



Report to: General Committee

Report Date: April 2, 2012

SUBJECT: Staff Awarded Contracts for the Month of March 2012
PREPARED BY: Alex Moore, Ext. 4711

RECOMMENDATION:

1. THAT the report entitled "Staff Awarded Contracts for the Month of March" be received; and,
2. THAT Staff be authorized and directed to do all things necessary to give effect to this resolution.

PURPOSE:

Council at its meeting of May 26, 2009, amended By-Law 2004-341, "A By-Law Establishing Procurement, Service and Disposal Regulations and Policies." The By-Law delegate's authority to staff to award contracts with a monthly information report required to be submitted to Council by the Treasurer for all contracts awarded by staff >\$50,000

The purpose of this Report is to inform Council of contracts awarded by staff for the month of March, 2012 as per Markham's Purchasing By-Law 2004-341 as listed below.

COMMUNITY & FIRE SERVICES

Award Details	Description
Lowest Priced Supplier	<ul style="list-style-type: none">• 023-Q-12 Supply of Traffic Control Services• 029-T-12 Supply of Granular Materials• 045-Q-12 Entrance Mat Service• 080-T-12 Replace the Roof at Milliken Mills Arena and Clatworthy Arena
Second Lowest Priced Supplier	<ul style="list-style-type: none">• 004-T-12 Supply and Delivery of 10-25-10 and 33-3-6 Fertilizer.
Highest Ranked / Third Lowest Priced Supplier	<ul style="list-style-type: none">• 213-Q-11 Consulting Services to Conduct Hydrant Fire Flow Testing
Sole Bidder	<ul style="list-style-type: none">• 058-T-12 Supply and Delivery of twelve (12) Kubota Mowers
Preferred Supplier	<ul style="list-style-type: none">• 008-S-12 Planned Service for Siemens Building Automation Systems• 111-T-10 Supply and Delivery of Waterworks Sanitary Sewer Materials - Contract Extension

CORPORATE SERVICES

Award Details	Description
Highest Ranked/Second Lowest Priced Supplier	<ul style="list-style-type: none">• 061-R-11 Consulting Services, Conduct a Study of Animal Service Delivery Models
Preferred Supplier	<ul style="list-style-type: none">• 082-S-12 Advertising Services for 2012 Markham Economist and Sun• 123-S-12 Portal POS Web Implementation (Phase 1)

DEVELOPMENT SERVICES

Award Details	Description
Lowest Priced Supplier	<ul style="list-style-type: none">• 025-T-12 Woodbine North Community Park• 022-T-12 Illumination Program John Street and Don Mills Road
Preferred Supplier	<ul style="list-style-type: none">• 111-S-12 Highway 7 Water main Replacement - Detailed Design from Warden Ave. to the Unionville Railway Tracks

X

Joel Lustig
Treasurer

X

Kimberley Kitteringham
Acting Commissioner, Corporate Services



STAFF AWARD REPORT

To:	Brenda Librecz, Commissioner, Community & Fire Services
Re:	023-Q-12 Supply of Traffic Control Services
Date:	February 3, 2012
Prepared by:	Eddy Wu, Manager, Operations & Maintenance, ext. 2445 Morgan Jones, Manager, Roads Operations, ext. 2285 Tony Casale, Senior Construction Buyer, ext. 3190

PURPOSE

To obtain approval to award the contract for the supply of traffic control services for a two (2) year period at the same itemized pricing.

RECOMMENDATION

Recommended Supplier	On Track Safety Ltd. (Lowest Priced Supplier)	
Current Budget Available	\$ 1,167,541.00	Various Accounts
Less Cost of Award	\$ 43,201.27	Feb – Dec 2012 (Inclusive of HST)
	\$ 43,201.27	Jan – Dec 2013 (Inclusive of HST)
	\$ 86,402.54	Total Cost of Award (Inclusive of HST)
Budget Remaining after this award	\$ 1,124,339.73	*

*The remaining balance will be utilized for other requirements for both the Waterworks and Operations Departments as budgeted for in the respective accounts

BACKGROUND

The Town of Markham's Waterworks and Operations Departments periodically require the services of a traffic control firm which provides certified traffic control personnel including paid duty police officers and traffic control equipment. Some of the equipment utilized includes arrow board trailers, solar message boards, concrete barriers, and signs.

These services are provided to the Town on an 'as-needed' basis due to temporary road closures and/or watermain breaks. These requirements are typically low dollar value items and are processed utilizing either purchase requisitions and/or invoices that are signed off by the appropriate Manager (less than \$5,000).

Through spend analysis, Staff classified and analyzed expenditure data for the purpose of reducing procurement costs, improving efficiency and monitoring compliance. Staff identified traffic control services as a contract that had an opportunity to reduce cost and leverage our purchases under one (1) single contract.

BID INFORMATION

Advertised	ETN
Bids closed on	January 27, 2012
Number picking up bid documents	4
Number responding to bid	3

PRICE SUMMARY

Suppliers	Price (Inclusive of HST)
On Track Safety Ltd.	\$ 43,201.27
Jackson Trademark Services Inc.	\$ 44,104.25
Barricade Traffic Services Inc.	\$ 48,483.55

Note: The Town realized a cost reduction of approximately \$4,600.00 per annum by combining the requirements for both the Waterworks and Operations Departments and releasing a formal bid to the market.

FINANCIAL CONSIDERATIONS

Account Name	Account #	Budget Amount	Amount to Allocate to this project	Budget Remaining
Watermain Breaks	760-100-5300	422,030	15,000	407,030
T&D Residential Services	760-111-5300	183,825	4,000	179,825
T&D ICI Services	760-112-5300	29,827	4,000	25,827
T&D Valves	760-113-5300	93,575	4,000	89,575
T&D Hydrants	760-115-5300	82,415	2,000	80,415
Sewer Line Breaks	760-500-5300	40,883	4,000	36,883
T&D Residential Services	760-511-5300	94,600	2,000	92,600
T&D ICI Services	760-512-5300	30,386	2,000	28,386
Safety Devices/Contracted Services	700-505-5399	190,000	6,201	183,799
Totals:		1,167,541	43,201	1,124,340



STAFF AWARD REPORT

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To:	Brenda Librecz, Commissioner, Community & Fire Services
Re:	029-T-12 Supply of Granular Materials
Date:	April 19, 2012
Prepared by:	Morgan Jones, Manager, Roads Operations, Ext. 2285 Eddy Wu, Manager, Operations & Maintenance, Ext. 2445 Tony Casale, Senior Construction Buyer, Ext. 3190

PURPOSE

To obtain approval to award the contract for the supply of granular materials for one (1) year with an option to renew for one (1) additional year at the same itemized pricing.

RECOMMENDATION

Recommended Supplier	Strada Aggregates Inc (Lowest Priced Supplier)	
Current budget available	\$ 285,865.00	Various accounts (Refer to financial attachment)
Cost of award	\$ 79,021.73	2012 cost of award (inclusive of HST)
	\$ 79,021.73	2013 cost of award (inclusive of HST) *
	\$ 158,043.46	Total Cost of Award (inclusive of HST)
Budget Remaining after this award	\$ 127,821.54	**

*The cost of award is subject to Council approval of the 2013 budget.

