Animal Care Committee
April 18, 2012
Ontario Room
5:30 PM – 7:00 PM

Attendance: Councillor Valerie Burke, Chair, Chris Alexander, Janet Andrews, Esther Attard, Kathy Clark, Denielle Duncan, Terri Daniels, Jody Greenlaw, Caroline Lane, Rhiannon Lane and Bill Wiles.

Regrets: Jeannie Kavanagh

Agenda Item	Discussion	Action Item
1. Call to Order	The Animal Care Committee convened at 5:35 p.m. with Denielle Duncan presiding as Chair.	
2. Minutes of the March 21, 2012 Animal Care Committee Meeting	Moved by Janet Andrews Seconded by Esther Attard That the Minutes from the March 21, 2012 Animal Care Committee be adopted as presented. CARRIED.	
3. Business Arising From the Minutes	<u>A. Update on Terms of Reference</u> The Committee reviewed the proposed changes to the Terms of Reference. A few minor typos were corrected. There was a discussion on Markham's Board and Committee Policy. It was noted that the policy specifies the following term limit: *"Members will not be appointed for more than (2) consecutive terms on the same Board or Committee. Notwithstanding the foregoing, Council may reappoint a Member beyond two (2) consecutive terms if deemed necessary by Council to maintain continuity and to achieve balance between new and experienced Members".* There was an inquiry whether a citizen member of the Animal Care Committee who has	Bring revised Terms of Reference forward to General Committee for approval – Laura Gold Provide clarification on whether a member who has served (2) consecutive terms as a citizen member can be re-appointed for a third (3rd) term as advocacy representative – Laura Gold

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	served two (2) consecutive terms could be reappointed for a third (3rd) term as a representative from a local animal advocacy group. It was noted that the Animal Care Committee Terms of Reference includes four (4) representatives from local animal advocacy groups and that these positions are currently vacant. The Clerk was asked to provide clarification on this matter. Moved by Janet Andrews Seconded by Rhiannon Lane That the revised Animal Care Committee Terms of Reference be approved, as presented in Appendix A. CARRIED.	
4. Animal Control Program Update	<u>A. Trap Neuter and Return Program</u> Mr. Chris Alexander provided a Trap Neuter and Return (TNR) update. It was reported that a farm with twelve to eight feral cats was the current focus of Markham's TNR program. It was questioned if rescue groups could help house the cats when they are recovering from being neutered, as a disabled person lives at the farm and will be unable to care for the cats during their recovery. The Committee suggested they be cared for by the OSPCA, to minimize the number of times the cats are moved. It was noted that the City of Toronto in partnership with another organization has provided space in a building where feral cats can recover from being neutered. There was a discussion on a cat colony at IBM. A rescue group was asked to trap the cats, but has been asked to stop. Markham staff were requested to discuss this matter with IBM, as there was concern that the feral cat population in the area would increase rapidly. Terri Daniels advised she could provide assistance on this matter if required. Denielle Duncan will provide Chris Alexander with the applicable contact information. <u>B. Adoption Update</u> It was reported that adoption days are be scheduled at the following times:	Provide Chris with the applicable contact information with respect to contacting IBM – Denielle Duncan Contact IBM regarding the feral cat colony on its lands – Chris Alexander Plan adoption days when

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	1) Early June 2) Late Summer 3) Late October Chris Alexander will report the confirmed adoption dates at the next meeting. The adoption days will be held at Unionville Train Station. It was suggested that the adoption days coincide with other events that are occurring in the area. <u>C. Website and Tour Update</u> Staff advised that a meeting was held with the OSPCA and that they agreed to (1) update the website to include photos of pets for adoption and information on upcoming events; and (2) to set up a tour for the Committee. The same tour provided to staff will be provided to the Committee. The Committee recommended that the tour be scheduled on Wednesday, May 9, 2012 in the evening. <u>D. Report on African Dwarf Frogs</u> It was reported that the report on prohibiting the sale and keeping of the African Dwarf Frogs is scheduled to be brought forward to the General Committee on May 14. Janet Andrews and Denielle Duncan advised they would attend the meeting. . It was reported that there has not been a salmonella outbreak in York Region since 2009. There was a discussion on a new City of Toronto by-law that prohibits the sale of cats and dogs at pet stores. Esther Attard was requested to provide Chris Alexander with the Council Report on this matter. <u>Online Pet Licences</u> The Committee was advised that the target date for Markham pet licences to be able to be purchased online is summer 2012. A single fee, a discounted fee, a lifetime fee and loyalty cards are being investigated, as part of this initiative. Staff are striving for a	there are other events occurring near Unionville Train Station - Chris Alexander/Bill Wiles Schedule tour of the OSPCA – Chris Alexander Provide Chris Alexander with the City of Toronto Report banning the sale of cats and dogs at pet stores – Esther Attard

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	simple streamlined process for the sale/renewal of the pet licences. It was suggested that the public be educated on how the funds raised from the pet licences are spent. As residents may be more enticed to licence their pet if they understood that that the funds go towards the cost of providing animal control services in Markham.	
5. Fundraising Calendar	The Committee agreed that it will no longer commit to the production of a 2013 fundraising calendar. Moved by Terri Daniels Seconded by Caroline Lane That the Animal Care Committee agree not to produce a 2013 fundraising calendar. CARRIED.	
6. Events	The Committee agreed not participate in the following events in 2012: Markville Mall Community Booth; the Children's Festival and the Pouch Party. The Committee will participate in the following events in 2012: Unionville Festival on June 2; Barkham on June 16; Thornhill Festival on September 15; Markham Fair on September 29 and 30; and possibly a booth will be set up at the Stiver Mill Farmers Market. Denielle Duncan will contact a representative from the Stiver Mill Farmers Market regarding the donation of space for a information table. Committee Members should be available to work a shift at the events scheduled for 2012. Members who are unable to cover a shift at one event can do a double shift at another event. Caroline Lane was requested to email the Unionville Festival schedule for 2012, so	Email the Unionville Festival Schedule for 2012– Caroline Lane Add list of events to the end of the Agenda/Business Plan – Laura Gold

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	members can commit to a time to work the booth. It was recommended that the list of events and their approximate times be added to the business plan and/or to the bottom of the agenda. The Committee was requested to email Caroline Lane important dates that should be included on the Agenda. The Manager of By-Laws & Enforcement agreed to share a booth at Markham Fair with the Animal Care Committee. The By-Law Officers will man the booth on the Thursday and Friday and the Committee will man the booth on the Saturday and Sunday (same as last year).	Email list of dates to be included on agenda/ business plan to Caroline Lane - All Committee Members.
7. New Business	a. Proclamation of Be Kind to Animal Week It was noted that May 6 to 12, 2012 was being proclaimed "Be Kind to Animal Week" and that a display will be put up in the Great Hall in Celebration of this week. It was questioned if the request to proclaim this week needs to be made every year. The Committee Clerk will obtain clarification on this matter. The Committee was asked to think of other days/weeks related to animal care/control that could be proclaimed. b. Correspondence Form the Ontario Wildlife The Committee requested that the proposed motion be emailed to the Committee for its consideration and that any further discussion on this item be deferred to the next meeting.	Inquire if proclamations need to be requested annually – Laura Gold Think of other days/weeks related to animal care/control that could be proclaimed – All Committee Members Email proposed motion to Committee – Laura Gold
8. Date of the Next Meeting	May 16, 2012, 5:30 p.m., Ontario Room	
9. Adjournment	The Animal Care Committee adjourned at 6:57 p.m.	