



Report to: General Committee

Report Date: May 1, 2012

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**SUBJECT:** Staff Awarded Contracts for the Month of April 2012  
**PREPARED BY:** Alex Moore, Ext. 4711

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**RECOMMENDATION:**

1. THAT the report entitled "Staff Awarded Contracts for the Month of April 2012" be received;

And that Staff be authorized and directed to do all things necessary to give effect to this resolution

**EXECUTIVE SUMMARY:**

Council at its meeting of May 26<sup>th</sup>, 2009 amended By-Law 2004-341, A By-Law Establishing Procurement, Service and Disposal Regulations and Policies. The By-Law delegate's authority to staff to award contracts with a monthly information report required to be submitted to Council by the Treasurer for all contracts awarded by staff >\$50,000

**PURPOSE:**

To inform Council of contracts awarded by staff for the Month of April 2012 as per Purchasing By-Law 2004-341 as listed below.

**Community & Fire Services**

Award Details	Description
Lowest Priced Supplier	<ul style="list-style-type: none"><li>• 118-T-12 Demolition of Building, 16 Main Street, Unionville.</li><li>• 047-Q-12 Supply of Recycled Aggregate</li><li>• 059-T-12 Tree Planting Services</li><li>• 001-T-12 Storm and Sanitary Sewer Invert Data Quality Assurance Survey</li><li>• 099-Q-12 Supply and Installation of Recycling Moloks</li><li>• 137-T-12 Pan Am Site Remediation</li><li>• 092-Q-12 Supply and Delivery of Footwear for the Fire Department</li><li>• 048-Q-12 Supply &amp; Delivery of Sign Sheeting Material</li><li>• 064-T-12 Town Roof Replacements</li><li>• 063-Q-12 Purchase of one (1) 2012 Toyota Hybrid Limited</li></ul>

**Development Services**

Award Details	Description
Lowest Priced Supplier	<ul style="list-style-type: none"><li>• 019-T-12 Sidewalk Construction Program on Local and Regional Roads</li></ul>

08/05/2012

X

Joel Lustig  
Treasurer

5/8/2012

X

Nasir Kenea  
Acting Commissioner, Corporate Services



## STAFF AWARD REPORT

Page 1 of 2

	Brenda Librecz, Commissioner Community and Fire Services
Re:	118-T-12 Demolition of Building, 16 Main Street, Unionville
Date:	March 28, 2012
Prepared by:	Max Stanford, Project manager, Facility Assets. Ext: 2710 Robert Slater, Senior Construction Buyer. Ext. 3189

### PURPOSE

To obtain approval to award the contract for the demolition of the building located at 16 Main Street, Unionville as part of the Site Preparation for the Pan Am Games site and the future MISTA project.

### RECOMMENDATION

Recommended Supplier	Delsan-Aim Environmental Services Inc. (Lowest Priced Supplier)	
Current Budget Available	\$ 715,500.00	056-5350-12465-005 Demolition of 16 Main Street
Less: Cost of Award	\$ 86,496.00	Inclusive of HST
	\$ 65,000.00	Contingency for demolition
	\$ 50,000.00	Contingency for transformer
	\$ 201,496.00	Total Cost of Award
Budget Remaining after this award	\$ 514,004.00	*

\* Remaining balance to be retained in the account until completion of the Pan-Am project.

**Contingency for Demolition** – Staff originally anticipated a contingency of \$65,000 as there is a risk in the North West corner of the building as noted in an earlier environmental assessment that there was an both an interior and exterior paint and oil storage on this site. There was a clean-up done at the time but there are no signs of surface repair, however, during demolition this issue may arise.

**Contingency for Transformer** - The main electrical service transformer has been in continuous use and staff has not been able to test if it contains polychlorinated biphenyl (PCB). It is prudent to carry a \$50,000 contingency until the transformer is tested after the power has been disconnected. If no PCB is found then this contingency will not be required. This information should be confirmed within 2 to 3 weeks after award of contract. (Note: Since the award of this contract, only \$10,000 of the transformer contingency was required with the remaining \$40,000 retained in the account until completion of the Pan-Am project)

### BACKGROUND

At the June 28<sup>th</sup>, 2012 meeting Council approved a budget of \$7.60M (Included \$750,000 for demolition) for soft costs related to the Markham Pan Am Centre and demolition of the existing building to clear the western half of the site. The demolition of 16 Main Street Unionville will be completed to clear the site by July 1<sup>st</sup>, 2012 in alignment with commitments of the Site Preparations project.

