

Seniors Hall of Fame Awards Committee
June 20, 2013
Mayor's Board Room

Attendance: Gail Leet, Chair, Regional Councillor Gordon Landon, Councillor Alan Ho, Councillor Howard Shore, Mary Charbonneau, Jim Dornan, Angie Hever, Zevina Kheir, Pearl Mantell Tony Murphy, Manickampillai Velauthapillai, Raj Sethi, Angela Vink, Manager of Portal and Communication Services, Ada Yeung and Laura Gold, Committee Clerk.

Regrets: Laurie Rose, Chief of Staff and Jaswant Dhanjal

Item	Discussion	Action Item
1. Call to Order	The Senior's Hall of Fame Award Committee convened at 11:07 a.m. with Gail Leet presiding as Chair.	
2. Approval of Minutes	<p>Moved by Jim Dornan Seconded by Angie Hever</p> <p>That the May 15, 2013 Senior's Hall of Fame Awards Committee Minutes be approved as presented.</p> <p style="text-align: right;">CARRIED</p>	
3. Business Arising from Minutes	There was no business arising from the Minutes.	
4. Event Promotional Material	<p>The following was discussed:</p> <p><u>Poster</u> The poster will be blown up and paced on easel's at the Canada Day luncheon.</p> <p><u>Video</u> The video has been scheduled to be filmed on Tuesday, June 25 at 10:00 a.m.</p> <p><u>Social Media & Website</u> The website for the 2013 Senior's Hall of Fame is in the process of being made live. All social media being used to promote the event will be linked back to the website.</p> <p><u>Promotional Materials for Canada Day Luncheon</u> A suggestion was made to hand out promotional information regarding the Seniors Hall of Fame Awards ceremony on a business card at the Seniors' Luncheon on Canada Day. It was</p>	<p>Blow up posters for Canada Day Luncheon – Angela Vink</p> <p>Prepare a business card promoting the</p>

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	<p>also suggested that the loon awarded to the Seniors' Hall of Fame winner be displayed at the booth for people to see.</p> <p>Andrea Vink will print the promotional materials needed for the Canada Day Luncheon and confirm how they will get to the event.</p> <p><u>Email Tag</u> Once the Seniors Hall of Fame Awards promotional video has been completed the Committee will be requested to add an email tag with the link to the video promoting the awards ceremony.</p> <p><u>Mayor and Members of Council Websites and Newsletters</u> The Committee Clerk was requested to remind Mayor and Members of Council to add information regarding the Seniors' Hall of Fame event to their website or newsletter.</p>	<p>Seniors Hall of Fame Awards to be circulated at the Canada Day Luncheon – Angela Vink</p> <p>Print promotional material and arrange for them to be brought to the event – Angela Vink</p> <p>Remind Mayor and Members of Council to mention the Seniors' Hall of Fame Awards on their website or in their newsletter – Laura Gold</p>
5. Discussion on Obtaining Nominations	The Committee Clerk reported that three nominations have been received to date.	
6. Other Business	There was no other business.	
7. Next Meeting	The next meeting of the Seniors' Hall of Fame Committee will be held on Wednesday, July 17, 2013 in the Mayor's Board Room at 11:00 a.m.	
8. Adjournment	The Seniors' Hall of Fame Awards Committee adjourned at 11:43 p.m.	