



MINUTES
GENERAL COMMITTEE
May 14, 2012
Meeting No. 14

Finance & Administrative Issues

Chair: Mayor Frank Scarpitti
Vice Chair: Councillor Carolina Moretti

Community Services Issues

Chair: Councillor Alex Chiu
Vice Chair: Councillor Howard Shore

Environment & Sustainability Issues

Chair: Councillor Valerie Burke
Vice Chair: Regional Councillor Joe Li

Building, Parks, & Construction Issues

Chair: Councillor Logan Kanapathi
Vice Chair: Councillor Colin Campbell

Alternate formats are available upon request.

Attendance

Deputy Mayor Jack Heath
Regional Councillor Jim Jones
Regional Councillor Gord Landon
Regional Councillor Joe Li
Councillor. Howard Shore
Councillor Don Hamilton
Councillor Carolina Moretti
Councillor Colin Campbell
Councillor Alan Ho
Councillor Logan Kanapathi
Councillor Alex Chiu

Andy Taylor, Chief Administrative Officer
Catherine Conrad, Town Solicitor
Jim Baird, Commissioner of Development Services
Brenda Librecz, Commissioner of Community & Fire Services
Gary Adamkowski, Director, Asset Management
Nasir Kenea, Chief Information Officer
Peter Loukes, Director, Environmental Services
Joel Lustig, Treasurer
Mary Creighton, Director of Recreation
Bill Wiles, Manager By-law Enforcement & Licensing
Andrea Tang, Manager, Financial Planning
Moe Hosseini-Ara, Director Service Excellence
Alida Tari, Council/Committee Coordinator

Regrets

Mayor Frank Scarpitti
Councillor Valerie Burke

The General Committee convened at the hour of 9:04 a.m. with Councillor Alex Chiu in the Chair. Councillor Carolina Moretti assumed the Chair at 9:42 a.m., and Councillor Alex Chiu Chaired Community Services related items.

DISCLOSURE OF INTEREST

None disclosed.

**1. MARCH 2012 YEAR-TO-DATE (YTD) REVIEW
OF OPERATIONS (7.2)**

[Presentation](#)

Andrea Tang, Manager, Financial Planning delivered a PowerPoint presentation outlining the March 2012 year-to-date review of operations.

There was discussion regarding the training/travel/promotion/advertising/professional fees and unmetered water purchases.

The Committee suggested that another meeting be scheduled with the "User fee Council Committee" to continue discussion on the user fees related to fitness memberships.

Moved by Regional Councillor Jim Jones
Seconded by Deputy Mayor Jack Heath

- 1) That the presentation by Mrs. Andrea Tang, Manager, Financial Planning, entitled "March 2012 Year To Date (YTD) Review of Operations" be received.

CARRIED

**2. MINUTES OF THE MAY 7, 2012
GENERAL COMMITTEE (16.0)**

[Minutes](#)

Moved by Regional Councillor Gord Landon
Seconded by Councillor Don Hamilton

- 1) That the Minutes of the May 7, 2012 General Committee be confirmed.

CARRIED

**3. MINUTES OF THE MARCH 5, 2012
RACE RELATIONS COMMITTEE (16.0)**

[Minutes](#)

Councillor Shore advised that he attended the March 5, 2012 Race Relation Committee meeting and would like to have the minutes reflect that.

Moved by Deputy Mayor Jack Heath
Seconded by Councillor Don Hamilton

- 1) That the Minutes of the March 5, 2012 Race Relations Committee be received for information purposes.

CARRIED

**4. MINUTES OF THE MARCH 15, 2012
MARKHAM ENVIRONMENTAL ADVISORY COMMITTEE (16.0)**

[Minutes](#)

Moved by Regional Councillor Gord Landon
Seconded by Councillor Don Hamilton

- 1) That the Minutes of the March 15, 2012, Markham Environmental Advisory Committee be received for information purposes.