16 Main Street is a 155,000 square foot manufacturing plant with a two storey office that was constructed by Sheppard Industries in 1983. The building is more precisely located at the south east corner of Enterprise Blvd. and Ravis Rd. The services are scheduled for disconnection on April 5, 2012. The building is now vacant and ready to be demolished.

### BID INFORMATION

Advertised	ETN
Bids closed on	March 28, 2012
Number picking up bid documents	16
Number of Bidders responding to bid	10

**PRICE SUMMARY**

<b>Suppliers</b>	<b>Bid Price (Inclusive of HST)</b>
<b>Delsan –Aim Environmental Services Inc.</b>	<b>\$ 86,496.00</b>
JMX Demolition and Environmental	\$ 96,672.00
OSC Constructors	\$ 227,611.68
Priestly Demolition	\$ 239,390.40
Rafat General Contracting	\$ 267,628.80
Salandria Ltd.	\$ 335,280.18
Lions Demolition and Excavation	\$ 344,762.88
Budget Environmental Disposal	\$ 485,705.57
Quantum Murray	\$ 496,403.60
Tri-Phase	\$ 740,729.66

The bids have been verified for accuracy and compliance with the Request for Tender terms and conditions. Purchasing has reviewed the references of the recommended proponent and is satisfied with the references provided. Delsan-Aim Environmental Services Inc. was the lowest priced bidder and it is recommended that it be awarded the contract for this project.

**SCHEDULE**

A demolition Permit has been applied for and received from the building department with all work under this contract expected to be completed by May 31st, 2012.

**ENVIRONMENTAL CONSIDERATIONS**

This project will follow Ontario 3Rs regulations as per the Ministry of Environment waste management program.

The successful bidder prior to commencement of project will undertake the following:

- Prepare a comprehensive waste audit and a written waste reduction work plan
- Ensure they have in place a source separation program for the recyclable materials
- Reuse and recycle the separated waste

The estimate for recycle / reuse of this building is expected to be > 80 % and the contractor will remove slab and foundations, grind concrete and recycle by spreading over the building footprint.



### STAFF AWARD REPORT

To:	Paul Ingham, Director, Operations
Re:	047-Q-12 Supply of Recycled Aggregate
Date:	April 11, 2012
Prepared by:	Mike Brady, Supervisor, Contract Administration Ext. 2316 Patti Malone, Senior Buyer, Purchasing Ext. 2239

### PURPOSE

To obtain approval to award the contract for supply of recycled aggregate for a 3 year term with the pricing remaining firm fixed.

### RECOMMENDATION

Recommended Supplier	Furfari Paving(Lowest Priced Supplier)	
Current Budget Available	\$ 20,000.00	050-6150-12225-005 Asphalt Resurfacing
Less cost of award	\$ 19,843.20	2012, Inclusive of HST
	\$ 19,843.20	2013, Inclusive of HST*
	\$ 19,843.20	2014, Inclusive of HST*
	\$ 59,529.60	Total Award
Budget Remaining after this award	\$ 156.80	

\*The 2013 and 2014 award is subject to budget approval by Council.

### BACKGROUND

This material is required to backfill excavation within the Road Rehabilitation Program, Localized Repairs- Asphalt and Concrete Program in order to support the new roads, sidewalks, curbs, base repairs and other areas requiring a granular backfill throughout the Town.

### BID INFORMATION

Advertised	ETN (Electronic Tendering Network)
Bids closed on	March 27, 2012
Number picking-up the bid	9
Number responding to bid	3

### PRICE SUMMARY

Suppliers	Bid Price
<b>Furfari Paving</b>	<b>\$19,843.20</b>
Strada Aggregates	\$24,422.40
Elirpa Construction & Materials Ltd.	\$30,528.00

Note: The pricing is the same as the 2009 contract.

**STAFF AWARD REPORT****Page 1 of 2**

To:	Brenda Librecz, Commissioner, Community & Fire Services
Re:	059-T-12 Tree Planting Services
Date:	April 11, 2012
Prepared by:	Jeff McMann, Supervisor, Forestry, ext. 2335 Patti Malone, Senior Buyer, ext. 2239

**PURPOSE**

To obtain approval to award the contract for tree planting services for a one (1) year plus two (2) year option at the same itemized pricing.

