

Report to: General Committee Report Date: June 3, 2013

SUBJECT: Staff Awarded Contracts for the Month of May 2013

PREPARED BY: Alex Moore, Ext. 4711

RECOMMENDATION:

1. THAT the report entitled "Staff Awarded Contracts for the Month of May 2013" be received;

2. And that Staff be authorized and directed to do all things necessary to give effect to this resolution

PURPOSE:

To inform Council of Staff Awarded Contracts >\$50,000 for the month of May 2013 as per Purchasing Bylaw 2004-341.

BACKGROUND:

Council at its meeting of May 26th, 2009 amended By-Law 2004-341, <u>A By-Law Establishing Procurement, Service and Disposal Regulations and Policies.</u> The Purchasing By-Law delegate's authority to staff to award contracts without limits if the award meets the following criteria:

- The award is to the lowest priced bidder
- The expenses relating to the goods / services being procured is included in the approved budget (Operating/Capital)
- The award of the contract is within the approved budget
- The award results from the normal tendering process of the City (i.e. open bidding through advertisements that meet transparency and enables open participation)
- The award is to the lowest priced bidder
- The term of the contract is for a maximum of 4 years
- There is no litigation between the successful bidder and the City at the time of award
- There are no bidder protests at the time of contract award

If one (1) of the above noted criteria is not met then any contract award >\$350,000 requires Council approval.

Where the contract being award is a Request for Proposal (RFP) the approval authority limits of staff is up to \$350,000.

Chief Administrative Officer

Award Details	Description	
Preferred Supplier	• 109-S-13 Renewal of Life Insurance contract with Sun Life Assurance Company	

Community & Fire Services

Community & Fit Services			
Award Details	Description		
Lowest Priced Supplier	 154-Q-13 Emergency Storm Sewer Repairs on Henderson Avenue North of John Street 056-T-13 Supply of Tandem and Tri-axle Trucks 022 -T-13 Security Services for Various Locations within the City 114 -T-13 Rehabilitation of three (3) structures (B035, C051 & C066) 046 -T-13 Asphalt Maintenance 098-Q-13 Replacement of Seating at Flato Markham Theatre 001-Q-13 Rental of Portable Toilets 158-Q-13 Citywide Tree Planting Services 096-T-13 Bullock Drive Fence Replacement 163-T-13 Hired Street Sweepers 078 -T-13 Road Rehabilitation Program 002-Q-13 Supply, Delivery/Pick Up of Turf Grass Sod 		
Highest Ranked /	313-R-12 Consulting Services for Standby Power Generator and Electrical/Control		
Lowest Priced Supplier			
Preferred Supplier	102-S-13 Supply and delivery of Firefighter Nomex Station Wear		

Development Services

X Nack Vise

	Development Services			
Award Details Description				
	Highest Ranked /	• 122-Q-13 Consulting Services for the Yonge/Steeles Corridor Transportation Study		
	Second Lowest Priced			
	Supplier			
	Preferred Supplier	081-S-13 Main Street Markham, Highway 7 to Bullock Drive)		

20/06/2013 20/06/2013

Mark Visser Trinela Cane

Acting Treasurer Commissioner, Corporate Services



Page 1 of 2

To:	Sharon Laing, Director of Human Resources		
	Alex Moore, Senior Manager Purchasing & Accounts Payable		
Re:	109-S-13 Renewal of Life Insurance contract with Sun Life Assurance Company		
Date:	May 01, 2013		
Prepared by:	Bessie Mok, Manager, Compensation & Benefits, Ext. 2337		
	Rosemarie Patano, Senior Buyer, Purchasing, Ext. 2990		

PURPOSE

To obtain approval to extend the current Employee Life Insurance contract from May 2013 to December 2014 at the current 2012 rates.

RECOMMENDATION

Recommended supplier	Sun Life Assurance Company (Preferred Supplier)			
Current budget available	\$	413,117	Total budget available – 2013 a/c # 030 220 0046 Payroll - Life	
	\$	433,773	Total budget available – 2014 a/c # 030 220 0046 Payroll - Life	
Less cost of award	\$	373,758	Various City-wide Employee Benefit Accounts for Basic Life Insurance**	
	\$	38,059	Dependent Life, Optional Life Insurance, recoverable from employees ***	
	\$	411,817	Total Award – 2013	
	\$	392,446	Various City-wide Employee Benefit Accounts for Basic Life Insurance**	
	\$	39,962	Dependent Life, Optional Life Insurance, recoverable from employees ***	
	\$	432,408	Total Award – 2014	
Budget remaining after	\$	1,300	Remaining Budget – 2013****	
this award	\$	1,365	Remaining Budget – 2014***	

^{*} Subject to Council's approval of the 2014 Budget

Note: HST does not apply to Insurance premiums in Ontario; Insurance premiums are only PST applicable

Staff further recommends:

THAT the tendering process be waived in accordance with the Purchasing By-Law 2004-341, Part II, Section 7 Non Competitive Procurement, item 1 (c) "when the extension of an existing contract would prove more cost-effective or beneficial"

BACKGROUND

Council, at its meeting of April 17th, 2012, approved the following recommendation:

"That the Director of Human Resources and Manager of Purchasing be authorized to extend the contract for Basic Life Insurance for three (3) additional years (2013, 2014,2015), provided that it is in the best interest of the City and rate increase per year does not exceed 5% of the cost of the previous year's rate"

OPTIONS / DISCUSSIONS

On June 1, 1994, the City of Markham entered into an agreement with the Mutual Life Assurance Company, which has since changed its name to Sun Life Assurance Company. The agreement is to provide a Group Life Insurance benefit for City employees under The Regional Municipality of York's umbrella plan renewable on a year to year basis. The "Umbrella Group" includes The Region of York, City of Markham and Town of Newmarket.

^{**} Includes the provision for 5% margin for salary increase and additional enrolments

^{***} Funds for the optional life will be recovered from employees as required

^{****} The remaining budget will be netted within the City's overall benefits variance

A third party consultant, Buffett Taylor & Associates Ltd. has been hired by the Umbrella Group to perform an annual contract review of the premium rates, the terms and conditions. Buffet Taylor also negotiates contract terms with Sun Life, on behalf of the Umbrella Group, on a yearly basis.

OPTIONS / DISCUSSIONS (Continued)

The City's Group Life Insurance Benefit Plan includes basic life insurance coverage for employees and also provides additional optional life insurance for employees and their dependents. Life Insurance premiums are City paid and additional optional life insurance premiums are employee paid.

FINANCIAL CONSIDERATIONS

The current life insurance premium rate of \$0.184 per \$1,000 will remain unchanged and has been guaranteed for 24 months from Sun Life through December 2014.

Funds for basic life insurance are provided from account 030 220 0046 Payroll – Life, which has a current budget of \$375,058. The current enrolment for City and Library employees combined is 996 lives insured with a total life insurance volume of \$158,425,000.

The monthly premium of \$0.184 per \$1,000 translates to an annualized premium of \$355,960 inclusive of HST impact ($$158,425,000 \times $0.184/\$1,000 \times 12$ months x 1.0176 HST impact). An allowance of 5% or \$17,798 including HST impact (\$355,960x5%) has been added to the annualized premium to provide for salary increases and additional enrolments for 2013. The 2013 total award is \$373,758 inclusive of HST (\$355,960 + \$17,798). The same estimated allowance of 5% has been added to the 2014 total award.

Based on historical trends, premiums payable for Dependent and Optional Life insurance requests have been estimated at \$38,059 including HST, which will in turn be recovered from employees.

The recommended rate award has been negotiated for both 2013 and 2014 periods, although volumes of insurance may impact budget figures.



To:	Paul Ingham, Director, Operations	
	Alex Moore, Senior Manager, Purchasing & Accounts Payable	
Re: 154-Q-13 Emergency Storm Sewer Repairs on Henderson Avenue North of John Str		
Date:	May 3, 2013	
Prepared by: Tony Casale, Senior Construction Buyer Ext, 3190		

PURPOSE

The purpose of this report is to provide an update on the emergency purchase for storm sewer repairs on Henderson Avenue north of John Street.

RECOMMENDATION

Recommended Supplier	FDM Contracting Co. Ltd. (Lowest Priced Supplier)				
Cost of award	\$65,782.75	Total Inclusive of HST			
	\$ 6,578.27	Contingency @ 10%			
	\$72,361.02	Total Cost of Award			

Note: Emergency to be funded from Capital Contingency Account.