**The remaining balance will be used for other operating requirements as budgeted for in these accounts.

BACKGROUND

Granular materials are required for gravel resurfacing of roads, shoulders and base repairs. They are also used to repair storm, sanitary sewers and water mains. In an effort to leverage the purchase of these granular materials, the requirements for both the Waterworks and Operations Departments have been combined and the breakdown of the requirements are outlined below.

Part A – Supply of Granular ‘A’ and clear limestone for the Waterworks Department. The materials specified are to be stored and be made readily available for pick-up by Markham staff or approved contractor(s) on the suppliers-site based on a 24/7 pick-up schedule.

Part B - Supply and haulage of granular material for the Operations Department for delivery to the Works Yard at 555 Miller Avenue and/or Various Locations throughout Markham. The material requirement for this portion of the contract is Granular “A”, Granular “B”, Sand Fill, Concrete Sand, Brick Sand, Washed Stone Chip ¼”, Washed Stone Round ¼”.

Part C - Supply and haulage of limestone material for the Operations Department for delivery to the Works Yard at 555 Miller Avenue and/or to Various Locations throughout Markham. The material requirement for this portion of the contract is limestone ¾” clear, limestone ¾” crusher run, limestone 1” clear, limestone 2” clear, limestone 2” crusher run and limestone screenings.

DISCUSSION

The granular materials for the Waterworks Department must be stored and be made readily available for pick-up based on a 24/7 pick-up schedule. Due to the nature of the requirements, staff identified that it is mandatory that Bidders responding to Part ‘A’ are within 5km of the Markham boundary. Strada Aggregates is scheduled to re-locate its aggregate facility on Rodick Road no later than December, 2012. In the event that the facility is located outside the boundary specified, staff will release a Request for Quotation to retain a vendor for this requirement.

BID INFORMATION

Advertised	ETN
Bid closed on	February 22, 2012
Number picking up document	8
Number responding to bid	5

PRICE SUMMARY

Suppliers	Part A – Waterworks Dept. (Incl. of HST)	Parts B & C – Operations Dept. (Incl. of HST)	Total Parts A,B & C (Inclusive of HST)
Strada Aggregates	\$ 35,183.52	\$ 43,838.21	\$ 79,021.73
James Dick Construction Limited	\$ 36,404.64	Incomplete Bid	Incomplete Bid
Miller Paving Ltd	\$ 37,488.38	Incomplete Bid	Incomplete Bid
Vicdom Sand & Gravel	No Bid	Incomplete Bid	Incomplete Bid
Lafarge Canada Inc.	No Bid	\$ 46,148.16	Incomplete Bid

FINANCIAL CONSIDERATIONS

Account Name	Account #	Budget Amount	Budget Available	Cost of Award	Budget Remaining
ROW - Gravel	700-501-4541	27,190	27,190	27,185	4.79
Drainage - Gravel	700-507-4541	9,189	9,189	9,189	-
Parks - Gravel	730-743-4541	7,464	7,464	7,464	-
Watermain Breaks	760-100-4530	56,490	56,490	10,184	46,306
T&D - Residential Services	760-111-4530	32,577	32,577	7,500	25,077
T&D - ICI Services	760-112-4530	17,588	17,588	2,000	15,588
T&D - Chambers	760-114-4530	10,400	10,400	2,000	8,400
T&D - Hydrants	760-115-4530	96,967	96,967	5,000	91,967
Sewer Line Breaks	760-500-4530	4,000	4,000	3,000	1,000
T&D - Residential Services	760-511-4530	8,000	8,000	2,000	6,000
T&D - ICI Services	760-512-4530	6,000	6,000	1,000	5,000
Manhole Maintenance	760-560-4530	10,000	10,000	2,500	7,500
		-	-	-	-
Totals:		285,865	285,865	79,022	206,843



STAFF AWARD REPORT

To:	Brenda Librecz, Commissioner, Corporate Services
Re:	045-Q-12 Entrance Mat Service
Date:	March 6, 2012
Prepared by:	Rob Bell, Facility Maintenance Lifecycle Coordinator Patti Malone, Senior Buyer, Ext. 2239

PURPOSE

To obtain approval to award the contract for Entrance Mat Service for a 1 year term, commencing April 1, 2012 with an option to renew the contract for 4 additional years under the same terms, conditions and price.

RECOMMENDATION

Recommended Supplier	Cintas (Lowest Priced Supplier)	
Current Budget Available	\$ 11,178.53	Various *
Less cost of award	\$ 11,178.53	April 1 2012 – December 31 2012
	\$ 17,895.26	January 1 2013 - December 31 2013**
	\$ 17,895.26	January 1 2014 - December 31 2014**
	\$ 17,895.26	January 1 2015 - December 31 2015**
	\$ 17,895.26	January 1 2016 - December 31 2016**
	<u>\$ 6,716.72</u>	January 1 2017 - March 31 2017**
	\$ 89,476.30	5 year Total, Inclusive of HST
Budget Remaining after this award	0.00	

* Funded from the various Town Departments Operating budget accounts.

** Subject to Council approval of the 2013 – 2017 operating budgets.

Note: Staff is seeking approval for the full 5 years of the contract as identified within the bid document, however, the annual renewal will be subject to performance of supplier and budget approval.

BACKGROUND

The contract is for pickup and delivery of entrance mats for 24 facilities throughout Markham. The frequency of delivery is based on the facility requirements with weekly and bi-weekly service provided to all facilities.

BID INFORMATION

Advertised	ETN
Bids closed on	February 22, 2012
Number picking up bid documents	6
Number responding to bid	5

PRICE SUMMARY

Suppliers	Price (Inclusive of HST)*
Cintas Canada	\$ 17,895.26
Olympic Dust Control	\$ 20,780.59
Universal Dust Control Ltd	\$ 29,598.38
City Clean	\$ 36,909.01
G & K Services	\$ 52,440.15

* Yearly pricing.

Note: Cintas Canada is the incumbent and was awarded the contract for the 2007 – 2012 (March 31). The prices under this contract 045-Q-12 for the period of 2012 – 2017 are the same as the previous contractual pricing.



STAFF AWARD REPORT

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To:	Andy Taylor, Chief Administrative Officer
Re:	080-T-12 Replace the Roof at Milliken Mills Arena and Clatworthy Arena
Date:	March 20, 2012
Prepared by:	Atiq Rahman, Senior Engineer, ext. 2231 Patti Malone, Senior Buyer, ext. 2239

PURPOSE

To obtain approval to award the contract for roof replacements at the Milliken Mills and Clatworthy Arenas.

