



***MINUTES***  
**SPECIAL GENERAL COMMITTEE**  
**September 5, 2012**  
**Meeting No. 19**

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**Finance & Administrative Issues**

Chair: Mayor Frank Scarpitti  
Vice Chair: Councillor Carolina Moretti

**Community Services Issues**

Chair: Councillor Alex Chiu  
Vice Chair: Councillor Howard Shore

**Environment & Sustainability Issues**

Chair: Councillor Valerie Burke  
Vice Chair: Regional Councillor Joe Li

**Building, Parks, & Construction Issues**

Chair: Councillor Logan Kanapathi  
Vice Chair: Councillor Colin Campbell

**Alternate formats are available upon request.**

**Attendance**

Mayor Frank Scarpitti  
Deputy Mayor Jack Heath  
Regional Councillor Gord Landon  
Regional Councillor Joe Li  
Councillor Valerie Burke  
Councillor. Howard Shore  
Councillor Don Hamilton  
Councillor Carolina Moretti  
Councillor Colin Campbell  
Councillor Alan Ho  
Councillor Logan Kanapathi  
Councillor Alex Chiu

Andy Taylor, Chief Administrative Officer  
Lisa Riegel, Assistant City Solicitor  
Trinela Cane, Commissioner of Corporate Services  
Brenda Librecz, Commissioner of Community & Fire Services  
Joel Lustig, Treasurer  
Stephen Huycke, Acting Deputy Clerk  
Alida Tari, Council/Committee Coordinator

**Regrets**

Regional Councillor Jim Jones

The Special General Committee meeting convened at the hour of 12:11 p.m. with Mayor Frank Scarpitti in the Chair.

**DISCLOSURE OF INTEREST**

None disclosed.

**1. INTEGRITY COMMISSIONER (9.0)**

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Presentation   Communications

Martha Pettit, Acting City Clerk delivered a PowerPoint presentation regarding an Integrity Commissioner position.

It was noted that the City of Markham also received the Canadian Award for Excellence in Financial Reporting with respect to preparing comprehensive annual financial reports that evidence the spirit of transparency and full disclosure.

The Committee discussed the following relative to the Integrity Commissioner (IC) Position:

- How would the interview committee work
- Does the name of the individual (whether Member of Council or member of the public) who launched an inquiry with the IC ever become public information
- If the complaint is with respect to non-compliance with the Municipal Conflict of Interest Act, does the IC deal with it?
- The importance of a detailed complaint protocol
- More information is needed relative to the proposal to create a roster of ICs through the Association of Municipalities of Ontario
- Provide a chart format in future presentation depicting complaints received

It was noted that the City of Markham does have a Roles and Responsibility for Council and Senior Management document.

Ms. Karen Rea, Markham resident addressed the Committee regarding the potential to appoint an Integrity Commissioner and spoke in support.

Ms. Donna Bush, Markham resident addressed the Committee with respect to the potential to appoint an Integrity Commissioner and spoke in support.

Mr. Stephen Kotyck, Markham resident addressed the Committee regarding the potential to appoint an Integrity Commissioner and spoke in support.

Ms. Joyce Ramer, Markham resident addressed the Committee with respect to the potential to appoint an Integrity Commissioner and spoke in support.

Ms. Alena Gotz, Aileen Willowbrook Ratepayer Association addressed the Committee regarding the potential to appoint an Integrity Commissioner and spoke in support.

Moved by Deputy Mayor Jack Heath  
Seconded by Councillor Howard Shore

- 1) That the internal accountability and ethical standards and that the Accountability and Transparency Policy be posted on the City of Markham's Portal site as soon as possible; and,

- 2) That staff be directed to report back on the appointment of an Integrity Commissioner position on a retainer basis including budget implications and a detailed mandate for the role of the Integrity Commissioner; and,
- 3) That staff be directed to use the Roles and Responsibilities for Council and Senior Management document as a basis in developing a draft Council Code of Conduct; and,
- 4) That staff be directed to draft a "Complaint Protocol for Members of Council and others Governed by the Code of Conduct"; and,
- 5) That the depositions regarding the presentation entitled "Integrity Commissioner" from Karen Rea, Donna Bush, Stephen Kotyck, Joyce Ramer, Alena Gotz, be received; and further,
- 6) That the communications regarding the presentation entitled "Integrity Commissioner" from Annette Cacorovski, Peter K. MacLeod and Stephen Kotyck, be received.

CARRIED

**2. LOBBYIST REGISTRAR & LOBBYIST REGISTRY (9.0)**

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[Presentation](#)

Stephen Huycke, Acting Deputy Clerk delivered a PowerPoint presentation regarding Lobbyist Registrar & Lobbyist Registry.

The Committee discussed the following relative to establishing a Lobbyist Registry and appointment of a Lobbyist Registrar:

- The importance of a detailed definition of what constitutes "lobbying"
- At what point does the information become public
- What is the difference in authority between a Lobbyist Registrar and an Integrity Commissioner

The Committee requested that staff include a copy of the City of Ottawa's Lobbyist Registry in their next presentation.

Moved by Councillor Howard Shore

Seconded by Councillor Colin Campbell

- 1) That staff be directed to report back in the Winter 2013 relative to proposed policy improvements in areas of:
  - Lobbying of Markham's Public Office Holders by potential vendors
  - Lobbying by former Public Office Holders or current Markham Public Office Holders;

CARRIED

Ms. Alena Gotz, Aileen Willowbrook Ratepayer Association addressed the Committee regarding Lobbyist Registrar & Lobbyist Registry and spoke in support.

**3. COUNCIL EXPENSES REPORTING (7.0)**  
[Presentation](#)

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Moved by Regional Councillor Gord Landon  
Seconded by Councillor Alan Ho

- 1) That the annual expense report to Council as legislated by the Municipal Act recommendation: report will remain the same; and,
- 2) That the monthly expense reporting to Councillors recommendation: report will remain the same and e-mailed to Councillors for review; and,
- 3) That reporting on the Internet recommendations:
  - That a link to existing annual Council expense reports be placed on the City of Markham portal as soon as possible; and,
  - Post current monthly council expense report; and further
- 4) That the presentation regarding Council Expenses Report be deferred to a future General Committee meeting.

CARRIED

**4. ADJOURNMENT**

The Special General Committee meeting adjourned at 3:18 p.m.