



***MINUTES***  
**GENERAL COMMITTEE**  
**NOVEMBER 4, 2013**  
**Meeting No. 23**

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**Finance & Administrative Issues**

Chair: Mayor Frank Scarpitti  
Vice Chair: Councillor Carolina Moretti

**Environment & Sustainability Issues**

Chair: Councillor Valerie Burke  
Vice Chair: Regional Councillor Joe Li

**Community Services Issues**

Chair: Councillor Alex Chiu  
Vice Chair: Councillor Howard Shore

**Building, Parks, & Construction Issues**

Chair: Councillor Logan Kanapathi  
Vice Chair: Councillor Colin Campbell

**Alternate formats are available upon request.**

**Attendance**

Mayor Frank Scarpitti  
Deputy Mayor Jack Heath  
Regional Councillor Jim Jones  
Regional Councillor Gord Landon  
Regional Councillor Joe Li  
Councillor Valerie Burke  
Councillor. Howard Shore  
Councillor Don Hamilton  
Councillor Carolina Moretti  
Councillor Colin Campbell  
Councillor Alan Ho  
Councillor Logan Kanapathi  
Councillor Alex Chiu

Andy Taylor, Chief Administrative Officer  
Catherine Conrad, City Solicitor  
Brenda Librecz, Commissioner of Community & Fire Services  
Trinela Cane, Commissioner of Corporate Services  
Joel Lustig, Treasurer  
Nasir Kenea, Chief Information Officer  
Shane Manson, Senior Manager, Revenue & Property Tax  
Sugun Rao, Manager Technology  
Alida Tari, Council/Committee Coordinator

The General Committee convened at the hour of 9:03 a.m. with Mayor Frank Scarpitti in the Chair.

**DISCLOSURE OF INTEREST**

None disclosed.

**1. MINUTES OF THE OCTOBER 28, 2013  
GENERAL COMMITTEE (16.0)**

[Minutes](#)

Moved by Councillor Alex Chiu  
Seconded by Regional Councillor Jim Jones

- 1) That the Minutes of the October 28, 2013 General Committee be confirmed.

CARRIED

**2. MINUTES OF THE OCTOBER 18 AND OCTOBER 23, 2013  
BUDGET SUB-COMMITTEE (16.0)**

[Oct. 18](#) [Oct. 23](#)

Moved by Councillor Alex Chiu  
Seconded by Regional Councillor Jim Jones

- 1) That the Minutes of the October 18 and October 23, 2013 Budget Sub-Committee be received for information purposes.

CARRIED

**3. MINUTES OF THE SEPTEMBER 16, 2013 AND OCTOBER 21, 2013 PUBLIC  
LIBRARY BOARD (16.0)**

[Sept. 16](#) [Oct. 21](#)

Moved by Councillor Alex Chiu  
Seconded by Regional Councillor Jim Jones

- 1) That the Minutes of the September 16, 2013 and October 21, 2013 Public Library Board be received for information purposes.

CARRIED

**4. MINUTES OF THE OCTOBER 21, 2013  
VICTORIA SQUARE COMMUNITY  
CENTRE BOARD (16.0)**

[Minutes](#)

The Committee inquired whether the Councillor's Executive Assistant was providing an update to the Board and requested confirmation that she was not voting on any of the motions. It was suggested that the Clerk's Department contact the minute taker to review proper minute format and that an e-mail be forwarded to all Members of Council advising that only appointed members are permitted to vote on motions.

Moved by Councillor Alex Chiu

Seconded by Regional Councillor Jim Jones

- 1) That the Minutes of the October 21, 2013 Victoria Square Community Centre Board be received for information purposes.

CARRIED

**5. STATUS OF CAPITAL PROJECTS AS OF AUGUST 31, 2013 (7.5)**

[Report](#) [Exhibit A](#) [Exhibit B](#) [Exhibit C](#)

The Committee discussed the following Capital Projects: Environmental Land Securement Program - Project #10576; Class EA - Miller Ext (Rodick to Birchmount) - Project 7750 and Train Anti-Whistle Project - Project #9288. It was suggested that the budget amount for the Train Anti-Whistle Project be placed in a ramp up account.

