



Report to: General Committee

Date Report Authored: September 3, 2013

SUBJECT: Award of Proposal 151-R-13 Electrical Services for City Facilities
PREPARED BY: Rob Bell ext.3526
Patti Malone ext. 2239

RECOMMENDATION:

- 1) That the report entitled “Award of Proposal 151-R-13 Electrical Services for City Facilities” be received;
- 2) And That the contract for Electrical Services for City Facilities be awarded to the highest ranked and lowest priced bidder, Kudlak-Baird (1982) Ltd., beginning October 1, 2013 in the estimated annual amount of \$271,750.08 inclusive of HST with prices fixed for a period of four (4) years totaling \$1,087,000.32 inclusive of HST;
- 3) And That the award be funded from the various City Departments Operating and Capital budget accounts on an as required basis;
- 4) And That this report be tabled at the September 24th, 2013 Council Meeting;
- 5) And That the award amounts in 2014 to 2017 be subject to Council approval of the respective year’s operating budgets and that the award amounts be amended to reflect changes (e.g. growth from new facilities) to the various user budget accounts as approved by Council during the annual budget process;
- 6) And that the 2014 operating budget be adjusted accordingly to reflect the 2% rate reduction in comparison to the previous contract;

That Staff be authorized and directed to do all things necessary to give effect to this resolution.

PURPOSE:

The purpose of this report is to obtain Council approval to award contract for electrical services at various City facilities on an as required basis.

BACKGROUND:

The contract is to provide electrical services on a 24 hour, 7-day-per-week basis. The contract also includes priority one hour response time for emergency services at City wide facilities.

The specified work under this contract includes all such electrical work that cannot be undertaken by City employees and may include, but is not limited to the following:

- Cleaning and relamping

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- Replacement of faulty or broken luminarie components
 - Repairs to fusible or breaker-type disconnects, contactors, time switches, and similar type of work
 - Repairs to underground and overhead wiring
 - Sport field lighting
 - Alarm systems
 - Fire safety equipment
 - Irrigation electrical components
 - Underground locates
 - High voltage
 - Electrical inspection of Facilities
 - Short term calls for special high amperage tie-ins at Markham Theatre - where certain touring groups require high amperage tie-ins

BID INFORMATION:

Advertised	ETN
Bids closed on	August 15, 2013
Number picking up bid documents	10
Number responding to bid	5

PROPOSAL EVALUATION:

The evaluation team was comprised of staff from Recreation, Fire, Operations and Asset Management Departments with Purchasing staff acting as the facilitator. The proposals were evaluated based on the pre-established evaluation criteria as listed in the Request for Proposal: price 30%, qualifications and experience of bidder 30%, Demonstrated understanding of the project 15% project management and equipment 25%, with resulting scores as follows:

BIDDER	Score (Out of 100)	Ranked Results
Kudlak-Baird (1982) Ltd.	99.0	1
R.A. Graham Contractors	98.1	2
Ainsworth Inc.	86.2	3
OZZ Electric Inc.	82.7	4
Plan Group Inc.	64.8	5

Prices range from \$271,750.08 to \$351,804.67 inclusive of HST impact.

The recommended proponent has demonstrated a good understanding on how to achieve the deliverables as outlined within the RFP document including time frames, methodology, work plan and resource alignment being assigned to this project. Also, they had significant past experience and knowledge of municipal work. The proponent has a good understanding of the City's infrastructure for troubleshooting and was the only proponent with a wide variety of scissor lifts and bucket trucks that can be utilized by the City.

In comparing the costs under this contract to the 2012/13 rates, this contract represents as is 2% decrease in rates and prices are firm fixed for four (4) years.

FINANCIAL CONSIDERATIONS AND TEMPLATE:

Estimated annual requirements are based on the prior four year average actual requirements. The award will be funded from the annual operating budgets of the user departments.

The 2014 operating budget will be adjusted accordingly to reflect the 2% rate reduction in comparison to the previous contract.

HUMAN RESOURCES CONSIDERATIONS:

Not applicable

ALIGNMENT WITH STRATEGIC PRIORITIES:

Not applicable

BUSINESS UNITS CONSULTED AND AFFECTED:

Departments; Recreation, Fire, Operations and Asset Management have historically been primary users of this contract and were involved in the tender evaluation process of this award.

RECOMMENDED BY:

19/09/2013

9/16/2013

X 

Phoebe Fu
Director, Asset Management

X 

Brenda Librecz
Commissioner, Community & Fire Services