



MINUTES
GENERAL COMMITTEE
OCTOBER 21, 2013
Meeting No. 21

Finance & Administrative Issues

Chair: Mayor Frank Scarpitti
Vice Chair: Councillor Carolina Moretti

Community Services Issues

Chair: Councillor Alex Chiu
Vice Chair: Councillor Howard Shore

Environment & Sustainability Issues

Chair: Councillor Valerie Burke
Vice Chair: Regional Councillor Joe Li

Building, Parks, & Construction Issues

Chair: Councillor Logan Kanapathi
Vice Chair: Councillor Colin Campbell

Alternate formats are available upon request.

Attendance

Mayor Frank Scarpitti
Deputy Mayor Jack Heath
Regional Councillor Gord Landon
Regional Councillor Joe Li
Councillor Valerie Burke
Councillor. Howard Shore
Councillor Don Hamilton
Councillor Carolina Moretti
Councillor Colin Campbell
Councillor Alan Ho
Councillor Logan Kanapathi
Councillor Alex Chiu

Andy Taylor, Chief Administrative Officer
Catherine Conrad, City Solicitor
Brenda Librecz, Commissioner of Community & Fire Services
Trinela Cane, Commissioner of Corporate Services
Joel Lustig, Treasurer
Peter Loukes, Director, Environmental Services
Claudia Marsales, Senior Manager of Waste & Environmental Management
Alex Moore, Manager of Purchasing
Graham Seaman, Senior Manager, Sustainability
Shayne Manson, Acting Senior Manager, Revenues & Properties Taxation
Christopher Alexander, Supervisor, Licensing & Animal Services
David Pearce, Manager Real Property
Alida Tari, Council/Committee Coordinator

Regrets

Regional Councillor Jim Jones

The General Committee convened at the hour of 9:03 a.m. with Mayor Frank Scarpitti in the Chair and Councillor Valerie Burke Chaired Environment and Sustainability. The General Committee recessed at 12:42 p.m. and reconvened at 1:36 p.m.

DISCLOSURE OF INTEREST

None disclosed.

**1. PRESENTATION ON ELECTRICITY RATES
AND FINANCIAL CONSIDERATIONS (7.0)**

[Presentation](#)

Graham Seaman, Senior Manager, Sustainability delivered a PowerPoint presentation regarding electricity rates and financial considerations.

The Committee discussed the following:

- Budget impact as a result of LED streetlight retrofit program
- Market Pricing which is Hourly Ontario Electricity Price (HOEP) and the resultant Global Adjustment that covers the gap between the HOEP and generation contract pricing paid by the Ontario Power Authority
- Rates continue to increase
- The importance of hydro companies finding efficiencies that can assist in lowering the rates
- Factors influencing the cost of electricity

Moved by Councillor Alex Chiu

Seconded by Councillor Don Hamilton

- 1) That the presentation provided by Graham Seaman, Senior Manager, Sustainability entitled "Presentation on Electricity Rates and Financial Considerations" be received.

CARRIED

**2. IMPLEMENTATION OF THE
SM4RT LIVING SOLID WASTE MASTER PLAN (5.1)**

[Presentation](#) [SM4RT Living Master Plan](#) [Region Report and Plan](#)

Peter Loukes, Director, Environmental Services addressed the Committee and provided some opening remarks.

Dave Gordon, Manager, Sustainable Waste Management Environmental Services, Regional Municipality of York delivered a detailed presentation regarding the Implementation of the SM4RT Living Solid Waste Master Plan.

The Committee thanked Dave Gordon for his informative presentation.

The Committee briefly discussed the stewardship program. There was discussion regarding the importance of the municipality and York Region delivering consistent communications to their constituents.

Moved by Councillor Logan Kanapathi
Seconded by Councillor Alex Chiu

- 1) That the presentation by Dave Gordon, Manager, Sustainable Waste Management Environmental Services, Region of York entitled "Implementation of the SM4RT Living Solid Waste Master Plan" be received; and,
- 2) Staff to report back with comments on the Master Plan by December 2013.

CARRIED

**3. MINUTES OF THE OCTOBER 7, 2013
GENERAL COMMITTEE (16.0)**
[Minutes](#)

Moved by Councillor Alex Chiu
Seconded by Councillor Alan Ho

- 1) That the Minutes of the October 7, 2013 General Committee be confirmed.

CARRIED

**4. MINUTES OF THE JULY 16, 2013
SENIORS ADVISORY COMMITTEE (16.0)**
[Minutes](#)

Moved by Councillor Alex Chiu
Seconded by Councillor Alan Ho

- 1) That the Minutes of the July 16, 2013 Seniors Advisory Committee be received for information purposes.

