



Request Received: Aug 1/06

Event Code: 2006-130

## SPECIAL EVENT – WORK ORDER ROAD USE NOTIFICATION

Event Name: Thornhil Village Festival

Event Owner: Client

Overview: The community of Thornhill closes its streets and opens their community to visitors who are encouraged to stroll the laneways, watch the parade and shop with local vendors.

Date & Time: Third Saturday in September 0900h – 1630h  
Saturday, September 16, 2006

Location: Historic Thornhill  
Yonge Street & Centre Street

Admission: Adults \$3.00  
Seniors \$2.00  
Free to children 12 and under  
Free to anyone in historic costume

### Organization & Contact Information

Name:	Brian G. Ryan	Day Tel:	905-918-9205
Title:	Director of Operations	Eve Tel:	
Organization:	Society For The Preservation of Historical Thornhill	Cel Tel:	416-453-9091
		Fax:	905-918-9205
Address:	30 Mayfair Court	Email:	randdholding@yahoo.ca
City, Prov, PC:	Richmond Hill, On L4B 3X7	Web:	<a href="http://www.thornhillhistoric.org">www.thornhillhistoric.org</a>

### Road Use Contact Information

Day Prior: Brian Ryan Contact Number: 416-453-9091

Day of: Brian Ryan Contact Number: 416-453-9091

### Roads Involved

Saturday, September 16, 2006 0800h – 1630h

- ☐ This event will utilize both sidewalks and roadways on the following roads:
- |  |                         |
|--|-------------------------|
| A. Church Lane from John St beyond Colborne St.  | Secondary Response Road |
| B. Colborne Street from Yonge St. to Church Lane | Secondary Response Road |
| C. Eliza Street                                  | Secondary Response Road |
| D. Thornhill Summit Drive                        | Secondary Response Road |

Saturday, September 16, 2006 Parade - 1130h – 1400h

- John Street from Yonge Street to Henderson Avenue Primary Response Road

Forwarded Through Co-ordinator of Special Events:

101 Town Centre Blvd., Markham, ON L3R 9W3

Tel: 905-477-7000 ext. 3797 Fax: 905-475-4710

Email: [specialevents@markham.ca](mailto:specialevents@markham.ca)



- Yonge Street between Royal Orchard Blvd and Clare Avenue

Regional Municipality

Please note the following Parade Route 1200h – 1400h

- Begin on Centre Street – Thornhill Presbyterian Church, Vaughan
- Yonge Street south from Royal Orchard Blvd to just north of Clark Avenue – closure only
- Dismantle on Arnold Street – Thornhill Public School, Vaughan

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## Municipal Parking Lots Involved

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Day, Date, Year

- ☐ Not Requested

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## Parking Control Plan:

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*Please describe what preparations are in place to accommodate participants/guests parking:*

- ☐ Participants and guests will be encouraged to park throughout the community
- ☐ By-Laws will be notified so that leniency can be applied throughout the day

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## Community Notification Plan:

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*Please describe what methods are being utilized to inform the community of the upcoming road closures 14 days prior to event:*

- ☐ Road signs, notice in papers and community posters

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## Request for Supplies:

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*A limited number of pylons and safety vests are available from the Roads Maintenance Department located at 555 Miller Avenue in Markham. All pick-ups and returns are the responsibility of the borrower and a request form must be completed prior to receiving items:*

Pylons: Not Requested  
Safety Vests: Not Requested

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## Barricade Drop Points:

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*The Town of Markham will deliver barricades that will consist of two orange colored A-Frame Stands and a 2' X 6' board that measures approximately 10'-14' in length. These barricades weigh approximately 50lbs and are the responsibility of the applicant to assemble and disassemble unless otherwise noted.*

Location of barricade drop points:

Colborne Street at Yonge Street	1 - "Road Closed" sign (small) 2 - 8' barricades 20 m snow fence 4 stanchions
Church Lane at John Street	1 - "Road Closed " sign (small) 2 - 8' barricades
Church Lane at Charles Lane (lane between cemeteries just north of John Street)	20 m snow fence 2 stanchions
Sumner Lane at John Street	1 - 8' barricade