**RECOMMENDATION**

Recommended Supplier	Iron Trio Inc. (Lowest Priced Supplier)	
Current Budget Available	\$ 85,500.00	See Financials
Less cost of award	\$ 67,500.00 \$ 67,500.00 \$ 67,500.00 \$ 202,500.00	2012 – estimated planting of 900 trees, Inclusive of HST 2013 – estimated planting of 900 trees, Inclusive of HST* 2014 – estimated planting of 900 trees, Inclusive of HST*
Budget Remaining after this award**	\$ 18,000.00	**

\*Subject to Council approval of the 2013 and 2014 budget.

\*\*The remaining balance will cover potential costs associated with the health assessment of ash trees related to the Emerald Ash Borer (EAB) infestation.

**BACKGROUND**

This contract is for planting of trees supplied by the Town and will be typically 60mm. caliper nursery stock, string ball and/or in wire basket, held in at the Town nursery. There are approximately 900 trees to be planted per year. Planting will be divided into a spring (trees installed before June 15th of the contract year) and fall planting, (Trees must be installed before November 30, of the contract year.) The spring and fall planting may consist of approximately 900 trees and the successful Bidder must have the capacity to plant an average of 25 trees per day each season. Additional plantings may be required outside of the spring and fall plantings.

**BID INFORMATION**

Advertised	ETN (Electronic Tendering Network)
Bids closed on	March 20, 2012
Number picking up bid documents	20
Number responding to bid	13

**PRICE SUMMARY**

<b>Suppliers</b>	<b>Qty</b>	<b>Unit Price*</b>	<b>Extended Price *</b>
Iron Trio Inc.	900	\$ 75.00	\$ 67,500.00
Landvision Contracting Limited	900	\$ 78.36	\$ 70,524.00
Canadian Green scapes Inc.	900	\$ 90.57	\$ 81,513.00
Lomco	900	\$ 94.64	\$ 85,176.00
Griffith Property Services Ltd	900	\$ 108.88	\$ 97,992.00
Cedar Springs Landscape Group Ltd.	900	\$ 122.11	\$ 109,899.00
MTM Landscaping	900	\$ 178.08	\$ 160,272.00
Terratechnik Environmental Limited	900	\$ 183.17	\$ 164,853.00
Lakewood Landscaping Ltd	900	\$ 201.48	\$ 181,332.00
York Facility Services	900	\$ 227.94	\$ 205,146.00
Forenorth Inc.	900	\$ 244.22	\$ 219,798.00
Bronte Landscape	900	\$ 299.68	\$ 269,712.00

\*Inclusive of HST impact

Note: As compared to the previous contract (2010/11), this contract represents a decrease of 10%.

**FINANCIAL ATTACHMENT**

<b>Account Name</b>	<b>Account #</b>	<b>Budget Amount</b>	<b>Budget Estimate for Purchase</b>	<b>Cost of Award</b>	<b>Budget Remaining</b>
Replacement/New of Boulevard/ Parks Trees	700-101-5399-12253	162,000	57,000	45,000	12,000
Forestry Contracted Services	730-7345399	201,414	28,500	22,500	6,000
<b>Totals:</b>		<b>363,414</b>	<b>85,500</b>	<b>67,500</b>	<b>18,000</b>



### STAFF AWARD REPORT

To:	Brenda Librecz, Commissioner, Community & Fire Services
Re:	001-T-12 Storm and Sanitary Sewer Invert Data Quality Assurance Survey
Date:	April 10, 2012
Prepared by:	Robert Penner, Business System Improvement, Ext. 4550 Patti Malone, Senior Buyer, Ext. 2239

### PURPOSE

To obtain approval to award the contract for storm and sanitary sewer invert data quality assurance survey for a one (1) year plus a three (3) year option at the same terms and price.

### RECOMMENDATION

Recommended Supplier	PGI Contracting (Lowest Priced Supplier)	
Current Budget Available	\$ 52,900.00 (a)	750-101-5699-12300 Sewer Invert Data Quality Assurance Year 2 of 5
Less cost of award	\$ 52,886.71(b)	Inclusive of HST, 2012
	\$ 52,886.71	Inclusive of HST, 2013*
	\$ 52,886.71	Inclusive of HST, 2014*
	\$ <u>52,886.71</u>	Inclusive of HST, 2015 *
	\$ 211,546.84	Total Award
Budget Remaining after this award	\$ 13.29 (c)	**

\*Subject to Council approval of the 2013, 2014 and 2015 Capital Budgets.

\*\*The remaining funds (a – b =c) to be returned to the original funding source.