CARRIED

5. MINUTES OF THE MAY 7, 2012 EDUCATION AND TRAINING SESSION (16.0)

[Minutes](#)

Moved by Regional Councillor Gord Landon
Seconded by Councillor Don Hamilton

- 1) That the Minutes of the May 7, 2012, Education and Training Session be received for information purposes.

CARRIED

6. AWARD OF PROPOSAL 034-R-12 AUDIO VISUAL REPLACEMENT (7.0)

[Report](#)

Nasir Kenea, Chief Information Officer summarized the details outlined in the report.

The Committee suggested that staff consider having a timer clock installed on each of the speaker podiums in the Chamber, and if the timer can have an automatic cut off time at five and 10 minutes. Mr. Greg Rushton from Mulvey & Banani Audio Visual and Acoustic addressed the Committee advising the system is capable to include the automatic cut off and that he will review that request with staff.

There was discussion regarding whether this audio visual replacement will allow Members of Council to individually change the font size on their monitors in the Chamber. Staff advised that it will be difficult to accommodate this request. Committee requested that the Town Solicitor send a note to Members of Council advising whether the *Accessibility for Ontarians with Disabilities Act* and/or the *Accessibility Design Guidelines* developed by the Town of Markham requires the Town to provide an audio-visual system (particularly monitors) that can accommodate visually impaired Councillors or presenters attending at Council or Committee meetings.

Moved by Deputy Mayor Jack Heath
Seconded by Councillor Colin Campbell

- 1) That the report entitled “Award of Proposal 034-R-12 Audio Visual Replacement” be received; and,

- 2) That the contract for Audio Visual Replacement from Proposal 034-R-12 be awarded to the highest ranked/lowest priced bidder, MacLean Media Systems Inc. in the amount of \$646,069 (inclusive of HST), of which \$504,613 is for the hardware/software and labour costs and \$141,456 is for 6 years of warranty, support and maintenance; and,
- 3) That the hardware, software and labour cost for Council Chambers and Canada Room for 034-R-12 be funded from account #049-5350-12410-005 Audio Visual Replacement (Canada Room and Council Chambers) in the amount of \$278,764, account #049-5350-10076-005 Core-Base Architecture (audio visual replacement in Canada Room) in the amount of \$63,049, and account #049-6150-11433-005 AV Replacement in Council Chambers in the amount of \$127,200 with a total of \$469,013 (inclusive of HST); and,
- 4) That the hardware, software and labour cost for Great Hall for 034-R-12 be funded from account #046-5350-12114-005 Great Hall Implementation of Multimedia (Phase 1 of 2) in the amount of \$35,600 (inclusive of HST); and,
- 5) That the hardware and software warranty, support and maintenance fees in the amount of \$141,455 (inclusive of HST) over a six year term be funded from #400-404-5360 Computer Hardware; and,
- 6) That Maclean Media Systems Inc. be designated as the preferred vendor for Town's Audio Visual service needs for the six year term of this contract; and,
- 7) That Report "034-R-12 Audio Visual Replacement" be included in May 15 Council Meeting; and further,
- 8) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**7. STAFF AWARDED CONTRACTS FOR
THE MONTH OF APRIL 2012 (7.0)**

[Report](#)

There was brief discussion regarding the footwear for the firefighters, the purchase of one 2012 Toyota Highlander Hybrid Limited and sidewalk construction program along regional roads.

Moved by Councillor Logan Kanapathi
Seconded by Councillor Alan Ho

- 1) That the report entitled "Staff Awarded Contracts for the Month of April 2012" be received; and,
- 2) That Staff be authorized and directed to do all things necessary to give effect to this resolution

CARRIED

**8. MARCH 2012 YEAR-TO-DATE REVIEW
OF OPERATIONS (7.2)**

[Report](#) [Appendix 1-5](#)

Moved by Regional Councillor Gord Landon

Seconded by Councillor Don Hamilton

- 1) That the report dated May 14, 2012 entitled “March 2012 year-to-date review of operations” be received.

CARRIED

**9. 143-S-12 PURCHASE OF 3M EQUIPMENT
FOR ANGUS GLEN AND EAST MARKHAM LIBRARIES (3.19)**

[Report](#)

Moe Hosseini-Ara, Director Service Excellence summarized the details outlined in the report.

