



Brenda J. Librecz  
Commissioner, Community & Fire Services

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## **MEMORANDUM**

**TO:** Mayor and Members of Council  
**FROM:** Brenda Librecz, Commissioner of Community and Fire Services  
**COPY TO:** John Ryerson, Director of Culture  
**DATE:** January 17, 2013  
**SUBJECT:** Revised Terms of Reference – Flato Markham Theatre Advisory Committee

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The revised Flato Markham Theatre Advisory Committee Terms of Reference were reviewed and are in alignment with corporate objectives of the City of Markham.

The changes enable the Advisory Committee to assist in the achievement of the Council approved Strategic Plan for the Flato Markham Theatre. Staff is supportive of the changes.

Sincerely,

A handwritten signature in black ink, appearing to read 'B. Librecz', with a large, sweeping flourish at the end.

Brenda Librecz