

Seniors Hall of Fame Awards Committee
September 17, 2013
Mayor's Board Room

Attendance: Gail Leet, Chair, Mary Charbonneau, Jim Dornan , Jaswant Dhanjal, Angie Hever, Pearl Mantell, Tony Murphy, Raj Sethi, Manickampillai Velauthapillai, Ada Yeung and Laura Gold, Committee Clerk.

Regrets: Zavina Kheir

Item	Discussion	Action Item
1. Call to Order	The Senior's Hall of Fame Award Committee convened at 11:00 a.m. with Gail Leet presiding as Chair.	
2. Approval of Minutes	Moved by Ada Yeung Seconded by Raj Sethi That the August 22, 2013 Senior's Hall of Fame Awards Committee Minutes be approved as presented. CARRIED	
3. Distribution of Nomination Packages	The nomination packages were distributed to the Committee. The Committee agreed to accept the late nomination forms, as they were all submitted shortly after the deadline. It was also agreed that when a senior was nominated more than once, only the first nomination received will be judged. Gail will confirm if nomination No. 32 meets the residency requirement. Moved by Ada Yeung Seconded by Jaswant Dhanjal That the late Mayor's Senior's Hall of Fame Nomination Forms be accepted. CARRIED	Confirm if nomination No. 32 meets the residency requirement – Gail Leet
4. Judging of Nominations	The Chair explained the judging process of the seniors' nominations. A previous point system used to judge the nominations was circulated to the Committee. Some modifications will be made to this point system, as it was quite old. The Committee Clerk reviewed the lunch arrangements for the judging of the nominations. Any dietary considerations will be passed on to the Mayor's office.	Pass on any dietary considerations to the Mayor's Office - Laura

Item	Discussion	Action Item
		Gold
5. Seniors Hall of Fame Awards Ceremony	The Committee agreed to invite all the nominees and their nominators to the Mayor's Senior's Hall of Fame Award ceremony, excluding the nominator and nominee of any nominations that were disqualified. The Chair advised that a flag raising ceremony will be held before the awards ceremony in honour of National Seniors' Day.	
6. Other Business	<u>Mayor's Seniors Hall of Fame Committee</u> The Chair reviewed the City's attendance protocols for City Advisory Board/Committees and reported that future vacancies on the committee will be filled through the City's appointment process. Typically only residents of Markham are appointed to Markham's Boards/Committees. <u>Wrap up Meeting</u> It was agreed that a wrap up meeting should be held to make recommendations for next year's event.	
7. Next Meeting	The next meeting of the Seniors' Hall of Fame Award Committee will be held on Wednesday, October 9, 2013 in the Mayor's Board Room at 11:00 a.m.	
8. Adjournment	The Seniors' Hall of Fame Awards Committee adjourned at 12:15 p.m.	