

FRIENDS OF THE MARKHAM MUSEUM BOARD MEETING
Meeting No. 35
B. Crothers Residence
December 11, 2013, 5:00 p.m.

In Attendance:	Regrets:
Bill Crothers, Chair	Councillor Carolina Moretti
Martha Mingay	
Charlotte Schickedanz	
Mary Brawley	
Debbie Wong	
Ardy Reid	
Edmund Li	
Doug Worsley	
Nicole Taylor	
Wendy Kadlovski	
<i>Ex Officio</i>	<i>Guests</i>
Cathy Molloy, Museum Director	
<i>Staff</i>	
Matthew Wright (Recording Secretary)	

1. CALL TO ORDER AND OPENING REMARKS

The meeting of the Friends of the Markham Museum Board was called to order at 5:14 p.m. with B. Crothers presiding as Chair.

2. BOARD EDUCATION:

Nil.

3. REGRETS:

Councillor Carolina Moretti sent her regrets.

4. ADDITIONS/CHANGES TO THE AGENDA

Moved By: M. Brawley
Seconded By: D. Worsley

THAT the agenda for the December 11, 2013 meeting be approved as distributed.

Carried. (4.1)

5. DECLARATIONS

Nil.

6. ADOPTION OF MINUTES OF MEETING

Moved By: M. Mingay
Seconded By: D. Wong

THAT the minutes of the Friends of the Markham Museum meeting on November 13, 2013 be approved.

Carried. (6.1)

7. BUSINESS ARISING FROM THE MINUTES

- a) B. Crothers read a letter from Janine Marchessault regarding Land|Slide (Attachment A).

8. DIRECTOR'S REPORT – C. Molloy

C. Molloy spoke briefly about the Ontario Museums Association Conference and distributed a thank-you letter (Attachment B). The conference was one of the best attended, likely due to its location in Markham. Based on attendee feedback, Moe Hosseini-Ara's talk was the most well-received. B. Crothers added that he very much enjoyed the Mayor's speech at the Awards Dinner.

9. TREASURER'S REPORT

D. Wong gave a brief update on the financial position of the Foundation stating that after the transfer to the City, the bank balance would be approximately \$60,000.

10. COMMITTEE REPORTS

- a. **Museum Collection Committee:** D. Worsley circulated a report of the November 27 Collections Committee (Attachment C).

Moved By: D. Worsley

Seconded By: W. Kadlovski

THAT the Markham furniture pieces and dollhouse be accepted into the Museum collection.

Carried. (10.a.1)

- b. **Development Committee:** M. Mingay thanked the Board and recognized the Museum's staff, in particular Michelle Rouble and Katey Watson for their assistance with Holiday Tea event. Cailey Stollery and Angus Glen were extremely generous, providing all of the food. Susanne Smoke was a great speaker and guests enjoyed the event as a whole. Net profit for the event was approximately \$1600.

- c. **Volunteer Committee:** D. Wong thanked Janet Reid and Katie Epp for their good job putting together Scaysbrook Award recipient Clyde Lehman's biography and slideshow for the reception.
Clyde will be recognized by Council on Wednesday, January 29.

11. OTHER BUSINESS

- a. As a result of a brief reminder of "Farm to Table" and the need to find some sponsorship for the exhibition, there were a number of questions regarding the role of the Board, and in particular the fund raising expectations and role of the board. It was agreed that early in the new year, one of the Friends Board meetings would be devoted to the expectations of the board as outlined in the MOU.

12. NEXT MEETING

The Chair informed the Board that the next meeting would be held on January 15, 2014 at 5 p.m. in the Mount Joy Board Room at Markham Museum:

13. ADJOURNMENT

Moved by: D. Wong

Seconded by: E. Li

THAT the December 11, 2013 meeting of the Friends of the Markham Museum Board be adjourned.

Carried. (13.1)

Meeting adjourned 6:06 p.m.

Attachment A

Friends of the Markham Museum

Board Meeting - December 11, 2013

From: Janine Marchessault
Subject: Land|Slide Updates

Dear LandSliders,

We are wrapping up the last pieces of business from the Land|Slide Markham exhibition. I want to take this opportunity to thank you for producing such beautiful installations for Land|Slide, for your patience and for your willingness and collaborative energy to make this into such a meaningful experiment. I am so honoured to have worked with you all -- the work you produced was incredible, inspiring and generative. The collective effort made this exhibition completely unique.

And because of this, Land|Slide has been invited to represent Canada at the **2013-14 Hong Kong-Shenzhen Bi-City Biennale on Architecture and Urbanism**. Documentary materials (an extensive video produced by Liz Doherty and Alec McKay, films, photographs and some artifacts) will be displayed in the large glass factory, an exposition devoted to the theme of 'documentary' and 'invisible borders' related to projects like ours around the world exploring the changing nature of urban boundaries.

<http://hk.blouinartinfo.com/news/story/982663/shenzhen-architectural-biennale-to-be-held-in-old-glass>

Yan Wu of Gendai Gallery who collaborated with us on bringing Xu Tan as well as L+ to Markham is taking a strong role in making this come together and I would like to thank her for all her meticulous work. She left this morning for Shenzhen and I will be joining her next week. Several artists will be joining us at the Exhibition which opens Dec. 6, 2013 and runs till March 2014. On Dec. 8 we will be running a panel devoted to New City / New Experiences and to talking about the exhibition. FYI, we will be displaying some of our research as well as the complete list of the exhibition artists.

We are in the process of getting ready to move into production on a full colour catalogue with essays and artist's statements (which we will be approaching you about) that will be edited by Jenny Foster, Chloe Brushwood-Rose, Aleks Kaminska and myself -- and published by Public Books. More on this soon.

