

**BOX GROVE COMMUNITY CENTRE BOARD**  
**Box Grove Community Centre 7651 9<sup>th</sup> Line, Markham, L6B 1A8**  
Minutes of March 18, 2013 at 7:30 p.m.

In attendance: Tom Farrar, Angelica Gutierrez, Syed Aziz, Frank Orovits, Nishanthan Balasubramaniam, Tahir Khan, Ponniah (Bala) Balasunderam.

Regrets: Kandiah (Punch) Panchalingam, Deputy Mayor Jack Heath, Councillor Logan Kanapathi

**Welcome and Introduction**

7:30 Tom welcomed members to the second Box Grove Community Centre Board (BGCCB) meeting of the year. Absent board members Kandiah Panchalingam, Deputy Mayor Jack Heath and Councillor Logan Kanapathi sent their regrets.

**AGM Meeting Minutes**

7:40 All reviewed the minutes from the February 4<sup>th</sup> BGCCB meeting. No changes were suggested.

Motion to accept minutes - Angelica seconded by Syed, carried

**Purpose of the meeting**

7:50 The purpose of this meeting was to elect new executive members of the board and discuss the finances.

**Board Elections**

7:55 Tom explained the roles and responsibilities of the Chair, Vice-Chair, Recording Secretary and Treasurer. The board members decided to remove the Vice-Chair executive position because of the small size of the board. Executive members were nominated to fulfil the three positions available. Bala was nominated as the new BGCCB Chair, Tahir was nominated as the new Treasurer and Nishanthan as nominated as the new Recording Secretary. Tom Farrar will remain on the board as a resource.

Motion to close nominations -Angelica seconded by Syed. Carried.

### **Box Grove Community Centre Board Size**

8:15 The following resolution was presented:

Be it resolved that based on all information currently available the Box Grove Community Centre Board should consist of 7 members of the public from the Box Grove area and 2 members of City of Markham Council. All Board members are to be appointed by the City of Markham Council.

The Box Grove Community Centre Board will designate their executive by election or appointment from within its members at the first meeting of the calendar year.

Motion to pass the resolution - Syed seconded by Frank, carried

### **Box Grove Community Centre Rental Rate**

8:20 The BGCCB will review the rental rate of the community centre to understand if it reflects the same rates of neighbouring community centres. This review will help identify if the current rental rate for the Box Grove Community Centre is too high or too low. The community centre's insurance policy regulations are also need to be reviewed. Tom summarized the community centre's transaction details and financial statements.

### **Discussion of Financial Statements**

8:40 A suggested was made to improving the community centre's marketing strategy by placing lawn signs near major intersections. Board members agreed that community centre link in the Box Grove Community Association website was a benefit for the centre. The link for rental inquires will remain on the website without pricing detail to increase more phone calls to the community centre office. The board will review the possibility of establishing weekly seniors days. It will help seniors connect with other seniors and help them get out of their homes. Last meeting, Frank suggested the City consider the installation of hand dryers in the washrooms as the waste of paper towels has become a garbage issue and a growing expense to keep supplied. The board members agreed that new hand dryers should be installed in the both female and male bathrooms. Frank and Bala will get some quotes from contracts and present them at the next meeting. The Board would like to continue the \$2500.00 yearly donation to the Markham Stouffville Hospital.

Next meeting of the Box Grove Community Centre Board will take place on April 15, 2013 at 7:30 at the Hall.

Motion to adjourn-Bala seconded by Nishanthan. Carried.

9:00 Adjournment.

*Submitted by Nishanthan Balasubramaniam, Secretary*