

Seniors Hall of Fame Awards Committee
November 7, 2013
Building Board Room

Attendance: Gail Leet, Chair, Mary Charbonneau, Jim Dornan , Angie Hever, Zavina Kheir, Pearl Mantell, Tony Murphy, Manickampillai Velauthapillai, and Laura Gold, Committee Clerk.

Regrets: Regional Councillor Gordon Landon, Councillor Alan Ho, Laurie Rose, Chief of Staff, Angela Vink, Manager of Portal and Communication Services, Jaswant Dhanjal, Raj Sethi and Ada Yeung

Item	Discussion	Action Item
1. Call to Order	The Senior's Hall of Fame Award Committee convened at 11:08 a.m. with Gail Leet presiding as Chair.	
2. Approval of Minutes	Moved by Mary Charbonneau Seconded by Angie Hever That the September 17, 2013 Senior's Hall of Fame Awards Committee Minutes be approved as presented. CARRIED	
3. Reflections of the 2013 Seniors Hall of Fame Awards Ceremony	<u>General Event Feedback</u> The Committee generally felt that the 2013 Seniors Hall of Fame Awards Ceremony was a great success and that it was well put together. Gail Leet was thanked for Chairing the 2013 Senior's Hall of Fame Awards Committee and for her hard work and dedication to event. <u>Presentation of the Award</u> The Committee suggested the following format for presenting the awards at the 2014 Seniors Hall of Fame Awards Ceremony: • The Chair announces the winner and says a few words about the winner; • The Mayor greets the winner and provides them with the award; • The winner sits down in a designated area for the award recipients; • The next winner is called; • This process continues until all winner have been called; • All winners then go shake the Councillors hands and then return to their seats. <u>Summer Meetings</u> The Committee discussed whether it should hold summer meetings, as it is difficult for some	

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	Members to meet at this time and it is challenging to organize nominations as many people are away. After some discussion it was agreed that the Committee would continue to meet over the summer months. <u>Next Meeting</u> The Committee agreed to hold the next meeting on February 26, 2014 at 11:00 a.m. so that it can get an early start on promoting the event through the schools. The Committee will then start to meet regularly in May 2014. <u>2014 Committee Membership</u> The Chair advised that the Committee's Membership will need to be reviewed, as there are several members who will not be returning next year. Recruitment for new members will need to commence soon so that the new Members are in place for the first meeting in February. <u>Budget for the Event</u> It was recommended that a budget should be allocated to the Committee for the promotion of the Senior's Hall of Fame Awards Ceremony. Councillor Howard Shore will discuss this with the Mayor's Office. <u>Date of Next Years Awards Ceremony</u> The Committee agreed to hold next year's Awards Ceremony on October 1, 2014, National Seniors Day. It was suggested that this day should be proclaimed by the City in 2014. The Clerk advised that proclamations need to be renewed on an annual basis. <u>Promotion of the 2014 Event</u> It was suggested that the event should be posted on the City's Facebook page next year and that promotional materials should be ready earlier next year so that they can be distributed at the Canada Day Seniors Luncheon. It was suggested that an ad targeting youth to nominate their grandparents be placed in the child and youth section of Markham Life next year.	Discuss with the Mayor's Office allocating a budget for promotion of the Senior's Hall of Fame Award in 2014 - Councillor Howard Shore
4. Next Meeting	The next meeting of the Seniors' Hall of Fame Award Committee will be held on Wednesday, February 26, 2013 in the Mayor's Board Room at 11:00 a.m.	
5. Adjournment	The Seniors' Hall of Fame Awards Committee adjourned at 11:58 a.m.	