RECOMMENDATION

Recommended Supplier (s)	Applewood Roofing & Sheet Metal Ltd. (Lowest Priced Supplier)	
Current Budget Available	\$ 1,037,952.00	750-101-5399-12275 Roofing Replace PowerStream
Less cost of award	\$ 612,951.36	Inclusive of HST
	\$ 61,295.14	10% Contingency
	\$ 674,246.50	Total Cost of Award
Budget Remaining after this award	\$ 363,705.50	*

* The remaining balance will be returned to the original funding source. The award is significantly lower than budget due to efficiencies attained (post budget approval) with the final design that was based on the reduced weight of the roof as opposed to the preliminary design and favorable pricing.

BACKGROUND

Milliken Mills Arena roof (installed in 1982) and Clatworthy Arena roof (installed in 1988) are over 20 years old and have exceeded their useful life. Staff recently evaluated conditions of these roofs and found that these roofs are required to be replaced prior to PowerStream's solar photovoltaic panel system installation, in order to ensure that the roofs are maintenance free in next 20 years.

The Town of Markham has a lease contract with PowerStream who will be installing solar photovoltaic on these roofs in 2012. Therefore, these roofs must be replaced by August 2012, as per the Town's commitment to PowerStream.

Staff also worked with an external roofing consultant to design an efficient light weight roofing system which is more cost effective and more suitable for retaining solar panels and provide more warranty than usual roofing systems.

BID INFORMATION

Advertised	ETN
Bids closed on	March 14, 2012
Number picking up bid documents	19
Number responding to bid	10

PRICE SUMMARY

Suppliers	Price Summary inclusive of HST
Applewood Roofing & Sheet Metal Ltd.	\$612,951.36
T. Hamilton & Son Roofs Inc.	\$636,101.76
Nortex Roofing Ltd.	\$651,060.48
Triumph Roofing & Sheet Metal Inc.	\$695,030.98
Atlas-Apex Roofing Inc.	\$709,424.93
Dufferin Roofing	\$779,074.56
Aseal Roofing & Sheet Metal	\$718,384.90
Solar Roofing & Sheet Metal Ltd.	\$813,215.04
Pollard Enterprises Ltd.	\$856,331.77
Flynn Canada Ltd.	\$946,790.30

FINANCIAL CONSIDERATIONS

Roof Location	2012 Budgeted Cost	Cost of the Construction (Incl. HST)	Plus 10% Contingency	Total Cost of Award	Var*
Clatworthy Arena	560,698	297,139	29,714	326,853	233,844
Milliken Mills Arena	477,254	315,812	31,581	347,393	129,861
Total	1,037,952	612,951	61,295	674,246	363,706
*Remaining balance to be returned to original funding source					

**STAFF AWARD REPORT****Page 1 of 2**

To:	Andy Taylor, Chief Administrative Officer
Re:	004-T-12 Supply and Delivery of 10-25-10 and 33-3-6 Fertilizer.
Date:	March 23, 2012
Prepared by:	Doug Henderson, Supervisor, Parks West Patti Malone, Senior Buyer, Purchasing

PURPOSE

To obtain approval to award the contract for supply and delivery of 10-25-10 and 33-3-6 Fertilizer for a one (1) year plus two (2) year option at the same itemized pricing.

RECOMMENDATION

Recommended Supplier	Sylvite Turf (Second Lowest Priced Supplier)	
Current Budget Available	\$ 85,478.00	Sports field Maintenance (See Financials)
Less cost of award	\$ 62,939.07	2012 (Inclusive of HST)
	\$ 62,939.07	2013 (Inclusive of HST)*
	\$ 62,939.07	2014 (Inclusive of HST)*
	\$ 188,817.21	Total
Budget Remaining after this award	\$ 22,538.93	**

* Subject to Council approval of the 2013 and 2014 budget.

**The remaining balance will be used for the replacement of the Sports field – baseball diamond backstop located in Mintleaf Park, the chain link fabric was identified this spring to be hazardous and in need of repairs.

BACKGROUND

Fertilizer is used as a part of the cultural practices program on sports fields.

BID INFORMATION

Advertised	ETN (Electronic Tendering Network)
Bids closed on	March 21, 2012
Number of bidders picking up the document	12
Number responding to bid	6

PRICE SUMMARY

Suppliers	Inclusive of HST
Sylvite Turf	\$ 62,939.07
Holmes Agro	\$ 63,264.19
Alliance Agri-Turf	\$ 64,068.10
Nu-Gro Ltd.	\$ 76,075.78
Turf Revolution	\$ 101,149.44

* Prices are based on an estimate of 29,000 Kg of 10-25-10 fertilizer and 50,000 Kg of 33-3-6 fertilizer.

Note: As compared to the previous contract (2009-2011), this contract represents a decrease of 16%. After bid closing the market conditions changed and there is now a shortage on nitrogen which is one of the ingredients in fertilizer. The low bidder requested being withdrawn due to this material shortage and the Bidder not having enough material to supply their regular customers. The second lowest bidder is also experiencing this material shortage, however they have confirmed that they will be able to deliver our requirements if the Town takes our requirements in one delivery and the order is placed prior to March 31, 2012. The difference between the lowest and the second lowest bidder was \$300.

FINANCIAL ATTACHMENT

Account Name	Account #	Budget Amount	Budget Estimated For Purchase	Cost of Award	Budget Remaining
		-	-	-	-
Sportsfield Maintenance - Fertilizer	730-7324410	55,508	55,508	55,508	-
Sportsfield Maintenance	700-101-4299-12255	123,500	29,970	7,431	22,539
		-	-	-	-
Totals:		179,008	85,478	62,939	22,539



STAFF AWARD REPORT

To:	Brenda Librecz, Commissioner, Community & Fire Services
Re:	213-Q-11 Consulting Services to Conduct Hydrant Fire Flow Testing
Date:	March 01, 2012
Prepared by:	Shu Min Gao, Water System Engineer, Ext. 6230 Tony Casale, Senior Buyer, Ext. 3190

PURPOSE

To obtain approval to award the contract for consulting services to conduct Hydrant Fire Flow Testing.

RECOMMENDATION

Recommended Supplier	Aqua Data Inc. (Highest ranked and 3rd lowest priced supplier)	
Current budget available	\$40,700.00	760 101 5699 11392 Water System Hydraulic Modeling
Less cost of award	\$68,158.84	Total award (Inclusive of HST)
Budget Remaining after this award	(\$27,458.84)	*

*The shortfall will be funded from account 053-6150-10340-005-Watermain construction and replacement program (Bullock Dr and Clark Ave).

BACKGROUND

Accurate and consistent flow tests are required for the calibration of Markham's hydraulic model. This Request for Quotation was released to the market to retain a consultant which will carry out approximately one hundred (100) fire flow tests on the existing drinking water system in order to calibrate the water hydraulic model for improved decision making and risk management.

BID INFORMATION

Advertised	ETN
Bids closed on	November 17, 2011
Number picking up Bid document	9
Number responding to bid	4

PROPOSAL EVALUATION

The Evaluation Team was comprised of staff from the Waterworks Department with purchasing staff acting as the facilitator. The proposals were evaluated based on pre-established evaluation criteria as listed in the Request for Quotation: 10% experience of the consulting firm; 25% qualifications of the lead consultant and project team; 35% project methodology / delivery and 30% price, totaling 100%.

