



**Markham Environmental Advisory Committee  
Minutes  
February 20, 2014**

**ATTENDANCE**

<u>Members</u> Regional Councillor Joe Li Chuan Li, Chair James Lin, Immediate Past Chair Mark Angelini Kevin Boon Phil Fung Karl Lyew Carrie Sally Jocelyn Cheung Amol Rao Diane Ross Vern Ricksen Tam	<u>Regrets</u> Deputy Mayor Jack Heath Amanda Napoli Adam Poon Muhammad Rashid Kevin Boon Marie LeGrow
<u>Staff</u> Warren Rupnarain, Accessibility Coordinator Laura Gold, Council/Committee Coordinator	

**1. Call To Order**

The Environmental Advisory Committee convened at 7:19 p.m. with Chuan Li presiding as Chair.

**2. Changes Or Additions To The Agenda**

The following items were added under New Business:

- Change of Meeting Time
- Regional Environmental Advisory Committee Meeting

### **3. Approval Of The Minutes**

Some typos were corrected.

Moved by James Lin

Seconded by Carrie Sally

That the Minutes of the January 16, 2014 Environmental Advisory Committee be adopted as amended.

CARRIED

### **4. Matter Arising From The Minutes**

#### **A) Information Reports on Markham Initiatives and Council Matters**

The Committee reviewed the action items for the Earth Day event. The following updates were provided:

- Provide a project plan for Earth Day with a proposed budget to Graham Seaman – Chuan Li;
- Submit an application for a Markham Environmental Sustainability Fund Grant Application – Chuan Li;
- Communicate with the Varley Art Gallery regarding the possibility of holding a kids activity at the Earth Day event – Chuan Li/Warren Rupnarain;
- Have the Sustainability Outreach Team have a booth at the Earth Day event where brochures will be distributed and kids can weave milk bags;
- Confirm who is providing tables and table clothes at Earth Day event – Chuan Li;
- Ask for easels to display the artwork of the winners at the Earth Day event – Warren Rupnarain;
- Expect about 13 exhibitors at the event;
- Look for a podium to announce the winners – Chuan Li/ Warren Rupnarain.

#### **B) Follow up on action items**

The Committee reviewed the action items from the previous meeting. The following updates were provided:

- Upload new Members biographies onto the Committee's GoogleDocs account – Chuan Li;

- Invite Councillor Campbell to the next meeting to discuss the “Rock the Bike” event – Carrie Sally;
- Follow up with Corporate Communications on the status of the Earth Day Poster – Warren Rupnarain;
- Investigate whether there are t-shirts for the volunteers – Warren Rupnarain;
- Work with Corporate Communications and Regional Councillor Joe Li to have a banner for Earth Day created – Amol Rao

## **5. New Business**

### **a) Rescheduling May 15, 2014 meeting to May 22, 2014**

The Committee agreed to move the May 15, 2014 Environmental Advisory Committee meeting to May 22, 2014.

### **b) Regional Environmental Advisory Committee**

Chau Li will attend the Regional Environmental Advisory Committee on March 6, 2014 in Aurora with another Member to be determined.

### **c) ENVAC Waste Management**

A consultant from ENVAC Waste management has been invited to come speak at the April 17, 2014 Environmental Advisory Committee meeting for a half an hour.

Regional Councillor Joe Li advised that Markham is sending an engineer back to Sweden to have another look at its waste system. A staff committee has been created to review this type of waste system.

### **d) Earth Hour Planning**

A presentation on the festivities planned for Earth Hour on March 29, 2014 at the Cornell Community Centre was displayed to the Committee. Some of the activities planned for the event included a lantern walk and an outdoor concert.

The Committee was going to inquire whether it could have a booth at the event. It could otherwise share the Sustainability Office booth, as its community outreach team is already scheduled to be at the event. The following actions were requested to be undertaken for the event:

- Make bookmarks promoting the Earth Day event to circulate at the Earth Hour event- Jocelyn Cheung;

- Create a survey with a maximum of 6 questions on environmental matters to be conducted at the event possibly with tablets - Chuan Li;
- Ask Kevin Boon for the survey questions used at last year's event – Chuan Li;
- Give the t-shirts from last year's event away as giveaways;
- Ask Kim Duns Moor if she has any leftover clear waste bags that the Committee can distribute at the Earth Hour event – Warren Rupnarain;
- Direct booth patrons to Markham's Facebook page so that they can get e-blasts regarding the Committee's events – Committee Members managing the booths;
- Find out what time public transit goes to the Cornell Community Centre until on the evening of the event – Chuan Li

#### **e) Earth Day Planning**

The Chair advised that a thank you letter was sent to Markville Mall for its invitation to hold the Committee's Earth Day event at the mall. The invitation was rejected due to the large number of stipulations that came with the invitation. This year's event is being held at Markham Village Shopping Mall instead.

The Committee discussed the set-up for the Earth Day event. The following updates on the planning and undertaking of the event were provided:

- Hired Muskoka Wildlife to put on an animal show at the event for \$525;
- Inquire whether the animal educational program at Milne Park can be brought to the event – Karl Lyew;
- Use the schedule from the Unionville show to create the event schedule for the Earth Day event – Chuan Li;
- Inquire if the intercom at the mall can be used to announce event activities – Chuan Li;
- Possibly there will be a dragon dance at the event;
- Obtain a picture of the vendors standard display to use to finalize the floor plan – Karl Lyew;
- Advise vendors that the event is being held at a Chinese Mall so that they can bring any Chinese promotional materials they may have - Karl Lyew;
- Follow up with the Varley Art Gallery regarding their participation in the event – Warren Rupnarain;
- Ensure there is a photographer to capture the event – Warren Rupnarain and Chuan Li;
- Have Corporate Communications send out a media release about the event to the media – Warren Rupnarain;
- Contact CTV or Rogers to let them know about the event – Amol Rao;

- See if the Remington Group would like to have a booth at the event to showcase their green projects – Karl Lyew;
- Invite Alex Chui to the Event – Chuan Li
- Visit Markham Village on March 3, 2014 to finalize the floor plan and other event details – Chuan Li, Karl Lyew, Carrie Sally and other Committee Members invited to attend;
- Invite Deputy Mayor Jack Heath to visit Markham Village on March 3, 2014 with the Committee – Chuan Li and Karl Lyew.

#### **6. Next Meeting Date**

The next meeting of the Environmental Advisory Committee will be held on Thursday, March 20, 2014 at 7:00 p.m. in the Ontario Room.

#### **7. Adjournment**

The Environmental Advisory Committee adjourned at 9:08 p.m.