



**Minutes
General Committee
February 24, 2014
Meeting Number 6**

Finance & Administrative Issues

Chair: Mayor Frank Scarpitti
Vice Chair: Councillor Carolina Moretti

Environment & Sustainability Issues

Chair: Councillor Valerie Burke
Vice Chair: Regional Councillor Joe Li

Community Services Issues

Chair: Councillor Alex Chiu
Vice Chair: Councillor Howard Shore

Building, Parks, & Construction Issues

Chair: Councillor Logan Kanapathi
Vice Chair: Councillor Colin Campbell

Alternate formats are available upon request.

Attendance

Deputy Mayor Jack Heath
Regional Councillor Jim Jones
Regional Councillor Gord Landon
Regional Councillor Joe Li
Councillor Howard Shore
Councillor Don Hamilton
Councillor Colin Campbell
Councillor Alan Ho
Councillor Logan Kanapathi
Councillor Alex Chiu

Andy Taylor, Chief Administrative Officer
Jim Baird, Commissioner of Development Services
Trinela Cane, Commissioner of Corporate Services
Brenda Librecz, Commissioner of Community & Fire Services
Catherine Conrad, City Solicitor
Joel Lustig, Treasurer
Paul Ingham, Director of Operations
Dave Decker, Deputy Fire Chief
Bob Nicholson, Manager Business & Technical Services
Alida Tari, Council/Committee Coordinator

Regrets

Mayor Frank Scarpitti
Councillor Valerie Burke
Councillor Carolina Moretti

The General Committee convened at the hour of 9:06 AM with Councillor Alex Chiu in the Chair.

Disclosure of Interest

None disclosed.

1. ANAPHYLAXIS FIRST AID (5.0)

No Attachment

Councillor Howard Shore addressed the Committee and provided some background information with respect to Dr. Mark Greenwald.

Dr. Mark Greenwald of EpiCentre Medical delivered a PowerPoint presentation regarding anaphylaxis first aid.

The Committee discussed the following:

- Anaphylaxis training
- Increase in allergic reactions
- Anaphylaxis symptoms and diagnoses
- Optimum time to administer an EpiPen
- No harm if administered and it wasn't necessary
- Importance of working with schools and/or school boards
- Consider presenting to York Region Public Health

Dave Decker, Deputy Fire Chief addressed the Committee and advised that staff anticipate reporting to Committee in the second quarter with respect to Markham Fire and Emergency Services carrying EpiPens and firefighters being trained and authorized to provide assistance to anyone that requires it.

Moved by Councillor Howard Shore
Seconded by Councillor Don Hamilton

- 1) That the presentation provided by Dr. Mark Greenwald of EpiCentre Medical regarding anaphylaxis first aid be received.

Carried

2. MANAGEMENT OF PUBLICATION BOXES (5.0)
[Presentation](#)

Brenda Librecz, Commissioner of Community & Fire Services addressed the Committee and provided some opening remarks with respect to the management of publication boxes.

Bob Nicholson, Manager Business & Technical Services delivered a PowerPoint presentation regarding the management of publication boxes.

The Committee discussed the following relative to publication boxes:

- Clothing bins are separate
- Approximate number of vendors and publication boxes currently in Markham
- License should be attached to the box with a City contact number
- Can the City have any control over publication boxes on private properties
- Consider entering into an agreement with the City of Toronto with respect to publication box placement on Steeles Avenue

Moved by Logan Kanapathi

Seconded by Deputy Mayor Jack Heath

- 1) That the presentation provided by Bob Nicholson, Manager of Business and Technical Services entitled “Management of Publication Boxes,” be received.

Carried

**3. MINUTES OF THE FEBRUARY 3, 2014
GENERAL COMMITTEE (16.0)**

[Minutes](#)

Moved by Councillor Don Hamilton

Seconded by Councillor Colin Campbell

- 1) That the minutes of the February 3, 2014 General Committee meeting be confirmed.

Carried

**4. STAFF AWARDED CONTRACTS FOR
THE MONTH OF JANUARY 2014 (7.12)**

[Report](#)

The Committee suggested that staff investigate whether the environmental design for Church Street (029-R-13) can include the installation of a roundabout.