Moved by Councillor Carolina Moretti

Seconded by Councillor Colin Campbell

- 1) That the report entitled "Status of Capital Projects as of August 31, 2013" be received; and,
- 2) That the amount of \$4,150,470 from the closure of capital projects be transferred to the sources of funding as listed on Exhibit A; and,
- 3) That the closure of projects as outlined in Exhibit B and C be approved; and,
- 4) That the Non-DC Capital Contingency Project be topped up to the approved amount of \$250,000; and,
- 5) That a new Waterworks Capital Contingency Project be established and be initially funded from the Waterworks Stabilization/Capital Reserve in the amount of \$100,000; and,

- 6) That a new Engineering Capital Contingency Project be established and be initially funded from the Development Charge Reserves in the amount of \$100,000; and,
- 7) That the Capital Budget Control Policy be amended to reflect the administrative changes authorized by the Chief Administrative Officer (“CAO”); and,
- 8) That \$127,808 be transferred from the Waterworks Stabilization/Capital Reserve to the Corporate Operating budget to reimburse the total amount borrowed to temporarily fund budget shortfalls in Waterworks projects; and,
- 9) That the acquisition of land at 14<sup>th</sup> Avenue and Middlefield Road for the construction of South East Community Centre & Library be funded ninety (90) percent from Development Charge Reserves and ten (10) percent from the Non-DC Growth Reserve Fund; and,
- 10) That a new reserve entitled "Train Anti-Whistling Reserve" be established, and the amount of \$317,900 be transferred from the Lifecycle Reserve Fund to the Train Anti-Whistling Reserve; and further,**
- 11) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**6. AWARD OF CONTRACT EXTENSION # 247-S-13 LABORATORY SAMPLING ANALYSIS (7.12)**  
[Report](#)

Moved by Councillor Alex Chiu  
Seconded by Regional Councillor Jim Jones

- 1) That the report entitled “Award of Contract Extension #247-S-13 Laboratory Sampling Analysis” be received”; and,
- 2) That the contract for # 247-S-13 Laboratory Sampling Analysis be awarded to York-Durham Regional Environmental Laboratory in the estimated contract value of \$298,488.00, inclusive of HST for a period of 2 years (2014 – 2015) at the same firm fixed unit prices per the original contract, subject to Council approval of the respective year’s budgets:
  - 2014 - \$149,244.00
  - 2015 - \$149,244.00; and,

- 3) That the Director of Environmental Services and Senior Manager of Purchasing and Accounts Payable be authorized to extend the renewal for Laboratory Sampling Analysis for an additional 3 years (2016-2018) with prices adjusted based on the annual increase in Consumer Price Index-Ontario All Items (CPI); and,
- 4) That the award be funded from the Operating Budget accounts as identified within the Financial Considerations Section; and,
- 5) That Staff be authorized to amend the award amounts in years 2014-2018 to reflect changes to the Operating Budget accounts as approved by Council during the annual budget process; and,
- 6) That the tender process be waived in accordance with Purchasing Bylaw 2004-341, Part 11, Section 7(1) h which states “where it is necessary or in the best interest of the City to acquire non-standard items or Professional Services from a preferred supplier”; and further,
- 7) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**7. AWARD OF PROPOSAL 134-R-13 TELEPHONE SERVICES (7.12)**  
[Report](#)

There was considerable discussion regarding mobile data plans, data SIM plans, internet plans and WiFi services. Staff advised that this contract does not deal with those services, but that this is a renegotiated contract for Telephone Services at the Civic Centre and all of the City's satellite locations.