### BACKGROUND

The Asset Management Department requires the inverts of sanitary and storm sewers to be quality checked and surveyed to ensure accurate data for developing models to determine system capacity and flood prevention. This contract involves carrying out survey's of approximately 1700 storm sewer and 50 sanitary manholes annually.

In 2011, staff went to the market and awarded a contract for year 1 of a 5 year surveying project. It was decided in 2012, to acquire the remaining four years of this project through a single contract with firm fixed pricing.

### BID INFORMATION

Advertised	ETN (Electronic Tendering Network)
Bids closed on	March 14, 2012
Number picking up bid documents	12
Number responding to bid	4

### PRICE SUMMARY

Suppliers	Bid Price Including HST Impact*
PGI Contracting	\$ 52,886.71
SCS Consulting Group	\$ 88,722.00
Genivar Inc.	\$ 104,486.15
UES Promark-Telecon	\$ 185,355.84

\*The bid price includes the provisional item for confined space entry of an estimate of 25 instances.

Note: Compared to the 2011 contract the price has increased by 8.5%, however the price is firm fixed for 4 years.



### STAFF AWARD REPORT

To:	Paul Ingham, Director, Operations
Re:	099-Q-12 Supply and Installation of Recycling Moloks (15 Units)
Date:	April 19, 2012
Prepared by:	Doug Henderson, Area Supervisor Parks Ext.7997 Patti Malone, Senior Buyer Ext.2990

### PURPOSE

To obtain approval to award the contract for the supply and installation of fifteen (15) recycling Moloks in Town parks.

### RECOMMENDATION:

Recommended Supplier	Griffith Property Services Ltd. (Lowest Priced Supplier)	
Budget Available for Award	\$ 77,000.00	059-6150- 12256-005 Town wide Park Furniture Amenities
Less cost of award	\$ 67,848.48	Total Cost of Award Inclusive of HST
Budget Remaining after this award	\$ 9,151.52	*

\*The budget remaining will be used to purchase additional Parks furniture and amenities, including but not limited to picnic table frames, wood and hardware, recycling receptacles as budgeted for within this account.

### BACKGROUND

The project is to expand recycling capabilities in parks where large amounts of recyclable materials are generated, particularly adjacent to sports fields. The Molok in-ground recycling containers are now being purchased and will be placed beside the garbage Molok in-ground waste receptacles at locations prioritized by the demonstrated need. These new containers will facilitate a large amount of bottles, cans and other recyclables to significantly reduce litter in parks and the frequency of emptying receptacles at those locations.

### BID INFORMATION

Advertised	ETN (Electronic Tendering Network)
Bids closed on	March 23, 2012
Number picking up bid documents	5
Number responding to bid	4

### PRICE SUMMARY (INCLUSIVE OF HST)

Suppliers	Qty	Unit Price	Total Price
<b>Griffith Property Services Ltd.</b>	<b>15</b>	<b>\$4,523.23</b>	<b>\$67,848.48</b>
Alfa Products Int.	15	\$5,037.12	\$75,556.80
Hawkins Contracting Services	15	\$5,291.52	\$79,372.80
Mopal Construction Ltd.	15	\$7,021.44	\$105,321.60

Note: As compared to the 2011 contract, the rates for this contract are similar.





## STAFF AWARD REPORT

Page 1 of 2

To:	Brenda Librecz, Commissioner Community and Fire Services
Re:	137-T-12 Pan Am Site Remediation
Date:	April 18, 2012
Prepared by:	Max Stanford, Project Manager, Facility Assets. Ext: 2710 Robert Slater, Senior Construction Buyer. Ext. 3189

### PURPOSE

To obtain approval to award the contract for the remediation of salt contaminated material on the Pan Am site.

### RECOMMENDATION

Recommended Supplier	Four Seasons Site Development (Lowest Priced Supplier)	
Spent to date	\$ 316,711.25	056-5350-12416-005 Soil Remediation
Less: Cost of Award	\$ 198,970.31	Inclusive of .0176% HST impact
	\$ 20,000.00	Contingency
	\$ 218,970.31	Total Cost of Award
Budget Remaining after this award	\$ 97,740.94	*

\* Remaining balance to be retained in the account until completion of the Pan-Am project.

**Contingency** The potential risk exists for expansion of depth of the salt penetration into the soil.

### BACKGROUND

At the June 28<sup>th</sup>, 2012 meeting Council approved a budget of \$7.60M for soft costs related to the Markham Pan Am Centre.