Staff further recommends:

THAT the tendering process be waived in accordance with Purchasing By-Law 2004-341, Part II, Section 7 Non Competitive Procurement, item 3 (a) "The following provisions shall apply in case of an emergency: wherever feasible, the Manager of Purchasing, upon the recommendation of the Director of the User Department, shall secure by the most open procedure at the lowest obtainable price and consistent with service requirements, any goods or services required up to the amount of \$350,000;

BACKGROUND

On Thursday April 18, 2013, Operations / Roads staff was dispatched to a reported road failure on Henderson Avenue north of John Street (Ward 1). Upon investigation, staff determined the failure was not simply a pot hole but the result of a larger failure beneath the road surface. Staff engaged a Closed Circuit Television Video (CCTV) contractor to record the storm sewer to determine the exact location and size of the repair. The CCTV results identified a failed storm sewer of 750 mm Corrugated Steel Pipe, (CSP) with a length of +/- 70 metres. Staff sectioned the location of the failure with traffic barricades, cones and road closure signs and monitors the site daily. This quotation is for the removal of the broken storm sewer and replacement with a new concrete storm sewer pipe.

BID INFORMATION

Advertised	By Invitation
Bids closed on	May 3, 2013
Number picking up bid documents	9
Number responding to bid	6

PRICE SUMMARY

Suppliers	Total (Inclusive of HST)
FDM Contracting Co. Ltd.	\$ 65,782.75
Finch Paving (1993) Inc.	\$ 110,292.58
616183 Ontario Inc. o/a Hollingworth Construction Co.	\$ 113,424.24
Calder Hill Contracting Limited	\$ 159,187.75
NSJ Water Worx Group Ltd.	\$ 170,628.62
Midome Construction Services Ltd.	\$ 188,764.80



Page 1 of 2

То:	Brenda Librecz, Commissioner, Community & Fire Services	
Re:	056-T-13 Supply of Tandem and Tri-axle Trucks	
Date:	April 19, 2013	
Prepared by: Mike Brady, Supervisor, Contract Administration, ext 2316		
	Patti Malone, Senior Buyer, ext. 2239	

PURPOSE

To obtain approval to award the contract for the supply of tandem and tri-axle trucks for one (1) year with an option for an additional two (2) years at the same itemized hourly rates.

RECOMMENDATION

ECOMMENDATION			
Recommended Supplier(s)*	A & G The Road Cleaners Ltd.		
	Cosimo Cotroneo Haulage Ltd.		
	Defina Haulage Ltd.		
	Griffith Property Services Ltd.		
	Rafat General Contractor Inc.		
	Wilson Contracting		
Current Budget Available	\$ 100,609.00 Various (See Financial Attachment – Annual budget)		
Less cost of award	\$ 100,609.00	2013 Inclusive of HST	
	\$ 100,609.00	2014 Inclusive of HST*	
	\$ 100,609.00	2015 Inclusive of HST*	
	\$ 301,827.00	Total award Inclusive of HST	
Budget Remaining after this award	\$ 0.00	**	

^{*} Subject to Council approval of the annual 2014 and 2015 Operating Budgets.

Note: The award is being recommended to all bidders who provided acceptable equipment and to maximize the availability of trucks when required. Staff will manage the amounts among the awarded bidders based on the number of available units.

BACKGROUND

Hired tandem & tri-axle trucks are required to haul materials from 555 Miller Avenue to various landfill sites on a year round basis. The trucks are also used in other activities such as hauling street sweepings, material removed during ditching operations and the hauling of snow during the winter months.

The hourly rate, as set by the City, includes the cost of the equipment, operator, fuel, repair, loading time and travel time. Hourly rates were established by comparison to industry benchmarks. Bidders were requested to bid on the number of the specified trucks available for hiring during the term of the contract as per the following schedule of items:

Item	Description	Hourly Rate
1	Minimum 15 cu. Yd. Capacity Tandem Truck With Operator	\$65.00
2	Minimum 22 cu. Yd. Capacity Tri-Axle Truck With	\$75.00
	Operator	

The rates have remained the same since 2010.

The evaluation criteria for this bid were based on the capability of the trucks in meeting the specifications.

BID INFORMATION

Advertised	Electronic Tender Network (ETN)
Bids closed on	April 9, 2013
Number picking up bid documents	13
Number responding to bid	6

PRICING SUMMARY

The following table outlines the number of units (58 tri-axle trucks and 12 tandem trucks) available for hire from each of the companies that bid:

Suppliers	# of Tandem Trucks (\$65/hour)	# of Tri-axle Trucks (\$75/hour)
A & G The Road Cleaners Ltd.	7	15
Cosimo Cotroneo Haulage Ltd.	0	5
Defina Haulage Ltd.	0	5
Griffith Property Services Ltd.	0	4
Rafat General Contractor Inc.	5	25
Wilson Contracting	0	4
Total	12	58

FINANCIAL CONSIDERATIONS

Account Name	Account #	Budget Amount	Amount to Allocate this project	Cost of award	Budget Remaining*
Row –Tipping Fees	700-501-5760	\$64,000	\$52,000	\$52,000	\$0
Drainage – Tipping Fees	700-507-5760	\$71,891	\$23,609	\$23,609	\$0
Winter – Tipping Fees	700-504-5760	\$25,000	\$25,000	\$25,000	\$0
Total		\$160,891	\$100,609	\$100,609	\$0

Note: The budget amount of \$160,891 - \$100,609 = \$60,282. This remaining balance will be used for other operating budgeted items under these accounts.



Page 1 of 2

To:	Andy Taylor, Chief Administrative Officer
Re:	022 -T-13 Security Services for Various Locations within the City
Date:	May 3, 2013
Prepared by:	Rob Bell, Senior Facility Asset Coordinator, Ext. 3526
	Patti Malone, Senior Buyer, Ext. 2239

PURPOSE

To obtain approval to award the tender for the security services for various locations within the City for three years at the same itemized pricing.

RECOMMENDATION

Recommended Supplier	Neptune Security Services Inc. (Lowest Priced Supplier)		
Budget available	\$ 145,498.35	750-751-5312 CIVCR S/A - Security 2013 Inclusive of HST	
Less cost of award	\$ 124,271.35 \$ 213,036.60 \$ 213,036.60 \$ 88,765.25 \$ 639,109.80	(June 1 to December 31, 2013) 2014 Inclusive of HST 2015 Inclusive of HST 2016 Inclusive of HST (January1 to May 30, 2016) Total Award Inclusive of HST	
Budget Remaining after this award	\$ 21,227.00	*	

^{*} The remaining budget of \$21,227 is to be used for other security items as budgeted for at the Civic Centre and other City facilities.

BACKGROUND

This contract is for site security guard services at the Anthony Roman Centre, and 8100 Warden Ave. The security guard services will secure the premises to ensure protection of the people, property, information and associated equipment therein. They will monitor the admittance of employees and visitors onto the sites, act as a visible deterrent for persons desiring to obtain unauthorized access to the site and report and alert management of any real or perceived security violations, safety infractions or hazardous situations.

The intent of this contract is to provide 7/24/365 security guard coverage at the Anthony Roman Centre which includes 2 security guards during business hours, 1 during the evening and 1 on a midnight shift. This includes routine patrols, closed circuit television monitoring, alarm response and extra coverage when requested. The contract for 8100 Warden Ave is for nightly patrols only.

Neptune Security Services has been in business for 13 years and is a company that offers a full range of security and investigative services. There services are enhanced by our Quality Management System (QMS), Canadian Governing Standard Board Phase I and Phase II certification and ISO 9001: 2008 Compliance.