There was brief discussion regarding the following staff award reports:

- 284-R-13 Consulting Engineering Services for Underground Streetlight Cable Condition Inspection (2014)
- 289-T10 Short Term Rental of Vehicles - 2014 Contract Extensions

Moved by Councillor Colin Campbell
Seconded by Councillor Don Hamilton

- 1) That the report entitled “Staff Awarded Contracts for the Month of January 2014” be received; and,
- 2) That Staff be authorized and directed to do all things necessary to give effect to this resolution

Carried

**5. TREE CUTTING SERVICES -
PURCHASE ORDER ADJUSTMENT (5.7 & 7.0)**
[Report](#)

There was brief discussion regarding the spring tree planting program.

Moved by Councillor Colin Campbell
Seconded by Councillor Don Hamilton

- 1) That the report “Tree Cutting Services – Purchase Order Adjustment” be received; and,
- 2) That the purchase orders for Tree Cutting Services be extended for a further period of eight (8) weeks effective March 1, 2014 for the purpose of cleaning up ice storm damages in city parks under the same terms and conditions; (refer to financial considerations section of this report for the list of contractors and the value of awards); and,
- 3) That the purchase orders be increased by \$ 1,463,309 for eight (8) weeks effective March 1, 2014; and,
- 4) That the Senior Manager of Purchasing and Accounts Payable and Director of Operations be authorized to reallocate funds between the Tree Cutting Services contractors for the duration of the contract; to a combined total not to exceed the amount of \$1,463,309; and,
- 5) That the additional costs be coded to account 330-330-5403 “Parks Ice Storm Cleanup” and be funded from the Corporate Rate Stabilization Reserve Account 086-2700114; and,
- 6) That Staff be authorized to proceed with an invitation to tender for removal of trees and debris from watercourses; and,
- 7) That Council authorize the Chief Administrative Officer (CAO) to award the tender for removal of trees and debris from watercourses; and,

- 8) That Council authorize the CAO to extend the tender award for further periods as required; and further,
- 9) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**6. HOLLINGHAM ROAD AND GREYSTONE
ROAD PROPOSED ALL-WAY STOP CONTROL (5.12)**
[Report](#) [Attachments](#)

Councillor Alan Ho suggested that this item be deferred to the next General Committee meeting.

Moved by Councillor Alan Ho
Seconded by Councillor Colin Campbell

That the following be deferred to the March 3, 2014 General Committee meeting.

- 1) That the report entitled “Hollingham Road & Greystone Road Proposed All-way Stop Control”, be received; and,
- 2) That Schedule 12 of Traffic By-law 106-71, pertaining to compulsory stops, be amended to include all approaches to the intersection of Hollingham Road & Greystone Road; and,
- 3) That the Operations Department be directed to install the appropriate signs and pavement markings at the subject locations; and,
- 4) That the cost of materials and installation for the traffic signs and pavement markings be funded from capital project # 14228 (Traffic Operational Improvements) in the amount of \$500; and,
- 5) That York Region Police be requested to enforce the all-way stop control upon installation of these stop signs and passing of the By-law; and further,
- 6) That staff be authorized and directed to do all things necessary to give effect to this resolution.
- 7)

Carried

**7. MANAGEMENT OF PUBLICATION
DISPENSING BOXES WITHIN
MARKHAM ROAD ALLOWANCES (5.0)**

[Report](#) [Attachments](#)

Note: See item # 2 for discussion.

Moved by Logan Kanapathi

Seconded by Deputy Mayor Jack Heath

- 1) That the report entitled 'Management of Publication Dispensing Boxes within Markham Road Allowances' be received; and,
- 2) That By-law 2013-136, Road Occupancy, be amended to provide for the regulation of Publication Dispensing Boxes within City of Markham rights of way including revised Road Occupancy Fees for associated services; and,
- 3) That Policy 2013-136-02 Publication Dispensing Box Policy be approved by Council; and,
- 4) That the Director of Operations be authorized to amend the Publication Dispensing Box Policy as he/she may deem necessary to enhance the regulation of publication dispensing boxes; and,
- 5) That the Operations Department work with the Public Realm Advisory Committee to develop a standard for publication dispensing infrastructure that complements other street furniture initiatives; and,
- 6) That publication dispensing box permit fees be increased from \$25 to \$50 for the first 50 boxes placed by an applicant and \$100 for each additional box thereafter; and,
- 7) That the 2014 Operating Budget be amended to include the projected incremental revenues for the increased publication dispensing boxes permit fees; and,
- 8) That staff work with The Regional Municipality of York to develop an agreement outlining each parties' obligations with respect to the management of publication dispensing boxes within the Regional rights-of-way within the boundaries of the City of Markham; and,
- 9) That the Mayor and Clerk be authorized to execute an Agreement with The Regional Municipality of York outlining each parties' obligations with respect to management of publication dispensing boxes within the regional rights-of-way within the boundaries of the City of Markham, in a form and content satisfactory to the Chief Administrative Officer and the City Solicitor; and,