The Town is presently preparing a site on the south west corner of Enterprise Blvd. and Main Street Unionville in readiness for the construction of an aquatic centre for the 2015 PAN-AM games. The soil remediation is part of the preparation to be completed by July 1st, 2012 in alignment with commitments of the Site Preparations project.

During the process of preparation it was determined that an area to the north of the existing site works is contaminated with road salt and will need to be remediated. The contractor is required to remove and dispose of the asphalt to an approved disposal site. The contractor will then refill the excavated area to grade level with clean fill

### BID INFORMATION

Advertised	ETN
Bids closed on	April 18, 2012
Number picking up bid documents	49
Number of Bidders responding to bid	11

**PRICE SUMMARY**

<b>Suppliers</b>	<b>Bid Price (Inclusive of HST)</b>
<b>Four Seasons Site Development</b>	<b>\$ 198,970.31</b>
Primrose Contracting	\$ 199,919.73
Salandria Ltd.	\$ 261,014.40
Ragno Excavating	\$ 423,576.00
Bondfield Construction	\$ 424,985.38
Metric Contracting	\$ 595,906.56
Cannington Group	\$ 599,875.20
JMX Demolition	\$ 651,264.00
Rafat Contracting	\$ 778,464.00
Sam Rabito Construction	\$ 877,171.20
Arzani Construction	\$ 1,049,735.81

**Note:** Cost are to remediate a site of approximately 3,300 sq.mts by excavating to a depth of 1.5 and 2.5 meters and backfilling to match grades that existed prior to start of excavation.

**SCHEDULE**

All work is to be completed prior to May 31<sup>st</sup>, 2012.



### STAFF AWARD REPORT

To:	Brenda Librecz, Commissioner, Community & Fire Services
Re:	092-Q-12 Supply and Delivery of Footwear for the Fire Department
Date:	April 25, 2012
Prepared by:	Dave Decker, Deputy Chief, ext. 5975 Rosemarie Patano, Senior Buyer, ext. 2990

### PURPOSE

To obtain approval to award the contract for the supply and Delivery of Footwear for the Fire Department for a two (2) year period (based on 12-month terms for each year), with an option to renewal for two (2) additional years (based on 12-month terms for each year) at the Town's discretion and at the same 2012 itemized prices.

### RECOMMENDATION

Recommended Supplier	Work Authority (Lowest Priced Supplier)	
Current Budget Available	\$ 135,675.03	420-599-4260 Uniforms
Less Cost of Award	\$ 21,539.20	May 1, 2012 – December 31, 2012
	\$ 32,308.80	January 1, 2013 – December 31, 2013*
	<u>\$ 10,769.60</u>	January 1, 2014 – April 30, 2014*
	\$ 64,617.60	Total Cost of Award (Inclusive of HST)
Budget Remaining after this award	\$ 114,135.83	**

\*Subject to Council approval of the 2013 and 2014 Operating budgets.

\*\*The remaining balance of \$114,135.83 will remain to complete outstanding items as budgeted for within the respective account.

### BACKGROUND

Quotations were requested for the Supply and Delivery of ladies and men's steel toe work boot, to meet the Town of Markham's Fire Department's minimum safety standards.

### BID INFORMATION

Advertised	ETN
Bids closed on	April 2, 2012
Number picking up bid documents	15
Number responding to bid	3

### PRICE SUMMARY

Suppliers	Price inclusive of HST*
<b>Work Authority</b>	<b>\$ 64,617.60</b>
Security Supply Store	\$ 74,672.10
Marks Work Wearhouse Ltd.	\$ 93,044.17

\*Price is based on a total cost for two (2) years for the 2272 Original Swat Boot – Black 9" Classic

Note: Shoe prices for range from \$125.00 to \$179.99 (excl. 1.76% HST impact) per pair; cost of the award is based on the \$125.00 (recommended lowest bidder for the 2272 Original Swat Boot – Black 9" Classic) x 254 employees per year.

As per the previous contract, this contract mobilizes a shoe truck to supply and deliver footwear to various Fire hall locations - saving valuable time for Fire Department personnel.



### STAFF AWARD REPORT

To:	Paul Ingham, Director, Operations
Re:	048-Q-12 Supply & Delivery of Sign Sheeting Material
Date:	April 20, 2012
Prepared by:	Mike Brady, Supervisor, Contract Administration Ext. 2316 Patti Malone, Senior Buyer, Purchasing Ext. 2239

#### PURPOSE

To obtain approval to award the contract for supply & delivery of sign sheeting materials for a 3 year term with the same itemized pricing.

