



MINUTES
GENERAL COMMITTEE
March 4, 2013
Meeting No. 6

Finance & Administrative Issues

Chair: Mayor Frank Scarpitti
Vice Chair: Councillor Carolina Moretti

Community Services Issues

Chair: Councillor Alex Chiu
Vice Chair: Councillor Howard Shore

Environment & Sustainability Issues

Chair: Councillor Valerie Burke
Vice Chair: Regional Councillor Joe Li

Building, Parks, & Construction Issues

Chair: Councillor Logan Kanapathi
Vice Chair: Councillor Colin Campbell

Alternate formats are available upon request.

Attendance

Mayor Frank Scarpitti
Deputy Mayor Jack Heath
Regional Councillor Jim Jones
Regional Councillor Gord Landon
Regional Councillor Joe Li
Councillor Valerie Burke
Councillor. Howard Shore
Councillor Don Hamilton
Councillor Colin Campbell
Councillor Alan Ho

Andy Taylor, Chief Administrative Officer
Catherine Conrad, City Solicitor
Jim Baird, Commissioner of Development Services
Brenda Librecz, Commissioner of Community & Fire Services
Trinela Cane, Commissioner of Corporate Services
Peter Loukes, Director, Environmental Services
Joel Lustig, Treasurer
Emma Girard, Production & Quality Coordinator
Alida Tari, Council/Committee Coordinator

Regrets

Councillor Carolina Moretti
Councillor Logan Kanapathi
Councillor Alex Chiu

The General Committee convened at the hour of 9:04 a.m. with Mayor Frank Scarpitti in the Chair and Councillor Howard Shore Chaired Community Services related items.

DISCLOSURE OF INTEREST

None disclosed.

**1. MINUTES OF THE FEBRUARY 25, 2013
GENERAL COMMITTEE (16.0)**

[Minutes](#)

Moved by Regional Councillor Gord Landon
Seconded by Councillor Alan Ho

- 1) That the Minutes of the February 25, 2013 General Committee be confirmed.

CARRIED

**2. MINUTES OF THE JANUARY 21, 2013
ACCESSIBILITY COMMITTEE (16.0)**

[Minutes](#)

Moved by Regional Councillor Gord Landon
Seconded by Councillor Alan Ho

- 1) That the Minutes of the January 21, 2013 Accessibility Committee be received for information purposes.

CARRIED

**3. MINUTES OF THE JANUARY 16, 2013
ANIMAL CARE COMMITTEE (16.0)**

[Minutes](#)

Moved by Regional Councillor Gord Landon
Seconded by Councillor Alan Ho

- 1) That the Minutes of the January 16, 2013 Animal Care Committee be received for information purposes.

CARRIED

**4. MINUTES OF THE JANUARY 17, 2013
ENVIRONMENTAL ADVISORY COMMITTEE (16.0)**

[Minutes](#)

Moved by Regional Councillor Gord Landon
Seconded by Councillor Alan Ho

- 1) That the Minutes of the January 17, 2013 Environmental Advisory Committee be received for information purposes.

CARRIED

**5. MINUTES OF THE OCTOBER 30, 2012
MARKHAM SPORTS, ENTERTAINMENT
AND CULTURAL CENTRE SUB-COMMITTEE (16.0)**
[Minutes](#)

Moved by Regional Councillor Gord Landon
Seconded by Councillor Alan Ho

- 1) That the Minutes of the October 30, 2012 Markham Sports, Entertainment and Cultural Centre Sub-Committee be received for information purposes.

CARRIED

**6. MINUTES OF THE NOVEMBER 26, 2012 AND
JANUARY 14, 2013 RACE RELATIONS COMMITTEE (16.0)**
[November](#) [January](#)

Moved by Regional Councillor Gord Landon
Seconded by Councillor Alan Ho

- 1) That the Minutes of the November 26, 2012 and January 14, 2013 Race Relations Committee be received for information purposes.

CARRIED

**7. MINUTES OF THE JANUARY 17, 2013 AND
FEBRUARY 21, 2013 UNIONVILLE STIVER MILL
PRESERVATION ADVISORY COMMITTEE (16.0)**
[January](#) [February](#)

Moved by Regional Councillor Gord Landon
Seconded by Councillor Alan Ho

- 1) That the Minutes of the January 17, 2013 and February 21, 2013 Unionville Stiver Mill Preservation Advisory Committee be received for information purposes.

CARRIED

**8. SUMMARY OF 2012 REMUNERATION
& EXPENSES FOR COUNCILLORS AND
APPOINTEES TO BOARDS (7.0)**
[Report](#) [Appendix A](#) [Appendix B](#)

There was discussion regarding discretionary expenses.

