

**BOX GROVE COMMUNITY CENTRE BOARD**  
**Box Grove Community Centre 7651 9<sup>th</sup> Line, Markham, L6B 1A8**  
 Minutes of August 19, 2013 at 7:30 p.m.

**Attendance:** Ponniah (Bala) Balasunderam (PB), Chair, Nishanthan Balasubramaniam(NB), Tom Farrar(TF), Frank Orovits(FO).  
**Staff:** Shawn Hermans (SH)  
**Regrets:** Tahir Khan(TK), Angelica Gutierrez(AG), Syed Aziz(SA), Kandiah (Punch) Panchalingam(KP), Councillor Logan Kanapathi(LK), Caroline Harvey(CH), Deputy Mayor Jack Heath (JH).

<b>Item</b>	<b>Discussion</b>	<b>Action Item</b>
<p><b>1. Call to Order</b></p>	<p>PB welcomed members to the fifth Box Grove Community Centre Board (BGCCB) meeting of the year. TF mentioned that the board did not have a quorum and that any business items requiring board approval will need to be approved by the Board at the next meeting.</p>	
<p><b>2. Presentational Programs By Shawn Hermans</b></p>	<p>City of Markham accepted BGCCB request to offer programs in the Box Grove Community Centre. Board agreed to SH proposal to conduct martial arts programs for 3 age groups (ages 4-5, ages 6-10, ages 11-14) on Fridays from 6pm-9pm. This program will be advertised in Markham Life Winter Edition and will run from Jan 10,2014 for 10 weeks. City staff to clean the area at the end of the program and the Board agreed to waive the rental charges. SH to explore the possibility of arranging of similar programs on Mondays and Tuesdays and during Summer and March break.</p>	<p style="text-align: center;">SH</p>
<p><b>3. Approval of the June 10<sup>th</sup>, 2013 BGCCB Meeting Minutes</b></p>	<p>Moved by PB                      Seconded by NB                      That the minutes of the June 10<sup>th</sup>, 2013 BGCCB Meeting Minutes be approved.</p>	

	CARRIED
<p><b>4. Steps to be taken to improve the Services and Revenue of the Community Centre</b></p>	<p>The board agreed to continue using Bell Canada as its Telecommunications service provider.</p> <ol style="list-style-type: none"> <li>1. PB will contact Bell and set up the internet for the centre.</li> <li>2. A new sign has been placed in the women's washroom to reduce the amount of paper disposed in the toilet.</li> </ol> <p>PB</p>
<p><b>5. Discussion of Financial Statements</b></p>	<p>PB reviewed the financial statements and there were no questions.</p> <ol style="list-style-type: none"> <li>1. The board was informed about moving the Box Grove Community Centre GIC from Scotia bank to TD. TK to review and report .</li> </ol> <p>TK</p>
<p><b>6. New Business</b></p>	<ol style="list-style-type: none"> <li>1. Interior and Exterior walls and doors of the community centre to be repainted. Members will obtain quotes.</li> <li>2. The board will purchase a First Aid Kit and have it available at the centre</li> </ol> <p>PB TF PB</p>
<p><b>7. Next Meeting</b></p>	<p>Next meeting of the Box Grove Community Centre Board will take place on October 9, 2013 at 7:30 at the Hall.</p>
<p><b>8. Adjournment</b></p>	<p>Moved TF          Seconded by NB          The BGCCB adjourned at 8:30pm.</p> <p>CARRIED</p>