



Report on Quality Management System to Council From Management Review

Meeting Date: June 14, 2013

Attendees: Andy Taylor, Brenda Librecz, Peter Loukes, Daphne Ross, Ernie Ting, Noris Dela Cruz, Gord Miokovic, Eddy Wu, Cindy Coffin, Julianna Tso

RESULTS OF MANAGEMENT REVIEW	REPORT (where applicable include Personnel Responsible & Due Date)
Summary of Management Review	<ul style="list-style-type: none">- Meeting 1 of 2 for 2013- Presentation provided to Top Management covered all required items identified in the procedure- Top Management reviewed data from July 1 to December 31, 2012
Deficiencies Identified	<ul style="list-style-type: none">- None identified during the meeting
Decisions Made	<ul style="list-style-type: none">- Director requested observations/patterns/trends be included in future meetings/presentations/reports – Managers, Fall 2013 meeting
Action Items	<ul style="list-style-type: none">- No QMS related action items identified during the meeting- Business related action items identified during the meeting include:<ol style="list-style-type: none">1. Request minimum chlorination level from York Region – SE Manager, Q3 20132. Continue to work with ITS on Hansen vs. ACR (open work orders that has been closed) – IMS Manager, Q3, 20133. Customer surveys: investigate usage of portal (on-line surveys) – IMS Manager Q3 2013
Other QMS Issues Identified (including summary of corrective actions)	<ul style="list-style-type: none">- None identified during the meeting

Management Review Meeting Minutes are available upon request.