CARRIED

**5. MINUTES OF THE OCTOBER 7, 2013
MARKHAM SPORTS, ENTERTAINMENT
AND CULTURAL CENTRE SUB-COMMITTEE (16.0)**
[Minutes](#)

Moved by Councillor Alex Chiu
Seconded by Councillor Alan Ho

- 1) That the Minutes of the October 7, 2013 Markham Sports, Entertainment and Cultural Centre Sub-Committee be received for information purposes.

CARRIED

**6. MINUTES OF THE DECEMBER 7, 2012
JANUARY 24, FEBRUARY 4 AND APRIL 22, 2013
MARKHAM LIVE (MISTA) COMMITTEE (16.0)**
[Dec. 7](#) [Jan. 24](#) [Feb. 4](#) [Apr. 22](#)

The Committee inquired as to why there were 4 sets of MISTA minutes on this agenda. Staff will investigate and e-mail the response to Members of Council.

Moved by Councillor Alex Chiu
Seconded by Councillor Alan Ho

- 1) That the minutes of the December 7, 2012, January 24, February 4 and April 22, 2013 Markham Live (MISTA) Committee be received for information purposes.

CARRIED

**7. MINUTES OF THE OCTOBER 8, 2013
GREENPRINT STEERING COMMITTEE (16.0)**
[Minutes](#)

Moved by Councillor Alex Chiu
Seconded by Councillor Alan Ho

- 1) That the Minutes of the October 8, 2013 Greenprint Steering Committee be received for information purposes.

CARRIED

**8. STAFF AWARDED CONTRACTS
FOR MONTH OF SEPTEMBER 2013 (7.12)**

[Report](#)

The Committee briefly discussed the following:

- 14-T-13 Tennis/Basketball Courts Resurfacing/Reconstruction
- 202-Q-13 Retrofit of 2 Civic Centre Washrooms to Universal Accessible
- 182-R-13 Engineering Services for Pressure Separation Valve (PSV) Dead Ends Elimination

Moved by Councillor Alex Chiu

Seconded by Councillor Alan Ho

- 1) That the report entitled “Staff Awarded Contracts for the Month of September 2013” be received; and,
- 2) That Staff be authorized and directed to do all things necessary to give effect to this resolution

CARRIED

**9. 2013 THIRD QUARTER INVESTMENT
PERFORMANCE REVIEW (7.0)**

[Report](#) [Attachment](#)

Moved by Councillor Alex Chiu

Seconded by Councillor Alan Ho

- 1) That the report dated October 21, 2013 entitled “2013 Third Quarter Investment Performance Review” be received.

CARRIED

**10. OCTOBER 21ST, 2013 - CANCELLATION,
REDUCTION OR REFUND OF TAXES UNDER
SECTIONS 357 AND 358 OF THE MUNICIPAL ACT, 2001 (7.1)**
[Report](#)

The Committee requested that staff forward a larger map for the Edgecomb Court lands.

Moved by Councillor Alex Chiu
Seconded by Councillor Alan Ho

- 1) That taxes totalling approximately \$106,580.29 be adjusted under Section 357 (in the amount of \$39,910.32) and Section 358 (in the amount of \$66,669.97) of the *Municipal Act, 2001* of which the City's portion is estimated to be \$17,522.70; and,
- 2) That the associated interest be cancelled in proportion to the tax adjustments; and,
- 3) That the Treasurer be directed to adjust the Collector's Roll accordingly; and further,
- 4) That staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**11. TAX WRITE-OFFS IN ACCORDANCE
WITH SECTION 354 OF THE MUNICIPAL ACT, 2001 (7.1)**
[Report](#)

Moved by Councillor Alex Chiu
Seconded by Councillor Alan Ho

- 1) That taxes totalling \$48,325 (excluding penalty and interest) as set out in this report, of which the City's portion is \$8,516, be written off pursuant to the provisions of Section 354 of the *Municipal Act, 2001*; and,
- 2) That the applicable penalty and/or interest charges (estimated at \$20,025) be adjusted accordingly; and,
- 3) That the Treasurer be authorized to write-off taxes levied annually for property five (0 Edgecombe Crt.) on Appendix A; and,

- 4) That the Treasurer be directed to remove the taxes from the Collector's Roll; and further,
- 5) That staff be authorized to and directed to do all things necessary to give effect to this resolution.