Suppliers	Total Score	Rank
Aqua Data Inc	58.50	1
Veritec Consulting Inc.	54.33	2
Cole Engineering Group Ltd.	48.50	3
Canadian Hydrant Technologies	47.00	4

Note: Prices received from the four Bidders ranged from \$22,896.00 to \$74,437.44 respectively (inclusive of HST).

DISCUSSION

Staff is recommending the highest ranked, 3rd lowest priced bidder, Aqua Data Inc. as their proposal best satisfied the project requirements. Aqua Data Inc. has extensive experience working on similar projects and their proposal demonstrated a strong understanding of the project. Their proposal included a detailed methodology in choosing test locations and a test plan that met all the study objectives. Their submission included detailed field testing procedures, quality assurance and quality control measures to ensure the accuracy of test results.

Furthermore, the testing schedule recommended by Aqua Data utilizing three campaigns will provide the best results for the Town. The first campaign will include several tests in each pressure zone while the next campaign would target the sectors where the model calibration does not meet the precision level required. This will ensure the model is calibrated to the required precision level in the end.

Aqua Data presented a very strong project team with an average 14 years experience in elaboration and exploitation of hydraulic model and in assessing and testing of water distribution system.

Moreover, Aqua Data's hourly rates for key personnel are very competitive and have been guaranteed for a period of twelve (12) months.



STAFF AWARD REPORT

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To:	Andy Taylor, Chief Administrative Officer
Re:	058-T-12 Supply and Delivery of twelve (12) Kubota Mowers
Date:	February 22, 2012
Prepared by:	Laurie Canning, Manager, Fleet and Supplies, ext. 4896 Patti Malone, Senior Buyer, ext. 2239

PURPOSE

To obtain approval to award the purchase of twelve (12), 60" rear discharges zero turn Kubota mowers.

RECOMMENDATION

Recommended Supplier(s)	B. E. Larkin Equipment (Sole Bidder)	
Current Budget Available	\$ 172,636.00	057-6150-12268-005 Corporate Fleet Replacement
Less cost of award	\$ 151,174.66	Inclusive of HST
Budget Remaining after this award	\$ 21,461.34	*

*\$7,356 (\$613 ea) will be utilized for "Markhamizing" the units and the remaining balance in the amount of \$14,105.34 will be returned to the original funding source.

BACKGROUND

This tender was issued in accordance with the Purchasing By-law for the twelve (12) units identified in the 2012 Corporate Fleet Replacement Program. All units identified for replacement in this report have had condition assessments completed by Fleet staff and met the requirement of the fleet replacement guidelines of 8 years as identified in the Corporate Fleet Policy for this unit type/class.

The replaced units 3400, 3401, 3402, 3403, 3471, 3472, 3473, 3484, 3493, 3494, 3495 and 4141 will be sold upon delivery of the new units in accordance with Purchasing By-law 2004-341, PART V Disposal of Personal Property and proceeds will be posted to account 890 890 9305 proceeds from the Sale of Other Fixed Assets.

OPTION/DISCUSSIONS

The Fleet Department has been purchasing Kubota units for Markham-wide grass cutting operations since 2003. The Kubota units have been the lowest priced units meeting our required specification in all past purchases. Fleet standardization has provided efficiencies with respect to seasonal staff/operator training, Fleet technician training, reduction in parts inventory and local vendor support (parts, training and warranty repairs) resulting in considerably less downtime. With the severe duty cycles that these seasonal units operate in activities such as boulevard mowing and the fact that there are no spare units available, downtime is a critical factor. Maintenance costs for the Kubota machines with respect to this specific unit type have proved to be approximately 35% lower than other manufacturer's model previously used in the fleet. Resale values of the Kubota units are also more favorable due to brand reputation in the industry.

The fact that the Kubota warehouse is located in Markham also adds considerable value with respect to acquiring non dealer stocked parts. The local dealer has set up a program where Fleet staff can pick up parts directly from the warehouse without having to wait days for delivery. Downtime can negatively affect the user department's productivity in not meeting the mandated service levels. Downtime for these units has been minimal due to the points noted above.

BID INFORMATION

Advertised	ETN
Bids closed on	February 22, 2012
Number picking up bid documents	10
Number responding to bid	2*

*One bidder was disqualified for not meeting tender specification.

PRICE SUMMARY (Inclusive of HST)

Bidder	Price
B.E. Larkin Equipment	\$151,174.66

B.E Larkin Equipment as supplier has a proven track record with the Town in terms of pricing, quality and service.

The tender identified Kubota mowers "only" and in price comparisons to some similar mowers, the Kubota mower is competitively priced. The unit cost of a Kubota mower is \$12,597.89 each whereas a John Deere or Hustler 2011 Diesel or Ferris Mower Built by Briggs & Stratton or Toro which could be considered equivalent is between \$12,500 - \$15,000 each.

Purchasing staff contacted various distributors of Kubota Mowers in the Ontario area and stated that they would not be priced competitive against B.E. Larkin as the local dealer gets a 10% discount on any tenders for their region.

ENVIRONMENTAL CONSIDERATIONS

The Zero Turn Mowers identified in this award are diesel powered and are compatible with the current Bio Diesel fuel blends used in the fleet.



STAFF AWARD REPORT

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To:	Andy Taylor, Chief Administrative Officer
Re:	008-S-12 Planned Service for Siemens Building Automation Systems
Date:	March 5, 2012
Prepared by:	Atiq Rahman, Senior Facility Engineer, Asset Management Ext. 2231 Patti Malone, Senior Buyer Ext. 2239

PURPOSE

The purpose of this report is to obtain approval to award the planned service for Building Automation Systems (BAS) at the 8100 Warden, Varley Art Gallery, Markham Village Library, Museum Collections Building, Armadale Community Centre and Fire Station 99 for (3) years starting March 1, 2012 with a 3% price escalation for both year 2 & 3.

RECOMMENDATION

Recommended Supplier	Siemens Building Technologies Ltd. (Preferred Supplier)	
Current Budget available	\$ 334,613.00	Various (See Financial Template)
Less cost of award	\$ 32,444.48	March 1, 2012 - December 31, 2012
	\$ 39,906.71	January 1, 2013 - December 31, 2013*
	\$ 41,103.91	January 1, 2014 - December 31, 2014*
	\$ 6,884.07	January 1, 2015 - February 28, 2015 *
	\$ 120,339.17	Total Award
Budget Remaining after this award	\$ 302,168.52	**

*Subject to Council approval of the 2013, 2014 and 2015 Operating Budgets.

** The remaining balance to be applied to other 2012 operating requirements as budgeted for within the respective accounts.

BACKGROUND

A Building Automation System (BAS) controls all Heating, Ventilation and Air Conditioning (HVAC) systems in a facility. The HVAC systems, controlled through a BAS are responsible for proper indoor climate and optimum energy usage.

