

**VARLEY- MCKAY
ART FOUNDATION OF MARKHAM
MONDAY, FEBRUARY 11, 2013
ART GALLERY
4:00 P.M. – 6:00 P.M.**

MINUTES

Attendance:

Board of Directors Present:; Terrence Pochmurski, Chair, Councillor Don Hamilton (came at end of the meeting only), Drew Gerrard, Sammy Lee, Patty Loveland, Sid Karsh and Paul Keeling

Staff:

Francesca Dauphinais, Development Officer, Francine Périnet, Director, Varley Art Gallery, John Ryerson, Director of Culture and Laura Gold, Council/Committee Coordinator

Regrets:

Mahesh Chokshi ,Rosemary Donegan, Susan Gray, Ernestine Tahedl and Edie Yeomans

Item	Discussion	Action
1. CALL TO ORDER	The Varley-McKay Art Foundation of Markham convened at 4:13 p.m. with Terrence Pochmurski presiding as Chair without quorum.	
2. DISCLOSURE OF PECUNIARY INTEREST	There was no disclosure of pecuniary interest.	
3. CHANGES OR ADDITIONS TO THE AGENDA	There was no changes or additions to the agenda	
4. BUSINESS ARISING FROM THE MINUTES	A. <u>Review of Action Items</u> The Board reviewed the action items from the January 8, 2013 Board Meeting. The	

Item	Discussion	Action
	following was discussed: • Board of Directors participating in making foundation events a success (e.g. assisting with ticket sales and sponsorship); • Focusing on two key events per year; • Finding a Chair for the 2013 Homes for the Holiday event; • Developing a 2013 business plan; • Improving the efficiency of meetings by having agendas with all reports circulated the Thursday prior to the Board meeting; • Appointing new Board of Directors with business contacts; • Having Patty Loveland and Sammy Lee Co-Chair the Development Committee (note: needs to be confirmed at the next meeting by Board resolution); • Developing a strategy for the Development Committee (Note: action assigned to Sammy Lee); • Seeking more network opportunities to increase sponsorship; • Updating the action items.	Develop Business Plan for 2013 – Board Executive Sending agendas out with all reports the Thursday prior to the meeting – Laura Gold Pass a Board Resolution at the next meeting appointing Sammy Lee and Patricia Loveland as Co-Chairs of the Development Committee – All Board of Directors Develop strategy for the Development Committee – Sammy Lee Chair review action items – Terrence Pochmurski
5. APPROVAL OF THE MINUTES	The approval of the minutes was deferred to the next meeting, as there was no quorum.	
6. DIRECTOR'S REPORT	Francine Périnet, Director, Varley Art Gallery, provided the Director's Report. An update was provided on the following Gallery initiatives: activities, programs and exhibits in the	

Item	Discussion	Action
	works; the priorities for 2013; the building renovations; lectures and events; the permanent collection; and Gallery statistics for 2012. A copy of the report was circulated to the Committee.	
7. DEVELOPMENT OFFICER REPORT	No report was provided.	
8. SUB-COMMITTEE REPORTS	A. <u>Art Acquisition Committee</u> No report was provided. B. <u>Art Auction</u> Paul Keeling reported that the planning and undertaking of the 2013 Art Auction was well underway. The following update was provided: • TNT is a confirmed sponsor of the event; • Cadillac Farview has agreed to advertise the Art Auction on its electronic board prior to the event; • Currently working on putting a Art Auction catalogue together; • Have lots of artworks for the Art Auction. The Board of Directors were encouraged to continue to look for sponsors for the event. A bank sponsor would be ideal to target. C. <u>Sphere</u> Terrence Pochmurski reported that Lisa Fong has agreed to Co-Chair Sphere. D. <u>Development Committee</u> No report was provided.	

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Item	Discussion	Action
	E. <u>Volunteer Committee</u> No report was provided.	
9. FINANCIAL REPORT	No report was provided.	
10. NEW BUSINESS	No report was provided.	
11. NEXT MEETING DATE	The next meeting of the Varley-McKay Art Foundation of Markham will be held on Monday, March 11, 2013 at 4:00 p.m. at the Art Gallery.	
12. ADJOURNMENT	The Board of the Varley-McKay Art Foundation of Markham adjourned at 5:20 p.m.	

Varley-McKay Art Foundation of Markham - Action Item Tracking

No.	Action Item	Meeting Date	Responsibility of Staff/Committee Member	Meeting Date to be Completed By	Status
1.	Report back on the required changes to By-Law No. 1 based on the new legislation.	October 9, 2012	Lisa Riegel	March 11, 2013	
2.	Appoint a Chair to the Homes for the Holiday event.	October 9, 2012	All Board Members	March 11, 2013	
3.	Recognize Karen Chadwick's by purchasing an artwork in her name.	October 9, 2012	Sid Karsh and Terrence Pochmurski	March 11, 2013	
4.	Develop 2013 Business Plan	February 11, 2013	Board Executive	March 11, 2013	
5.	Send agendas out with all reports the Thursday prior to the meeting	February 11, 2013	Committee Clerk/ All Board Members submitting report to be included on the agenda.	March 11, 2013	
6.	Pass a Board Resolution at the next meeting appointing Sammy Lee and Patricia Loveland Co-Chairs of the Development Committee	February 11, 2013	All Board Members	March 11, 2013	
7.	Develop strategy for the Development Committee	February 11, 2013	Sammy Lee	March 11, 2013	
8.	Review and update action items	February 11, 2013	Terrence Pochmurski	March 11, 2013	