Moved by Councillor Howard Shore

Seconded by Councillor Colin Campbell

- 1) That the Report entitled “143-S-12 Purchase of 3M Equipment for Angus Glen and East Markham Libraries” be received; and,
- 2) That staff be authorized to award a contract to 3M Canada Company for one (1) FX 7-bin book sorter with patron and staff induction, for Angus Glen Community Branch (Infrastructure Project) in the amount of \$ 195,494 (including freight, installation and HST impacts);and,
- 3) That staff be authorized to award a contract for 3M equipment for East Markham Branch for one (1) FX 11-bin book sorter with patron and staff induction, three (3) 896 RFID staff workstations, one (1) 803 Digital library assistant, three (3) 8410 self check no kiosk, one (1) 8420 self check with kiosk in the amount of \$365,857 (including freight, installation, first year warranty and HST impacts);and,
- 4) That the tendering process be waived in accordance with Purchasing By-Law 2004-341, Part II, Section 7, Non Competitive Procurement, “Where there is only one source of supply for the goods to be purchased”;and,
- 5) That the award for purchasing of equipment for the Angus Glen branch in the amount of \$195,494 be funded from the 2012 Capital Budget #049-5350-12103-005 Angus Glen 3M Smart Sorter; and,
- 6) That the award for purchasing of equipment for East Markham Branch in the amount of \$365,857 be funded from the 2010 Capital Budget #070-5350-10559-005, East Markham Library (IT); and,

- 7) That the annual maintenance cost of \$82,954 be charged to the ITS Computer Hardware Acct#400-404-5360 following the expiry of the one year warranty period (sometime in mid 2013), which will be addressed during the 2013 operating budget process; and further,
- 8) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**10. PARKING OPERATION AT EAST MARKHAM
COMMUNITY CENTRE & LIBRARY (6.0)**

Presentation

Mary Creighton, Director of Recreation delivered a PowerPoint presentation regarding the parking operation at the East Markham Community Centre & Library.

The Committee discussed the following:

- Whether a full-time staff is required to respond to potential system failures (arm not lifting when a vehicle is trying to exit the parking structure)
- Should the linkage to Markham Stouffville Hospital be card accessible
- The need of special validation parking cards when special events are taking place
- The need to develop a parking policy Town wide for facilities and parking structures
- Sharing the capital cost by partnering with the hospital
- Will there be an emergency button inside the parking structure
- Ensure the model developed protects the 300 spaces for users of the Community Centre & Library
- Would like to see a proforma analysis for the parking structure
- Ensure that the parking structure does not open prior to the opening of the Community Centre & Library
- The potential to use the hospital surface parking lot as overflow parking if required
- Inquire whether the senior centre would be willing to work out an arrangement that permits the use of their parking lot for overflow parking
- Consider installing a chain link fence behind the parking structure
- Have the Parking Committee review this proposal and assist in developing a Town wide parking policy
- Discussion regarding the principle that parking should be free of charge for community centre and library users

Moved by Deputy Mayor Jack Heath

Seconded by Councillor Colin Campbell

- 1) That the presentation by Mrs. Mary Creighton, Director, Recreation Services, entitled “Parking Operation at East Markham Community Centre & Library” be received; and,
- 2) **That staff be authorized by Committee to meet with Markham Stouffville Hospital staff to discuss Option 2 (provide and operate a combined parking system for**

**Markham Stouffville Hospital and East Markham Community Centre & Library)
which includes discussion regarding:**

- **Utilization of the common infrastructure between the two sites**
 - **Operating arrangements**
 - **Cost sharing**
 - **Revenue dedication**
 - **Parking rate; and,**
- 3) **That this matter be referred to the Parking Committee to discuss the formation of a parking policy; and,**
- 4) **That a Community Information Meeting be held in September 2012; and,**
- 5) **That Option 2 be considered as a pilot project and that staff report back to Committee on the results of this option; and further,**
- 6) **That Staff be authorized and directed to do all things necessary to give effect to this resolution.**

