



UNIONVILLE STIVER MILL PRESERVATION ADVISORY COMMITTEE MINUTES

January 16, 2014

9:00 a.m. – 11:00 P.M.

York Room

Chairs:

Councillor Don Hamilton, Co-Chair
Councillor Carolina Moretti, Co-Chair

Members:

Councillor Logan Kanapathi
Ann Laxton – President of the Unionville Historical Society
Peter Miasek – President of the Unionville Ratepayers Association
Reid McAlpine – President of the Unionville Villagers Association
Shauna Podruzny - President of the Unionville Business Improvement Area
Jeanne Ker-Hornell – President of the Unionville Villagers Conservancy

Mandate:

The Council Committee mandate is to review and provide advice on the restoration, funding resources and the future use(s) of the Stiver Mill.

Attendance:

Members: Councillor Don Hamilton, Co-Chair, Councillor Carolina Moretti, Co-Chair, Ann Laxton, Peter Wales and Bob Stiver

Observers: Marion Aiullzo, Charlie Deacon, Jeanne Ker-Hornell, Barry Laxton and Mary Pan

Staff: Phoebe Fu, Director of Asset Management, Renee Chong, Project Engineer, Regan Hutcheson, Manager of Heritage Planning, Brenda Librecz, Commissioner of Community & Fire Services, Mary Creighton, Director of Recreation, Moe-Hosseni-Ara, Director of Culture, Paul Ingham, Director of Operations and Laura Gold, Council/Committee Coordinator

Regrets: Councillor Logan Kanapathi, Shauna Podruzny and Peter Miasek

Agenda Item	Discussion	Action Item
1. Opening Remarks	The Unionville Stiver Mill Preservation Advisory Committee convened without quorum at 9:05 a.m. with Councillor Don Hamilton presiding as Chair.	
2. Approval of the, Unionville Stiver Mill Preservation Advisory Committee Minutes	The Clerk was requested to add a sentence at the end of the April 11, 2013 Unionville Stiver Mill Preservation Advisory Committee Minutes stipulating that the preferred public option was not implemented due to traffic flow/safety concerns. Moved by Anne Laxton Seconded by Peter Wales That the Minutes of the April 11, 2013 Unionville Stiver Mill Preservation Advisory Committee be approved as amended. CARRIED	
3. Stiver Mill Restoration Construction Update	Phoebe Fu, Director of Asset Management provided a presentation entitled “Stiver Mill Preservation Advisory Committee: Construction Update & Future Use Process”. The presentation included the following: (1) a construction update (by: Renee Chong, Project Manager); (2) FedDev Ontario CIIF Requirements; (3) guidelines for the use of the facility; (4) site considerations; (4) the interim operating model; (5) options for the operating model; (6) the RFP requirements; (7) the roles and responsibilities; (8) a review of the public consultation process; (8) and the next steps. A copy of the presentation was circulated to the Committee.	

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	<u>Discussion</u> When will the Committee be able to look at the future uses of the Stiver Mill? Staff advised that the residents that live on Station Lane should be first consulted on the uses of the Stiver Mill prior to moving forward with any plans with respect to the use of the facility. Are there plans to expand the Stiver Mill Farmers Market? A Member advised that there are plans to expand the Stiver Mill Farmers Market to include Main Street Unionville and Eureka Street. The public was generally favourable of this expansion when surveyed on this matter as part of the development of the draft Unionville Precinct Master Plan. Staff advised that the expansion of the farmers market was outside of the mandate of this committee and that the Main Street Unionville Precinct Master Plan was still evolving and the Plan has not yet been reviewed, received or endorsed by Council. Will wedding vehicles continue to need a parking permit, as the Stiver Mill is potentially a spot where couples will want to take their wedding photos? Staff advised that wedding parties will continue to need a permit to take wedding photos in the Main Street Unionville area and to park their wedding vehicles. The signs enforcing this have been temporarily removed from the area by staff, but will be re-installed. How will the parking at the Stiver Mill and the traffic flow in the area be managed? Staff advised that a parking plan will be developed to include all usages of the Stiver	

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	Mill. The plan will address all parking, safety and traffic flow issues. The plan may include the use of offsite parking in Unionville depending on the usage of the facility. Clear signage directing people where to park will be required if offsite parking is included in the parking plan for the Stiver Mill. When will the door that is constraining a parking spot at the Unionville Train Station be converted into a window? Staff advised that this will be completed in the next few weeks. When can the Committee start discussing phase two of the Unionville Stiver Mill Restoration Project? Staff recommended that the Committee focus on phase one of the project until the funding sources for phase 2 of the project are secured. A Member suggested there may be section 37 funds available for phase 2 of the project and that other funding sources for phase 2 of the project should start be explored. When does the six years that the Stiver Mill cannot be used for commercial uses commence? The six years will commence March 31, 2014 or at the completion of the restoration of the Unionville Stiver Mill.	
4. New Business	There was no new business.	
5. Next Meeting Date	TBD	
6. Adjournment	The Unionville Stiver Mill Preservation Advisory Committee adjourned at 10:22 a.m.	