

Animal Care Committee
May 15, 2013
Ontario Room
5:30 PM – 7:00 PM

Attendance: Councillor Valerie Burke, Janet Andrews, Chair, Esther Attard, Vice-Chair, Tony Chau, Kathy Clark, Julia Colangelo, Jody Greenlaw, Furhait Kashmiri, Caroline Lane, Rhiannon Lane and Pam Young Staff: Chris Alexander, Supervisor of Licensing & Animal Services, Martha Pettit, Deputy Clerk and Laura Gold, Committee Clerk Members of the Public: Terri Daniels and Denielle Duncan Regrets: None	
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Agenda Item	Discussion	Action Item
1. Call to Order	The Animal Care Committee convened at 5:36 p.m. with Janet Andrews presiding as Chair.	
2. Discussion on Staff Report on Markham's Animal Care Model	Martha Pettit, Deputy Clerk was in attendance to discuss the report on Markham's Animal Care Committee Model targeted to be brought forward to the General Committee on June 17, 2013. The report of the Special Meeting of the Animal Care Committee entitled "the Future of City of Markham Animal Services: Priorities for Action to 2016" by Kathy Wiele, Lifetime Consulting Services will be attached as an appendices of the staff report. Some of the topics being discussed in the staff report include: Markham's contract with the OSPCA; having an animal control storefront in Markham; and having a pet loyalty card program. The Committee Clerk will notify key stakeholders of the target date the report on Markham's Animal Care Committee Model will be brought forward to the General Committee for Council's consideration. Potential management models, locations and uses for the proposed animal control storefront in Markham were discussed.	Provide notice to key stakeholders of the target date the report on Markham's Animal Care Committee Model will be brought forward to the GC – Committee Clerk

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	Staff inquired whether the Committee thought there would be a sufficient pool of volunteers to assist with the operation of a Markham animal control storefront. The Committee believed that there would be residents interested in volunteering at the proposed animal control storefront in Markham. The following suggestions were made regarding using volunteers to manage the storefront: • Will need a staff person who is responsible for managing the facility and the volunteers; • Use a combination of staff and volunteers to operate the storefront; • Set a minimum age of 18 for the volunteers; • Have volunteer job descriptions (note: it is important to include interesting work in each job description); • Will need a lot of volunteers to operate the storefront, as some volunteers will cancel or not show up for their shift; • Set a minimum time commitment for volunteers, as it is expensive to train volunteers. The following possible uses of the storefront were discussed : • Educating residents on dog bite prevention; • Offering a school education program on animal care; • Providing therapy sessions for at risk youth with animals; • Holding a pet micro-chipping clinic; • Having a pet adoption centre; • Providing pet training; • Providing training on pet first aid; • Having Guest Speakers on animal related subject matters; • Holding pet grooming days; • Having a dog washing station.	

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3. Welcome New Members	The Committee introduced themselves to the new Members.	
4. Minutes of the Animal Care Committee Meeting	Moved by Jody Greenlaw Seconded by Kathy Clark That the Minutes from the April 17, 2013 Animal Care Committee meeting be approved as presented. CARRIED	
5. Business Arising From the Minutes	<u>Review of Action Items</u> The Committee reviewed the action items from the previous meeting. The following updates were provided: • The OSPCA has agreed to put the Helping Lost Pets link on its website; • The Helping Lost Pets link will be moved to a better location on the City's website; • The date of Wildlife Awareness Week will be confirmed by Terri Daniels.	Confirm date of Wildlife Awareness Week – Terri Daniels
6. Animal Control Program Update	<u>A. Trap Neuter and Return (TNR) Pilot Project Update</u> Christopher Alexander, Supervisor of Licensing & Animal Services will meet with a group of residents interested in assisting with the City's Trap Neuter and Return (TNR) program. The Committee noted that the trapping and neutering of the cats on the IBM site needs to start as soon as possible, as coyotes are now becoming an issue on the site. Christopher Alexander was requested to inquire about spending a small amount of money on the trapping and neutering of the cats on the IBM site. <u>B. Adoption Update</u> Christopher Alexander reported that a request has been made to hold two adoption	Inquire about spending money on the trapping and neutering of the cats on the IBM site – Chris Alexander

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	days at the Stiver Mill Farmers Market. A Committee Member noted that the Pet Value on Highway 7 is open to holding adoption days at its location. The owner is also interested in having smaller animals adopted from this location (e.g. rabbits). C. <u>OSPCA Update</u> Christopher Alexander will spend June 5, 2013 at the OSPCA Animal Shelter to observe its operations. A new more detailed and transparent OSPCA report on Markham's animal statistics was displayed to the Committee. This format will be used on a go forward basis.	
7. Events	A. <u>Unionville Festival</u> The schedule for Unionville Festival was discussed. Dog biscuits with ribbons on them with the calendar information will be circulated at the event. Jody Greenlaw agreed to tie the ribbons on the dog bones. B. <u>Markham Music Festival</u> The Committee Clerk had made an inquiry regarding the Committee sharing a booth at the Markham Music Festival with the Sustainability Office. The Committee suggested also asking Waste Management. The Committee Clerk will investigate this matter further and report back to the Committee.	Put ribbons on dog bones for Unionville Festival – Jody Greenlaw Report back to the Committee on sharing a booth with a City Department at the Markham Music Festival – Committee Clerk

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	C. <u>Grand Opening of Global Pets</u> Jody Greenlaw will man the booth at the Global Pets grand opening.	Man booth at Global Pets grand opening – Jody Greenlaw
8. New Business	D. <u>Stiver Mill Farmers Market</u> The Animal Care Committee hoped to have a booth at the Stiver Mill Farmers Market on June 22, 2013 and on a date to be determined in late September 2013.	
9. 2014 Fundraising Calendar	The new members were provided with background information on the fundraising calendar and the online calendar submission form was reviewed by the Committee. The following was discussed regarding the 2014 fundraising calendar: • Charging \$15 dollars per fundraising calendar; • Promoting the calendar on the City’s website and through social media; • Being aware of the limited amount of advertising space available when selling advertising space; • Having the advertisers approve their advertisement to appear in the calendar.	
10. New Business	A. <u>Website</u> The Committee discussed improving the animal control section of website.	

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	B. <u>Markville's Community Involvement Program</u> This agenda item was deferred to the next meeting. C. <u>Shark Fin Ban Gets Voted Down in Mississauga</u> The Committee discussed the shark fin ban being reversed in the City of Mississauga and the possibility of the decision being appealed. D. <u>ID Card for Events</u> Staff advised that that they were looking into having ID cards made up for the Animal Care Committee Members to wear at events. The cards would have the members name on them and that they are a member of the Markham Animal Care Committee.	Report back on having name tags made for the Committee Members – Christopher Alexander
11. Date of the Next Meeting	June 19, 2013 - 5:30 p.m., Ontario Room	
12. Adjournment	The Animal Care Committee adjourned at 7:50 p.m.	