

Advisory Committee on Accessibility
February 20, 2013
Canada Room
3:30 PM – 5:30 PM

Committee Members Present: Councillor Don Hamilton, Sidney Polak, Chair , Robert Hunn, Vice-Chair, Joan Jenkyn, Cindy Jones Shrek and Margit Swift	
Staff Present: Sally Campbell, Senior Planner Urban Design, Warren Rupnarain, Accessibility Coordinator, Graham Seaman, Senior Manager of the Sustainability Office and Laura Gold, Council/Committee Coordinator	
Regrets: Councillor Valerie Burke, Councillor Alan Ho , Kristen Hayes, Arlene Juanillo and Brian Lynch	

Agenda Item	Discussion	Action Item
1. CALL TO ORDER	The Advisory Committee on Accessibility convened at 3:36 p.m. with Sidney Polak presiding as Chair.	
2. MAIN STREET MARKHAM DESIGN UPDATE	Ms. Sally Campbell, “, was in attendance to provide an update on the accessibility enhancements for Main Street Markham. The following updates were provided: • The urban brail system was developed in partnership with CNIB and the City of Hamilton; • Main Street Markham is being designed so that ramps will not be needed; • Staff are currently looking for grants for private businesses on Main Street Markham to do accessibility retrofitting to their businesses; • Brick pavers will be used at intersections rather than seamless concrete to improve snow removal (note: this is similar to what has been done at Civic Centre); • The location of the accessible parking spots and loading dock was determined as a collaborative effort between staff and a sub-committee of this committee. • There will be two accessible parking spots on the east side and two on the west side, which will both be located near a driveway; • There will be an accessible loading area; • The target completion date of the Main Street Markham construction is November 2013 before the Santa Claus Parade.	
3. APPROVAL OF THE MINUTES AND MATTERS	A correction to the January 21, 2013 Advisory Committee on Accessibility meeting attendance was made.	

Advisory Committee on Accessibility

February 20, 2013

2 | Page

Agenda Item	Discussion	Action Item
ARISING THERE FROM	Moved by Councillor Don Hamilton Seconded by Joan Jenkyn That the January 21, 2013 Advisory Committee on Accessibility Minutes be approved as amended. CARREID <u>Review of Action Items</u> The Committee reviewed and updated the list of action items. The following updates to the list of action items was provided: • 4 new accessible parking spots that have been added to the new Cornell Community Centre. The spots are located outside of the parking garage close to the drop off area; • Excellence Canada in partnership with the Accessibility Coordinator will be giving a presentation at Markham Museum on the advantages of making businesses accessible; • Having Regan Hutcheson, Manager of Heritage Planning, come to a future meeting to discuss accessibility retrofitting of heritage properties. The Committee will then decide if it would like to take action on this matter; • Staff will meet with Corporate Communications to discuss the need to include people with a disability in city publications (e.g. including pictures of persons in a wheelchair and using language that is inclusive of persons with a disability); • Review of the bank model for assigning accessible parking spots was referred to the Site Plan Sub-Committee; • Key site plans will continue to be reviewed by the Site Plan Sub-Committee to educate staff on how to apply the accessibility guidelines; • Bring to the attention of the Accessibility Coordinator's any concerns regarding the accessibility of City properties; • Clarify with the Manager of By-Laws and Enforcement who is responsible for assigning parking tickets to mall patrons illegally parked in accessible parking	Update action items based on update – Laura Gold

Agenda Item	Discussion	Action Item
	spots; • That the Kiwanis Club does not have any criteria for allocating funds to residents/organizations in need of funds for accessibility purposes; • That the City is in the process of updating its Stationary Business Licensing By-law to add a clause prohibiting businesses from refusing access to goods and services to persons with a disability with a service dog or any person accompanying them. Christopher Alexander will provide an update on this matter at a future meeting; • That under the <i>Accessibility for Ontarians with Disabilities Act (AODA)</i> a business can be fined from \$5 to \$100 K for being in contravention with the Act.	
4. DISCUSSION ON NATIONAL ACCESS WEEK	The Committee discussed the 2013 National Access Week event. A portion of the next meeting was dedicated to determining the vision and scope of the event. All Committee Members were encouraged to participate in the planning and undertaking of the event. The Accessibility Coordinator was requested to breakdown the roles and responsibilities associated with the event so that tasks can be assigned to members. It was recommended that a sub-committee be formed to oversee the planning and undertaking of the event.	Dedicate portion of the agenda to the planning and undertaking of the 2013 National Access Week event – Laura Gold Form a Sub-Committee to oversee event – All Committee Members Breakdown event roles and responsibilities – Warren Rupnarain
5. SUB-COMMITTEE REPORTS	a. Site Plan Sub-Committee No report was provided. b. Promotions Sub-Committee No report was provided.	

Advisory Committee on Accessibility

February 20, 2013

4 | Page

Agenda Item	Discussion	Action Item
	c. Recreation Sub-Committee	
6. OTHER BUSINESS	The next meeting of the Recreation Sub-Committee will be held on April 10, 2013. Minutes from the visioning workshop were circulated to the Committee for information purposes.	
7. DATE OF THE NEXT MEETING	March 20, 2013, 3:30 p.m. Committee Room 4.	
8. ADJOURNMENT	The Advisory Committee on Accessibility adjourned at 5:08 p.m.	

Advisory Committee on Accessibility Action Items

No.	Action Item	Responsibility of Staff/Committee Member	Completion Date	Status
1.	Invite Regan to a future Advisory Committee on Accessibility Committee meeting so that the Committee can decide its next steps with respect to the retrofitting of heritage properties	All Committee Members	February 2013	Under Review
2.	Clarify with the Manager of By-Laws & Enforcement who is responsible for ticketing mall patrons illegally parked in accessible parking spots at Markville Mall	Warren Rupnarain	March 2013	Underway
3.	Revise ACA Terms of Reference	Warren Rupnarain	March 2013	Underway
4.	Look into initiating a community project to provide Stop-Gap-Ramps to businesses on Main Street Unionville or on Main Street Markham free of Charge and examine any risk	Warren Rupnarain	March 2013	Underway
5.	Meet with Communications to discuss including persons with a disability in City publications (e.g. using pictures of people in wheelchairs and using language that is inclusive of persons with a disability)	Graham Seaman, Warren Rupnarain	March 2013	
6.	Invite Chris Alexander to a future meeting to provide an update on the City's Stationary Business By-Law	Warren Rupnarain/Laura Gold	April 2013	
7.	Dedicate portion of the agenda to the planning and undertaking of the 2013 National Access Week event	Laura Gold	March 2013	
8.	Form a Sub-Committee to oversee the 2013 National Access Week event	Laura Gold	March 2013	
9.	Breakdown the 2013 National Access Week event roles and responsibilities so that tasks can be assigned accordingly	Laura Gold	March 2013	