Moved by Regional Councillor Gord Landon
Seconded by Councillor Alan Ho

- 1) That the report titled “Summary of 2012 Remuneration & Expenses for Councillors and Appointees to Boards” be received; and,
- 2) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**9. 005-T-13 AWARD OF CONTRACT FOR
REPLACEMENT OF TWO PEDESTRIAN
BRIDGES P014 & P015 AND REHABILITATION
OF PEDESTRIAN BRIDGE P054 (7.12)**

[Report](#) [Attachment A](#)

Moved by Regional Councillor Gord Landon
Seconded by Councillor Alan Ho

- 1) That the report entitled “Award of Tender 005-T-13 Replacement of Two Pedestrian Bridges P014 & P015 and Rehabilitation of Pedestrian Bridge P054 be received; and,
- 2) That the contract for tender 005-T-13 Replacement of Two Pedestrian Bridges P014 & P015 and Rehabilitation of Pedestrian Bridge P054 be awarded to the lowest priced bidder, Mopal Construction Ltd. in the amount of \$244,269.79 inclusive of HST impact; and,
- 3) That a separate purchase order in the amount of \$25,000.00 inclusive of HST impact be issued for contingency to cover any additional fees and that the Director of Asset Management be authorized to approve expenditure of this contingency amount up to the specified limit in accordance with the Expenditure Control Policy; and,
- 4) That the contract for 018-R-11 Consulting Engineering Services related to Contract Administration and Construction Inspection be awarded to the 2nd ranked, lowest priced bidder, G.D. Jewell Engineering Inc. in the amount of \$20,352.00 inclusive of HST impact; and,
- 5) That a contingency amount of \$2,000.00 inclusive of HST impact be established to cover any additional contract administration and construction inspection fees and that the Director of Asset Management be authorized to approve expenditure of this contingency amount up to the specified limit in accordance with the Expenditure Control Policy; and,
- 6) That staff be authorized to retain a qualified geotechnical consulting firm in accordance with the City’s purchasing by-law to provide geotechnical and materials testing services during construction for an upset limit of \$5,000.00 inclusive of HST impact; and,
- 7) That the shortfall of \$109,838.40 inclusive of HST impact, be funded from the Life Cycle Replacement & Capital Reserve; and,

- 8) That the award be funded from the Asset Management Capital Projects as identified within the financial considerations section; and further,
- 9) That staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**10. EXTENSION OF 092-S-04 SUPPLY,
INSTALLATION AND MAINTENANCE
OF WATER METERS (7.12)**
[Report](#)

There was discussion regarding the E-coder.

Moved by Regional Councillor Gord Landon
Seconded by Councillor Alan Ho

- 1) That the report “Extension of 092-S-04 Supply, Installation and Maintenance of Water Meters” be received; and,
- 2) That contract 092-S-04 for Supply, Installation and Maintenance of Water Meters be extended for a further two-year term from February 1, 2013 to January 31, 2015 to Neptune Technology Group (Canada) Ltd. (“Neptune”) in the estimated annual contractual amount of \$976,433 inclusive of HST; and,
- 3) That in accordance with Purchasing By-Law 2004-341, Part II, Section 7 (1c), Non-Competitive Procurement, whereby “When the extension of an existing contract would prove more cost-effective and beneficial” the tendering process be waived; and,
- 4) That the E-coder register be installed on all new meter installations and/or water meter replacement in this 2-year extension term with Neptune; and,
- 5) That the budget for the 2013 Water Meter Replacement/Upgrade Program (project 13704) be increased by \$45,000 to be funded from the Waterworks reserve to accommodate the installation of the e-coder register head on all new meter installations and meter replacements; and,
- 6) That this contract be funded from the Waterworks capital accounts for water meter replacement and the Waterworks operating accounts for meter repairs and maintenance, as shown in the financial consideration section; and,
- 7) That the 2014 and 2015 purchase orders be adjusted for growth, subject to Council approval of the respective years’ budgets; and,

- 8) That the Mayor and Clerk be authorized to execute the contract with Neptune in a form acceptable to the City Solicitor; and further,
- 9) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**11. EXTENSION OF CONTRACT FOR
ADVERTISING SERVICES FOR THE
MARKHAM ECONOMIST AND SUN (7.12)**
[Report](#)

The Committee stated concerns relative to the circulation of the Markham Economist and Sun newspaper. It was suggested that this item be deferred and that a meeting be scheduled with staff and a representative from the Markham Economist & Sun to discuss concerns such as whether the content in articles is being verified; if they would offer segments and consideration of developing a policy to ensure that the paper is properly delivered to the owner's door.

There was discussion regarding the importance of the City doing its own verification on the number of readers and that consideration should be made to advertise in some of the cultural newspapers.