- 10) **That staff be directed to report back to General Committee in September 2014 regarding the amended Publication Dispensing Box Policy; and further,**
- 11) That staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**8. AWARD OF TENDER #276-T-13 -
WATERPLAY REHABILITATION
FOR ASHTON MEADOWS PARK AND
JAMES EDWARD PARK (7.12)**
[Report](#)

Moved by Regional Councillor Gord Landon
Seconded by Councillor Colin Campbell

- 1) That the report entitled “Award of Tender # 276-T-13 – Waterplay Rehabilitation for Ashton Meadows Park and James Edward Park” be received; and,
- 2) That the contract for the Waterplay Rehabilitation be awarded to the lowest priced bidder Hawkins Contracting Services Limited, in the total amount of \$349,187.40 inclusive of HST; and,
- 3) That a contingency in the amount of \$34,918.74 (10%), inclusive of HST, be established to cover any additional construction costs, and that authorization to approve expenditures of this contingency amount up to the specified limit be in accordance with the Expenditure Control Policy; and,
- 4) That the award be funded from the Operations Capital Account 059-6150-13424-005 “Waterplay Rehabilitation and Replacement Program”; and,
- 5) That the funding shortfall in the amount of \$147,217.37 be funded from the Life Cycle Replacement and Capital Reserve; and further,
- 6) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

9. MAYOR'S YOUTH TASK FORCE NAME CHANGE (5.0)
[Report](#)

Moved by Councillor Don Hamilton
Seconded by Councillor Alan Ho

- 1) That the Mayor's Youth Task Force Name Change Report be received; and,
- 2) That Council approve the name change of the Mayor's Youth Task Force (MYTF) to the Markham Mayor's Youth Council (MMYC); and further,
- 3) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

10. MARKHAM ARTS COUNCIL (7.6)

Regional Councillor Gord Landon advised that the City has received \$6,600 from the Markham Arts Council which represents the first year of the ten year loan payback of \$66,000.00. It was suggested that the City provide the 2014 Celebrate Markham grant in the amount of \$19,000.00 to the Markham Arts Council.

Moved by Regional Councillor Gord Landon
Seconded by Regional Councillor Jim Jones

That the City of Markham provide the 2014 Celebrate Markham grant in the amount of \$19,000.00 to the Markham Arts Council.

Carried

11. TRAFFIC LIGHTS AT HIGHWAY 7 & SHERIDAN NURSERIES (5.12)

Councillor Don Hamilton advised that he would like a report back on the installation of traffic lights at this location. It was noted that the installation of traffic lights are usually included as a condition of the site plan approval if warranted.

**12. ENTRANCE/EXIT TO THE PLAZA AT MCCOWAN ROAD AND HIGHWAY 7
(5.12)**

Councillor Don Hamilton suggested that York Region review the entrance/exit to the plaza on McCowan Road south of Highway 7 (plaza with Foody Mart, Tim Hortons).

Moved by Councillor Don Hamilton
Seconded by Councillor Colin Campbell

That York Region traffic staff be requested to review the McCowan Road entrance/exit to the plaza at the south west corner of McCowan Road south of Highway 7 and report back to the City of Markham by the end of May 2014.

Carried

13. IN-CAMERA MATTERS

Moved by Councillor Don Hamilton
Seconded by Councillor Alan Ho

That, in accordance with Section 239 (2) of the Municipal Act, General Committee resolve into an in-camera session to discuss the following confidential matters (11:25 AM):

- (1) GENERAL COMMITTEE IN-CAMERA MINUTES - FEBRUARY 3, 2014 (16.0)
[Section 239 (2) (c) (b) (d) (b) (b)]
- (2) PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING MUNICIPAL OR LOCAL BOARD EMPLOYEES (BOARD/COMMITTEE APPOINTMENTS) (16.24)
[Section 239 (2) (b)]
- (3) PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING MUNICIPAL OR LOCAL BOARD EMPLOYEES (CITY WIDE) (6.3)
[Section 239 (2) (b)]

Carried

Moved by Councillor Don Hamilton
Seconded by Regional Councillor Gord Landon

That the General Committee rise from the in-camera session at 12:27 PM.

Carried

Adjournment

Moved by Councillor Alan Ho
Seconded by Councillor Don Hamilton

That the General Committee meeting adjourned at 12:28 PM.

Carried