	20 m snow fence 2 stanchions
Yonge Street (at plaza entrance just north of John St.)	4 - 8' barricades
John Street (at plaza drive east of Yonge)	4 - 8' barricades @ east entrance to plaza
Yonge Street at John Street	4 - 8' barricades "Road Closed" sign (Large)
Yonge Street at Royal Orchard Boulevard	10 traffic cones to block two southbound lanes of Yonge St. "Road Closed-Detour" sign directing southbound traffic onto Royal Orchard Blvd. 4 - 8' barricades to block Yonge
Royal Orchard Boulevard and Inverlochy Boulevard (south side)	"No access to Yonge St." sign supplied & installed by Festival Committee
Royal Orchard Boulevard at Weeping Willow, Wild Cherry, Silver Aspen Baythorn Drive,	"Yonge St. Detour" sign south side of Royal Orchard Blvd. directing traffic to continue along Royal Orchard Blvd. " No exit to Yonge St." sign
Royal Orchard Boulevard at Kirk Drive, Knotty Pine, Shady Lane and Blue Spruce	"Yonge St. Detour" sign directing southbound traffic onto Royal Orchard Blvd.
Royal Orchard Boulevard at Bayview Avenue	"Yonge St. Detour" sign directing southbound traffic to turn right at Bayview Ave. via the southbound slip road
John Street at Bayview Avenue	"Road Closed at Henderson Ave." sign "Yonge St. Detour" sign directing traffic southbound onto Bayview Ave.
John Street at Henderson Avenue	"Road Closed" sign (large) "Detour" sign directing westbound traffic to turn left on Henderson Ave. 1 - 8' barricade to partially block John St. westbound
Yonge Street at Clark Avenue	"Road closed Ahead-Detour" sign (large) to direct northbound traffic west along Clark Ave. 3 - 8' barricades to block northbound Yonge St. 10 traffic cones
Yonge Street at Elgin Street	"Road Closed" sign (large) "Detour" sign directing northbound traffic to turn right along Elgin St. 5 - 8' barricades to block Yonge St. diagonally allowing traffic a right turn only onto Elgin St.
Thornhill Summit Dr (@ rear of CIBC Bank)	48 m of snow fence (continuing from east end)



	of CIBC Bank fence across Thornhill Summit Dr. to Answell Seniors Bldg) 20 stanchions 2 - 8' barricades
Thornhill Summit Dr at Yonge Street	3 - 8' barricades
Thornhill Summit @ north end of Eliza St	1 x 15m and 1 x 30m snow fence 5 stanchions

**Please Note:**

- Barricades on local, secondary, rural streets are to be manned at all times with volunteers (V) that are at least 18 years of age
- Barricades on arterial/primary, 400 series, regional streets require hired security personnel (SP) or York Regional Police (YRP) or York Regional Police Pay Duty Officers (PDO)

**Documentation:**

Town of Markham provides Insurance Coverage

**Conditions of Road Closure:**

- Emergency access for emergency vehicles must be maintained at all times. Failure to comply could result in suspension of the event.
- The road right of way must be clear of litter and debris within the 24 hours following the event. Failure to do so will result in Town Staff completing the task at a cost of \$150 per hour (3 hour minimum) with charges being the responsibility of the event.
- Compliance with any and all other conditions imposed by the Town of Markham and its Departments.

One week prior to the event:

- Confirm arrangements for barricades and pylons with the Special Events Coordinator
- Payment of fees for goods and services provided by the Town of Markham must be received
- Appropriate approvals
- Provide notification to all affected residences, churches and businesses regarding the date, time and duration of the road(s) closure
- Post signs notifying the public of the road closure and potential traffic delays

Additional Conditions:

None applied.

**Road Closure Fee:**

Amount: ☐ Paid ☐ Waived

Credited to Account Number: 700-998-9299

**Approval Levels:**

Road Use that is contained to Town of Markham roadways requires approval from the following group(s):

☐ Council Approval  
Traffic is interrupted

Road Use that occurs within the right-of-way of a regional road:

☐ York Region Transportation & Works Department



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**Cancellation of a Road Closure:**

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If the timing of the road closure is altered for any reason, the applicant must immediately notify the following emergency services:

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|--|------------------------------|
| • Markham Fire & Emergency Services            | 905-477-2011                 |
| • York Region EMS                              | 800-668-7821 or 705-726-8103 |
| • York Regional Police                         | 905-881-1221 ext. 7001       |
| • Town of Markham, Special Events Co-ordinator | 905-477-7000 ext. 2255       |

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**Distribution:**

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Town of Markham

- |                              |                                 |
|------------------------------|---------------------------------|
| • By-Laws                    | • Operations & Asset Management |
| • Markham Hydro              | • Special Events Co-ordinator   |
| • Mayor & Members of Council | • Town Clerk                    |
| • MFES                       |                                 |

York Region

- |                        |                        |
|------------------------|------------------------|
| • York Region EMS      | • York Region Transit  |
| • Roads Transportation | • York Regional Police |

Other

- |                               |                              |
|-------------------------------|------------------------------|
| • 407 ETR                     | • Ministry of Transportation |
| • Area Churches               | • Ontario Provincial Police  |
| • BIA – Markham Village       | • Toronto Transit Commission |
| • BIA - Unionville            |                              |
| • Go Transit – Bus Operations |                              |

VIA Fax:

- |                                      |              |
|--------------------------------------|--------------|
| • Georgian Ambulance Dispatch Centre | 705-739-6831 |
| • OPP                                | 905-841-6794 |
| • Student Buses                      | 905-713-2533 |

**Please sign and return to the Special Event Coordinator at least 30 days prior to your event.  
Failure to do so may jeopardize our ability to commit to your event.**

**Client Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_