BID INFORMATION

Advertised	ETN	
Bid closed on	April 3, 2013	
Number picking up document	19	
Number responding to bid	17	

PRICE SUMMARY

Suppliers	Price (Inclusive of HST)
Neptune Security Services Inc.	\$213,036.60
Primary Response Inc.	\$220,652.48
Best Guard Security Inc.	\$224,252.58
Magnum Protective Services Limited	\$233,912.46
Iron Horse Security	\$242,554.32
Safe Tech Inc.	\$242,726.09
Commissionaires Great Lakes	\$246,113.56
Paladin Security Group Ltd.	\$248,024.45
Intelligarde International	\$249,847.83
ASP Incorporated	\$251,398.81
Knights on Guard Security	\$251,651.67
Sheprott Security Services Inc.	\$252,333.54
Security Canada Ltd.	\$252,354.01
Garda Canada Security Corp.	\$260,607.52
Inkas Security Services Ltd.	\$261,311.54
Vista Security	\$270,525.13
JMC Legal Services Inc.	\$304,958.44

Note: Compared with the 2009-2013 contract, this contract represents a reduction of 20%. Some of the factors attributing to this reduction are the following:

- 1) Statutory holiday rate has being reduced (This contract is double time vs. $2\frac{1}{2}$ times for previous contract)
- 2) Specialist guard rate being reduced by 54% from previous contract
- 3) Patrol guard reduced by 4%



Page 1 of 2

To:	Brenda J. Librecz, Commissioner, Community & Fire Services
Re:	114-T-13 Rehabilitation of three (3) structures (B035, C051 & C066)
Date:	April 24, 2013
Prepared by:	Hossein Sharif, Senior Capital Engineer, Ext. 2382
	Patti Malone, Senior Buyer, Ext. 2239

PURPOSE

To obtain approval to award the construction for rehabilitation of three (3) structures:

- 1. 19th Ave 350m west of Reesor Road (B035)
- 2. Reesor Road, 1500m south of 14th Ave (C051)
- 3. Drakefield Road 35m west of Benfield (C066)

RECOMMENDATION

Recommended Supplier	Hawkins Contracting Services Limited (Lowest Priced Supplier)		
Budget available	\$	2,895,844.20	Various accounts (see under Financial Considerations)
Less cost of award	\$	202,691.67	Cost of Award
	\$	15,467.52	Provisional Items*
	\$	20,269.17	Contingency
	\$	238,428.36	Total Award Inclusive of HST
Budget Remaining after this award	\$	2,657,415.84	**

^{*} The bid submission included a list of provisional items for additional work such as replacing guide rail posts & railing, tree protection, etc. that may be required during construction.

- (a) Geotechnical Services during construction to test soil/ asphalt compaction and concrete strength
- (b) Contract Administration and Construction Inspection
- (c) Construction of remaining structures C011, C034, C048, C052, C064, under project #12423, B033 under project #13331 and C020, C021, C073, C156, C166, C191, C229, C230 under project #13333.

BACKGROUND

In meeting the legislative requirement of the Public Transportation and Highway Act-Regulation 104/97, the City implements annual structures inspection program to identify the maintenance and rehabilitation needs to protect and prolong the life of the structures. Since 2004, the City has undertaken regular inspection of the structures. Based on the 2012 inspection program, the 3 structures identified in this report were recommended for further investigation and rehabilitation work. The City's consultant conducted a detail condition survey and prepared rehabilitation design for these three structures.

The construction timing for two structures (C051 & C066) is from July 1st to March 31st and for structure B035 is from July 1st to September 15th during the allowable TRCA/MNR fisheries time window.

During the construction, the following Traffic Management Plan will be implemented:

Structure ID	Location	Traffic Control Plan*	Remarks
B035	19 th Ave 350m west of Reesor Road	Full Closure	Detour *
C051	Reesor Road, 1500m south of 14 th Ave	Temporary Lane Closure	Flagging Services
C066	Drakefield Road 35m west of Benfield	Open to traffic	Working outside ROW

^{*} The City's Traffic Operation has been consulted for the road closure. These roads have low traffic volume. Also, prior to construction, area residents will be notified of construction.

^{**} The remaining budget will be used for the following as budgeted:

BID INFORMATION

Advertised	ETN
Bid closed on	April 18, 2013
Number picking up document	13
Number responding to bid	5

PRICE SUMMARY

Suppliers	Price (Inclusive of HST)
Hawkins Contracting Services Limited	\$202,691.67
Dynaform	\$312,266.43
All Services Inc.	\$405,462.72
Marbridge Construction Ltd.	\$459,141.12
Anscon Contracting Inc.	\$594,498.73

Notes: Award inclusive of 1.76% HST impact

FINANCIAL CONSIDERATIONS

The following table summarizes the financial details of this award:

Account Name	Account #	Structures incl in this Award	Total Budget Amount	Spent to Date	Committed	Budget Available	Amount to Allocate for this Work	Budget Remaining
Culverts Rehabilitation - Design & Construction	#12423	C066	\$2,282,953	\$419,399	\$854,011	\$1,009,543	\$100,187	\$909,356
Bridge Rehabilitation (B033 & B035) - Construction	#13331	B035	\$749,000	\$0	\$0	\$749,000	\$106,084	\$642,916
Culverts Rehabilitation (10 Structures) - Design & Construction	#13333	C051	\$1,329,100	\$24,840	\$166,959	\$1,137,301	\$32,158	\$1,105,143
Total			\$4,361,053	\$444,239	\$1,020,970	\$2,895,844	\$238,428	\$2,657,416



Page 1 of 2

To:	Andy Taylor, Chief Administrative Officer		
Re:	046-T-13 Asphalt Maintenance		
Date:	April 25, 2013		
Prepared by:	John Hoover, Supervisor, Contract Administration, Ext. 4808 Patti Malone, Senior Buyer, Ext. 2239		

PURPOSE

To obtain approval to award the 2013 asphalt maintenance contract for four (4) years, the first three (3) years will be firm fixed and the remaining one (1) year will be adjusted in accordance with CPI.

RECOMMENDATION

Recommended Supplier	Serve Construction Ltd. (Lowest Priced Supplier)		
Budget available	\$	1,022,872.00	Various accounts (see under Financial Considerations)
Less cost of award	\$	771,101.66	2013 Inclusive of HST
	\$	771,101.66	2014 Inclusive of HST*
	\$	771,101.66	2015 Inclusive of HST*
	\$	771,101.66	2016 Inclusive of HST*
	\$	3,084,406.64	Total Cost of Award Inclusive of HST
Budget Remaining after this award	\$	251,770.34	**

^{*} Subject to Council approval of the 2014 – 2016 budgets

Note: The contractual pricing for the first three years of this contract (start of year based on date of contract execution) are fixed whereas, year 4 is subject to Consumer Price Index-Canada (CPI) increase or decrease to a maximum of 3%. The Purchase Orders in year 4 will be adjusted accordingly for any CPI impacts and changes to budgets as approved through the annual budgeting process.

BACKGROUND

The contracted work is for the annual asphalt maintenance which includes restoration of asphalt infrastructure throughout the City of Markham utilizing various methods such as asphalt grinding or excavation followed by asphalt patching (including repair work in advance of micro-surfacing).

Budgets provided in this award are also used in separate contracts for parking lot repairs, bridge preventative maintenance, pathway and facility paving, railway crossing improvements, asphalt/curb/sidewalk maintenance repairs and Waterworks road restorations. Roads department will administer this contract and monitor work in order to limit spending to the approved budgeted amounts. The award is within the allocated budget for this initiative.

BID INFORMATION

Advertised	ETN
Bid closed on	April 4, 2013
Number picking up document	22
Number responding to bid	10

^{**}Balance remaining in the capital projects will be returned to original funding sources and balance remaining in the operating accounts will be reported as part of the year-end operating variance. The 2014 budget will be amended accordingly.

PRICE SUMMARY

Suppliers	Price (Including HST Impact)
Serve Construction Ltd.	\$771,101.66
Road Mill Construction	\$796,043.04
D. Crupi & Sons Limited	\$861,551.04
Ashland Paving Ltd.	\$894,627.02
D & A Road Services Inc.	\$898,032.00
Melrose Paving Co. Ltd.	\$898,296.58
Brennan Paving & Construction	\$1,048,048.14
Vaughan Paving Ltd.	\$1,088,196.00
K. S. Beamish Construction Co., Limited	\$1,135,330.21
C. Valley Paving Ltd.	\$1,358,496.00

^{*} Compared to the previous contract 2009-2012, this contract represents a 20% decrease in unit prices.