#### RECOMMENDATION

Recommended Supplier	Cedar Signs (Lowest Priced Supplier)	
Current Budget Available	\$ 26,924.81	700-505-4580 Traffic Signs Supplies
Less cost of award	\$ 26,924.81	Year 1 (April 1 – December 31, 2012)
	\$ 26,924.81	Year 2 (January 1 – December 31, 2013)
	\$ 26,924.81	Year 3 (January 1 – December 31, 2014)
	\$ 80,774.43	Total Award
Budget Remaining after this award	\$ 0	

#### BACKGROUND

This quotation was issued for high intensity sheeting materials required to manufacturer signs made by the Operations Department.

#### BID INFORMATION

Advertised	ETN (Electronic Tendering Network)
Bids closed on	March 20 <sup>th</sup> , 2012
Number picking-up the bid	16
Number responding to bid	4

#### PRICE SUMMARY

Suppliers	Annual Price, Inclusive of HST
<b>Cedar Signs</b>	<b>\$33,027.90</b>
Mechanical Advertising	\$36,219.00
3M Canada	\$38,254.50
Owl-Lite Rentals	\$42,707.43

Note: In order to maintain budgeted amount, quantities have been reduced for award.



## STAFF AWARD REPORT

Page 1 of 2

To:	Brenda Librecz, Commissioner, Community & Fire Services
Re:	064-T-12 Town Roof Replacements
Date:	April 24, 2012
Prepared by:	Rob Bell, Facility Maintenance & Lifecycle Coordinator, ext. 3526 Patti Malone, Senior Buyer, ext. 2239

### PURPOSE

To obtain approval to award the contract for roof replacements at Crosby Arena, Unionville Library and Fire Station #91.

### RECOMMENDATION

Recommended Supplier (s)	Eileen Roofing Inc. (Lowest Priced Supplier), Item1 Skyway Roofing Ltd. (Lowest Priced Supplier), Items 2 & 3	
Current Budget Available	\$ 182,000.00	750-101-5399-11322
Less cost of award	\$ 69,196.80 \$ 105,423.36 \$ 7,379.84 \$ 182,000.00	Inclusive of HST (Eileen Roofing Inc., 1 location) Inclusive of HST (Skyway Roofing Ltd., 2 locations) Contingency inclusive of HST* Total Cost of Award
Budget Remaining after this award	\$ 0	

\* Contingency to be distributed as follows: \$2,000.00 (Eileen) and \$5,379.84 (Skyway) for a total of \$7,379.84

### BACKGROUND

The replacement of roofing was identified in the annual life cycle review of these 3 locations – Crosby Arena, Unionville Library and Fire Station #91.

### BID INFORMATION

Advertised	ETN
Bids closed on	March 28, 2012
Number picking up bid documents	24
Number responding to bid	10

### PRICE SUMMARY (Inclusive of HST)

Suppliers	Item 1 - Crosby Arena (inclusive of HST)	Item 2 – Unionville Library (inclusive of HST)	Item 3 – Fire Station #91 (inclusive of HST)
<b>Eileen Roofing Inc.</b>	<b>\$69,196.80</b>	\$102,777.60	\$56,985.60
<b>Skyway Roofing Ltd.</b>	\$95,552.64	<b>\$58,003.20</b>	<b>\$47,420.16</b>
Sproule Specialty Roofing Ltd.	\$92,092.80	\$117,024.00	\$63,518.59
Atlas-Apex Roofing Inc.	\$94,383.42	\$132,730.66	\$81,916.80
Applewood Roofing & Sheet Metal Ltd.	\$104,914.56	\$116,515.20	\$60,954.24
Dufferin Roofing Ltd.	\$105,280.90	\$96,041.09	\$75,058.18
Nortex Roofing Ltd.	\$111,427.20	\$101,760.00	\$64,108.80
Triumph Roofing & Sheet Metal Inc.	\$114,072.96	\$111,427.20	\$72,256.72
Trinity Roofing Ltd.	\$131,779.20	\$120,076.80	\$87,513.60
T. Hamilton & Sons Roofing Inc.	No Bid	No Bid	\$51,287.04

\*As allowed under the bid document released to the market, staff recommends splitting the award between two (2) bidders to save \$25,900 compared to awarding the contract to one bidder.