Regular timely maintenance and software upgrades are required for a BAS system in a facility to ensure that all the building mechanical components are running smoothly. Without planned maintenance, the BAS may become out of tune and cause malfunction of mechanical systems, resulting in poor operational efficiencies, improper indoor environment and increased energy consumption.

The Town of Markham has six facilities and a central BAS server provided by Siemens which require a service agreement with the provider. This service agreement will allow Siemens to perform required preventive maintenance on all of the BAS systems provided by them. Monthly maintenance and system checks will ensure that the mechanical and ventilation systems of the facilities run at peak efficiency. The contract includes regular inspection of all equipment points and programs to solve any errors or faults, equipment schedules, re-calibration of alarm and system set points, backup programming and controls check and recommendations on any required repairs.

The program will provide the following time for each year of the contract, 4 days for 8100 Warden, 4 days for the Markham Village Library, 2 days for Armadale Community Centre, 6 days for the Varley Art Gallery, 4 days for the Markham Museum, 2 days for Fire Station 99, 0.5 days for the Markham Central Server for a total of 22.5 days of visits per year. This contract is also for 8 days customer directed support and 1 day of training. The total amount of time dedicated for this service will be 31.5 days a year.

Emergency service and replacement parts are not included within the scope of this agreement, but will be provided on a "time & material" basis at a discounted rate.

BACKGROUND (Continued)

It should also be noted that the Town will receive a discount of forty percent (40%) plus twenty percent (20%) off- list on standard catalog pricing for product and receive a labour discount of 20% for Engineering, 20% for specialist, and 5.5% for mechanic from Siemens quoted rates.

Staff contacted other municipalities and they maintain their systems with the original system providers.

In 2009 staff went out to the market for a similar service with Johnson Controls found that due to the computer software, only the original system provider can maintain the equipment.

FINANCIAL TEMPLATE

Account Name	Account #	2012 Budget Available	Mar 1 - Dec 31, 2012 Allocation	Budget Remaining after 2012 Award*
Varley Art Gallery	540-540-5314	23,368	6,467	16,901
8100 Warden	750-757-5310	47,160	4,374	42,786
Markham Village Library	998-300-5410	31,255	4,374	26,881
Museum Collections Building	520-520-5414	38,738	4,374	34,364
Armada Community Centre	502-971-5314	19,412	3,248	16,164
Fire Station 99	750-750-5463	12,218	3,248	8,970
Central Server at Civic Centre	750-751-5310	162,462	6,360	156,102
Total		334,613	32,444	302,168

*remaining balance to be used for other Operating requirements as budgeted for within these respective accounts.



STAFF AWARD REPORT

Page 1 of 2

To:	Brenda Librecz, Acting Chief Administrative Officer
Re:	111-T-10 Supply and Delivery of Waterworks Sanitary Sewer Materials - Contract Extension
Date:	March 12, 2012
Prepared by:	Eddy Wu, Manager, Waterworks Operations and Maintenance, ext. 2445 Tony Casale, Senior Construction Buyer, ext. 3190

PURPOSE

To obtain approval to extend the contract for the supply and delivery of sanitary sewer materials for an additional seven (7) months at the same 2010 itemized pricing.

RECOMMENDATION

Recommended Supplier (s)	Wamco Supply (Preferred Supplier)	
Current Budget Available	\$ 209,844.14	Various (See Financial Considerations)
Less cost of award	\$ 86,200.00	2012 - June 1 st – December 31 st (Inclusive of HST impact)
Budget Remaining after this award	\$ 123,644.14	*

* The remaining balance will be used to fund other operating requirements as budgeted for the respective operating accounts

STAFF RECOMMENDS:

That the tendering process be waived in accordance with Purchasing By-Law 2004-341, Part II, Section 7 (1) (c) “when the extension of an existing contract would prove more cost-effective or beneficial”.

Staff will evaluate options on either going to the market or extending the contract further depending on the economic benefits that provide maximum value to the Town. The Director of Environmental Services and the Manager of Purchasing may recommend extending the contract for one (1) additional year (2013) subject to maintaining the same 2010 price and based on Council's approval of the 2013 operating budgets.

BACKGROUND

This contract is for the supply and delivery of watermain supplies, water services supply and sewer supplies.

In 2010, Staff approved the award of contract 111-T-10 to the lowest priced bidder Wamco Supply (Wamco) for a period of one (1) year (June 1st, 2010 – May 31st 2011) with the option to extend for one additional year. In 2011, Staff opted to extend the contract for one (1) further year (June 1st, 2011 – May 31st 2012) as per the original bid document.

DISCUSSION

Staff is seeking approval to extend the contract for an additional seven months (June 1st – December 31st, 2012) at the same 2010 itemized pricing.

Wamco has been the successful bidder for the Supply and Delivery of Waterworks and Sanitary Sewer Materials on the last four (4) tenders (2004, 2006, 2008 and 2010). In comparing previous tenders, the unit prices within the same contracts have trended higher by approximately 9% on each of the last two (2) tender calls. E.g. 2006 price was \$100 whereas 2008 price was \$109 and 2010 was \$118.81.

By extending the contract through to 2012, the Town will be able to align the contract to the fiscal year, maintain the 2010 itemized pricing for 2012 and eliminate any potential cost increase by going to the market.

DISCUSSION (Continued)

The Town has developed a positive working relationship with Wamco over the years, and Wamco have always been able to fulfill Waterworks' requests promptly. This relationship has been beneficial for the Waterworks Department as the requirements under this contract are for emergency repairs and Wamco Supply has been able to minimize downtime from water and sewer service interruption due to breakage.

FINANCIAL CONSIDERATIONS

Account Name	Account #	Budget Amount	Spent to Date	Committed	Budget Available	Amount to Allocate to this project	Budget Remaining
Water Main Breaks	760 100 4530	\$ 56,490.00		\$ 21,492.92	\$ 34,997.08	\$ 10,000.00	\$ 24,997.08
T&D - Main Line	760 110 4530	\$ 2,060.00		\$ 1,166.67	\$ 893.33	\$ 500.00	\$ 393.33
T&D - Residential Services	760 111 4530	\$ 32,577.00		\$ 8,119.42	\$ 24,457.58	\$ 10,000.00	\$ 14,457.58
T&D - ICI Services	760 112 4530	\$ 17,588.00		\$ 2,839.08	\$ 14,748.92	\$ 10,000.00	\$ 4,748.92
T&D - Valves	760 113 4530	\$ 37,643.00		\$ -	\$ 37,643.00	\$ 30,000.00	\$ 7,643.00
T&D - Chambers	760 114 4530	\$ 10,400.00		\$ 2,475.08	\$ 7,924.92	\$ 4,000.00	\$ 3,924.92
T&D - Hydrants	760 115 4530	\$ 96,967.00	\$ 3,765.12	\$ 17,130.15	\$ 76,071.73	\$ 20,000.00	\$ 56,071.73
Sewer Line Breaks	760 500 4530	\$ 4,000.00		\$ 798.00	\$ 3,202.00	\$ 200.00	\$ 3,002.00
T&D - Residential Services	760 511 4530	\$ 8,000.00		\$ 2,110.50	\$ 5,889.50	\$ 500.00	\$ 5,389.50
T&D - ICI Services	760 512 4530	\$ 6,000.00		\$ 1,983.92	\$ 4,016.08	\$ 1,000.00	\$ 3,016.08
Totals:		271,725	3,765	58,116	209,844	86,200	123,644



STAFF AWARD REPORT

Page 1 of 2

To:	Joel Lustig, Acting Commissioner, Corporate Services
Re:	061-R-11 Consulting Services, Conduct a Study of Animal Service Delivery Models
Date:	February 28, 2012
Prepared by:	Bill Wiles, Manager, By-Law Enforcement & Licensing Alex Moore, Manager, Purchasing

PURPOSE

To obtain approval to award the contract for Consulting Services to conduct a study of animal service delivery models.