Moved by Councillor Alex Chiu  
Seconded by Regional Councillor Jim Jones

- 1) That the report entitled “Award of Proposal 134-R-13 Telephone Services” be received; and,
- 2) That the contract for Telephone Services (134-R-13) be awarded to the sole bidder, Bell Canada for a three (3) year term with an option to renew for an additional two years for the total amount of \$1,063,631.00 over five years (inclusive of HST) (fixed price of \$212,726.20 per year from 2014 to 2018);

- 2014 - \$212,726.20 (inclusive of HST)
  - 2015 - \$212,726.20 (inclusive of HST)
  - 2016 - \$212,726.20 (inclusive of HST)
  - 2017 - \$212,726.20 (inclusive of HST)
  - 2018 - \$212,726.20 (inclusive of HST)
  - Total: \$1,063,631.00 (inclusive of HST); and,
- 3) That the fees for telephone services in the amount of \$1,010,268 (inclusive of HST impact, \$202,053.60 per year) and \$53,363 (inclusive of HST impact, \$10,672.60 per year) be funded from operating budget account # 400-404-5105 and account # 400-404-5107, respectively, over a five year term subject to Council approval of the 2014, 2015, 2016, 2017, and 2018 Operating Budgets; and,
- 4) That Bell Canada be designated as the preferred vendor for City's telephone service needs for the five year term of this contract; and further,
- 5) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**8. PROPERTY TAX ARREARS UPDATE (7.3)**  
[Report](#)

Shane Manson, Senior Manager, Revenue & Property Tax delivered a PowerPoint presentation providing an update regarding Property Tax Arrears.

The Committee discussed the following:

- Percentage of properties in arrears
- How do the tax arrears affect the City's budget
- When does the information become public
- Collections process
- Keep the tax base amount and interest amounts separate

Moved by Councillor Logan Kanapathi  
Seconded by Councillor Colin Campbell

- 1) That the report entitled "Property Tax Arrears Update" be received; and,
- 2) That City finance staff report back to Council annually to provide an update for all accounts in arrears.

CARRIED

**9. 2014 INTERIM TAX LEVY BY-LAW (7.3)**

[Report](#)

Moved by Councillor Logan Kanapathi  
Seconded by Regional Councillor Joe Li

- 1) That Council authorize an interim tax levy for 2014; and,
- 2) That the attached by-law be passed to authorize the 2014 interim tax levy; and further,
- 3) That staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**10. SLAUGHTER OF HORSES FOR HUMAN CONSUMPTION (16.0)**

Councillor Valerie Burke thanked Trinela Cane, Commissioner of Corporate Services, Kimberley Kitteringham, City Clerk and Christopher Alexander, Supervisor Licensing & Animal Services for their assistance in preparing the letter to the Canadian Food Inspection Agency regarding Slaughter of Horses for Human Consumption.

The Committee suggested that the letter indicate that Council passed a resolution in support of Bill C-322.

Moved by Councillor Valerie Burke  
Seconded by Councillor Alex Chiu

That the letter addressed to Dr. Bruce Archibald, President, Canadian Food Inspection Agency, be endorsed by Council.

CARRIED

**11. TRAFFIC CONTROL SIGNALS – PROPOSED BY-LAW AMENDMENTS (5.12)**  
[Report](#)

Moved by Councillor Alex Chiu  
Seconded by Regional Councillor Jim Jones

- 1) That the report entitled “Traffic Control Signals – Proposed By-Law Amendments”, be received; and,
- 2) That Schedule 19 of Traffic By-law 106-71, pertaining to “Traffic Control Signals”, be amended by including the following intersections:
  - Bur Oak Avenue and Dogwood Street;
  - Markham Road and Edward Jeffreys Avenue;
  - Markham Road at 9350 Markham Road (Markham Museum);
  - Bur Oak Avenue and Mingay Avenue;
  - Meadowview Avenue at 7171 Yonge Street; and,
- 3) That Schedule 12 of Traffic By-law 106-71, pertaining to “Compulsory Stops”, be amended by rescinding the stop controls at the following intersections:
  - Bur Oak Avenue and Mingay Avenue;
  - Markham Road and Edward Jeffreys Avenue; and,
- 4) That the amended by-laws shall come into force and effect when the authorized traffic control signals have been energized; and further,
- 5) That staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**12. MIRAMAR DRIVE AND PARK PLACE DRIVE PROPOSED PARKING PROHIBITION (2.17)**  
[Report](#)