FINANCIAL CONSIDERATIONS

The following table summarizes the financial details of this award:

		Budget	Estimated		Budget
Account Name	Account #	Amount	Cost of Award	Cost of Award	Remaining
2011 Parking Lots	050-6150-11289-005	223,168	3,983	3,003	980
2012 Parking Lots	050-6150-12227-005	218,100	27,150	20,467	6,683
2013 Parking Lots	050-6150-13456-005	213,800	90,000	67,847	22,153
2012 Bridge Preventative					
Maintenance	700-101-5399-12240	46,500	15,250	11,496	3,754
2012 Paving Pathways/ Facilities	059-5350-12251-005	112,300	23,522	17,732	5,790
2013 Paving Pathways/ Facilities	059-5350-13433-005	136,400	103,400	77,949	25,451
2012 Railway Crossing	700-101-5399-12231	54,000	54,000	40,708	13,292
2013 Railway Crossing	700-101-5399-13457	52,900	52,900	39,879	13,021
2013 Asphalt Repairs	700-501-5304	995,667	604,667	455,834	148,833
2013 Waterworks Roads Services					
(Watermain breaks)	760-100-5401	44,500	35,200	26,536	8,664
2013 Waterworks Roads Services					
(Sewer breaks)	760-500-5401	16,000	12,800	9,649	3,151
Totals:		2,113,335	1,022,872	771,102	251,770



Page 1 of 2

To:	Andy Taylor, Chief Administrative Officer		
Re:	98-Q-13 Replacement of Seating at Flato Markham Theatre		
Date:	April 16, 2013		
Prepared by:	Bonnie Armstrong, Operations Manager, Flato Markham Theatre, ext. 3794		
	Michelle Zhu, Senior Buyer / Analyst, ext. 2025		

PURPOSE

To obtain approval to award the contract for "Replacement of Seating at the Flato Markham Theatre."

RECOMMENDATION

Recommended Supplier (s)	Irwin Seating Company (Lowest Priced Supplier)			
Current Budget Available	¢ 422,400,00	74-5350-13234-005 'Theatre seating replacement and		
Current Budget Available	\$ 422,400.00	accessibility upgrades'		
	\$ 93,195.45	Inclusive of HST*		
Less cost of award	\$ 9,319.55	Contingency at 10%		
	\$ 102,515.00	Total Cost of Award		
Budget Remaining after this award	\$ 319,885.00 **			

^{*}The award is based on replacement of 506 seats at the Flato Markham Theatre.

BACKGROUND

Flato Markham Theatre had been approved to upgrade accessibility to and within the Theatre in order to meet the strategic goal "to sustain leadership as a centre for excellence for performing arts in York Region". This goal is one of the overarching priorities of the City in the Diversity Plan. This theatre upgrade will meet the standard of 2% accessible seating along with providing easier access to audience with limited mobility. The contract includes the removal and disposal of current seats, supply and installation of the new seats at Flato Markham Theatre.

BID INFORMATION

Advertised	Invitational
Bids closed on	March 28, 2013
Number picking up bid documents	3
Number responding to bid	3***

^{***3} Suppliers provided sample for evaluation, only 1 Supplier meet the minimum technical requirements to submit pricing.

BID EVALUATION

The supplier base for the theatre seating is very limited, with three (3) suppliers known in the Canadian marketplace. Staff invited all three of the seating manufacturers to participate in a two (2) stage Request for Quotation. The evaluation team was comprised of staff from Theatre and an external Architectural Consultant with Purchasing staff acting as the facilitator. Stage 1 of RFQ comprised the evaluation of technical criteria as set out in the document, 15% aesthetics of seats, 25% functionality and operations of seats, 20% comfort, 10% references total of 70%, suppliers meeting or exceeding 50 out of 70 points would be selected to submit for Stage 2 - pricing. Irwin Seating Company was the only Bidder scored more than 50 points for stage 1 evaluation. Stage 1 scores as follow:

Stage I	Stage 1 score
Irwin Seating Company	64.3
SDR Seating	43.6
Ducharme Seating	34.8

^{**}The remaining funding will be used to purchase removable seat platforms, balcony chairs and cover the accessibility upgrade renovation as budgeted in the project.

ENVIRONMENTAL CONSIDERATION

Current seats will be removed and disposed by installer, the steel frame of the seats and mounts will be recycled.

"TAKE YOUR SEAT" CAMPAIGN

The Theatre plans to launch a campaign to allow individuals and corporations to sponsor a new seat of the Theatre – which will provide them a plaque (arm of seat) with their name for a determined period. This will generate new income to garner the Theatre Endowment with a preliminary target of \$50,000. Original sponsors for whom the names are still on the seats, we will post their names on a permanent honorary plaque in the lobby of the Theatre. The Take Your Seat campaign is slated to be officially launched with the beginning of next season in September, with actual sponsors to be renewed this summer. Critical path and timeline (tentative): - May 2013: Approval final campaign plan; Communications plan (prepared with Corporate Communications). Summer 2013: Actual sponsors renewal. September 2013: Campaign official launch with beginning of new season; Promotional campaign starts. The campaign should be sustained throughout the season or until all seats have been sponsored.



Page 1 of 2

To:	Brenda Librecz, Acting Chief Administrative Officer	
Re:	001-Q-13 Rental of Portable Toilets	
Date:	April 30, 2013	
Prepared by:	Rob Hincks, Supervisor, Ext. 2486	
	Martha Neely, Community Program Coordinator, Ext.4340	
	Patti Malone, Senior Buyer, Ext. 2239	

PURPOSE

To obtain approval to award the contract for the rental of portable toilets for One (1) year with option to renew for an additional Four (4) years at the same itemized pricing.

RECOMMENDATION

Recommended Supplier	Super Save Toilet Rentals Inc. (Lowest Priced Supplier)			
Budget available	\$	22,760.00	Various accounts (see under Financial Considerations)	
Less cost of award	\$	22,685.59	2013 Inclusive of HST *	
	\$	24,273.05	2014 Inclusive of HST **	
	\$	24,273.05	2015 Inclusive of HST**	
	\$	24,273.05	2016 Inclusive of HST**	
	\$	24,273.05	2017 Inclusive of HST**	
	\$	119,777.79	Total Award Inclusive of HST	
Budget Remaining after this award	\$	74.41		

^{*} The award in 2013 is prorated to exclude 2 weeks of cleaning due to timing of the award

BACKGROUND

This contract is to provide portable toilets from May to September for each season at the following locations:

German Mills Tennis Club McCowan Reservoir Huntington Basebal Diamond Berczy Park Ashton Meadows Unionville High School Carlton Park James Edward Park Morgan Park Elson Park Armadale Tennis Club Mount Joy Springdale Park **Bayview Reservoir** Bishop Cross Park Milne Park* Highgate Park Raybeck Park Fairtree Park Wismer Park Camp Chimo

The contract includes cleaning service and pump-out service for each unit, toilet paper supply and repair service (if required) within 24 hours.

^{**} Subject to Council approval of the annual 2014 to 2017 budgets.

^{*} Required May to October.

BID INFORMATION

Advertised	ETN
Bid closed on	April 17, 2013
Number picking up document	7
Number responding to bid	5

PRICE SUMMARY (Inclusive of HST)*

Option 1-	Option 2-
One Service per Week	Two Services per Week
\$17,879.25	\$31,998.45
\$23,394.62	\$36,292.70
\$27,999.26	\$42,871.49
\$29,172.05	\$52,223.23
\$69,421.59	\$75,744.85
	One Service per Week \$17,879.25 \$23,394.62 \$27,999.26 \$29,172.05

^{*} Note that the bid document quantities double counted Camp Chimo's requirements and as a result, the bid price is \$9,312.86 higher than the award.

The 2008-2012 contract included only one cleaning service per week. However, due to receiving numerous complaints from residents, Staff requested quotations for one and two cleaning services per week.

Option 1 – Service the units once per week

Option 2 – Service the units twice per week

The lowest priced bid as compared to the 2008-2012 contract weekly unit rate for a portable toilet including one cleaning service was 31% lower.

Staff recommend Option 2 (twice per week servicing) in order to maintain the City's image, due to concerns from residents and sports user groups on the cleanliness of the portable toilets.

FINANCIAL CONSIDERATIONS

The City had budgeted for portable toilets with one cleaning service per week. Due to the lower rates in this award, the service level increase to two cleaning services per week can be accommodated within the budget allotted for 2013.

			Amount Allocated		
			to this Project (1	Cost of Award (2	Budget
Account Name	Account #	Budget Available	cleaning per week)	cleanings per week)*	Remaining**
Recreation - Misc.					
Rental/Lease	503-932-5539	8,975	5,000	6,200	(1,200)
Operations - Other					
Contracted Services	730-732-5399	118,147	17,760	16,486	1,274
Totals:		127,122	22,760	22,686	74

^{*}The award in 2013 is prorated to exclude 2 weeks of cleaning due to timing of the award

^{**} Staff will manage the project and accounts to ensure a positive year end operating variance.



