

**Advisory Committee on Accessibility**

**June 19, 2013**

**Canada Room**

**3:30 PM – 5:30 PM**

**Committee Members Present:** Councillor Valerie Burke, Councillor Don Hamilton, Councillor Alan Ho, Sidney Polak, Chair, Kristen Hayes, Joan Jenkyn, Arlene Juanillo, Brian Lynch and Cindy Jones Shrek

**Staff Present:**

Warren Rupnarain, Accessibility Coordinator, Graham Seaman, Senior Manager of the Sustainability Office and Laura Gold, Council/Committee Coordinator

**Regrets:** Robert Hunn

Agenda Item	Discussion	Action Item
1. Call to Order	The Advisory Committee on Accessibility convened at 3:38 p.m. with Sidney Polak presiding as Chair.	
2. Approval of Minutes and Review of Action Items	<p>Moved by Councillor Don Hamilton Seconded by Councillor Alan Ho</p> <p>That the Minutes of the May 15, 2013 Advisory Committee on Accessibility be approved as presented.</p> <p align="center"><b>CARRIED</b></p> <p><u>Review of Action Items</u> The Committee reviewed and updated the list of action items. The following items were requested to be added to the list of action items:</p> <ul style="list-style-type: none"> <li>• The lack of accessibility of the main floor washrooms at the Hilton Hotel and Conference Centre located at Warden &amp; Highway Seven (note: a correspondence from the Richmond Hill Chapter of the Multiple Sclerosis Society was circulated to the Committee on this matter);</li> <li>• The snow plower leaving the snow from the plaza located at Woodbine and 16<sup>th</sup> Avenue in the accessible parking spots.</li> </ul> <p>The Accessibility Coordinator will work with the Clerk to ensure there are no</p>	<p>Add items to list of action items – Laura Gold</p> <p>Work with the Committee Clerk to ensure there are no other items that need to be</p>

Agenda Item	Discussion	Action Item
	<p>other items that need to be added to the list of action items.</p>	<p>added to the list of action items – Warren Rupnarain</p>
<p><b>3. Accessibility Fair</b></p>	<p>Cindy Jones Shrek provided the following update on the Accessibility Fair to be held at Thornhill Community Centre on September 7, 2013:</p> <ul style="list-style-type: none"> <li>• Finalizing promotional material for the fair with Corporate Communications;</li> <li>• Having Kristen Hayes give a motivational speech and provide a ballroom dancing demonstration;</li> <li>• Organizing the refreshments for the event once the vendor package has been finalized;</li> <li>• Planning on having both sport and art activities at the fair;</li> <li>• Having a representative from the Easter Seal speak at the event;</li> <li>• Having Councillor Don Hamilton speak at the event.</li> </ul> <p>The Sub-Committee will continue to meet over the summer to plan the 2013 Accessibility Fair.</p> <p>There was a brief discussion about the RBC Markham-Milliken Children Festival Committee's idea regarding having accessibility activities at the Children's Festival on September 7, 2013. Graham Seaman and Warren Rupnarain will speak with Andrea Conlon about this idea to get more information and to see if the Committee could be of any assistance.</p>	<p>Speak with Andrea Conlon about the possibility of having accessible activities at the Children's Festival to get more information and to see if the Committee could be of any assistance – Graham Seaman and Warren Rupnarain</p>
<p><b>4. Multiuse Pathways</b></p>	<p>Sidney Polak provided an update on the multiuse pathway system that is being created. A continuous pathway system is being created from Lake Ontario to the Oak Ridges Moraine. There will be only two accessible multiuse pathways in Markham, which include the multiuse pathway at Toogood Pond and the multi use pathway at Milne Park.</p> <p>The pathway at Toogood Pond has already been paved. The pathway at Milne</p>	

