

**FIRST MEETING OF THE YEAR 2013 -  
FLATO MARKHAM THEATRE ADVISORY BOARD  
CITY OF MARKHAM**

**Canada Room, Markham Civic Centre  
Monday, January 28<sup>th</sup>, 2013**

**MINUTES**

**ATTENDANCE:**

**Present:**

John Tidball, Chair  
David Banfield, Vice-Chair  
Alex Chiu  
Neil Fernandez  
Suzzette James  
Stephen Mathieu  
Arun Mathur  
Ronald Minken  
Stephen Timms  
Maureen Weaver  
Ada Yeung

**Regrets:**

Christiane Bristow  
Jim Jones  
Jennifer Kah  
Karyn Toon

**Staff:**

Bonnie Armstrong  
Scott Hill  
Eric Lariviere  
John Ryerson  
Debbie Watson  
Wendy Woof-Severn

**Guests:**

Dave Barr, Facilitator

The meeting convened at the hour of 5:35 p.m. with John Tidball in the Chair.

**1.0 CALL TO ORDER AND CHAIR'S OPENING REMARKS**

- short meeting then strategic plan update
- introduced Facilitator and Consultant Dave Barr

**2.0 DECLARATION OF PECUINARY INTEREST**

- none declared

**3.0 AGENDA REVIEW, ADDITIONS/CHANGES**

**4.0 ADOPTION OF THE MINUTES OF THE FLATO MARKHAM THEATRE FOR PERFORMING ARTS ADVISORY BOARD MEETING HELD ON NOVEMBER 26<sup>th</sup>, 2012**

**RECOMMENDED:** THAT THE MINUTES OF THE FLATO MARKHAM THEATRE FOR PERFORMING ARTS ADVISORY BOARD MEETING HELD ON NOVEMBER 26<sup>th</sup>, 2012, BE ADOPTED AS CIRCULATED.

**5.0 GENERAL MANAGER'S REPORT**

**5.1 Items Arising**

- Discovery/march break camp reorganization well advanced
- final paperwork being approved for various positions including permanent part-time Discovery Coordinator
- The camp staff now in City structure
- 400 resumes for the position of Event Promotion Assistant; Andrea Smitko on the job for a couple of weeks now; great background in PR and marketing
- Theatre terms of reference approved by General Committee
- 2013 Capital projects – funding approved for seat replacement and accessibility; work being done this summer
- Breakfast TV live Wednesday, February 6<sup>th</sup> with Ted and Marion Outerbridge
- Jennifer Valentine doing seven segments between 7:00 am and 9:00 am
- Sheraton Parkway donating a prize valued at \$600
- BT: also Bowfire in studio on March 14<sup>th</sup>
- over 95% of members attended Circle of Stars reception
- Food and wine was donated/people enjoyed the evening; felt special to be there

**6.0 PRIORITY ITEM: PRESENTATION AND DISCUSSION**

**7.0 WORKING COMMITTEE REPORTS**

**7.1 Discovery Committee – Karyn Toon, Chair**

- no report at this time

**7.2 Sponsorship Committee – Neil Fernandez, Chair**

- no report at this time

## **8.0 TASK FORCE REPORTS**

### **8.1 Gala Task Force**

- no report at this time

### **8.2 Circle of Stars Subscription Task Force – Suzette James, Chair**

- no report at this time

### **8.3 Volunteer Task Force – David Banfield, Chair**

- no report a this time

## **9.0 NEW BUSINESS**

### **10.0 DATE OF NEXT MEETING**

- Monday, February 25<sup>th</sup>, 2013
- 5:30 pm
- Canada Room, Markham Civic Centre

### **11.0 ADJOURNMENT**

- 5:50 pm