CARRIED

**11. AWARD OF RFP #247-R-11 CONSULTING
ENGINEERING SERVICES FOR WEST THORNHILL
FLOOD CONTROL IMPLEMENTATION
ALTERNATIVE REFINEMENT, PRELIMINARY
AND FINAL DESIGN (6.0)
[Report](#) [Attachment A](#)**

Moved by Regional Councillor Jim Jones
Seconded by Regional Councillor Gord Landon

- 1) That the report entitled “Award of RFP #247-R-11 Consulting Engineering Services for West Thornhill Flood Control Implementation Alternative Refinement, Preliminary and Final Design” be received; and,
- 2) That staff be authorized to award RFP #247-R-11 to the highest ranked and sixth lowest priced bidder R.V. Anderson Associates Limited to an upset fee limit of \$789,614.86 inclusive of disbursements and HST impact; and,
- 3) That a contingency amount of \$118,442.23 inclusive of disbursements and HST impact be established to cover any additional design and that the Director of Asset Management be authorized to approve expenditure of this contingency amount up to the specified limit in accordance with the Expenditure Control Policy; and,
- 4) That the award be funded from the Capital Budget accounts 058-6150-8530-005 and 058-6150-9330-005 as outlined under the financial template section of the report; and further,

- 5) That staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**12. NAMING OF COMMUNITY CENTRE AND
LIBRARY IN EAST MARKHAM (6.6)**

[Report](#)

Brenda Librecz, Commissioner of Community & Fire Services summarized the details outlined in the report and pointed out that excellent community input was received.

Committee requested that staff e-mail the other suggestions received.

Moved by Councillor Colin Campbell
Seconded by Councillor Carolina Moretti

- 1) That the report “Naming of Community Centre and Library in East Markham” be received; and
- 2) That **General Committee** endorse Cornell Community Centre and Library as the name of the new Community Centre and Library in East Markham **for the purpose of receiving public input**; and
- 3) That the report be tabled to the June 11, 2012 General Committee meeting to allow the public opportunity to provide feedback on proposed name before Council ratifies the name, as per the Facility and Park naming Policy; and further,
- 4) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

13. REQUEST FOR REINSTATEMENT OF PHOTO RADAR (9.0)

[Letter](#)

There was brief discussion regarding whether this item should be endorsed. It was suggested this item be received and placed on the May 23rd General Committee agenda and that staff provide information on the following:

- Who receives the money from the tickets issued through photo radar
- Who pays for the infrastructure
- What is the cost per intersection

Moved by Regional Councillor Gord Landon
Seconded by Regional Councillor Jim Jones

- 1) That the letter dated April 30, 2012, from Regional Municipality of York Police Services Board, regarding the Request for Reinstatement of Photo Radar be received and,
- 2) **That staff provide a response to the questions raised relative to endorsement of photo radar at the May 23, 2012 General Committee meeting.**

CARRIED

NEW BUSINESS

14. MARKHAM VILLAGE MUSIC FESTIVAL (3.5)

Councillor Colin Campbell advised the Committee that the Markham Village Music Festival that takes place on Friday June 15 and Saturday June 16, 2012 has applied for a noise exemption until midnight. He also advised that they would like to have the roads remain closed throughout the evening. Councillor Campbell indicated that there will be police officers there and security all night. Staff advised Committee that they are awaiting response from York Region Police and Emergency Services relative to the request to have the road closed throughout the night. It was suggested that this recommendation be forwarded to the May 15, 2012 Council meeting and that staff prepare a response the noise exemption extension and extended hours for the road closure.

Moved by Councillor Colin Campbell
Seconded by Deputy Mayor Jack Heath

- 1) **That the noise exemption by-law for the Markham Village Music Festival be extended to midnight on June 15th, 2012; and,**
- 2) **That the Main Street Markham Road be closed from 3:00 pm on Friday June 15, 2012 to 6:00 pm Saturday June 16, 2012.**

CARRIED

ADJOURNMENT

That the General Committee meeting adjourn at 12:00 PM.