To:	Paul Ingham, Director, Operations	
Re:	158-Q-13 Citywide Tree Planting Services	
Date:	May 10, 2013	
Prepared by:	Jeff McMann, Supervisor, Forestry, ext. 2335	
	Patti Malone, Senior Buyer, ext. 2239	

PURPOSE

To obtain approval to award the contract for citywide spring tree planting services for the Spring 2013 season.

RECOMMENDATION

Recommended Supplier	Lomco Landscape Contractors (Lowest Priced Supplier)		
Current Budget Available	\$ 55,000.00 Various - See Financial Considerations for details		
Less cost of award	\$	53,169.60	Total Award Including HST
Budget Remaining after this award**	\$	1,830.40	*

^{*}The remaining balance to be returned to original funding source.

BACKGROUND

This contract is for planting of trees supplied by the City and will be typically 60mm. caliper nursery stock, string ball and/or in wire basket, held in at the City nursery. There are approximately 550 trees to be planted this Spring (trees installed before June 28th). The previous contractor lost his staff and was unable to honour the contract. This bid is only for the spring plantings and a new bid will be issued for a three year contract.

BID INFORMATION:

DID IN COMMITTEE				
Advertised	ETN (Electronic Tendering Network)			
Bids closed on	May 10, 2013			
Number picking up bid documents	4			
Number responding to bid	4			

PRICE SUMMARY

Suppliers	Price (Inclusive of HST)
Lomco Landscape Contractors	\$53,169.60
Cedar Springs Landscape Group Ltd.	\$69,690.00
Griffith Property Services Ltd.	\$97,944.00
Bronte Landscape	\$103,540.80

^{*}Inclusive of HST impact

FINANCIAL CONSIDERATIONS

Account Name	Account #	Budget Amount	Amount to Allocate to this project	Cost of Award	Budget I Remaining
2012 Replacement/ New					
Boulevard/Park Trees	700-101-5399-12253	162,000	47,500	45,919	1,581
2013 Emerald Ash Borer Program	700-101-5399-13438	2,066,300	7,500	7,250	250
Totals:		2,228,300	55,000	53,170	1,830



Page		
	OT	

To:	Brenda Librecz, Commissioner, Community and Fire Services
Re:	096-T-13 Bullock Drive Fence Replacement
Date:	May 23, 2013
Prepared by:	John Hoover, Supervisor, Contract Administration, Ext. 4808
	Patti Malone, Senior Buyer, Ext. 2239

PURPOSE

To obtain approval to award the contract for the Bullock Drive fence replacement for one (1) year, with an option to renew for an additional one (1) year at the same terms, conditions and pricing based on the contractor's performance, budget approval and at the sole discretion of the City.

RECOMMENDATION

Recommended Supplier	M&E General Contracting Inc. (Lowest Priced Supplier)		
Current budget available	\$ 120,000.	00 050-6150-13452-005 City Owned Fence Replacement Program	
Less cost of award	\$ 87,676. \$ 8,767. \$ 96,444. \$ 87,676. \$ 8,767. \$ 96,444.	2013 Estimate of 560 lm of fences, 50 hydrovacuum poles Contingency (10%) Total 2013 Award 2014 Estimate of 560 lm of fences, 50 hydrovacuum poles Contingency (10%)	
	\$ 192,888.	Total Cost of Award (Inclusive of HST)	
Budget Remaining after this award	\$ 23,555.	94 **	

^{*} Subject to Council approval of the 2014 Capital Budget.

The remaining balance of \$12,667.94 (\$23,555.94 - \$10,888.00) will be returned to the original funding source.

BACKGROUND

The City issued a tender to the market for removal of an existing concrete panel fence on Bullock Drive and replace it with a new pressure treated wooden acoustical fence. The fence is in the length of 1,120 lm and is to be completed over a two (2) year period. The first phase will be 560 lm in 2013 and the second phase will be the remaining 560 lm in 2014. Program calls for all excess materials to be recycled where possible ie wood, concrete, etc.

BID INFORMATION

Advertised	ETN		
Bid closed on	May 21, 2013		
Number picking up document	15		
Number responding to bid	9		

^{**} Of the budget remaining of \$23,555.94 after the award, \$10,888.00 will be used for the replacement of a failed fence along Rockingham Court beside the railway tracks. The approved budget requisition form for project 13452 City Owned Fence Replacement indicated that:

[&]quot;Funds within this program may be reallocated to repair or replace other fence locations that require immediate attention unforeseen at time of submission".

PRICE SUMMARY

Suppliers	Price (Inclusive of HST)		
M&E General Contracting Inc	\$ 87,676.42		
R-Chad General Contracting	\$ 104,812.80		
Markham Property Services	\$ 113,411.52		
Cedar Springs Landscape Group	\$ 150,889.73		
Roma Fence Ltd.	\$ 168,921.60		
Martinway Contracting Ltd.	\$ 177,754.37		
Hawkins Contracting Services	\$ 195,928.70		
Rus Can General Const. Inc.	\$ 233,040.58		
Alpeza General Contracting	\$ 234,414.34		

Note: Price is for demolition and removal of existing fence (560 lm), installation of new pressure treated jack pine fence (560 lm) and the hydro vacuum post holes (50).



Page 1 of 2

To:	Brenda Librecz, Acting Chief Administrative Officer	
Re:	163-T-13 Hired Street Sweepers	
Date:	May 23, 2013	
Prepared by:	Morgan Jones, Manager, Roads Operations, Ext. 2285 Tony Casale, Senior Construction Buyer, Ext. 3190	

PURPOSE

The purpose of this report is to obtain approval to award the contract for Hired Street Sweepers for a two (2) year period with an option to extend the contract for two (2) additional one year periods in accordance with Consumer Price Index.

RECOMMENDATION:

Recommended Supplier	A&	A&G The Road Cleaners Ltd. (Lowest Priced Supplier)		
Current Budget Available*	\$	145,300.00	700 501 5303 Street Cleaning	
Less cost of award*	\$	145,269.04	2013 Cost of Award (Inclusive of HST)	
	\$	145,269.04	2014 Cost of Award (Inclusive of HST)*	
	\$	145,269.04	2015 Cost of Award (Inclusive of HST)*	
	\$	145,269.04	2016 Cost of Award (Inclusive of HST)*	
	\$	581,076.16	Total Cost of Award	
Budget Remaining after this award	\$	30.96		

^{*}The 2014 – 2016 cost of award is subject to Council approval of the operating budget.

AND THAT the Director of Operations and the Senior Manager of Purchasing be authorized to amend the award amounts in years 2015-2016 to reflect price changes in accordance with the Consumer Price Index (CPI), subject to Council approval of the operating budget.

BACKGROUND

The City contracts for the supply and operation of six (6) mechanical street sweepers and operators to clean the City's road network. The hired sweepers are utilized for spring clean-up to remove residual sand/salt deposits following winter operations, as well as accumulated litter and debris. Hired sweepers are also deployed in the fall to remove leaves and debris in an effort to improve drainage and prepare roads for winter plowing operations.

BID INFORMATION

Advertised	ETN
Bids closed on	May 16, 2013
Number picking up bid documents	6
Number responding to bid	4

PRICE SUMMARY: (Inclusive of HST)

Suppliers	Hourly Rate	Estimated Hours	Bid Price
		(1741)	
A&G The Road Cleaners Ltd.	\$ 83.44	1741	\$145,269.04
D. Crupi & Sons Limited	\$ 86.50	1741	\$150,596.50
Centennial Construction Equipment Rentals	\$ 89.04	1741	\$155,018.64
HeMan Mobile Wash	\$111.94	1741	\$194,887.54

Note: As compared to the previous contract (2009-2012), this contract represents an approximate 2% increase in hourly rate.

OPTIONS/DISCUSSIONS

In February 2013, Staff released Tender 054-T-13 to the market for Hired Street Sweepers and upon closing two (2) Bid submissions were received. Following a detailed review of the prices Staff elected to cancel and retender the project as the low bidder's price was 20% higher than the budgeted amount.

Staff re-issued Tender 163-T-13 with revised specifications in order to meet the budget. The issuance of tender 163-T-13 has allowed the costs of this service to align with the City's budget meet service levels and reduce the cost of this contract by \$50,000 over a four (4) year term as compared to Tender 054-T-13.

ENVIRONMENTAL CONSIDERATION

The spring sweeping program allows the City to remove winter residue from the streets and curbs prior to the material migrating into the sewer system and finally into the streams. The program provides a means to properly, remove, screen and dispose of the sweeping material in an approved manner. The fall sweeping program includes the removal of the leaves from the streets and the transportation to a compost site for processing. The fall sweep also removes the leaves from storm grates, assisting in providing proper maintenance of our drainage system.