RECOMMENDATION

Recommended Supplier(s)	DPRA (Highest Ranked / 2 nd lowest priced supplier)	
Budget Available	\$ 22,500.00	Various accounts. See financial considerations
Less cost of Award	\$ 53,971.47	Inclusive of HST
Budget Shortfall	\$ (31,471.47)	*

* The budget shortfall after this award will be funded from the salary gapping from the newly approved By-law Officer position and the office supplies account. Please see Financial Considerations for details.

BACKGROUND

The Town of Markham released a request for proposal to initiate the process of selecting a consultant to provide professional services for the undertaking of a review of Markham's animal services. In order to facilitate this review, the Town will require a third party consultant to complete a review of the current animal services delivery model and recommend a new delivery model that will meet the needs of Markham. The report will involve reviewing both the Town's domestic and wildlife services, and providing options and recommendations for improvement or changes in the delivery model. The report will also review the existing licensing and enforcement practices and provide recommendations for best practice improvements, including increasing or decreasing fees and fines.

The consultant's report will provide a basis for staff to begin the process of changing the way animal services are delivered in Markham. The recommendations made in the report will be reviewed by staff who will then adjust the service delivery model accordingly.

The report will also serve as a starting point for an additional consultant's report to cost out the recommended model of animal services and provide recommendations for the funding sources.

BID INFORMATION:

Advertised	ETN
Bids closed on	September 28 th , 2011
Number picking up bid documents	17
Number responding to bid	4

PROPOSAL EVALUATION:

The evaluation team was comprised of staff from the Legislative Services and By-Law Enforcement with Purchasing acting as the facilitator. The evaluation was based on pre-established evaluation criteria as listed in the Request for Proposal: 20% Past Experience of Firm, 20% for Qualifications and experience of the Lead Consultant and Project Team, 30% for Project Delivery and 30% for price, totaling 100%, with resulting scores as follows:

Suppliers	Total Score (out of 100)
DPRA	63.4
QP	60.8
Mindquest	33.5
KPMG	54.6

Note: Bid process ranges from \$23,669.38 to \$119,032.74

DPRA provided a detailed proposal with specific experience related to domestic animal and urban wild services and regulatory Affairs. They have experience with similar projects, analysis of municipal regulatory frameworks and in providing short and long term recommended options for a project of this nature.

The Town, in its sole discretion as identified within the RFP bid document, had the option to either award a contract to the highest ranked bidder or enter into contract negotiations with one or more of the highest ranked bidders. Staff decided to undertake negotiations and a reduction of the scope of work with the highest ranked bidder (DPRA). Through the following items, staff achieved a fee reduction in the amount of \$45,000:

- Staff negotiated a reduction in hourly rates for key staff from DPRA
- Elimination of the survey component from the original scope of work (now to be undertaken by staff)
- The engagement of the general public will be limited to the survey and Animal Care Committee whereas the original scope of work included a broader public engagement

FINANCIAL CONSIDERATIONS:

The budget available for this project is \$22,500.00. Based on the cost of the award of \$53,971.47, there will be a budget shortfall of \$31,471.47 which will be funded from the following two accounts:

- | | |
|--|-------------|
| • Gapping Saving for the By-law Officer Position for 6 months (Acct# 310-320 3002) | \$26,500.00 |
| • Office Supplies (Acct#310-998 4002) | \$4,971.00 |

The 2012 budget includes full year funding for a newly approved By-law Officer position. Since the 2012 budget was approved in February and the recruitment process will take approximately 4 months to fill the position, the total vacancy for the position will be 6 months which will generate gapping savings of approximately \$26,500.00. The 2012 budget also includes a salary gapping of \$28,975.00 - which Legislative Department always achieved in the past.

Staff also identified savings from the Office Supplies account of \$4,971.00 which has been favourable in the past. Staff will make an effort to ensure the savings compensate this budget shortfall.

Staff will continue to monitor the operating results to ensure these savings will be achieved.



STAFF AWARD REPORT

Page 1 of 3

To:	Brenda Librecz, Acting Chief Administrative Officer
Re:	082-S-12 Advertising Services for 2012 Markham Economist and Sun
Date:	March 2, 2012
Prepared by:	Dennis Flaherty, Director, Communications and Community Relations Tony Casale, Senior Buyer, Purchasing

PURPOSE

The purpose of this report is to obtain approval for a six (6) month extension of the existing contract for the 2012 publication of various Town advertisements and notices published in the Markham Economist & Sun, Thornhill Liberal newspaper and the distribution of the Markham Life magazine.

RECOMMENDATION

Recommended Supplier	York Region Media Group (Preferred Supplier)*	
2012 Budget Available	\$ 293,850.00	
Less Cost of Award	\$ 122,775.00	Inclusive of HST
	\$ 6,138.75	Contingency @ 5%
	\$ 128,913.75	Total Cost of Award (Incl. of HST)
Budget Remaining after this award	\$ 164,936.25	***

* The Markham Economist & Sun and the Thornhill Liberal are divisions of the York Region Media Group (YRMG).

** Funding for advertising requirements will come from the various operating accounts as required.

***The remaining funds will be utilized for other 2012 advertising requirements as identified in the respective accounts.

STAFF RECOMMENDS:

THAT the tendering process be waived in accordance with Purchasing By-Law 2004-341, Part II, Section 7 Non Competitive Procurement, item 1(b) which states "Where there is only one source of supply for the goods to be purchased;"

BACKGROUND

The Town of Markham has been utilizing the services of the Markham Economist & Sun and the Thornhill Liberal for more than 15 years. These publications provide the Town with several services including: publication of the weekly Town Page, Public Notices, advertising for Markham's cultural sites and recreational programming, distribution of materials such as the quarterly Markham Life and other relevant community information. This contract also provides the same advertising rates for other YRMG publications including the Thornhill/Richmond Hill Liberal and the Aurora/Newmarket Era Banner.

DISCUSSION

The Markham Economist & Sun and The Thornhill Liberal are the only weekly English print advertising vehicles for local community notices and the promotion of meetings, events and programs. Circulation numbers have increased in 2012 from 65,787 to 67,332 with more growth anticipated through the year. This reflects a 3% increase over 2011 circulation numbers.

