

Seniors Hall of Fame Awards Committee
February 13, 2013
Mayor's Board Room

Attendance: Gail Leet, Chair, Mary Charbonneau, Jim Dornan, Zevina Kheir, Tony Murphy, Laurie Rose, Raj Sethi, Manickampillai Velauthapillai, Laura Gold, Committee Clerk. Regrets: Jaswant Dhanjal, Angie Hever and Pearl Mantell Note: this meeting was only for the citizen members of the Committee.
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Item	Discussion	Action Item
1. Call to Order	The Senior's Hall of Fame Award Committee convened at 11:00 a.m. with Gail Leet presiding as Chair.	
2. Introductions	The Committee Members introduced themselves. It was noted that this meeting was only for the citizen members of the Committee.	
3. Overview of Seniors Hall of Fame Committee Event	The Chair provided an overview of the Senior's Hall of Fame Committee event. The following was discussed: <u>Event Forms and Poster</u> The Committee Clerk was requested to update the event form and poster and to add the word "volunteer" where appropriate. <u>Date of the Event</u> The Committee was not in favour of the event being held at the May 22, 2013 Council Community Recognition Meeting, rather it would like the event to be held in the first or second week of June at a Council meeting. Laurie Rose will investigate this possibility.	Update event forms – Laura Gold Investigate holding the event at a Council meeting in the first or second week in June – Laurie Rose

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	<u>Nominations</u> The Committee agreed that on a go forward basis both Committee Members and persons who do not live in Markham shall be permitted to be nominators. <u>Promotion of Event</u> Some of the places the event could be advertised included the following: Markham's website; Councillor newsletters; through cultural organizations; and if possible through Markham Life.	
4. Other Business	The Chair, the Committee Coordinator and Laurie Rose will meet to discuss roles and responsibilities for this year's Seniors' Hall of Fame event. The Committee agreed to have their contact information circulated to the Committee. The Committee Clerk will complete this task.	Circulate committee contact information to members – Laura Gold
5. Next Meeting	The next meeting of the Seniors' Hall of Fame Committee will be held on Wednesday, March 6, 2013 in the Mayor's Board Room at 11:00 a.m.	
6. Adjournment	The Seniors' Hall of Fame Awards Committee Adjourned at 12:15 p.m.	