Page 1 of 2

То:	Brenda Librecz, Acting Chief Administrative Officer	
Re:	078 -T-13 Road Rehabilitation Program	
Date:	June 20, 2013	
Prepared by:	Mike Brady, Supervisor, Contract Administration, Ext. 2316 Patti Malone, Senior Buyer, Ext. 2239	

PURPOSE

To obtain approval to award the contract 078-T-13 for road rehabilitation program for one (1) years, the first two (2) years will be firm fixed and the remaining two (2) years will be adjusted in accordance with CPI.

RECOMMENDATION

Recommended Supplier	Furfari Paving Co. Ltd. (Lowest Priced Supplier)		
Budget available	\$	2,883,730.00	Various accounts (see under Financial Considerations)
Less cost of award	\$	2,671,978.21	2013 Inclusive of HST
	\$	2,671,978.21	2014 Inclusive of HST*
	\$	2,671,978.21	2015 Inclusive of HST*
	\$	2,671,978.21	2016 Inclusive of HST*
	\$	10,687,912.84	Total Cost of Award Inclusive of HST
Budget Remaining after this award	\$	211,751.79	**

^{*} Subject to Council approval of the annual 2014 to 2016 budgets.

Note: The contractual pricing for the first two years of this contract (start of year based on date of contract execution) are fixed whereas, year 3 and 4 is subject to Consumer Price Index-Canada (CPI) increase to a maximum of 3%. The Purchase Orders in year 3 and 4 will be adjusted accordingly for any CPI impacts, and changes to budgets will be considered as part of the annual budget process.

BACKGROUND

Tender 078-T-13 Road Rehabilitation Program was released for the annual asphalt resurfacing and asphalt recycling strategies.

The Asphalt Resurfacing Program projects used to fund this award are also used to fund other contracts for interlocking repairs, sidewalk/curb repairs, material testing and a/c premium. The Roads Department will administer this contract and monitor work in order to limit spending to the approved budgeted amounts.

BID INFORMATION

Advertised	ETN
Bid closed on	April 30, 2013
Number picking up document	12
Number responding to bid	4

^{**}Balance remaining in the amount of \$211,751.79 will be returned to original funding sources.

PRICE SUMMARY

Suppliers	Price (Including HST Impact)
Furfari Paving Co. Ltd.	\$2,671,978.21*
D. Crupi & Sons Limited	\$2,749,865.57
Brennan Paving & Construction Ltd.	\$3,209,242.22
K. J. Beamish Construction Co., Limited	\$3,799,122.49

^{*} Compared to the previous contract 2010-2012 for common items, this contract represents a 4% decrease in unit prices. The bid meets service level requirements as estimated in the project budget.

FINANCIAL CONSIDERATIONS

The following table summarizes the financial details of this award:

		Budget	Amount to Allocate to	Cost of	Budget
Account Name	Account #	Amount	this project	Award	Remaining
A/C Premium	050-6150-11425-005	306,000	19,987	18,519	1,468
A/C Premium	050-6150-12377-005	311,400	51,790	47,987	3,803
A/C Premium	050-6150-13833-005	311,386	311,386	288,521	22,865
Asphalt Resurfacing	050-6150-12225-005	3,268,617	100,204	92,846	7,358
Asphalt Resurfacing	050-6150-13454-005	3,108,231	2,201,553	2,039,893	161,660
Total Asphalt Resurfacing Program		7,305,634	2,684,920	2,487,767	197,153
Parking Lots	050-6150-13456-005	213,800	91,800	85,059	6,741
Civic Centre Parking Lot	050-6150-11295-005	254,000	107,010	99,152	7,858
Total Excluding Asphalt Resurfacing Program		467,800	198,810	184,211	14,599
Totals:		7,773,434	2,883,730	2,671,978	211,752

Balance remaining in the amount of \$211,751.79 will be returned to original funding sources.

At time of budget submission, high level estimates are generated for each street to be considered for inclusion in the program. Quantities within these estimates can increase and decrease once construction begins on a selected road. As such, the Director of Operations and the Senior Manager of Purchasing and Accounts Payable will be authorized to reallocate funds from this blanket order within the overall Asphalt Resurfacing Program up to a maximum of 20% of the estimated blanket amount (\$497,553.40 or \$2,487,767 x 20%) for the duration of the contract; to a combined annual total not to exceed the annual Asphalt Resurfacing Program budget.

In the event funds within the Asphalt Resurfacing Program cannot be reallocated to accommodate increases in the contract, request can be made for additional funding through the Capital Contingency project.



Page 1 of 2

To:	Brenda Librecz, Acting Chief Administrative Officer
Re:	002-Q-13 Supply, Delivery/Pick Up of Turf Grass Sod
Date:	May 22, 2013
Prepared by:	Doug Henderson, Supervisor, Park West, Ext. 7997
	Patti Malone, Senior Buyer, Ext. 2239

PURPOSE

To obtain approval to award the contract for the supply, delivery/pick up of Turf Grass Sod for a one (1) year with the option to renew for an additional three (3) years at the same itemized pricing.

RECOMMENDATION

Recommended Supplier	nu.F	nu.Fairgreen Sod Farms (Lowest Priced Supplier)		
Current Budget Available	\$	\$ 28,000.00 Various Accounts (see Financial Considerations)		
Less cost of award	\$	31,235.23	2013 Inclusive of HST	
	\$	31,235.23	2014 Inclusive of HST*	
	\$	31,235.23	2015 Inclusive of HST*	
	\$	31,235.23	2016 Inclusive of HST*	
	\$	124,940.92	Total Cost of Award Inclusive of HST	
Budget Remaining after this award	(\$	3,235.23)	**	

^{*} Subject to Council approval of the 2014 to 2016 Operating Budgets

BACKGROUND

Turf Grass Sod is used as a part of the Sports field Maintenance & Reconstruction annual program.

BID INFORMATION

Advertised	ETN
Bids closed on	May 8, 2013
Number picking up bid documents	9*
Number responding to bid	3

^{*}Purchasing contacted all bid takers who did not provide a bid. Three bid takers felt they would not be competitive due to their distance.

PRICE SUMMARY

Suppliers	Price (Inclusive of HST)
nu.Fairgreen Sod Farms	\$31,235.23
J. Lipani & Son Sod Farms	\$32,461.44
Richmond Sod Ltd.	\$32,944.80

Note: In comparison to the 2009-2012 this contract represents a 9% increase in cost that will be firm fixed for four years. The price of sod has increased over the last few years due to the increase cost for irrigation, fertilizer, labour, equipment and land cost required to produce the sod.

^{**} The shortfall, driven by rate increase of 9% will be managed by the department with offsetting favorability in other contracts within the Sports field Maintenance account (730-732-5415).

FINANCIAL CONSIDERATION

Account Name	Account #	Budget Amount	Amount to Allocate to this project	Cost of Award	Budget Remaining
Sportsfield Maintenance	730-7325415	408,790	24,000	27,235	(3,235)
ROW - Horticultural Materials	700-5014400	5,000	4,000	4,000	-
Totals:		413,790	28,000	31,235	(3,235)



C7	ΓΔ.	$\mathbf{F}\mathbf{F}$	' Δ	W	Δ	RI	n	R	R.I	20	RT	

To:	Andy Taylor, Chief Administrative Officer
Re:	313-R-12 Consulting Services for Standby Power Generator and Electrical/Control Equipment Replacement at the Carlton Road Sewage Pumping Station
Date:	April 10, 2013
Prepared by:	Paul Li, Infrastructure Project Engineer, Ext. 2646 Michelle Zhu, Senior Buyer / Analyst, Ext. 2025

Page 1 of 2

PURPOSE

To obtain approval to award the contract for Consulting Services for Standby Power Generator and Electrical/Control Equipment Replacement at the Carlton Road Sewage Pumping Station (including preliminary and detailed designs, tender document preparation, contract administration, site inspection and project management).