Agenda Item	Discussion	Action Item
<p><b>5. York Region Mobility Maze</b></p>	<p>Park will be partially paved and partially soil. The Accessibility Coordinator and the Chair were invited to test the accessibility of the soil. It was found that the soil was accessible as long as the grading is maintained.</p> <p>Warren Rupnarain spoke about his visit to the York Region Mobility Maze. The purpose of the maze was to simulate some riders' experiences using York Region Transit and to bring these concerns to the attention of decision makers. All visitors to the event were provided with an identity and a scenario (e.g. your name is Timothy and you are in an electronic wheelchair and the battery broke down and you are stranded with no ride home). The event was attended by various stakeholders.</p>	
<p><b>6. Main Street Unionville Charrette</b></p>	<p>Sidney Polak reported that he and the Accessibility Coordinator attended a workshop on the vision for Main Street Unionville. They were invited to ensure that accessibility was considered as part of the vision planning for Main Street Unionville.</p>	
<p><b>7. Sub-Committee Reports</b></p>	<p>A. <u>Site Plan Sub-Committee</u></p> <p>Sidney Polak reported that he and the Accessibility Coordinator attended a Site Plan Sub-Committee meeting to review and provide input on the interior designs for the South East Markham Community Centre.</p> <p>B. <u>Accessibility Fair Sub-Committee</u></p> <p>See agenda item No. 3.</p> <p>C. <u>Accessibility Sports &amp; Recreation Sub-Committee</u></p> <p>No report was provided.</p>	<p>”</p>
<p><b>8. Board of Trade Award</b></p>	<p>Graham Seaman presented criteria that will be given to the Board of Trade to help them select the winner of the 2013 Accessible Board of Trade Award. The committee recommended that the criteria should be ranked by the Board of Trade as follows:</p> <ol style="list-style-type: none"> <li>1. The ability for a person with a disability to access the business;</li> <li>2. Having accessible washrooms at the business's facility;</li> </ol>	

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action Item</b>
	<ol style="list-style-type: none"><li>3. The ability for a person with a disability to access the businesses goods and services;</li><li>4. The level of accessible customer service provided;</li><li>5. Having staff with a disability (cognitive or physical);</li><li>6. The business's workplace accommodation policies.</li></ol>	
<b>9. Next Meeting Date</b>	The next meeting of the Advisory Committee on Accessibility will be held on September 18, 2013 in the Canada Room.	
<b>10. Adjournment</b>	The Advisory Committee on Accessibility adjourned at 4:59 p.m.	

**Advisory Committee on Accessibility Action Items**

No.	Action Item	Responsibility of Staff/Committee Member	Completion Date	Status
1.	Invite Regan to a future Advisory Committee on Accessibility Committee meeting so that the Committee can decide its next steps with respect to the retrofitting of heritage properties	All Committee Members	April 2013	Under Review
2.	Possibly place a budget request for a pilot project, which would entail conducting accessibility audits of businesses	Graham Seaman	Spring/Summer 2013	
3.	Decide whether the Committee will support a 2014 Accessible Board of Trade Award		September 2013	
4.	Engagement with Markham's BIA's	Warren Rupnarain	On going	
5.	Submit Board of Trade nominations	Warren Rupnarain	June 2013	
6.	Address the lack of accessibility of the main floor washrooms at the Hilton Hotel and Conference Centre located at Warden & Highway Seven	Warren Rupnarain/ Sit Plan Sub-Committee	September 2013	
7.	Address the snow plower leaving the snow from the plaza located at Woodbine and 16 <sup>th</sup> Avenue in the accessible parking spots.	Warren Rupnarain/ Site Plan Sub-Committee	September 2013	

<b>No.</b>	<b>Action Item</b>	<b>Responsibility of Staff/Committee Member</b>	<b>Completion Date</b>	<b>Status</b>
8.	Review list of action items with Committee Clerk	Warren Rupnarain/ Laura Gold	September 2013	
9.	Speak with Andrea Conlon about the possibility of having accessible activities at the Children’s Festival to get more information and to see if the Committee could be of any assistance	Graham Seaman/Warren Rupnarain	September 2013	