MARKHAM

MEMORANDUM

DATE: June 12, 2012

TO: Greenprint Steering Committee

CC: Commissioners and Sustainability Office

FROM: Andy Taylor, CAO

SUBJECT: **Update to the Greenprint Steering Committee Terms of Reference**

At the May 29, 2012 meeting of the Greenprint Steering Committee, the Lead of the Sustainability Office tabled a proposed Terms of Reference for the Committee to consider. Please find minutes for that meeting attached.

The new Terms of Reference (ToR) reflects the change in the function of the Committee from oversight of the Greenprint's development to oversight of its implementation since the plan was approved by Markham Council in June of 2011. It was also aligned to the following key areas of the Sustainability Office's strategic plan through to 2014:

1. **Sustainability governance, integration, coordination and reporting**
2. **Greenprint promotion**
3. **Sustainability services**
4. **Priority focus**

The original ToR is also attached for your reference.

Sincerely,

Andy Taylor, CAO
Town of Markham