## FINANCIAL CONSIDERATIONS

LOCATION	2011 BUDGET AMOUNT	COST OF AWARD INCL. OF HST	DIFFERENCE
Fire Station 91	\$ 50,000	\$ 47,420	\$ 2,580
Crosby Arena	\$ 87,000	\$ 69,197	\$17,803
Markham Unionville Library	\$ 45,000	\$ 58,003	(\$13,003)
Contingency*	-	\$ 7,380	(\$ 7,380)
	\$182,000	\$182,000	-

\*\$2,000 of contingency applicable to Crosby Arena. Remaining contingency distributed to FS91 and Markham Unionville Library



## STAFF AWARD REPORT

Page 1 of 2

To:	Andy Taylor, Chief Administrative Officer
Re:	063-Q-12 Purchase of one (1) 2012 Toyota Highlander Hybrid Limited
Date:	February 22, 2012
Prepared by:	Alex Moore, Manager, Purchasing

### PURPOSE

To obtain approval to purchase one (1) 2012 Toyota Highlander Hybrid Limited vehicle for the Mayor.

### RECOMMENDATION

Recommended Supplier	Brimell Toyota (Lowest Priced Supplier)	
Less cost of award	\$ 49,658.93	Purchase Price
	<u>\$ 1,509.00</u>	Interest opportunity cost (2%)
	\$ 51,167.93	Total Purchase price
	<u>(\$ 31,250.00)</u>	Estimated residual value
	\$ 19,917.93	Net cost

Monthly award based on 31 months	\$ 642.51	\$19,917.93 / 31 months (June 2012 – December 2014)
Monthly Budget and Account #	\$ 1,021.25	120 121 5500 Vehicle Rental / Lease

### BACKGROUND

The Town provides a car to the Mayor in accordance to By-Law 77-93, where it states:

*Commencing October 1, 2003, the remuneration of the Mayor is hereby fixed.... and in addition thereto the provision of a car in accordance with standard town policy respecting town cars as may be revised from time to time.*

The Mayor's original three (3) year lease for the 2008 Toyota Highlander Hybrid expired on April 15th, 2011 with the Mayor utilizing a monthly rental vehicle since this date.

Through this quotation, Purchasing requested various costing options from the dealers which included the following:

- 1) 3 year lease with annual KM allowance of 30,000
- 2) 3 year lease with annual KM allowance of 35,000
- 3) 4 year lease with annual KM allowance of 30,000
- 4) 4 year lease with annual KM allowance of 35,000
- 5) Purchase

### BID INFORMATION

Advertised	ETN
Bids closed on	February 9, 2012
Number picking up bid documents	8
Number responding to bid	4

**PRICE SUMMARY**

<u>Dealer</u>	<b>LEASE</b>				<b>PURCHASE</b>
	<b>4 years 30,000 km / year</b>	<b>4 years 35,000 km / year</b>	<b>3 years 30,000 km / year</b>	<b>3 years 35,000 km / year</b>	<b>Purchase</b>
<b>Brimell Toyota</b>	\$802.47	\$840.77	\$906.44	\$946.35	\$49,658.93
<b>Whitby Toyota</b>	\$819.31	\$857.61	\$928.01	\$967.92	\$50,542.36
<b>Scarborough Toyota</b>	\$822.50	\$860.80	\$932.34	\$972.25	Did not provide
<b>Don Valley North Toyota</b>	\$822.18	\$860.49	\$933.28	\$973.19	\$51,297.62

**Note: Prices include HST (1.76%)**

**OPTIONS/DISCUSSIONS**

All options presented for a 2012 Toyota Highlander Hybrid are within the allocated budget. After analyzing the five (5) pricing options and based on the 3.9% lease interest cost of the lowest bidder, staff recommends purchasing the 2012 Toyota Highlander Hybrid.

**FINANCIAL CONSIDERATIONS**

A new capital project will be set up for the purchase of the vehicle. The monthly vehicle budget of \$1,021.25 in the Mayor's Discretionary Budget (account 120121-5500) will be transferred to the capital budget to fund the vehicle.

After 31 months, \$31,658.75 will have been transferred to the capital project leaving an unfunded balance of \$19,509.18. The unfunded balance will be funded through the proceeds from the sale of the vehicle after the lease period.

Based on the average black book value of a 36 month old (2009) Toyota Highlander Hybrid Limited with 105,000 km, it is anticipated that the sale proceeds would be approximately \$31,250.00 which if achieved, would yield a surplus of \$11,740.82. The surplus, if any, would be used towards a future vehicle acquisition.

In addition, the 2012 Reserve Study update will incorporate this vehicle into the fleet inventory.

