

**Animal Care Committee**  
**March 20, 2013**  
**Ontario Room**  
**5:30 PM – 7:00 PM**

**Attendance:** Councillor Valerie Burke, Janet Andrews, Chair, Esther Attard, Vice-Chair, Kathy Clark, Terri Daniels, Jody Greenlaw, Furhait Kashmiri and Pamela Young

**Staff:** Chris Alexander, Supervisor of Licensing & Animal Services, Laura Gold, Committee Clerk

**Regrets:** Denielle Duncan, Caroline Lane and Rhiannon Lane

| Agenda Item  | Discussion  | Action Item   |
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| <b>1. Call to Order</b>                                | The Animal Care Committee convened at 5:34 p.m. with Janet Andrews presiding as Chair.  |   |
| <b>2. Minutes of the Animal Care Committee Meeting</b> | Moved by Jody Greenlaw<br>Seconded by Kathy Clark<br><br>That the Minutes from the February 20, 2013 Animal Care Committee meeting be approved as presented.<br><br>CARRIED   |   |
| <b>3. Fundraising Calendar</b>                         | Kent Chiu from ITS was in attendance to discuss creating an online submission form for the 2014 Animal Care Committee fundraising calendar. The calendar submission process was discussed and a copy of the 2011 calendar submission form was circulated to the committee for it to review.<br><br>Kent agreed to work with Christopher Alexander to create an online form which will accept credit card payment. The electronic calendar submissions will populate a database. The Committee advised that it will need to be able to access the information in the database. | Request a copy of the Guelph Humane Society calendar submission form – Chris Alexander<br><br>Try to simplify the 2011 calendar submission form – Christopher Alexander and Alex Chiu |

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|  | <p>The Committee discussed simplifying the calendar submission form. It was requested that Chris Alexander request a copy of the Guelph Humane Society calendar submission form, as its form was thought to be simple and easy to follow. Chris will then work with Kent to simplify the Committee's calendar submission form.</p> <p>The Committee Clerk advised that the Request for Quotation for the creation of the 2014 fundraising calendar has been issued and that the quotes can be reviewed at the next meeting.</p>  | <p>Work on the electronic calendar submission form – Kent Chiu and Chris Alexander</p>  |
| <p><b>4. Business Arising From the Minutes</b></p> | <p><b><u>Review of Action Items</u></b><br/>         The Committee reviewed the action items from the previous meeting. The following updates were provided:</p> <p><b><i>OSPCA statistics</i></b><br/>         The Committee reviewed the 2010 OSPCA statistics.</p> <p>Concern was expressed with the high rate of cats being euthanized.</p> <p>The City hoped to be able to access Pet Point in the future so that it can track the Markham animals being brought to the OSPCA. It also planned on having more services standards for its animal control services.</p> <p><b><i>Helping Lost Pets</i></b><br/>         Christopher Alexander reported that the “Helping Lost Pets” link has been located on Markham’s website. The link will be moved to a location that is easier to find and a description of Helping Lost Pets along with its logo will be added to the website in same location.</p> <p>Other neighbouring municipalities and the OSPCA have been encouraged to add the link to their website. The response was generally positive. The Committee Clerk was requested to email Rob Goddard, President of Helping Lost Pets, that the City has encouraged other neighbouring municipalities and the OSPCA to include its link on their website.</p> | <p>Move the location of the Helping Lost Pets link on website and add a description and logo – Christopher Alexander</p> <p>Email Rob Goddard that Markham staff have encouraged neighbouring municipalities and the OSPCA to place the link on their website - Christopher Alexander</p> |

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|  | <p><b><i>Trap Neuter and Return Update</i></b><br/>           Chris Alexander reported that the OSPCA has agreed to do two spay and neuters per week, as part of its current agreement with the City. The location of the recovery space for the cats is still being determined, as the OSPCA currently does not have space for the cats to recover from the procedure.</p> <p>Chris Alexander deferred his investigation of the City of Toronto Trap Neuter and Return program to a future date to be determined.</p> <p>Esther Attard reported that the City of Toronto is unable to provide space for Markham's feral cats while they recover from being trap and neutered at this time.</p> <p><b><i>Having Pet Valu as an Adoption Centre</i></b><br/>           It was reported that an adoption day will be held at Pet Valu on Saturday, March 30, 2013. Some of the ways the adoption day will be promoted are through a mail out and on a sign located on Highway Seven.</p> | <p>Look into the City of Toronto Trap Neuter and Return Program sometime in the future – Christopher Alexander</p> |
| <p><b>5. Animal Control Program Update</b></p> | <p><b><u>A. Trap Neuter and Return (TNR) Pilot Project Update</u></b><br/>           Markham's Trap Neuter and Return program will start soon now that spring is coming.</p> <p><b><u>B. Adoption Update</u></b><br/>           The next adoption day is being held on March 30, 2013 at Pet Valu as discussed under review of action items.</p> <p><b><u>C. Special General Committee – Markham's Animal Care Model</u></b><br/>           It was reported that the Special General Committee to discuss Markham's Animal Services Model has been deferred to a date in May to be determined.</p>   |  |

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| <b>6. New Business</b>             | <p><b>A. <u>Membership Update</u></b></p> <p>The Committee Clerk reported that the vacancy on the Animal Care Committee is being re-advertised. The Chair requested that the Clerk inquire about the status of Jeannie Kavanagh's membership on the Animal Care Committee.</p> <p><b>B. <u>Be Kind to Animals Week</u></b></p> <p>The Committee requested that Be Kind to Animals Week, May 5-11, 2013, be proclaimed and that it be placed on the City page.</p> <p><b>C. <u>Licensing of Wildlife Removal Specialist</u></b></p> <p>Chris Alexander reported that Markham, the City Toronto and Brad Gates are looking into the licensing of wildlife specialist together. Brad Gates will help with the creation of a by-law for the licensing of the wildlife specialist.</p> <p><b>D. <u>Tour of OSPCA and Wildlife Rehabilitation Centre</u></b></p> <p>Chris Alexander reported that Councillor Burke and senior staff went on a tour of the OSPCA facilities and are in the process of visiting wildlife facilities. It was noted that the City is investigating the possibility of partnering with wildlife facilities in the future to strengthen its animal care program.</p> | <p>Proclaim Be Kind to Animals Week and arrange for it to be put on the City Page– Councillor Burke and Laura Gold</p> |
| <b>7. Date of the Next Meeting</b> | <p>April 17, 2013 - 5:30 p.m., Ontario Room</p>  |  |
| <b>8. Adjournment</b>              | <p>The Animal Care Committee adjourned at 7:16 p.m.</p>  |  |