CARRIED

**12. 2014 BUDGET PUBLIC CONSULTATION
MEETING OCTOBER 24, 2013(7.0)**
[Presentation](#)

Moved by Councillor Alex Chiu
Seconded by Councillor Alan Ho

- 1) That the presentation entitled "2014 Budget Public Consultation Meeting October 24, 2013" be received; and,
- 2) That the presentation be approved to be presented at the October 24, 2013 Budget Public Consultation Meeting.

CARRIED

**13. AWARD OF CONTRACT 124-R-13
SANITARY SEWER REHABILITATION
– SPOT REPAIRS AND LINING (7.12)**
[Report](#) [Attachment 1](#)

The Committee requested that staff provide Members of Council with a map outlining the work that has been completed and what will be completed in the future.

Moved by Councillor Alex Chiu
Seconded by Councillor Alan Ho

- 1) That the report entitled "Award of Contract 124-R-13 Sanitary Sewer Rehabilitation – Spot Repairs and Lining" be received; and,
- 2) That the Contract 124-R-13 for the Sanitary Sewer Rehabilitation – Spot Repairs and Lining be awarded to the highest ranked/ lowest priced Bidder, LiquiForce Services (Ontario) Inc., in the total amount of \$849,678.51 inclusive of HST impact; and,

- 3) That a contingency in the amount of \$67,974.28 (8%), inclusive of HST impact, be established to cover any additional contingency costs, and that authorization to approve expenditures of this contingency amount up to the specified limit be in accordance with the Expenditure Control Policy; and,
- 4) That the award be funded from the Waterworks project for Sanitary Sewer System Upgrade/ Rehabilitation Program (account 053 6150 13708 005) in the amount of \$917,652.79, inclusive of HST impact; and further,
- 5) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

14. BUSINESS LICENSING AND SERVICE FEE REVIEW REPORT (2.0, 7.0)

[Report](#) [Map](#) [By-law](#)

Christopher Alexander, Supervisor, Licensing & Standards delivered a PowerPoint presentation regarding the business licensing and service fee.

There was considerable discussion regarding the proposed number of inspections and whether that number can or should be amended. Staff pointed out that the number of inspections should not be limited and it is left at the discretion of the By-law officer to determine when an order should be filed.

The Committee suggested that the By-law be review after a year of its implementation date. It was suggested that staff provide Members of Council with a memo outlining the proposed changes to the business licensing and services fee that Members of Council can use when distributing their newsletters to their constituents.

Moved by Regional Councillor Gord Landon
Seconded by Councillor Don Hamilton

- 1) That the Business Licensing and Service Fee Review Report be received; and,
- 2) That the Staff be authorized to implement Property Service Fees for property-related inspections as outlined in this report; and,
- 3) That Staff educate residents and property owners about the proposed Property Service Fees for the balance of 2013 and implement the Property Service Fees in January of 2014; and,

- 4) That the Mobile Sign Impound Retrieval Fee identified in this report be amended; and,
- 5) That the additional revenues of \$54,000 from the proposed New Property Service Fees and amended Mobile Sign Impound Fees be considered as part of the 2014 Budget Process; and,
- 6) That the by-law attached as Appendix “B” to amend the *Licensing, Permit and Service Fee By-law 2012-137* be adopted; and,
- 7) **That the By-law be reviewed after one year of its implementation date; and further,**
- 8) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**15. DECLARATION OF SURPLUS LANDS
ON THE SOUTH SIDE OF CABOTO TRAIL (8.5)**
[Report](#) [Attachment 1](#) [Attachment 2](#)

David Pearce, Manager Real Property addressed the Committee and summarized the details outlined in the report.

The Committee inquired whether there is a policy regarding surplus lands. Staff advised that there is a by-law and that staff are in the process of amending that by-law.

There was brief discussion regarding the swale located on the property.

Moved by Deputy Mayor Jack Heath
Seconded by Councillor Logan Kanapathi

- 1) That the report entitled “Declaration of Surplus Lands on the South Side of Caboto Trail.” dated September 25, 2013 be received; and,
- 2) That in accordance with By-law 178-96 the City declare certain lands described as i) Block 92, Plan 65M-3593, and ii) part of the Unnamed Road, Plan 2196, City of Markham, Regional Municipality of York, surplus to Municipal Purposes; and,
- 3) That a by-law be enacted to declare the lands legally described as i) Block 92, Plan 65M-3593, and ii) part of the Unnamed Road, Plan 2196, City of Markham, Regional Municipality of York, surplus to Municipal Purposes; and further,

- 4) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**16. DIVERSION STRATEGY
- STATUS UPDATE (5.10)**
[Presentation](#) [Report](#)

Gord Walter, Markham resident addressed the Committee with respect to the City of Markham Diversion Strategy and applauded the municipality for making it easy for individuals to recycle and properly dispose of their garbage.