<b>Purchase price</b>	\$49,658.93	A
<b>Interest opportunity cost (2.00%)</b>	\$1,509.00	B
	<u>\$51,167.93</u>	C= (A+B)
<b>Budget transfer to capital project</b>	<u>(\$31,658.75)</u>	D
<b>Unfunded balance</b>	\$19,509.18	E= (C-D)
<b>Estimated residual value (Sale Price)</b>	\$31,250.00	F
<b>Potential gain on sale</b>	\$11,740.82	G = (F-E)

**ENVIRONMENTAL CONSIDERATIONS**

The hybrid vehicle recommended under this award achieves greater fuel economy, lesser emissions and is environmentally friendly.





## STAFF AWARD REPORT

Page 1 of 2

To:	Andy Taylor, Chief Administrative Officer
Re:	019-T-12 Sidewalk Construction Program on Local and Regional Roads
Date:	March 23, 2012
Prepared by:	Dereje Tafesse, Capital Works Engineer. Ext: 2034 Robert Slater, Senior Construction Buyer. Ext. 3189

### PURPOSE

To obtain approval to award the contract for the construction of sidewalks on local and regional roads.

### RECOMMENDATION

Recommended Supplier	Trisan Construction Inc. (Lowest Priced Supplier)	
Current Budget Available	\$ 2,114,317.40	083-5350-11055-005 Sidewalk Requests
Less: Cost of Award	\$ 974,868.79	Inclusive of HST
	<u>\$ 97,486.88</u>	Contingency @ 10%
	\$ 1,072,355.67	Total Cost of Award
	<u>\$ 80,426.68</u>	Internal department management fee @ 7.5%
	\$ 1,152,782.35	Total Project Cost
Budget Remaining after this award	\$ 961,535.05*	

\* The remaining balance will be used for construction of the 2011 & 2012 sidewalk program list.

### BACKGROUND

The Engineering department administers sidewalk construction with funding from the Development Charges (DC) program. These funds are used to provide sidewalk along Regional roads and on local collector roads. Staff has developed a five year sidewalk Capital program to schedule the design, approvals and construction in a timely manner and presented to Council on May 25, 2010. The proposed award is part of the Sidewalk Program and includes the following areas:

- Bayview Avenue (East side) Sycamore Dr to Hwy 407
- Major Mackenzie Dr (South /North Side) - Markland St to Woodbine Avenue
- Woodbine Avenue (West Side) – Burncrest Rd to north of Hwy 407
- Steelcase Rd (North Side) - Idema Rd to John St
- Torbay Rd (West/South Side) -Victoria Park to Steelcase Rd
- Hood Road (South Side) – Gibson Dr to Denison St
- Gibson Dr (South Side) – Warden Avenue to Ferrier St
- Ferrier St (West/South Side) – 340 Ferrier St to Hood Road
- McPherson St (North Side) – Hood Rd to Allen Rd
- Anderson Avenue (East Side) – 175 Anderson Avenue to North Limit
- YMCA Blvd (North Side) – Ravis Rd to GO Station Driveway
- 16<sup>th</sup> Avenue (North Side) – McCowan Rd to Alexander Lawrie Avenue
- 14<sup>th</sup> Avenue (North Side) – east of McCowan Road to Markham Road
- Victoria Park Avenue (East Side) – Steelcase Rd to Denison St

Through this award approximately 7.0 km of sidewalk will be constructed.

**BID INFORMATION**

Advertised	ETN
Bids closed on	March 9, 2012
Number picking up bid documents	24
Number of Bidders responding to bid	11

**PRICE SUMMARY**

<b>Suppliers</b>	<b>Bid Price (Inclusive of HST)</b>
<b>Trisan Construction Inc.</b>	<b>\$ 974,868.79</b>
Sidcon Contracting Ltd	\$1,054,734.69
Maple-Crete Inc.	\$1,227,951.83
Four Seasons Site Development Ltd.	\$1,295,505.54
Rafat General Contracting	\$1,379,994.84
VBN Paving Limited	\$1,383,389.30
Aloia Bros. Concrete Contractors Ltd.	\$1,622,733.78
Pave-Tar Construction	\$1,770,479.09
Dufferin Construction Company	\$1,820,998.15
Il Doca Contracting Inc.	\$2,045,818.15
Peltar Paving	\$2,326,634.53

The bids have been verified for accuracy and compliance with the Request for Tender terms and conditions. Purchasing has reviewed the references of the recommended proponent and is satisfied with the references provided. Trisan Construction Inc. was the lowest priced bidder and it is recommended that it be awarded the contract for this project.