardship of the Department of Culture; and further,
- 5) That staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

NEW BUSINESS

MARKHAM BIA MINUTES

Deputy Mayor Jack Heath inquired if the Clerk's Department has been receiving the Markham BIA minutes. He suggested that the Clerk provide an update by e-mail to all Members of Council regarding this matter.

8. IN-CAMERA MATTERS

Moved by Councillor Carolina Moretti
Seconded by Deputy Mayor Jack Heath

That, in accordance with Section 239 (2) (a) (b) of the Municipal Act, General Committee resolve into an in-camera session to discuss the following confidential matters (10:19 AM):

- 1) A proposed or pending acquisition or disposition of land by the municipality or local board;
- 2) Personal matters about an identifiable individual, including municipal or local board employees.

CARRIED

Moved by Councillor Don Hamilton
Seconded by Councillor Colin Campbell

That the General Committee rise from the in-camera session (11:37 AM).

CARRIED

ADJOURNMENT

That the General Committee meeting adjourn at 11:37 AM.