

# APPENDIX “A”

## THEATRE ADVISORY BOARD, MARKHAM

### Composition:

The Board shall be comprised of ~~twelve (12)~~ **fourteen (14)** voting members: ~~nine (9)~~ **eleven (11)** of which shall be from the community; up to two (2) members of Markham Council; and one (1) representative from the York Region District School Board - the Principal of Unionville High School. In addition, the Board will also have various ex-officio members. They will have a vote when in attendance at meetings and will include: the Mayor; the Deputy Mayor and School Board Trustee.

\*\* The Terms of Reference is being updated to reflect the current composition of the Board, of per December 13, 2011 Council resolution appointing (11) citizen members to the Board.

### Term of Office:

Members will serve a ~~three~~ **two (2) or four (4)** year term, ~~staggered so that no more than two community members will retire in any given year.~~ Community members are able to serve for additional term(s), but must reapply through the normal appointment process.

### Functions:

- develop **To advise and engage in the development and implementation of the Theatre Strategic Plan and the** annual business plan;
- ~~review annual operating and capital budgets developed by staff~~
- ~~monitor the business results and key performance indicators~~
- assist staff **To participate** in raising funds for the Theatre through sponsorship, fundraising and special events;
- **To** assist staff in increasing awareness and the profile of the Theatre in community;
- ~~advise,~~ **To** make recommendations and update Markham Town Council on any matters with regard to the Markham Theatre and its operations.

### Remuneration:

None

### Frequency of Meetings:

Must meet a minimum of six times in a year, usually the fourth Monday of each month at 5:30 p.m.

- 
- as per Council resolution of February 12, 2008 (from 11 to 12 in total)
  - as per Council resolution of December 1, 2009 (from 2 to “up to 2”)
  - December 15, 2009- Terms amended on an interim basis to include 10 members of the public until November 30, 2010
  - December 13, 2011 – Terms amended on an interim basis to include 11 members of the Public