Finally, I would like to thank some of our collaborators at the Markham Museum. First and foremost, I would like to thank Cathy Molloy for taking a chance on us and for believing in the project. Secondly all the staff at the Museum, most especially, Janet Reid (and her staff), and Matthew Wright (and staff).

With Best Wishes,
Janine

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Janine Marchessault
Curator, Land|Slide 2013
www.landslide-possiblefutures.com
Cinema and Media Studies
York University

Attachment B

Friends of the Markham Museum

Board Meeting - December 11, 2013



November 20, 2013

Cathy Molloy
Director
Markham Museum
9350 Markham Road
Markham, Ontario L3P 3J3

Dear Cathy:

On behalf of the Ontario Museum Association, OMA Council and staff, and especially the conference delegates, thank you for your contribution to this year's conference program and for ensuring the success of our annual conference **Culture: Taking Charge | Culture: prise en charge**. We welcomed over 350 museum professionals, volunteers, students and stakeholders from across the province for the conference and pre-conference events in the City of Markham from November 6-8, 2013; **our largest turnout on record!**

The quality of this year's program was a key factor in the overall success of the Markham conference; an impossible feat without the Program Committee. We are pleased to report that the conference program exceeded the delegates' expectations. Delegates were very pleased with the rich learning and networking opportunities provided and the evaluations will provide more feedback on their satisfaction with specific parts of the conference program. Delegates indicated that sessions were relevant to their respective institutions and that a good balance of topics was offered. If you did not have a chance to fill out an evaluation form, we invite you to complete the enclosed form. Your input as a member of the Program Committee is greatly valued and appreciated.

Once again, please accept our most sincere gratitude for your generous contribution. We hope it was a rewarding experience for you.

We look forward to seeing you in Simcoe County for the 2014 OMA Annual Conference!

Sincerely,

A handwritten signature in black ink, appearing to read "Gilles Séguin".

Gilles Séguin
President,

(National Manager, Cultural Resource Conservation, Heritage Conservation and
Commemoration Directorate, Parks Canada Agency)

c.c. ✓ Friends of Markham

Moe Hosseini-Ara, Director, Service Excellence

His Worship Frank Scarpitti, Mayor, City of Markham

Attachment C

Friends of the Markham Museum

Board Meeting - December 11, 2013

COLLECTIONS COMMITTEE REPORT

November 27, 2013

The Collections Committee met on November 27, 2013 for discussion regarding donations to the Museum.

We received notice of the resignation of Mr. Jim Wicks due to health issues and a notice of thanks will be sent regarding his contribution to the committee.

Janet Reid provided the exhibition plans for the 2014 calendar year (Farm to Table, January to August; Kid's Celebrate, September to December; Markham Great War, September to 2015).

Staff provided updates regarding documentation, conservation, curatorial & archives services, grants update and volunteer activities as per attachment.

The committee reviewed a significant donation to the collection that consisted of three (3) pieces of furniture produced by the Markham Furniture Company. These pieces were a chest of drawers, a storage chest and a table in excellent condition. It is the committee's recommendation that the furniture pieces be accepted into the museum collection.

The committee also supports a doll house complete with furniture that is representative of a home in the Markham area being accepted into the museum. This is a donation with no funds involved.

A discussion was held regarding future meetings of the committee and it was determined that we would meet three times per year. The third Wednesday of April, September and November are the tentative dates, however flexibility can be provided.

**Collections Committee Staff Report:
November 27, 2013**

Collections Management updates

Documentation –

- Inventory – summer staff (& volunteers) completed west storage bay in the non-visible storage vault on lower level. A total of 10,000 location records updated YTD.
- Donations – YTD we have executed Deeds of Gift for approximately 600 items from 36 donors, plus 35 books for the library and additional secondary materials. We are working on four additional donations before year end including two more complicated projects.

Conservation –

- Training programs on mount making and artifact handling were delivered during the summer for students and part time staff.
- Environmental and pest monitoring take place weekly
- Consultants prepared a conservation budget for the Acadia, It has been shrink-wrapped for the winter.
- Peter Reesor painting has been assessed for conservation treatments. We are working with the family to develop an agreement concerning future exhibition.

Curatorial & Archives Services Updates

- Research activities – Staff completed 90 research requests- an increased number due to a few larger projects.
- New web project - *Curating our Community* – accessible from the markhammuseum.ca website. Visitors to the site may add additional content or comment on what is posted. We added 1000 new images in summer 2013.
- Curatorial programs & outreach - two programs are offered by staff - Genealogy 101 - an introduction to using the collections of the Museum to research your family tree. Offered seasonally. Lunch and Learn Series of programs sharing time with visitors to discuss personal treasures. Two sessions were offered by outreach this summer at Thornhill and Markham Senior Centres.

Grants Update

- CMOG 2013 grant application was renewed for the same level. There were no increases this year in funding to the program. We received the results of our standards review submission in 2012 – all sections passed with no changes required.
- Received a Museums & Technology Grant this year (to March 31,2014) for the audio collections digitization – this is final year for this grant program. Museum received three years of funding that supported increasing the Archives Assistant position to full time hours.
- Students - we received grant support for 2.5 summer students in the curatorial stream. We are supporting a coop student from Richmond Green SS this term.

Volunteer activities:

- Digitizing our Births & Deaths Index (three years so far) and Reference Library
- Storage location changes and database updates
- Exhibition maintenance (dusting and light cleaning) & storage upgrades
- Backlog cataloguing – photographs (18 hrs/wk) and objects (3 hrs/wk)
- Will support coop students from York U & Centennial College in January 2014