Moved by Councillor Alex Chiu  
Seconded by Regional Councillor Jim Jones

- 1) That the staff report entitled “Miramar Drive and Park Place Drive Proposed Parking Prohibition”, be received; and,



- 2) That Schedule “C” of Parking By-law 2005-188, be amended by including the east and north side of Miramar Drive, between Park Place Drive and Williamson Road; and,
- 3) That Schedule “C” of Parking By-law 2005-188, be amended by including the east and north side of Park Place Drive, between Sunburst Crescent and Williamson Road; and,
- 4) That the Operations Department be directed to install and maintain the appropriate regulatory signs at the subject locations; and,
- 5) That the cost of materials and installation for the traffic signs and pavement markings be funded from capital project # 11305 (Traffic Operational Improvements) in the amount of approximately \$1,000; and,
- 6) That the Parking Control Department be directed to enforce the parking prohibition upon approval of the By-law amendment and installation of the regulatory signs; and further,
- 7) That staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**13. MARY ELIZABETH CRESCENT PROPOSED PARKING PROHIBITION (2.17)**  
[Report](#)

Moved by Councillor Alex Chiu  
Seconded by Regional Councillor Jim Jones

- 1) That the staff report entitled “Mary Elizabeth Crescent Proposed Parking Prohibition”, be received; and,
- 2) That Schedule “C” of Parking By-law 2005-188, be amended by prohibiting parking at any time, on the west side of Mary Elizabeth Crescent, between Morrison Crescent and the property line of #20/22 Mary Elizabeth Crescent; and,
- 3) That the Operations Department be directed to install and maintain the appropriate regulatory signs at the subject locations; and,
- 4) That the cost of materials and installation for the regulatory signs be funded from capital project # 11305 (Traffic Operational Improvements) in the amount of approximately \$500; and,
- 5) That the Parking Control Department be directed to enforce the parking prohibition upon approval of the By-law amendment and installation of the regulatory signs; and further,

- 6) That staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

#### 14. IN-CAMERA MATTERS

Moved by Councillor Carolina Moretti  
Seconded by Councillor Logan Kanapathi

That, in accordance with Section 239 (2) of the Municipal Act, General Committee resolve into an in-camera session to discuss the following confidential matters (9:04 a.m.):

- (1) GENERAL COMMITTEE IN-CAMERA MINUTES  
- OCTOBER 28, 2013 (16.0)  
[Section 239 (2) (a) (b) (c) (d) (e) (f)]
- (2) PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING  
MUNICIPAL OR LOCAL BOARD EMPLOYEES  
(Property Tax Matter Under Section 357 (1) (d.1) of the *Municipal Act, 2001*) (7.0)  
[Section 239 (2) (b)]
- (3) PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING  
MUNICIPAL OR LOCAL BOARD EMPLOYEES  
(Property Tax Matter Under Section 357 (1) (d.1) of the *Municipal Act, 2001*) (7.0)  
[Section 239 (2) (b)]
- (4) PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING  
MUNICIPAL OR LOCAL BOARD EMPLOYEES  
(Property Tax Matter Under Section 373 of the *Municipal Act, 2001*) (7.3)  
[Section 239 (2) (b)]
- (5) A PROPOSED OR PENDING ACQUISITION OR DISPOSITION OF LAND BY THE  
MUNICIPALITY OR LOCAL BOARD (8.7)  
[Section 239 (2) (c)]

CARRIED

Moved by Councillor Colin Campbell  
Seconded by Councillor Valerie Burke

That the General Committee rise from the in-camera session 10:54 a.m.

CARRIED

### **ADJOURNMENT**

Moved by Councillor Carolina Moretti  
Seconded by Councillor Alex Chiu

That the General Committee meeting adjourned at 12:24 p.m.

CARRIED