The Committee thanked Mr. Walter for his positive comments and suggested that the success of the program is a result of actively engaged residents.

Claudia Marsales, Senior Manager, Waste & Environmental Management delivered a PowerPoint presentation providing an update relative to the diversion strategy.

The Committee discussed the following:

- Partnership with Lions, Fire Services and private business for E-recycling
- Excellent customer service provided by Miller Waste
- Pros of moving to clear bags
- Re-direction of waste products
- Tax saving achieved by reduction of weight from garbage collected at curb side
- Potential of future blue bag recycling if York Region obtains a bag breaker

The Committee thanked Brenda Librecz, Andy Taylor, Peter Loukes and Claudia Marsales for their outstanding achievements relative to waste diversion. The Committee also thanked Miller Waste for their excellent service to the residents.

Moved by Deputy Mayor Jack Heath
Seconded by Councillor Alex Chiu

- 1) That the report entitled “Diversion Strategy – Status Update” be received; and,
- 2) That Council continue to implement the recommendations outlined in “The Best of the Best – A Road Map to 80% Diversion”; and,
- 3) That staff conduct an internal review of the Community Recycling Depots and report back to Council in 2014; and further,

- 4) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

17. LOCAL GOVERNMENT WEEK (OCTOBER 20 - 26, 2013) (3.4)

Councillor Howard Shore advised the Committee that this week is Local Government Week which is an opportunity to engage young people in local government. This week provides different opportunities for grades 5 to 10 to educate students on the operation and importance of the civic institutions. There was discussion regarding things that the City of Markham should consider doing during a future Local Government Week such as: hold a Mayor for a Day student, host a mock council and a tour of Town Hall.

18. CELEBRATE MARKHAM GRANT (7.6)

Councillor Carolina Moretti advised the Committee that as a result of the construction along Main Street Markham the Unity Festival did not take place and the Markham BIA is requesting that the \$5,000 from the 2013 Celebrate Markham Grants program that was allocated to the Markham BIA, Unity Festival be used for the November 29, 2013 Festival of Lights.

Moved by Councillor Carolina Moretti
Seconded by Councillor Colin Campbell

That \$5,000 from the 2013 Celebrate Markham Grants Program that was allocated to the Markham BIA, Unity Festival be re-allocated to the Festival of Lights.

CARRIED

19. BARN SWALLOW BIRD NEST (2.0)

Councillor Burke advised the Committee that there were some barn swallow bird nests that along Highway 407 and that the Highway 407 staff washed away those nests. The Mayor advised that he had asked his staff to look into this matter and that he will follow up with a letter.

20. IN-CAMERA MATTERS

Committee consented to add a new item of new business to the in-camera session regarding a proposed or pending acquisition or disposition of land by the municipality or local board.

Moved by Councillor Carolina Moretti
Seconded by Councillor Colin Campbell

That, in accordance with Section 239 (2) of the *Municipal Act*, General Committee resolve into an in-camera session to discuss the following confidential matters (1:59 p.m.):

- (1) GENERAL COMMITTEE IN-CAMERA MINUTES
- October 7, 2013 (16.0)
[Section 239 (2) (b) (c) (d) (f) (e)]
- (2) A PROPOSED OR PENDING ACQUISITION OR DISPOSITION OF LAND BY THE MUNICIPALITY OR LOCAL BOARD. (WARD 4) (8.7)
[Section 239 (2) (c)]
- (3) PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING MUNICIPAL OR LOCAL BOARD EMPLOYEES AND LITIGATION OR POTENTIAL LITIGATION, INCLUDING MATTERS BEFORE ADMINISTRATIVE TRIBUNALS, AFFECTING THE MUNICIPALITY OR LOCAL BOARD (UNIONVILLE BUSINESS IMPROVEMENT AREA MATTER (UBIA)) (3.0)
[Section 239 (2) (b) (e)]
- (4) A PROPOSED OR PENDING ACQUISITION OR DISPOSITION OF LAND BY THE MUNICIPALITY OR LOCAL BOARD (8.7)
[Section 239 (2) (c)]

CARRIED

Moved by Regional Councillor Carolina Moretti
Seconded by Councillor Logan Kanapathi

That the General Committee in-camera session rise and report (2:19 p.m.)

CARRIED

ADJOURNMENT

Moved by Councillor Valerie Burke
Seconded by Councillor Don Hamilton

That the General Committee meeting adjourn at 2:20 p.m.

CARRIED