The York Region Media Group (YRMG) maintained its line rate from 2009-2011 however the line rate for 2012 has increased by 1.4% due to increased circulation. The YRMG has reduced the frequency of delivery of the Thornhill paper to once per week (Thursdays) by cancelling the Saturday delivery.

FINANCIAL CONSIDERATIONS**York Region Media Group (YRMG) Town of Markham Rates****1. Cost of Town Page:**

	2008	2009	2010	2011	2012
Lines per page (A)	1764	1764	1750*	1750	1750
Markham Economist & Sun and Thornhill Liberal Combined Line Rate for Town page (B)**	\$1.38	\$1.38	\$1.38	\$1.38	\$1.40
Town Page (A x B) = C	\$2,434.32	\$2,434.32	\$2,415.00	\$2,415.00	\$2,450.00

* In 2010 YRMG reduced the size of their pages from 1764 lines to 1750 lines.

2. Line Rates for Ads Outside of Town Page:

	2008	2009	2010	2011	2012
Published Line Rates (Local Rates)	n/a	\$2.09	\$2.09	\$2.11	\$2.15
Markham Economist & Sun Distribution ONLY – Town of Markham Discount Rate	\$1.32	\$1.36	\$1.36	\$1.36	\$1.37
Thornhill Liberal - Markham Only (Partial Distribution) – Town of Markham Discount Rate	n/a	n/a	n/a	n/a	\$0.76**

** Line rate for partial distribution of the Thornhill Liberal (Markham only, does not include Vaughan).

Cost to Deliver Markham Life Magazine via Economist & Sun and Thornhill Liberal

	2008	2009	2010	2011	2012
Thursday Delivery	n/a	n/a	n/a	\$107/M	\$105/M
Weekend Delivery *	n/a	n/a	n/a	n/a	\$95/M

*Weekend delivery refers to Saturday (Only) delivery of the Markham Economist & Sun.

Note: M = Per thousand copies distributed

Note: The advertising rates apply to advertising that may be undertaken by the cultural sites and various departments in YRMG publications, based on the department input for their 2012 advertising requirements. The funding will come from department budgets and the details have been provided in the chart below. The Communications and Community Relations (C&CR) Department will continue to act as the liaison between the client departments and YRMG on advertising.

Department	Budget Available	Amount* January - June 2012	Remaining Budget**	Account Number
C & CR - Discretionary	\$55,800	\$4,100	\$51,700	795-796-5801
C & CR - Statutory Ads	\$10,000	\$5,000	\$5,000	795-796-5800
C & CR - Markham Life Distribution	\$32,000	\$16,000	\$16,000	795-796-5874
C & CR - Town Page	\$128,000	\$64,000	\$64,000	795-796-5810
Recreation - Mayor's Youth Task Force	\$1,200	\$1,200	\$0	500-998-4213
Culture - Museum	\$1,000	\$500	\$500	520-521-5801
Culture - Theatre	\$35,000	\$17,500	\$17,500	530-534-5801
Culture - Varley	\$4,450	\$2,225	\$2,225	540-540-5801
Culture-Varley McKay Art Foundation, Art Auction	\$1,300	\$1,300	\$0	V16-3000351
Homes for Holidays	\$3,900	\$0	\$3,900	V16-30000352
Culture Dept.	\$7,000	\$3,500	\$3,500	560-560-5830
Canada Day	\$700	\$700	\$0	25-2100016
Other Corporate Programs (such as Markham Rising Sun)	\$3,500	\$1,750	\$1,750	
Development Services	\$10,000	\$5,000	\$5,000	620-998-5801
TOTAL	\$293,850	\$122,775	\$171,075	



STAFF AWARD REPORT

To:	Andy Taylor, Chief Administrative Officer
Re:	123-S-12 Portal POS Web Implementation (Phase 1)
Date:	March 15, 2012
Prepared by:	Teodor Tecsá, Manager Applications & GIS, Ext. 4724 Rosemarie Patano, Senior Buyer Ext. 2990

PURPOSE:

To obtain approval to award the contract of the Portal Point of Sale (POS) Web Module Implementation (Phase 1).

RECOMMENDATION

Recommended Supplier	Active Network (Preferred Supplier)	
Current Budget Available	\$ 1,427,412.70	049-5350-8659-005 Portal Implementation*
Less cost of award	\$ 54,474.16	Total award (inclusive of HST impact)
Budget Remaining after this award	\$ 1,372,938.54	**

*This is the total budget for the Portal project. It is intended for the hardware and software purchases, support services, Phase 1 installation, professional services and project management services.

**The remaining balance in account will be used for the remaining phases for Portal implementation.

Staff further recommends:

THAT the tendering process be waived in accordance with Purchasing By-Law 2004-341, Part II, Section 7 Non Competitive Procurement, item 1 (b) which states "where there is only one source of supply for the goods to be purchased;"

BACKGROUND

With the implementation of a point-of-sale (POS) web module for the Town of Markham's CLASS system, the Town can take full control over sales and increase customer service levels. Integrated credit card processing speeds up transaction times and reduces mistakes, ensuring your data is complete and accurate. It will expand on the POS implementation that the Town is using currently for its POS terminals, and enable the Town to add an online payment capability for residents and businesses while leveraging the backend integration that has been built for the last several years for the Town's POS (via ParkSmart, Cayenta, Amanda and TMX applications).

Due to the fact that both the CLASS system and the POS implementation is using Active's technology, it is recommended that the new POS web module be purchased from the same vendor to leverage all the existing work that has been done in this space. Also, this would ensure a smoother integration with the existing Town's business systems that were included in the POS implementation.

The recommended award will include the following:

- Payment Manager – Online Payments
- Payment Manger – Maintenance & Support
- Business process review
- Implementation and Setup
- Project Management
- Integration Modification (24 hours per integration connector for 4 connectors)

The out of the box implementation by Active Networks for the POS Web – Credit Card (Phase 1), is scheduled for completion by the end of May 2012.



STAFF AWARD REPORT

Page 1 of 2

To:	Andy Taylor, Chief Administrative Officer
Re:	025-T-12 Woodbine North Community Park
Date:	March 15, 2012
Prepared by:	Linda Irvine, Manager, Parks & Open Space Development, Ext. 2120 Tony Casale, Senior Construction Buyer, Ext. 3190

PURPOSE

To obtain approval to award the contract for remediation (deficiencies) works at the Woodbine North Community Park.

RECOMMENDATION

Recommended Supplier	Gateman-Milloy Inc. (Lowest Priced Supplier)	
Current budget available	\$ 219,437.64	083-6150-11051-005 Woodbine North Community Park (Deficiencies)
Less cost of award	\$ 171,672.94	Inclusive of HST Impact
	\$ 25,750.94	Contingency @ 15%*
	\$ 197,423.88	Total
	\$ 17,768.14	Internal Management Fee @ 9%
	\$ 215,192.02	Total Cost of Award (Inclusive of HST)
Budget Remaining after this award	\$ 4,245.62	**

*A fifteen percent contingency has been assigned due to the complexities of the project which involve remediation works to various areas of the park. In particular, the fencing around the tennis courts may need complete replacement and this would encompass repairing the balance of the 28 footings and fence posts including removal and replacement of each post and footing, re-installation of fencing and all necessary repairs to asphalt and acrylic surfaces. The Town is in a legal dispute with the original contractor and will attempt to recover all the costs of this award as part of the legal settlement.

