

BOX GROVE COMMUNITY CENTRE BOARD
Box Grove Community Centre 7651 9th Line, Markham, L6B 1A8
Minutes of April 15, 2013 at 7:30 p.m.

In attendance: Ponniah (Bala) Balasunderam, Nishanthan Balasubramaniam,
Tom Farrar, Angelica Gutierrez, Syed Aziz, Frank Orovits, Kandiah
(Punch) Panchalingam, Councillor Logan Kanapathi

Regrets: Deputy Mayor Jack Heath, Tahir Khan

Welcome and Introduction

7:30 Bala welcomed members to the third Box Grove Community Centre Board (BGCCB) meeting of the year. Absent board members Tahir Khan, Deputy Mayor Jack Heath sent their regrets.

AGM Meeting Minutes

7:40 All reviewed the minutes from the March 18th BGCCB meeting. No changes were suggested.

Motion to accept minutes - Nishanthan seconded by Angelica, carried

Purpose of the meeting

7:45 The purpose of this meeting was to review rental rates, community centre marketing, financial statements and new business.

Box Grove Community Centre Rental Rate

7:50 The BGCCB will review the rental rate of the community centre to understand if it reflects the same rates of neighbouring community centres. This review will help identify if the current rental rate for the Box Grove Community Centre is too high or too low. The committee favours a new rental rate system that offers discounts to non-profit groups. Therefore, there will be different rates for non-profit and profit organizations and different rates for groups within the Box Grove community and outside the community. Councillor Kanapathi will provide rental rates of community centres in the surrounding areas and committee members will review other centre rental rates.

The community centre's insurance policy regulations are also need to be reviewed. High insurance rates have increased the rental rates for patrons. The committee will explore the option of offering an outside insurance company to

patrons who can't supply their own.

Community centre security was also raised as a pressing issue. The committee discussed how the centre could manage patrons from obstructing the laws and regulations. The members discussed the possibility of hiring security at parties or hiring a manager to supervise the parties. The topic was tabled until the next meeting.

Marketing the Box Grove Community Centre

- 8:15 The committee is in favour of setting up an online calendar on the Box Grove Community Centre website. The calendar will indicate the day and time when events are booked for the centre. Caroline, the community centre supervisor has been requested for our upcoming meeting to discuss the calendar. A suggestion was made to advertise the community centre in the Economist. The members agreed that it was a viable marketing option.

Discussion of Financial Statements

- 8:25 Bala reviewed the financial statements provided by Tahir. The committee reviewed the bank deposit statements and there were no questions. The committee asked to review the monthly expenses, which were not provided at the time. Tahir, the board Treasurer will provide a more detailed financial statements in the days following the meeting.

Improvements to Box Grove Community Centre

- 8:35 Frank and Bala brought quotes from contractors from the new washroom hand drivers, however the community centre requires a property inspection. The electrical, hydro and plumbing need to be inspected before installing a hand driver. Councillor Kanapathi will arrange a meeting with the City to discuss the property inspections.

New Business

- 8:45 Syed made a suggestion to improve the lighting inside the centre to brighter lights. He also informed members that the Community Centre would become a heritage site. Moreover, that could possibly restrict the expansion of the centre in the future. Punch suggested installing a bright sign with the Box Grove Community Centre address on the front of building to help visitors locate the building. He also suggested switching the community centre phone line to be an internet line and offer free Wifi to visitors. The committee will also explore the option of having ownership of the tennis court. Councillor Kanapathi informed members that the community has been given a \$400,000 grant from the City of Markham. A portion of this money will be used to improve the community centre.

Next meeting of the Box Grove Community Centre Board will take place on June 10, 2013 at 7:30 at the Hall.

Motion to adjourn-Angelica seconded by Nishanthan. Carried.

9:00 Adjournment.

Submitted by Nishanthan Balasubramaniam, Secretary