

**VARLEY - MCKAY
ART FOUNDATION OF MARKHAM
MONDAY, OCTOBER 7, 2013
Art Gallery
5:00 P.M. – 7:00 P.M.**

MINUTES

Attendance:

Board of Directors Present: Terrence Pochmurski, Chair, Councillor Don Hamilton, Susan Gray, Sid Karsh, Paul Keeling, Craig McOuat, Anthony Smith and Ernestine Tahedl

Staff:

Moe Hosseini-Ara, Director of Culture, Fiona Wu, Development Officer, Francine Périnet, Director, Varley Art Gallery, and Laura Gold, Council/Committee Coordinator

Regrets:

Rosemary Donegan, Sammy Lee, Patty Loveland, Santo Natale and Edie Yeomans

Item	Discussion	Action
1. CALL TO ORDER	The Varley-McKay Art Foundation of Markham convened at 5:08 p.m. with Terrence Pochmurski presiding as Chair without quorum.	
2. DISCLOSURE OF PECUNIARY INTEREST	There was no disclosure of pecuniary interest.	
3. APPROVAL OF MINUTES AND BUSINESS ARISING FROM THE MINUTES	The approval of the minutes was deferred to the next meeting as there was no quorum.	
4. DIRECTORS REPORT	Francine Périnet, Director, Varley Art Gallery, provided the Director's Report. An update was provided on the following Gallery initiatives: exhibitions at the Gallery; programs and activities at the Gallery; actions undertaken by the Gallery; events at the Gallery; statistics;	

Item	Discussion	Action
	and the building renovations. Special recognition was given to Cheryl Rego for her deep knowledge of the community and her capacity to create programs of interest to serve its members. A copy of the report was circulated to the Board with the agenda package.	
5. DEVELOPMENT OFFICER REPORT	Fiona Wu provided the Development Officer Report. The report included an update on Sphere; Homes for the Holidays; volunteers and a work plan for October 2013. The Development Officer Report and the event details for the Homes for the Holiday event were circulated with the agenda package.	
6. SUB-COMMITTEE REPORTS	A. Art Acquisition Committee Francine Périnet provided the Art Acquisition Committee report. A copy of the proposed Terms of Reference for the Art Acquisition Committee was circulated to the Board. The Board was requested to review the document and provide feedback at the next meeting. The Art Acquisition Committee made the following recommendation for art acquisitions by purchase or donation: • Purchase a work by Jon Sasaki, Microbes Swabbed from a Palette Used by Frederick H. Varley, 2013 Digital Print, Edition: 1/3 + 1 A/P, \$4,500 for the Varley permanent collection • Explore the proposed donation by York Wilson • Explore the proposed donation of works by Kathryn Minard • Acquire the gifts by Shirley Weisman of two works by Gustav Weisman: (1) Weisman's <i>Family</i> (2004.12.1) for the public art collection; and (2) the <i>Happy Birthday</i>, 1985, watercolour (2004.12.2) for the Varley permanent collection. • Acquire a watercolour by artist Gustav Weisman donated by Marlene Kretchmen, no date (circa 1945) title unknown (landscape with a House) for the Varley permanent collection;	Review Art Acquisition Committee Terms of Reference – All Board Members

Item	Discussion	Action
	Explore the proposed donation by Ann and Marshall Webb of works by Stan Douglas and Euan Macdonald for the Varley permanent collection. Other works were considered for acquisition, but were declined by the Art Acquisition Committee. B. Art Auction Paul Keeling reported that the first meeting of the Art Auction Committee will be held in January 2014. A food sponsor for the 2014 art auction has been secured C. Sphere Terrence Pochmurski reported that Craig McOuat has joined the Sphere Committee. D. Development Committee No report was provided. E. Homes for the Holiday Event Susan Gray provided the Homes for the Holiday Report. There are now eight homes being showcased for the event. The launch for the event was very well attended. Scotiabank has sponsored the event for \$10 K. The budget for the event should be available in the near future. The Treasurer requested a copy of the budget when it is available.	Provide the Treasurer with a copy of the Homes for the Holiday Event – Susan Gray
7. FINANCIAL REPORT	a) Financial Report No report was provided.	

Item	Discussion	Action
8. NEW BUSINESS	<u>Strategic Planning</u> The Director of Culture provided an update on the strategic planning process for the Gallery. The first meeting to discuss the strategic planning process was held. The next steps include: holding the individual interviews with key stakeholders; holding focus groups with the community; and holding a two day strategic planning session with the Board. The timelines are still being determined. <u>Wally Joyce Scholarship</u> Francine Périnet provided the background information with respect to the Wally Joyce Scholarship. The Board reviewed the proposed changes to the scholarship. It was suggested that the Board may want to consider increasing the amount of the scholarship or adding an additional scholarship if the pool of applicants is being increased.	
9. NEXT MEETING DATE	The next meeting of the Varley-McKay Art Foundation of Markham will be held on Monday, November 11, 2013 at 5:00 p.m. at the Art Gallery.	
10. ADJOURNMENT	The Board of the Varley-McKay Art Foundation of Markham adjourned at 6:21 p.m.	

Varley-McKay Art Foundation of Markham - Action Item Tracking

No.	Action Item	Meeting Date	Responsibility of Staff/Committee Member	Meeting Date to be Completed By	Status
1.	Look for two days to hold the strategic planning sessions	September 9, 2013	Terrance Pochmurski/ Laura Gold	November 11, 2013	
2.	Provide Treasurer with the preliminary budget for the Homes for the Holiday event	September 9, 2013	Sid Karsh	November 11, 2013	
3.	Investigate the possibility of closing the 10 th Anniversary Fund and the Berczy Fund	September 9, 2013	Sid Karsh	November 11, 2013	In progress
4.	Look into improving the lighting at the McKay House for safety purposes	September 9, 2013	Brenda Librecz/ Operations Staff	November 11, 2013	In progress
5.	Review Art Acquisition Committee Terms of Reference	October 7, 2013	All Board Members	November 11, 2013	