**The remaining funds will be used for external consulting costs related to lawyers, landscape architects and peer reviews.

BACKGROUND

The Woodbine North Community was originally tendered in early 2004, with construction beginning shortly thereafter. Some remediation works were carried out in 2007, leaving other portions of the original contract work to be monitored to determine further deficiencies needing remediation. This Request for Tender includes the remaining items that have been found to be deficient and/or incomplete and encompasses the following general areas of the park;

- Tennis Court
- Water play
- Grading and Drainage
- Rubberized Playground Surfacing
 - Gazebo
 - Asphalt and Concrete
 - Planting
 - Site Furniture

BID INFORMATION

Advertised	ETN
Bid closed on	February 29, 2012
Number picking up document	26
Number responding to bid	6

Stage One (1) Technical Evaluation

This Tender was released to the market using a two stage, two envelope tender process. Under Stage 1 – Technical Evaluation (Envelope ‘A’), Bidders were assessed based on the firms experience constructing public parks and the experience level of the project manager that would be assigned to this project.

Stage Two (2) – Price Evaluation

Bidders that met all the mandatory requirements in Stage 1- Technical Evaluation advanced to Stage 2 – Price Evaluation (Envelope ‘B’). Three of the six Bidders met all the mandatory requirements in Stage One and advanced to Stage 2 of the evaluation process where Bidders were assessed solely on their Bid Price exclusive of HST.

PRICE SUMMARY

Suppliers	Bid Price
Gateman- Milloy Inc.	\$ 171,672.94
Hawkins Contracting Services Limited	\$ 179,199.36
Rutherford Contracting Ltd.	\$ 190,556.00



STAFF AWARD REPORT

To:	Jim Baird, Commissioner, Development Services
Re:	022-T-12 Illumination Program John Street and Don Mills Road
Date:	March 5th, 2012
Prepared by:	Dereje Tafesse, Capital Works Engineer, 2034 Robert Slater, Senior Construction Buyer, ext. 3189

PURPOSE

To obtain approval to award the contract for the Illumination of John Street and Don Mills Road.

RECOMMENDATION

Recommended Supplier	Langley Utilities Contracting Ltd. (Lowest Priced Supplier)	
Current Budget Available	\$ 366,000.00	083-5350-12052-005 Illumination Program
Less cost of award	\$ 222,165.48	Inclusive of HST
	\$ 22,216.54	10% Contingency Inclusive of HST
	\$ 244,382.02	Total Cost of Award
	\$ 18,328.65	Internal department management fee @7.5%
	\$ 262,710.67	Total Project Cost
Budget Remaining after this award	\$ 103,289.33	*

*The remaining balance will be utilized for other street illumination requirements as budgeted for in this account.

BACKGROUND

As part of the five year illumination plan, the Town identified the following two locations (below) for the supply and installation of streetlights:

- John Street - north side, Woodbine Avenue to Leslie Street
- Don Mills Road (west/east side, John Street to Simonston Blvd)

The scope of work includes the supply and installation of a streetlight system on John Street (underground conduit) between Woodbine Avenue and Leslie Street and on Don Mills Road (underground conduit) between John Street to Simonston Blvd. The work is scheduled to commence in April 2012 and be completed by August 2012;

BID INFORMATION

Advertised	ETN
Bids closed on	February 22nd, 2012
Number picking up bid documents	10
Number responding to bid	6

PRICE SUMMARY

Suppliers	Price exclusive of HST
Langley Utilities Contracting Ltd.	\$222,165.48
Stacey Electric Co. Ltd	\$247,063.71
Beacon Utility Contractors Limited	\$267,080.31
Guild Electric Limited	\$271,834.57
Black & McDonald Ltd.	\$296,800.98
Trans Power Utility Contractors Inc.	\$304,076.39



STAFF AWARD REPORT

To:	Andy Taylor, Chief Administrative Officer
Re:	111-S-12 Highway 7 Water main Replacement - Detailed Design from Warden Ave. to the Unionville Railway Tracks
Date:	March 5, 2012
Prepared by:	Simon Hung, Senior Capital Works Engineer, Ext. 2136 David Huynh, Infrastructure Project Engineer, Ext. 2400 Tony Casale, Senior Construction Buyer, ext. 3190

PURPOSE

To obtain approval to award the contract for consultant services to replace an existing 300mm diameter water main on Highway 7, between Warden Avenue and Unionville railway tracks.

RECOMMENDATION

Recommended Supplier	URS Canada Inc. (Preferred Supplier)	
Budget Available for this item	\$ 60,500.00	053 5350 12329 005 Water main Construction Design
Less Cost of Award	\$ 49,903.10	Inclusive of HST
	\$ 4,990.31	Contingency
	\$ 54,893.41	Total Cost of Award (Inclusive of HST)
Budget Remaining after this award	\$ 5,606.59	*

*The remaining balance will be returned to the original funding source.

Staff recommends:

THAT the tendering process be waived in accordance with Purchasing By-Law 2004-341, Part II, Section 7 (1) (h) "where it necessary or in the best interests of the Town to acquire non-standard items or Consulting and Professional Services from a preferred supplier or from a supplier who has a proven track record with the Town in terms of pricing, quality and service."

BACKGROUND

The Region of York ("Region") is widening Highway 7 from Verclaire Gate to Scibberas Road in 2013-2014. The Region released an Expression of Interest (P-05-69) and short-listed four consultants with the expertise in road planning and design, natural environmental sciences and structural engineering. The contract was awarded to URS Canada Inc. as their proposal expressed a thorough and in-depth understanding and appreciation of the specific issues related to the Highway 7 project and future development of a rapid transit and Regional Centre.

An existing 300mm diameter iron water main is located on the south boulevard of Highway 7. Since the Region will be carrying out construction for the road widening, the Town has an opportunity to replace this aging water main at the same time. This water main has encountered several breaks in the past and Staff is of the opinion that without substantial upgrade/ replacement, breaks will be imminent on this section of water main in the next decade that will be costly to repair or replace.

DISCUSSION

URS Canada Inc. is currently preparing the detailed design of the Region's road widening project. Staff see significant efficiencies by retaining URS as they have completed most of the survey and are in the process of exploring the existing services, utilities, layout and cross sections of the project area. Furthermore, it will avoid duplication of efforts, eliminate the need for two consultants as well as avoid the risk of service and traffic disruptions within the next 10 years. The new water main will be at the upgraded size of 400mm to accommodate future development. Staff have confirmed that the hourly rates for water main design are consistent with market prices for engineering consultancy works.