

Advisory Committee on Accessibility
January 21, 2013
Canada Room
3:30 PM – 5:30 PM

Committee Members Present: Councillor Valerie Burke, Councillor Don Hamilton, Councillor Alan Ho, Sidney Polak, Chair , Robert Hunn, Vice-Chair, Kristen Hayes , Joan Jenkyn, Arlene Juanillo and Brian Lynch Staff Present: Biju Karumanchery, Senior Development Manager, Warren Rupnarain, Accessibility Coordinator, Graham Seaman, Senior Manager of the Sustainability Office and Laura Gold, Council/Committee Coordinator Regrets: Cindy Jones Shrek and Margit Swift	
--	--

Agenda Item	Discussion	Action Item
1. CALL TO ORDER	The Advisory Committee on Accessibility convened at 3:41 p.m. with Sidney Polak presiding as Chair.	
2. SITE PLAN APPROVAL PROCESS	Biju Karumanchery, Senior Development Manager and Yvonne Yeung, Senior Planner, Urban Design, were in attendance to discuss the site plan approval process and the Accessibility Design Guidelines. The Committee questioned how the site plan approval process can be improved so that functions that support accessibility, such as accessible park spots, can be optimally located. Moreover, the Committee wanted to ensure that the Building Department has accessibility criteria for approving occupancy permits for certain types of businesses (e.g. a medical clinic). It was suggested that some of the key site plans should be reviewed by the Site Plan Sub-Committee. Moved by Councillor Don Hamilton Seconded by Joan Jenkyn That any further discussion on the matter of site plan examination be deferred to the Site Plan Sub-Committee; and, That Site Plan Sub-Committee be comprised of the following Members:	Schedule Site Plan Sub-Committee meeting to discuss the site plan process - Warren Rupnarain

Advisory Committee on Accessibility

January 21, 2013

2 | Page

Agenda Item	Discussion	Action Item
	• Councillor Alan Ho • Robert Hunn • Sidney Polak • Kristen Hayes • Warren Rupnarain CARRIED Staff recommended that this Committee provide pictures of accessible parking spots that have been done well. These pictures can be shown to the developers during the pre-consultation stage of the site plan approval process.	Provide pictures to staff of accessible parking spots well done – Site Plan Sub-Committee
3. OFFICIAL PLAN	Marg Wouters, Manager, Policy & Research, was in attendance to provide a presentation on Markham’s draft new Official Plan. The Committee provided the following feedback with respect to the Official Plan: • Use term “pedestrian friendly streets” as well as “walkable streets” in the plan; • Include pictures that have persons with a disability whenever possible. The Committee demonstrated its interest in having a University in Markham. It was advised that this a possible land use in some higher density areas of Markham.	
4. APPROVAL OF THE MINUTES AND MATTERS ARISING THERE FROM	Warren Rupnarain and Sid Polak will review the action items and provide an update at the next meeting. Moved by Councillor Don Hamilton Seconded by Kristen Hayes That the December 19, 2012 Advisory Committee on Accessibility Minutes be approved as presented. CARREID	
5. UPDATE ON	Warren Rupnarain thanked the Committee for attending a visioning workshop on the	

Advisory Committee on Accessibility

January 21, 2013

3 | Page

Agenda Item	Discussion	Action Item
VISIONING WORKSHOP	possibility of having an accessible sport facility in Markham. The workshop participants helped identify barriers preventing persons with a disability from participating in recreational activities. A debrief meeting on the workshop is being held next week.	
6. MAIN STREET MARKHAM DESIGN	Sid Polak reported that the Main Street Markham Sub-Committee met to review and provide input on the Main Street Markham design accessibility features. As a result of the meeting, the accessible parking spots have been re-allocated.	
7. OTHER BUSINESS	<u>Versatile Accessibility</u> Robert Hunn provided information on Versatile Accessibility. This Markham based organization makes home modifications for persons with mobility or accessibility challenges (e.g. installs lifts and elevators). <u>Recreation Advisory Committee Minutes</u> The January 9, 2013 Recreation Advisory Committee Minutes were circulated to the Committee.	
8. DATE OF THE NEXT MEETING	February 20, 2013, 3:30 p.m. Canada Room	
9. ADJOURNMENT	The Advisory Committee on Accessibility adjourned at 5:25 p.m.	

Advisory Committee on Accessibility Action Items

No.	Action Item	Responsibility of Staff/Committee Member	Completion Date	Status
	Site Plan Subcommittee			
1.	Provide an update on the new development on Highway 48, south of Major Mackenzie Drive, as the Developer has agreed to implement the Committee's suggestion regarding its accessibility concerns	Warren Rupnarain	February 2013	Complete
2.	Schedule Barriers Subcommittee meeting to discuss the site plan approval process.	Warren Rupnarain	February 2013	Complete
3.	Provide picture to staff of accessible parking spots well done.	Barriers Subcommittee	February 2013	Complete
	Recreation Subcommittee			
4.	Provide continuous updates from the Recreation Sub-Committee	Joan Jenkyn and Jacqueline Bell	Continuous	
	Lack of accessible parking on Main Streets in Unionville and Markham.			
5.	Present the benefits of making the UBIA and MVBIA businesses accessible	Sidney Polak/Warren Rupnarain/ Excellence Canada	March 2013	Underway
	Heritage/Accessibility			
6.	Committee to decide its next steps with respect to the retrofitting of heritage properties	All Committee Members	February 2013	Under Review
	Other			
7.	Investigate the model banks are using to locate their accessible parking spots	Warren Rupnarain	Ongoing	Ongoing
8.	Invite a representative from Markville Mall to discuss parking issues at Markville Mall	Warren Rupnarain	March 2013	Underway
9.	Ask the Kiwanis Club for suggestions on criteria for allocating funds to residents/organizations in need of funds for accessibility purposes	Warren Rupnarain and Margit Swift	February 2013	Completed
10.	Speak with the Markham Centre Advisory Group staff liaison about the Advisory Committee on Accessibility representation on the committee	Warren Rupnarain and Graham Seaman	February 2013	Under Review
11.	Investigate what the penalty is for being in contravention with AODA.	Warren Rupnarain	February 2013	Completed

No.	Action Item	Responsibility of Staff/Committee Member	Completion Date	Status
12.	Investigate whether urban brail is an approved method for marking the line between the road and the sidewalk by the CNIB	Sally Campbell	February 2013	Completed
13.	Have a Promotion Sub-Committee Meeting to discuss improvements to the website (note: meetings should occur after staff meet with Diane to discuss improvements to the website)	Promotions Sub-committee	February 2013	Underway
14.	Revise ACA Terms of Reference	Warren Rupnarain	March 2013	Underway
15.	Look into initiating a community project to provide Stop-Gap-Ramps to businesses on Main Street Unionville or on Main Street Markham free of Charge and examine any risk	Warren Rupnarain	March 2013	Underway