Moved by Regional Councillor Gord Landon
Seconded by Councillor Alan Ho

- 1) That the report entitled “Extension of Contract for Advertising Services for the Markham Economist and Sun” be received; and,

That the following recommendations be deferred:

- 2) That the Contract for Advertising Services with the Markham Economist and Sun be extended for three (3) years with York Region Media Group (“YRMG”) at an annual estimated cost of \$341,265 inclusive of HST;
 - \$341,265 (2013)
 - \$341,265 (2014)
 - \$341,265 (2015); and,
- 3) That the tendering process be waived in accordance with Purchasing By-Law 2004-341, Part II, Section 7 Non Competitive Procurement, item 1 (c) which states “When the extension of an existing contract would prove more cost-effective or beneficial;” and,
- 4) That funds for this contract be drawn from the various operating accounts as identified in the Financial Considerations Section based on the 2013 itemized pricing; and further,

- 5) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**12. 2012 ANNUAL WATER QUALITY REPORT
(JANUARY-DECEMBER 2012) (5.3)**
[Report](#)

There was discussion relative to the decreased number of samples tested in 2012. Staff pointed out that this decrease does not put anyone at risk and that the City's testing is still above the standard requirements from the Ontario Drinking Water System Regulations.

The Committee suggested that staff consider using benchmarks such as number of water bottles when reporting consumption rather than cubic metres.

Moved by Deputy Mayor Jack Heath
Seconded by Councillor Colin Campbell

- 1) That the report titled “Annual Water Quality Report (January-December 2012)” as required by Schedule 22 of Ontario Regulation 170/03 enclosed herein be received; and,
- 2) That the Annual 2012 Regulatory Water Quality Report (Attachment “A”), containing information for the Ministry of the Environment (MOE) on water supply and quality as required by Section 11 of Ontario Regulation 170/03, be received; and,
- 3) That Council directs staff to post the Annual 2012 Detailed Regulatory Water Quality Report on the City’s website and that it be made available and provided to residents upon request in hard copy version by February 28, 2013; and further,
- 4) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

NEW BUSINESS

13. SNOW REMOVAL (5.10)

There was considerable discussion regarding the concerns raised by residents following the snow fall on February 27, 2013.

The Committee suggested that a Special General Committee meeting be scheduled to have a fulsome discussion regarding snow clearing issues prior to June 2013. It was suggested that staff provide the materials previously presented regarding windrows and issues already considered relative to the lane ways in the Cornell area. The Committee also suggested that staff create a spreadsheet outlining the common issues faced relative to snow removal.

The Committee discussed the following:

- Windrow clearing expectations
- Unrealistic expectations
- The cost to the municipality if all windrows were to be cleared
- Issues relative to clearing snow in Lane Ways (not sufficient space to pile snow)
- Streets missed and/or done much later than expected
- Visibility issues as a result of high snow banks at road crossings
- Ensure that the City's by-law officers do not ticket residents who cannot get on their street because it is not ploughed and have to leave vehicle on the road
- Look at other technology for snow removal
- Improve coordination between York Region and the City

Staff advised that they have already met with York Region to discuss ways to improve the coordination between them and the City. Staff also advised that one of the main causes for streets not being cleared within the expected timeframe was a result of equipment failure due to the unusual heavy snow fall.

Moved by Councillor Colin Campbell
Seconded by Regional Councillor Gord Landon

That a Special General Committee meeting be scheduled to discuss winter snow removal concerns and/or issues prior to June 2013.

CARRIED

**14. MARKHAM SPORTS, ENTERTAINMENT &
CULTURAL CENTRE SUBCOMMITTEE
- TERMS OF REFERENCE (6.0 & 16.24)**

It was suggested that the Terms of Reference for the Markham Sports, Entertainment & Cultural Centre Subcommittee be amended to include the Mayor and all Members of Council.

Moved by Councillor Alan Ho
Seconded by Regional Councillor Gord Landon

That the Terms of Reference for the Markham Sports, Entertainment & Cultural Centre Subcommittee be amended to appoint the Mayor and all Members of Council as members of the subcommittee.

CARRIED

15. IN-CAMERA MATTERS (16.0, 16.0 13.2 & 8.10)

Moved by Councillor Colin Campbell
Seconded by Councillor Don Hamilton

That, in accordance with Section 239 (2) of the Municipal Act, General Committee resolve into an in-camera session to discuss the following confidential matters (10:55 a.m.):

- 1) General Committee In-Camera Minutes
- February 25, 2013
[Section 239 (2) (a) (b) (c) (d) (e) (f)]
- 2) Markham Sports, Entertainment and Cultural Centre Sub-Committee In-Camera Minutes
-October 30, 2012
[Section 239 (2) (a) (c) (f)]
- 3) Advice that is subject to solicitor-client privilege including communications necessary for that purpose.
[Section 239 (2) (f)]
- 4) A proposed or pending acquisition or disposition of land by the municipality or local board.
[Section 239 (2) (c)]

CARRIED

Moved by Councillor Valerie Burke
Seconded by Councillor Alan Ho

That the General Committee rise from the in-camera session (12:48 p.m.)

CARRIED

ADJOURNMENT

Moved by Councillor Valerie Burke
Seconded by Councillor Colin Campbell

That the General Committee meeting adjourn at 12:49 p.m.

CARRIED