RECOMMENDATION

Recommended Supplier	Mo	Moon Matz Ltd. (Highest Ranked / Lowest Priced Supplier)				
Current Budget Available	\$	100,000.00	053-6150-8439-005 Carlton Road Pumping Station			
- 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1	Ψ	100,000.00	Generator Replacement			
Less cost of award	\$	95,247.36	Inclusive of HST			
	\$	5,596.80	Provisional Item, inclusive of HST			
	\$	10,084.42	Contingency @ 10%			
	\$	110,928.58	Total Cost of Award (Inclusive of HST)			
Budget Shortfall	(\$	10,928.58)	*			

^{*}The shortfall in the amount of \$10,928.58 will be funded from the Waterworks Capital Contingency Project, subject to the establishment of this project through the April 22, 2013 report to Council on Capital Contingency Projects.

BACKGROUND

The Carlton Road Sewage Pumping Station was built in 1976 with a standby power diesel engine/generator set and related control equipment in an unheated enclosure located within a 5m x 7m fenced off area. Manufacturer for the existing standby power generator set has no affiliated service agents in Canada and parts are not readily available. It has become very difficult and expensive to maintain the existing diesel engine/generator. Furthermore, the existing generator set is near the end of its service life and has become unreliable with frequent breakdowns and needs to be replaced with a new one. The consultant will undertake preliminary and detailed designs, tender document preparation, contract administration, site inspection and project management for the replacement of the standby power generator and electrical/control equipment at the Carlton Road Sewage Pumping Station.

The Provisional Item is for one Public Information Centre (PIC) that may be required depending on the Municipal Class Environmental Assessment (EA) Schedule under which this project is expected to proceed and has been included as part of the award to avoid potential project delays. In the circumstance where the project Class EA Schedule necessitates the PIC, the consultant will prepare and facilitate the public information centre and follow up with affected local residents and businesses.

BID INFORMATION

Staff released to the marketplace a request for proposal for the Consulting Services for Standby Power Generator and Electrical/Control Equipment Replacement at the Carlton Road Sewage Pumping Station.

Advertised	ETN (Electronic Tendering Network)
Bids closed on	February 13, 2013
Number picking up bid documents	23
Number responding to bid	6

PROPOSAL EVALUATION

The evaluation team was comprised of staff from the Waterworks department with Purchasing staff acting as the facilitator. The evaluation was based on pre-established evaluation criteria as listed in the Request for Proposal: 20% qualifications and experience of the Bidder, 20% qualifications and experience of the Project Lead, Project Team and Sub-consultants, 30% Project Understanding, Methodology /Approach and Delivery and 30% price, totaling 100%, with resulting scores as follows:

Suppliers	Total Score	Rank
Moon Matz Ltd.	86.60	1
Insyght Engineering Inc.	73.46	2
Eramosa Engineering Inc.	54.00	3
Ral Engineering Inc.	52.05	4
Ameresco Consulting Inc.	47.63	5
J+B Engineering Inc.	42.08	6

Prices received range from \$100,844.16 to \$230,069.18 inclusive of provisional item and HST impact. As allowed in the bid document, staff negotiated with Moon Matz Ltd. to include permit fee costs associated with project approvals from the various regulatory agencies, which had been excluded initially in their proposal, and achieved a cost reduction of \$5,300 which represents a 5.1% saving.

Moon Matz Ltd. scored the second highest on the technical evaluation and was the lowest bidder on price. Their proposal demonstrated to the City's satisfaction. Moon Matz's Project Manager is very experienced and together with the team members and sub-consultants have successfully implemented numerous projects of similar size and complexity. Based on the responses received from the reference checks, staff is confident that Moon Matz Ltd. will provide services satisfactory to the City.



Page 1 of 3

To:	Andy Taylor, Chief Administrative Officer
Re:	102-S-13 Supply and delivery of Firefighter Nomex Station Wear
Date:	April 23, 2013
Prepared by:	Phil Alexander, Deputy Fire Chief, Ext. 5960
	Rosemarie Patano, Senior Buyer, Ext. 2990

PURPOSE

To obtain approval to purchase firefighter "Workrite" Nomex station wear from Safedesign Apparel with a 7% reduction from the 2003 itemized pricing.

RECOMMENDATION

Recommended Supplier(s)	Safedesign App	Safedesign Apparel (Preferred Supplier)			
Current Budget Available	\$ 128,217. \$ 65,107. \$ 193,324.	Project 12178 - Replacement of Equipment due to Staff			
Less cost of award	\$ 54,701.	Total Cost of the Award, Inclusive of HST			
Budget Remaining after this award	\$ 138,622.	66 *			

^{*}Remaining balance of \$138,622.66 will remain in each respective account to complete outstanding requirements as budgeted.

Staff recommends:

THAT the tendering process be waived in accordance with Purchasing By-Law 2004-341, Part II, Section 7 Non Competitive Procurement, item 1 (c) "when the extension of an existing contract would prove more cost-effective or beneficial."

BACKGROUND

Firefighter protective clothing and uniforms are provided as required under the collective agreement with the Markham Professional Firefighters Association. A full "kit" is provided to each new recruit firefighter in accordance with the agreement; some items, such as t-shirts and socks are supplied on an annual basis and the remaining items are replaced on an "as necessary" basis if the clothing is damaged, deteriorated, ill-fitting or expired as indicated in National Fire Protection Association (NFPA), specification #1975-2009 Station / Work Uniforms for Emergency Service.

Since 1994, Markham Fire and Emergency Services has been wearing "Workrite" brand nomex station wear clothing from Safedesign Apparel Ltd with exceptional results. Initial wear tests indicated that these garments would have a 4 - 6 year life expectancy. In actuality, the garment life span has lasted in some cases as much as 8 - 10 years. In 2002, Staff released Request for Proposal (RFP) #178-R-02 to the market place with Safedesign being the successful proponent. Since this date, Safedesign have maintained their pricing from 2003 to 2008. For 2009 and 2010 purchases, Safedesign reduced the unit costs of "Workrite" garments by 4% to Markham in line with a favourable valuation of the Canadian Dollar. Staff have been able to maintain the pricing agreed upon in 2009 for the 2011 purchases. Safedesign have provided a further 3% reduction for 2012, which will be maintained for the recommended 2013 award, as negotiated by Purchasing Staff (Safedesign will absorb the manufacturer increase of 4%).

Staff have confirmed price competitiveness with market analysis. Through the manufacturer, staff have been able to confirm that there are only (7) authorized distributors in all of Canada, including Safedesign. In Ontario, Safedesign is the only authorized distributor that is dedicated towards marketing, selling and servicing municipal fire services with Workrite Nomex station wear uniforms and accessories.

BACKGROUND (Continued)

Their preferred distributor status in Ontario was provided by the manufacturer as a function of their competitiveness and dedicated hard work in growing the Nomex station wear and accessories business in the municipal fire services channel for almost two decades. As the Workrite preferred distributor of Nomex station wear uniforms and accessories to the municipal fire services in Ontario, they receive a special discount to ensure their competitiveness against other manufacturers in the market. In general, "Workrite" garments are still competitive in the market for 2013 as compared to market pricing from vendors providing other clothing brands, different flame resistant textiles or manufacturing processes.

These higher costs do not include value-added services such as, taking of measurements or hemming (as currently provided by Safedesign) instead of providing sizing garments only. Nor do these suppliers provide a "full cut" style to accommodate City Staff. As well, these competitor products are constructed from blended fabrics or post manufacture added fire retardant. Like the majority of suppliers in the market, their garments are not comparable to the "Workrite" standards specified by the City's Fire and Emergency Services Department, and the favorable pricing provided by Safedesign.

OPTIONS/DISCUSSIONS

Safedesign Apparel has provided superior service to the City's Fire and Emergency Services Department. This vendor supplies the "Workrite" brand of Nomex III station wear utilized by the City's Fire and Emergency Services Department. "Workrite" was selected by the Fire Department after a trial study of several different fire protective station wear manufacturers. The vendor has previously delivered orders in a timely fashion (delivery times are sometimes affected by fabric availability). The vendor has provided a female tailor as required and has adjusted fitting and delivery schedules to match the firefighter schedule. Workrite has a superior manufacturing process which includes triple stitching of all seams and an autoclaving process to secure press. The garment has superior durability; most garments which require replacement are due to fitting or damage issues; few garments wear out. By agreement, only 2 sets of garments can be exchanged per year due to fit issues.

Prior to the change to "Workrite" firefighters were provided with an annual clothing allotment of 4 shirts and 4 trousers. In 2004, a change was negotiated to the Collective Agreement which provided for the replacement of station wear on an "as needed" basis instead of an annual supply. The experience with "Workrite" indicated that station wear would need to be replaced approximately every four years, or one new set of station wear on average per firefighter.

Additionally, the performance of these garments has allowed Fire Department Management to negotiate an improved clause in their Collective Agreement with the MPFFA (Markham Professional Firefighters Association). The previous collective agreement (expired December 31st 2002) required a mandatory quadrennial issuance of these garments to all staff. As a result of the garment performance, the City's Fire and Emergency Services Department have since negotiated replacement on an as needed or demonstrated needs basis.

Nomex is the garment of choice for surrounding municipal fire services, including but not limited to: Ajax, Whitby, Whitchurch-Stouffville, Orillia, Peterborough, Ottawa, Kingston, Mississauga, Brampton and Newmarket. Safedesign is their preferred supplier for station/work uniform for emergency services.

FINANCIAL CONSIDERATIONS

Account Name	Account #	Budget Amount	Amount to Allocate this project	Cost of award	Budget Remaining*
Uniforms	420-599-4260	\$151,763	\$128,217	\$34,693	\$93,524
Replacement of Equipment due to Staff Retirements	420-101-4299-12178	\$86,000	\$65,107	\$20,008	\$45,099
Total		\$237,763	\$193,324	\$54,701	\$138,623

^{*}Remaining balance will remain in each respective account to complete outstanding requirements as budgeted.

FINANCIAL CONSIDERATIONS Continued)

A unit cost of \$90.70 (male and/or female short-sleeve shirt), \$100.70 (Navy full-cut trousers), \$97.30 (Navy regular-fit trousers); \$147.10 (Coveralls): overall, an estimated 501 units will be purchased in 2013. The Fire Department will administer this contract and will adjust quantities when applicable (without penalty to the Corporation) in order to limit spending to the approved budgeted amounts.

Firefighter recruits hired as a result of new station openings have had their original "kit" funded from a separate capital account (Development charges funded). Replacement gear (i.e.321 units) is funded through the annual operating Account #420-599-4260. Replacement gear for new firefighter recruits hired to fill vacancies created by retirements will have their "kit" funded from the capital account #420-101-4299-12178 "Replacement of Equipment due to Staff Retirements" (i.e. 180 units).



Page 1 of 2

To:	Jim Baird, Commissioner, Development Services
Re:	122-Q-13 Consulting Services for the Yonge/Steeles Corridor Transportation Study
Date:	May 10, 2013
Prepared by:	Joseph Palmisano, Senior Transportation Engineer, Ext. 6200
	Tony Casale, Senior Construction Buyer, Ext. 3190

PURPOSE

To obtain approval to award the contract for consulting services for the Yonge/Steeles Corridor Transportation Study

RECOMMENDATION:

Recommended Supplier	Genivar Inc. (Highest Ranked Second Lowest Priced Supplier)	
Current budget available	\$ 275,300.00	640-101-5699-13027 Transportation Studies
Less cost of award	\$ 89,538.62 Inclusive of HST	
	\$ 8,953.86	Contingency @ 10%
	\$ 98,492.48	Total Award
	\$ 11,819.10	Engineering department management fee @ 12.0%
	\$ 110,311.58	Total project cost
Budget Remaining after this award	\$ 164,988.42	*

^{*}The remaining funds will be used for the remaining 2013 Transportation Planning Studies as budgeted for in this account.

BACKGROUND

The Yonge-Steeles corridor within the Secondary Plan area is an existing built-up area bordered by two major arterial streets; namely Yonge Street and Steeles Avenue, but sits within a road network of collector/local streets that could still evolve. The current network does not provide a balanced transportation approach – it needs to provide a clear street hierarchy and well-organized structure for the surrounding neighbourhoods. The network also has many indirect circulation routes for people walking, cycling, driving, or using surface transit.

Yonge Street is an important Regional corridor and the City's growth management vision for redevelopment and intensification within this corridor will attract more growth. It also provides the City with an opportunity to secure new transportation infrastructures and improvements through the development approval process. Future redevelopments of the area will only add more traffic on the internal road system. The pressure on transportation capacity and constraints are growing and will likely intensify in the future.

The revitalization of the Yonge Steeles Secondary Plan area relies on a comprehensive transportation study that will help ensure that redevelopment relies on sustainable modes of travel including walking, cycling, and public transit. This transportation study will address the existing transportation issues and concerns and will determine the future transportation vision and supporting transportation strategies and infrastructure to support growth and redevelopment within the Secondary Plan area. The final recommendations of this study will lead to an updated Secondary Plan for the Yonge Steeles Corridor area.

BID INFORMATION

Advertised	By Invitation
Bid closed on	April 22, 2013
Number picking up document	7
Number responding to bid	4

Stage One (1) Presentation Evaluation

This Request for Quotation ("RFQ") was released using a two stage process. Under Stage 1 – Presentation Evaluation, suppliers were assessed based on the firms understanding of the project. Suppliers were evaluated based on pre-established evaluation criteria as listed in the RFQ: 10% for the presenter, 5% background of the firm; 25% technical/managerial capability and relevant experience of the project team, 10% identification of challenges and constraints, 10% identification of opportunities, 30% overview of study approach and 10% for time schedule totaling 100%.

Stage Two (2) - Technical and Price Evaluation

Suppliers that obtained a minimum score of 75% in the presentation evaluation advanced to Stage 2 – Technical and Price Evaluation. Three of the four suppliers advanced to Stage 2 of the evaluation process where suppliers were assessed based on

pre-established evaluation criteria as listed in the RFQ: 10% Experience of the firm, 10% Qualifications of the lead consultant, 50% project methodology/delivery and 30% price totaling 100%.

PRICE SUMMARY

Suppliers	Total Score	Ranking
Genivar Inc	92	1
HDR Corporation	85	2
Hatch Mott MacDonald Ltd.	68	3

Note: Prices received from the four Suppliers ranged from \$81,408.00 to \$91,584 respectively (inclusive of HST).

DISCUSSION

Staff is recommending the highest ranked and second priced supplier, Genivar Inc. as their proposal best satisfied the project requirements. Genivar has extensive experience with Transportation Planning Studies, many of which were transit oriented and included proactive and supportive policies and programs in the areas of transit, transportation demand management, parking, and financing. Eric Peissel, Vice President, Transportation, Ontario has been assigned as the Project Manager of the project and has over 15 years of experience and will be supported by Sharon Sterling with more than 20 years experience. Eric has undertaken a wide variety of projects in many disciplines of transportation planning throughout Canada and abroad. His work has been as diverse as heading full transportation master plans and environmental assessments to coordinating traffic and transportation studies. Sharon has carried out many transportation studies for both the private and public sectors in the GTA and Markham. Staff is confident that Genivar Inc. will provide services satisfactory to the city.



To:	Alan Brown, Director, Engineering	
Re:	081-S-13 Main Street Markham, Highway 7 to Bullock Drive)	
Date:	May 13th, 2013	
Prepared by:	Daniel Foong. Senior Engineer, Ext: 2628	
	Robert Slater, Senior Construction Buyer, Ext. 3189	

PURPOSE

To award a contract for the removal and installation of new poles to accommodate the streetscaping of Main Street, Markham from Highway 7 to Bullock Drive.

RECOMMENDATION

Recommended Supplier	Power Stream (Preferred Supplier)	
Current Budget Available	\$ 210,916.07	083-5350-11079-005 Main Street Markham (Highway 7 to Bullock Drive).
Less cost of award	\$ 86,827.19	Inclusive of HST
Budget Remaining after this award	\$ 124,088.88	*

^{*} Remaining funds will be used for construction

Staff further recommends:

THAT the tender process be waived in accordance with Purchasing By-Law 2004-341, Part II, Section 7.2 (b) – where it states that, "Tenders, Request for Proposal and Requests for Quotation may not be required for goods and services to be provided by any of the following" "Utilities".

BACKGROUND

In 2012 the City commenced the reconstruction of Main Street Markham from Highway to Bullock Drive by completing the underground work comprising the renewal of water services and the storm and sanitary sewers.

In April, 2013, the City tendered the remaining section of the work that comprises the road grading and surfacing and streetscaping. The removal and replacement of the poles is necessary in order to accommodate this work.

The scope of work under this award is as follows:-

- Installation of 5 new poles and the installation of framing for 5 poles
- Installation of 17 new down guy wires, 8 new anchors and 2 new struts
- Installation and removal of 9 temporary in-line switches
- Installation and removal of 3 new permanent switches
- Removal of 6 existing poles and framing, 2 span guys and relocation of existing Under Ground hydro cables